



City Manager Report: November 2015

Distributed: December 17, 2015



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website.

Featured Picture:

The Fire Department and Simmons Bank hosted the Run for the Kids 5k on November 14th to benefit the Fire Department's Children's Christmas Program.

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Tim Ellis, City Manager

December 11, 2015

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the November, 2015 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

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A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: November, 2015

Legislative Accomplishments

- Board of Commissioners took action following the following ordinances:
 - Passed Ordinance 15-850, an ordinance to amend the office professional zoning district and the administration and enforcement regulations sections of the zoning ordinance to include a conditional use principal residential dwelling unit.
 - Passed Ordinance 15-851, an ordinance to adopt a digital format zoning map as the City of Goodlettsville official zoning map.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 15-660, a resolution declaring property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
 - Approved Resolution 15-661, a resolution declaring the intent of the City of Goodlettsville, Tennessee, to reimburse itself for certain expenditures relating to Public Works Projects with the proceeds of Bonds to be issued by the City.
 - Approved Resolution 15-662, a resolution approving an application for a multi-modal transportation access grant from the Tennessee Department of Transportation.

Other Items Considered by the Board

- Voted to cancel the November 26, 2015 and December 24, 2015 Board of Commission meetings due to holiday conflicts.

Legislative Matters Forthcoming

- Ordinance approving general obligation bonds for certain public work improvements.
- Ordinance approving a budget amendment.
- Ordinance to amend supplementary district regulations relative to accessory buildings.
- Ordinance to amend certain zoning changes
- Resolution declaring property surplus.
- Resolution approving an inter-local agreement with Metropolitan Nashville

Commissions and Boards

- **Planning Commission**
 - Approved the rezoning of 7.67 acres from LDRPUD, Low Density Residential Planned Unit Development to A, Agricultural. Properties are referenced as lots 3, 4, and 5 of the Truevine P.U.D Subdivision Plat that was reviewed by the Planning Commission at the September 14, 2015 meeting. The properties are referenced as Sumner County Tax Map 143 F Group A, Portion of Parcels 35 and 38. The request will also be an amendment to the development master plan and will require the three lots referenced above to be combined into one lot. Property Owner: Villa Property, LLC
 - Approved final subdivision plat approval to add a twenty-five (25) feet section of an adjoining subdivision tract to the property at 203 Hollywood Street to create an 11,250 square feet lot. Property is referenced as Davidson County Map and Parcel 02605009900. Property is zoned R-10, Medium Density Residential. Property Owner: Gayle C. Bryant.
 - Deferred site plan approval for a five (5) story, ninety-two (92) room, 61,879 square feet hotel facility on 1.81 acres. Property is referenced as Davidson County Tax Map and Parcel 0260001600 and is zoned CSL, Commercial Services Limited. Property Owner: Raman G and Suresh G. Dayal.

- Deffered conceptual development plan for 2.6 acres on Long Hollow Pike between 314 and 328 Long Hollow Pike. The development plan includes a Taco Bell restaurant facility. Property is referenced as Davidson County Tax Map and Parcel 01900002000 and is zoned CSL, Commercial Services Limited. Property Owner: Prakash Jaju /Pank Partners.
- Disapproved to amend the zoning ordinance to permit the construction sales and services use in the CSL, Commercial Services Limited Zoning District including the property at 821 Wren Road.
- Discussed a request of Mr. Billy Barnfield to review the construction requirements for accessory buildings.
- **Board of Zoning Appeals**
 - Board of Zoning Appeals did not meet during the month of November.
- **Beer Board**
 - Beer Board did not meet during the month of November.
- **Industrial Development Board**
 - Industrial Development Board did not meet during the month of October.
- **Parks, Recreation & Tourism Advisory Board**
 - Parks, Recreation & Tourism Board met during the month of November but no action items were considered.

Ongoing Work

- Overall Capital Improvements Program.
- “My Goodlettsville” Program.
- Traffic congestion mitigation.
- Conference Drive Enhancements.
- Main Street Stakeholders creation.

- Economic Development Projects.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- City Ambassador Program.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Manskers and Madison Creeks.
- City-wide Beautification.
- Utility Billing Start-up.
- CMAQ Projects.

Public Information Office / City Recorder Monthly Report November 2015

News & Announcements

Posted on the city's website, facebook, twitter, Notify Me email lists, and mobile app:

- "Christmas for Kids 5K at Moss-Wright Park, November 14"
- "Donuts with Santa, Saturday, December 5th"
- "Yulefest at Historic Mansker's Station, Saturday, December 5th"
- "City of Goodlettsville Tree Lighting and Christmas Parade, Saturday, December 5th"
- "Goodlettsville Police Department Establishes "E-Commerce Safe Trade Zone"
- "Board of Commissioners Meetings Posted for Online Viewing"
- "City of Goodlettsville November/December Newsletter"
- All board meeting agendas for November and approved minutes

Meetings/Events

- Met with a representative with iCompass to discuss options for a records management solution
- Attended Goodlettsville Chamber of Commerce luncheon; City Manager Ellis was guest speaker

Admin

- Worked with our website provider to link up our newly obtained URL, www.goodlettsville-tn.gov
- Updated city website and mobile app to reflect new vendor for online property tax payments
- Final review for 2014-2015 Benchmarking Project
- Public records requests:
 - Requestor: Blackstone Consulting - building and fire information on Preston Run
 - Requestor: MTAS - the City's contract with Waste Industries
- Prepared for the regularly scheduled November 12th commission meeting. The November 26th meeting was cancelled due the Thanksgiving holiday.
- Performed website administrator job functions as needed: developed and reviewed web content.

Finance and Administration Monthly Report

November 2015

FINANCE

- Met with Darren Parker, American Fidelity Assurance Company, regarding various employee benefits, along with City Manager and HR Director
- Attended the quarterly Middle Tennessee TCMA luncheon in Millersville
- Interviewed 5 candidates for the Administrative Services Coordinator position at Public Works.
- Provided assistance and support to the Utility Billing process
- Worked on statistical schedules for the CAFR, due December 31

Human Resources

- Assisted with Admin Services Coordinator interviews.
- November 18, attended City vision meeting.
- November 23 - Processed Longevity and Life Insurance Fringe Benefits.
- Hired: 0
- Terms during the month: 1 seasonal position ended and 1 FT utility worker quit.
- Worker's Compensation accidents in the month: 1 hand bit
- Full-time employees: 127; Part-time employees: 29.
- Job opening: mechanic.

**City of Goodlettsville
Financial Summary
November 2015 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2016	%
General Fund	3,333,117	1,617,218	206%
Sanitation	71,133	9,737	731%
Tourism	701,570	273,413	257%

CASH IN BANK

General Fund	4,179,734
Sanitation	11,173
Tourism	619,580
Sewer	10,421,932
Stormwater	1,271,127
Total Cash	16,503,546

SALES TAX COLLECTIONS

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	53,696	40,852	301,770	301,966	355,467	342,818
Sep	53,887	44,928	273,542	231,297	327,429	276,225
Oct	43,086	38,647	276,764	224,144	319,850	262,791
Nov	48,095	44,181	306,882	225,317	354,977	269,499
Dec					0	0
Jan					0	0
Feb					0	0
Mar					0	0
Apr					0	0
May					0	0
Jun					0	0
Jul					0	0
YTD	198,765	168,608	1,158,958	982,725	1,357,723	1,151,333 17.93%

Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.

**City of Goodlettsville
Financial Summary
November 2015 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	653,792	2,847,861	14,098,749	20.20%
General Fund	Expenditures	1,097,590	5,195,886	16,402,407	31.68%
Net Increase/Decrease		(443,798)	(2,348,025)	(2,303,658)	
Sanitation Fund	Revenues	1,139	348,700	958,000	36.40%
Sanitation Fund	Expenditures	68,390	279,657	948,655	29.48%
Net Increase/Decrease		(67,251)	69,043	9,345	
Tourism	Revenues	55,684	295,851	534,600	55.34%
Tourism	Expenditures	10,918	73,648	659,249	11.17%
Net Increase/Decrease		44,766	222,203	(124,649)	
Sewer	Revenues	19,976	1,913,094	5,155,000	37.11%
Sewer	Expenses	92,068	1,361,450	5,674,161	23.99%
Net Increase/Decrease		(72,092)	551,644	(519,161)	
Stormwater Utility	Revenues	26,782	522,329	604,000	86.48%
Stormwater Utility	Expenses	3,775	26,736	662,264	4.04%
Net Increase/Decrease		23,007	495,593	(58,264)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	167,013	632,624	1,626,716	39%
Community Development	53,281	295,173	709,492	42%
Police	423,679	1,768,369	4,954,235	36%
Fire	182,158	676,809	2,313,092	29%
Hwys & Streets	87,858	380,813	2,452,240	16%
Parks/Recreation	132,586	648,381	2,226,318	29%

MONTH OF NOVEMBER 2015

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN NOVEMBER 2015 -NUMBER OF DEFENDANTS APPEARING IN COURT

NOVEMBER 10	9:00	A.M.	91
NOVEMBER 10	1:00	P.M.	23
NOVEMBER 17	9:00	A.M.	88
TOTAL FOR MONTH			202
NOVEMBER 17	1:00	P.M.	23

CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	0
MISDEMEANORS	1

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	78
EIGHT HOUR SCHOOL	4

Administrative Assistant to the City Manager's Office
November 2015

Administrative

- Organized weekly staff meetings
- Assembled IT issues city-wide for Roger Lancina
- Filmed Board of Commissioners Meeting on 11/12 and uploaded videos to website and distributed them through Notify Me emails
- Assembled and distributed the City Manager's monthly report for October
- Assembled and distributed monthly newsletter
- Attended update meetings for the Main Street Project and the City's Vision Plan
- Planned the annual Christmas Parade and Tree Lighting
- Attended Ribbon Cutting at Keller Williams Realty

Assistance to Firefighters Grant

Grant Description: Federal grant to fund 95% of project with 5% match

Project Description: To purchase 31 4500 psi Self Contained Breathing Apparatus' and an air compressor/cascade system and 2 cylinder fill station with CO monitor

Project Cost: \$243,295

Funds Requested: \$231,710

City Match: \$11,585

Status: **Awarded** – In the process of ordering the air tanks and cascade system. Anticipated completion date: January 2016.

TAEP Grant

Grant Description: Tennessee Agricultural Enhancement Program matching grant

Project Description: To fund tree planting project along NorthCreek Boulevard

Project Cost: \$8,604

Funds Requested: \$4,302

City Match: \$4,302

Status: **Awarded** – Awaiting contract

TDEC Recycling Rebate

Grant Description: State rebate to assist local governments in reducing waste

Project Description: To offset recycling program costs

Project Cost: \$1,808.00

Funds Requested: \$904.00

City Match: \$904.00

Status: **Awarded** – Reimbursement submitted

TDOT Congestion Mitigation and Air Quality Improvement Grant

Grant Description: Federal grant to cover 100% of project

Project Description: Construct phase II of the Long Hollow Pike signalization project and to further enhance a previously awarded grant for traffic enhancements along the Conference Drive corridor

Project Cost: \$1,885,000

Funds Requested: \$1,885,000

City Match: \$0

Status: **Awarded** – Contract to be issued in December

Goodlettsville Police Department

Chief Goodwin's Monthly Report

November 2015

On November 4th Commander provided a department tour to a group of Scouts and on November 10th Sgt. Deloach provided a department tour to another group of scouts. November 11th Commander Cherry and Chief Goodwin attended the Veteran's Day program at Goodlettsville Elementary. On November 14th many of the department employees and family members participated in the 5K run benefiting the Fire Department's Children's Christmas Program. Commander Cherry and Chief Goodwin attended the Gateway Elementary Knowledge Fair and the Keller Williams Realty ribbon cutting on November 24th. Chief Goodwin attended the 18th Drug Task Force Meeting on November 25th and the Chamber luncheon on November 19th.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of October and 38.6 pounds of unwanted pharmaceuticals were deposited. YTD 340.6 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing November 2015 to November 2014 Crime Against Person decreased from 24 to 19 a 20.74% decrease, and Crime Against Property decreased from 86 to 78 a 9.31% decrease and overall we had a 11.82% decrease. YTD TIBRS Crime Against Person decreased from 256 to 178 a 30.47% reduction. TIBRS Crime Against Property decreased from 919 to 715 a 22.20% reduction. Overall there has been a 24% decrease YTD. Our UCR total for the year is a 23.69% decrease in UCR Crimes.

Our proactive efforts were excellent for the month of November. As a result our officers made 863 Traffic Stops and 6 Terry Stops. They made 69 Traffic Arrests and 12 DUI Arrests. From these Traffic Stops resulted 5 Felony charges, 80 Misdemeanor charges, and 4 warrants were served. They had 19 drug confiscations (11 from traffic stops). They issued 19 Misdemeanor Citations, made 48 Physical Arrests with 34 Misdemeanor charges and 14 Felony charges. They made 8 Juvenile Misdemeanor Arrests, and charged 3 juveniles with curfew.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 3 Warrant Service Attempts. They served 9 Felony Warrants and 24 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 215 apartment checks, 553 checks of neighborhoods, 460 businesses checks (found 4 open doors) and 198 park checks. They had 985 Community Contacts. They issued 347 Park Smarts.



NOVEMBER TIBRS

TIBRS Group A Offenses

	2015 Offenses Reported	2014 Offenses Reported
Crimes Against Persons	19	24
Murder	0	0
Negligent Manslaughter	1	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	3	4
Simple Assault	13	16
Intimidation	2	3
Stalking	0	1
Crimes Against Property	78	86
Arson	0	0
Bribery	0	0
Burglary	2	6
Counterfeiting/Forgery	5	3
Destruction/Damage/ Vandalism	11	8
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	8	2
Fraud - Credit Card/ATM	0	1
Fraud - Impersonation	1	4
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	3	2
Robbery	0	5
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	23	31
Theft From Building	8	5
Theft From Coin Machine	0	0
Theft From Motor Vehicle	6	11
Theft of Motor Vehicle Parts	0	2
Theft - All Other Larceny	9	4
Total Group A Offenses	97	110

TIBRS Group A Offenses	2015	JAN 2015	JAN 2014	FEB 2015	FEB 2014	MAR 2015	MAR 2014	APR 2015	APR 2014	MAY 2015	MAY 2014	JUN 2015	JUN 2014	JUL 2015	JUL 2014	AUG 2015	AUG 2014	SEP 2015	SEP 2014	OCT 2015	OCT 2014	NOV 2015	NOV 2014	2014 Offenses TOTAL	% CHANGE		
Crimes Against Persons	178	15	24	14	20	15	23	18	22	17	27	18	19	15	17	14	28	20	32	13	20	19	24	256	-30.47%		
Murder	2	2	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100.00%	
Neighborhood Manslaughter	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	NC	
Kidnapping/Abduction	1	0	1	0	1	0	1	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	4	-75.00%	
Forcible Rape	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	1	0	0	0	1	300.00%	
Forcible Sodomy	1	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2	-100.00%	
Sexual Assault W/Object	3	0	0	0	0	1	0	0	1	0	1	0	0	0	1	0	1	1	3	1	0	0	0	0	7	NC	
Forcible Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	-100.00%	
Statutory Rape	29	5	6	4	5	3	4	2	5	1	6	4	4	1	2	1	4	4	0	1	1	0	3	4	40	-27.50%	
Aggravated Assault	115	8	14	8	10	9	14	12	15	12	18	10	13	12	11	9	18	15	22	7	13	13	16	164	-29.88%		
Simple Assault	20	0	3	2	2	2	3	4	0	2	2	3	1	2	1	1	5	0	7	2	6	2	3	3	33	-39.39%	
Intimidation	2	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2	0.00%	
Stalking	2	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0.00%	
Crimes Against Property	715	82	64	44	65	65	83	52	83	55	67	63	90	69	85	68	89	62	93	77	94	78	86	919	-22.20%		
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	58	6	5	3	5	5	5	6	3	5	8	9	6	3	6	7	9	7	4	5	8	2	6	6	65	-10.77%	
Counterfeiting/Forgery	25	2	2	0	1	3	3	0	5	2	0	2	3	3	3	1	6	3	6	3	7	5	3	3	36	-30.56%	
Destruction/Damage/Vandalism	101	11	5	7	7	7	6	10	7	4	19	2	7	16	7	9	9	9	8	15	10	11	8	8	93	8.60%	
Embezzlement	19	2	0	2	3	4	0	0	1	1	2	4	6	2	2	0	2	1	2	1	2	2	2	2	22	-13.64%	
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC	
Fraud - False Pretenses	50	11	5	3	7	6	5	0	4	4	1	3	3	5	8	4	0	5	8	1	6	8	2	2	49	2.04%	
Fraud - Credit Card/ATM	4	1	0	1	2	0	3	0	2	0	0	1	0	1	1	1	0	1	1	0	0	0	1	1	11	-63.64%	
Fraud - Impersonation	22	1	2	4	7	6	6	1	3	2	1	1	5	1	2	1	1	2	4	2	1	1	4	4	36	-38.89%	
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC	
Fraud - Wire	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Motor Vehicle Theft	15	1	2	1	0	1	3	2	2	2	1	1	2	0	1	1	3	4	1	2	3	3	3	2	21	-28.57%	
Robbery	20	4	1	0	0	0	1	1	1	3	1	3	1	1	2	2	3	4	1	2	2	3	3	5	17	17.65%	
Stolen Property Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC	
Theft - Pocket-picking	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Theft - Shoplifting	206	30	25	11	21	17	31	14	39	20	27	19	36	13	31	24	34	13	37	22	35	23	31	31	347	-40.63%	
Theft - Shoplifting	69	7	6	4	7	6	4	8	6	4	7	10	7	3	8	6	8	5	6	6	8	8	5	5	72	-4.17%	
Theft From Building	3	0	0	2	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	200.00%
Theft From Coin Machine	66	4	8	4	4	2	10	5	6	4	14	4	10	15	8	6	8	7	7	9	6	6	11	11	92	-28.26%	
Theft From Motor Vehicle	16	0	2	0	0	4	4	3	1	2	5	1	2	3	1	2	2	1	1	0	2	0	2	2	22	-27.27%	
Theft of Motor Vehicle Parts	38	2	1	0	1	4	2	2	3	1	1	3	3	4	4	3	4	3	6	6	7	9	4	4	34	11.76%	
Theft - All Other Larceny	893	97	88	58	85	80	106	70	105	72	114	81	109	84	102	82	117	82	125	90	114	97	110	1175	-24.00%		
Total Group A Offenses	893	97	88	58	85	80	106	70	105	72	114	81	109	84	102	82	117	82	125	90	114	97	110	1175	-24.00%		

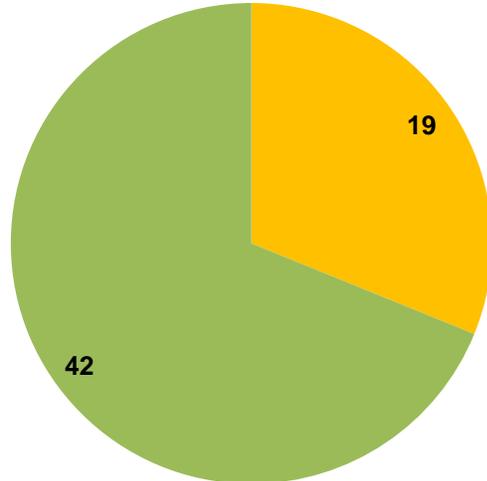
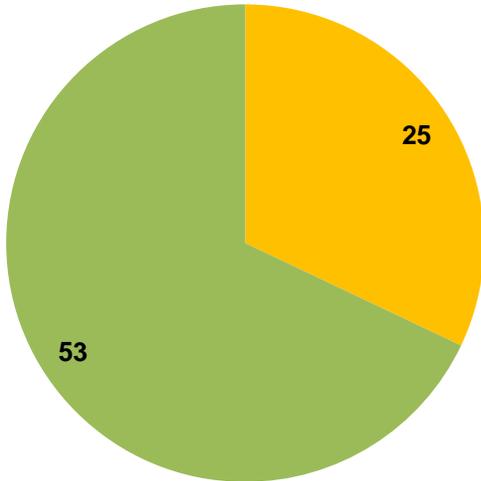
TITAN CRASH REPORTS

■ Fatal ■ Injury ■ Property Damage

2015
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NOVEMBER

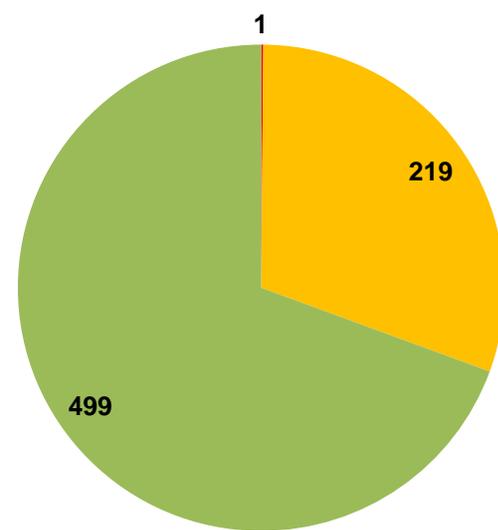
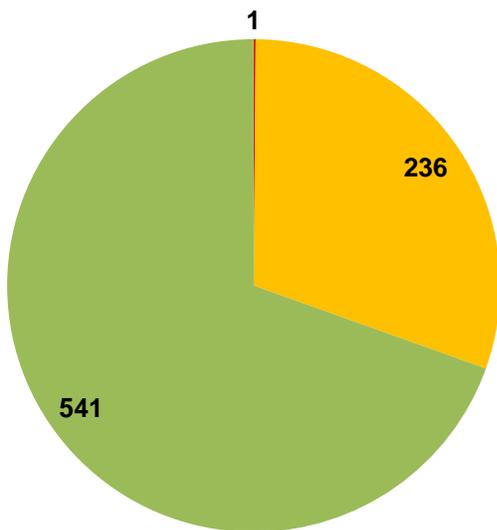
2014
61



2015
778

Year To Date

2014
719





NOVEMBER COMPSTAT WEEKS 45 THRU 48

	CURRENT 2015	CURRENT 2014	2015 YTD		2014 YTD		% change	2014 TOTAL
Murders	0	0	YTD	2	YTD	1	100.00%	1
Rape	0	0	YTD	4	YTD	1	300.00%	1
Robbery (Commercial)	0	3	YTD	12	YTD	7	71.43%	8
Robbery (Street)	0	2	YTD	9	YTD	11	-18.18%	11
Aggravated Assault	2	2	YTD	25	YTD	23	8.70%	23
Aggravated Assault - Dom Viol	0	2	YTD	10	YTD	15	-33.33%	17
Burglary (Commercial)	0	1	YTD	21	YTD	15	40.00%	15
Burglary (Residential)	2	4	YTD	39	YTD	47	-17.02%	51
Auto Burglaries	6	10	YTD	68	YTD	87	-21.84%	89
Larceny	16	10	YTD	124	YTD	131	-5.34%	140
Shoplifting	24	30	YTD	210	YTD	349	-39.83%	385
Motor Vehicle Theft	2	2	YTD	14	YTD	18	-22.22%	19
Total Offenses	52	66	TOTAL YTD	538	TOTAL YTD	705	-23.69%	760



Summary of Month's Activities – November 1 thru November 30, 2015

Fire Operations

The Department responded to 235 calls for service for the month of November.

Fire Administration:

The Holiday season is always a busy time for emergency services. The Department prepared for potential cold weather operations during the month of December.

In addition, preparations were made for the new air Compressor and fill station the Department purchased using the awarded FEMA grant. The Air Compressor will replace a worn outdated system, (which the actual date of purchase of the older system is unknown.) The older system is unable to fill the high-pressure air tanks of the new Self Contained Breathing Apparatus. The new system will have a Carbon Monoxide detector to help ensure clean breathing air for firefighters. The new product is expected to arrive this month.

The Goodlettsville Firefighters "Kids Christmas" program is 29 years old. Each year, firefighters have the privilege to Christmas shop with a group of children from the community. Firefighters invite children who might not have had the opportunity to experience a special Christmas due various hardships or difficulties. For many years, firefighters used their own time and efforts to raise funds for these children. However, recently several local businesses and individuals collaborated and became 'partners' with the fire department to make this special event a community effort. Goodlettsville K-Mart has been a prime sponsor of the program from the beginning. We are grateful that several citizens of Goodlettsville also support this program. For the past two years, Simmons Bank sponsored the 'Kid's Christmas' with a 5K run held at Moss-Wright Park and employees of Simmons Bank assist firefighters and shop with the children. On December 5, 2015, over 30 children were invited to shop with a firefighter. Each child not only received a new coat and pair of shoes but also choose many toys for Christmas.

2015 Skills and Drill Plan

Jan- PPE, Turn-out gear PS001

Feb- Mayday PS002, Firefighter Disorientation, SCBA Confidence

March- PS005 SCBA, VES Training, Forcible Entry

April-PS003 1 ¾, PS004 2 ½, Modern Residential Fire Attack, Hot Weather ops.

May- PS006 Ground ladders, Fire Ground Command Simulation

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Monthly Training Hours Completed by Department - 269**Public Education Hours**

November 14 Santa Arrival at Mall – Parade - 2 hours

November 2015 Maintenance Report

1 Scheduled Services

10 Repairs

Special Projects

41-7 back from Cumberland with All repairs done properly
Ferrara out to fix small issues with 41-7 (under warranty)

Outstanding Issues

In contact with the insurance carrier to get repairs made to 41-7 after it was involved in a wreck over the Thanksgiving Holiday

Cost Savings

Repairs performed in house to vehicles and building to cut down on the cost.

- 9 Building Repairs
 - Painting the parts of the bay area and working on the floors in the Bay
 - Painted the SCBA room walls and floor to repurpose the room for use as an SCBA Repair room
 - Outside electrician / relocated electrical hookups to prepare for the new SCBA Cascade system
 - Took bids for pricing on fenced area for turn out gear and SCBA Cascade storage in the bay
 - Bids to repair the utility pole located on side lot of fire hall that is leaning severely
 - Research and gathering more details and pricing for the Building Plan

Fire Special

- Took Turn out Gear to NAFECO for needed repairs/ returned same day with almost all the gear
- Bid opening for the SCBA Fill Station and have it ordered
- Finished fitting for SCBA Masks
- Prep for the Kid's Christmas
- Training hours- Target Safety

Public Works Report – November 2015

SOLID WASTE:

- Convenience center solid waste collected: 28.29 tons
- Solid waste tonnage collected: 350.52 tons
- Recycled materials collected: 41.31 tons
- PIT C&D: 150 cy
- Chips: 180 cy

STAFF:

- Ashton Loy has joined Streets & Highways crew.

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 2.53"

Public Works Selected Performance Indicators	Total	YTD
Bulk Item Pickup	18	174
Cart Repairs	15	213
New Residents	19	38
Street Sweeping	75.5	332.5
Tennessee One Calls	100	1201

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Daily underground storage tank testing
- Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Received calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Utility billing conference calls
- WKU continues in monitoring project (MS4 permit requirement)
- Monthly safety meeting
- Main Street Utility relocation
- Wood waste pick-up running in each county, monthly
- Proceeding with design on two drainage projects
- Working with Rogers Group to finalize and proceed with Paving Contract on streets we have submitted
- Main Street Project meeting Thursday, December 17 at 10 a.m.

STORMWATER:

1. Public Participation/Involvement

- a. We have created and installed new ADOPT-A-STREET signs for our volunteers of First Bank on Conference Drive. The goal is to show recognition and advertisement for both the City as well as our business partners as they contribute in cleaning litter from our streets and ultimately out of our streams. The new more visible and appealing signs will hopefully draw new interest in this program.
- b. The Public Works Department has also purchased a new one-man gas powered auger for tree planting events (\$330) in riparian buffers as well as beautification in private and public events in the future. Winter is the ideal time for planting saplings and when the ground is frozen it makes the task arduous. The goal is to plant at least 100 trees per event as well as mulch behind them.
- c. Our next scheduled Stream Cleanup is scheduled for April 16, 2016 from 9 am-12 pm. We will meet at Public Works Facility and send out groups of 12 to five different creek locations. This will become an annual event.
- d. On November 21st 2015 I participated in the re-leafing event in Metro. The goal is to mirror this event in Goodlettsville next year on the weekend before Thanksgiving.



November 2015

Projects - Administration

- Peay Park Master Plan Design
- Streambank Stabilization in Moss-Wright Park
- Worked with Cumberland River Compact on 319 Grant Submission
- Steps Project with American Association of Local and State History
- Submitted Vision Plan information for Parks and Recreation and Historic Sites

Projects – Parks and Recreation

- Completed restroom repairs at multiple parks
- Replaced lighting in various facilities with LED fixtures and lights
- Trimmed shrubs and removed dead limbs from trees
- Winterized water fountains, restroom and concession trailer, and irrigation systems
- Planted trees
- Conducted repairs on several pieces of equipment

Facility and Rental Information

	Resident Usage/Rentals	Non-Resident Usage/Rentals	Attendance	Volunteer Hours
Community Center	421/0	291/5		
Goodlettsville Event Center	7	0		
Senior Adult Program			445	14
Shelters	2	1		
Fields	1	2		
Programs Requiring Registration			811	8
Historic Mansker's Station	0	0	1006	245.25
Pleasant Green Pool	n/a	n/a	n/a	n/a
Tennis Courts	n/a	n/a	n/a	n/a

Special Events

Special Event Applications Submitted:

None

Event Applications Approved:

None

Events Conducted:

Nashville Striders 10 Miler – November 7, 2015
 Simmons Bank Run for the Kids 5K – November 14, 2015
 Living to Go Church 5K – November 21, 2015

Events or programs conducted by P&R:

Fitness Classes at Community Center

Athletics

Current leagues operating in Goodlettsville Parks

Goodlettsville Little League	Goodlettsville Girls Fast Pitch Softball
Goodlettsville Youth Football and Cheer	Tennessee United Soccer Club
Middle Tennessee Futbol Club	

Number of games played

18 Games- Baseball	4 Games- Youth Softball
95 Games- Soccer	

Number of practices

44 Practices- Soccer	7 Practices- Football
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COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: November 2015

Business Recruitment / Retention & Expansion

Worked with Dr. Loden's team on various construction issues in regards to new building.

Worked with landowner, design and engineering team for new TownPlace.

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Met with a local developer in regards to the redevelopment of a property in Goodlettsville.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with design and engineering team in regards to a new Taco Bell.

Worked with design and engineering team in regards to Main Street enhancements.

Met with existing business owners in regards to relocation and/or expanding in Goodlettsville.

Meetings Attended

Goodlettsville City Commission

Goodlettsville Planning Commission

Leadership Sumner

Planning and Development Services Department

November 2015

Summary of Month Activities:

Staff attended preliminary development meetings for the following projects:

Recreation and sports training facility on Jackson Street

Goodnaz Church Building Expansion on Loretta Drive

Assisted Living facility on Northcreek Boulevard

Staff attended inspections for the following projects:

Loden Vision Site Improvements

Building renovation on Rivergate Parkway for a new restaurant

Dollar General Building door alarms

Staff completed plan reviews for the Taco Bell Site Improvements on Long Hollow Pike and the Hampton Inn Hotel Site Improvements on Conference Drive.

Staff completed the proposed Conference Drive Multi-Modal project submittal application to the Nashville Metropolitan Planning Organization. (MPO)

Meetings Attended:

Goodlettsville Regional Planning Commission

Main Street Project Status Meeting

Sumner County Planners Group to discuss the Long Hollow Corridor Study to be completed by a consultant for the Sumner County Planning Commission to include zoning, transportation, and drainage concerns and recommendations.

Annual Planning Commission and Board of Zoning and Sign Appeals Training Seminar in White House. Topics included storm water site designs for site developments and permitting, Nashville area housing report, and state law provisions for zoning and planning regulations.

Goodlettsville Codes Department Activity Report November 2015

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	37 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	2 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigations
Building Inspections	Building Related	55 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	35 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	24 inspections
Signs Removed	Illegal signs removed from city limits	45 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	8 hrs./testing inc.
Storm Water Training	EPSC training and certification	2 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	40 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	4
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	Completed project
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	2 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	3 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

