



City Manager Report: May 2016

Distributed: June 16, 2016



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

The Parks and Fire Department hosted Water Safety Day at Pleasant Green Pool to promote water safety month.

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June 13, 2016

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the May, 2016 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,



Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: May, 2016

Legislative Accomplishments

- Board of Commissioners took action following the following ordinances:
 - Approved Ordinance 16-863, an ordinance to amend the sign regulations section of the zoning ordinance to include location, maximum number, and minimum heights for high rise signs structures in the designated interchange sign zones.
 - Approved Ordinance 16-864, an ordinance of the City of Goodlettsville, Tennessee adopting the annual budget for fiscal year July 1, 2016 through June 30, 2017 and establishing a property tax rate for tax year 2016.
 - Approved Ordinance 16-865, an ordinance to amend the City of Goodlettsville Municipal Code Title 11, Chapter 3, Section 301, subsection 1(h) by deleting subsection 1(h) in its entirety and creating a new subsection 1(h) as it relates to ant-noise regulations.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 16-686, a resolution approving an agreement with Allen Road Holdings, LLC, as it relates to installation of sanitary sewer and the use of alternative methods.
 - Approved Resolution 16-687, a resolution proclaiming May 15-21, 2016 as National Public Works Week in the City of Goodlettsville.
 - Approved Resolution 16-688, a resolution declaring property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

Other Items Considered by the Board

None

Legislative Matters Forthcoming

- Resolution declaring property surplus.
- Resolution approving a telecommunications agreement.
- Ordinance amending the Fiscal Year budget 2015-2016.

Commissions and Boards

- **Planning Commission**
 - Conditionally approved a site plan for a 75, 136 sq. ft = 75 Assisted Living and Memory Care Facility on 2.87 acres on North Creek Boulevard. Property is referenced as Davidson County Map/Parcel #02600017200 and is zoned CPUD. Property Owner: A.P. Development Properties, Inc. Conditions are listed in the Planning Minutes.
 - Approved final subdivision plat for a 2.11 acre and 4.50 acre property on Business Park Circle. Property is referenced as Sumner County 143J Group F, Parcel 10 and is zoned GOPUD. Property Owner: Northcreek LLC.
 - Conditionally approved a site plan for 17,000 sq. foot office building on 2.11 acres on Business Park Circle. Property is referenced as Sumner County 143J Group F, Parcel 10 and is zoned GOPUD, Property Owner: Northcreek LLC. Conditions are listed in Planning Minutes.
 - Discussed 1060 Madison Creek Road – Accessory Building Maximum Square Footage.
 - Discussed French Street Conceptual Development Proposal.
 - Discussed Donation Bin Ordinance.
 - Discussed Community Garden Ordinance.
 - Discussed Copper Creek Subdivision/Allen Road.

- **Board of Zoning Appeals**
 - Board of Zoning Appeals did not meet during the month of May.
- **Beer Board**
 - Beer Board did not meet during the month of May.
- **Industrial Development Board**
 - Industrial Development Board did not meet during the month of May.
- **Parks, Recreation & Tourism Advisory Board**
 - Parks, Recreation & Tourism Board met during the month of May but no action items were considered.

Ongoing Work

- Overall Capital Improvements Program.
- “My Goodlettsville” Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Manskers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.

Public Information Office / City Recorder Monthly Report May 2016

News & Announcements

Posted on the city's website, facebook, twitter, Notify Me email lists, and mobile app:

- “Register Now for Summer Recreational & Athletic Programs”
- “May 15-21, 2016 marks the 56th annual National Public Works Week”
- “It's National Police Week: May 15 - 21, 2016”
- “Music on Main Featuring Entice: June 16th”
- “Goodlettsville Awarded Certificate of Achievement for Excellence in Financial Reporting”
- “Experience Goodlettsville set for Saturday, June 4th”
- “Sanitation routes will run on Memorial Day”

Meetings/Events

- Accompanied videographer with CGI Communications to film shots in and around the city to produce a new introduction video for the city's website
- Met with Varallo Public Relations and the city manager to discuss upcoming projects and PR opportunities - and follow-up meeting for plan to move forward
- Completed onboarding with SiteImprove (website quality assurance software)
- Represented the city manager at the Goodlettsville Chamber of Commerce Board Meeting
- Attended GIST committee meeting (community branding project)
- Conference call with a rep from RoadSnap, message boards and AM radio station options
- Attended the monthly Goodlettsville Chamber of Commerce luncheon
- Attended ribbon cutting at Green Chili Restaurant
- Attended the Lynn Hicks Memorial

Admin

- Trained Warren Garrett on the city's website
- Performed website administrator job functions as needed: developed and reviewed web content.

Finance and Administration Monthly Report

May 2016

FINANCE

- Met with City Manager and Public Works Administrative staff regarding Utility Billing
- Met with Fox Collections regarding delinquent Utility accounts
- Attended the ribbon cutting for Green Chile restaurant
- Attended the ribbon cutting at Audiology and Hearing Health
- Attended the monthly Leadership Goodlettsville session on Quality of Life
- Continued working on Final Budget Document
- Attended a GIST Committee meeting at the Chamber office
- Attended Retirement reception for Ann Crawford

**City of Goodlettsville
Financial Summary
May 2016 (Unaudited)**

UNASSIGNED FUND BALANCE

| Operating Fund | Current Month | Budget 06/30/2016 | % |
|----------------|------------------|----------------------|-------|
| General Fund | 5,757,224 | 3,761,395 | 153% |
| Sanitation | 221,480 | 9,737 | 2275% |
| Tourism | 849,660 | 273,413 | 311% |

CASH IN BANK

| | |
|-------------------|-------------------|
| General Fund | 6,856,075 |
| Sanitation | 6,854 |
| Tourism | 1,075,913 |
| Sewer | 11,239,794 |
| Stormwater | 1,638,430 |
| Total Cash | 20,817,066 |

SALES TAX COLLECTIONS

| Month Received | Sumner Current Year | Sumner Prior Yr | Davidson Current Yr | Davidson Prior Year | Total Current Year | Total Prior Year |
|----------------|------------------------|--------------------|------------------------|------------------------|-----------------------|---------------------|
| Aug | 53,696 | 40,852 | 301,770 | 301,966 | 355,467 | 342,818 |
| Sep | 53,887 | 44,928 | 273,542 | 231,297 | 327,429 | 276,225 |
| Oct | 43,086 | 38,647 | 276,764 | 224,144 | 319,850 | 262,791 |
| Nov | 48,095 | 44,181 | 306,882 | 225,317 | 354,977 | 269,499 |
| Dec | 50,706 | 46,808 | 280,760 | 198,245 | 331,466 | 245,054 |
| Jan | 45,928 | 43,013 | 288,519 | 227,673 | 334,446 | 270,686 |
| Feb | 57,310 | 48,252 | 475,700 | 330,284 | 533,009 | 378,536 |
| Mar | 45,307 | 44,923 | 272,459 | 197,686 | 317,766 | 242,609 |
| Apr | 43,083 | 41,197 | 287,449 | 565,193 | 330,532 | 606,390 |
| May | 51,256 | 50,083 | 338,650 | 320,134 | 389,906 | 370,217 |
| Jun | | | | | 0 | 0 |
| Jul | | | | | 0 | 0 |
| YTD | 492,354 | 442,885 | 3,102,494 | 2,821,940 | 3,594,848 | 3,264,824 10.11% |

Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.

**City of Goodlettsville
Financial Summary
May 2016 (Unaudited)**

| <u>Operating Fund</u> | <u>Indicator</u> | <u>Month</u> | <u>YTD</u> | <u>Budget</u> | |
|------------------------------|------------------|------------------|------------------|--------------------|---------|
| General Fund | Revenues | 866,827 | 12,154,326 | 14,098,749 | 86.21% |
| General Fund | Expenditures | 1,009,312 | 12,078,245 | 16,402,407 | 73.64% |
| Net Increase/Decrease | | (142,485) | 76,081 | (2,303,658) | |
| Sanitation Fund | Revenues | 165,517 | 933,121 | 958,000 | 97.40% |
| Sanitation Fund | Expenditures | 69,449 | 713,731 | 948,655 | 75.24% |
| Net Increase/Decrease | | 96,068 | 219,390 | 9,345 | |
| Tourism | Revenues | 65,143 | 596,883 | 534,600 | 111.65% |
| Tourism | Expenditures | 131,320 | 226,591 | 659,249 | 34.37% |
| Net Increase/Decrease | | (66,177) | 370,292 | (124,649) | |
| Sewer | Revenues | 955,414 | 5,475,204 | 5,155,000 | 106.21% |
| Sewer | Expenses | 367,874 | 3,531,551 | 5,674,161 | 62.24% |
| Net Increase/Decrease | | 587,540 | 1,943,653 | (519,161) | |
| Stormwater Utility | Revenues | 157,850 | 1,089,667 | 604,000 | 180.41% |
| Stormwater Utility | Expenses | 10,329 | 115,866 | 662,264 | 17.50% |
| Net Increase/Decrease | | 147,521 | 973,801 | (58,264) | |

OPERATIONS EXPENDITURE SUMMARY

| <u>General Fund Operating Dept</u> | <u>Month</u> | <u>YTD</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|------------------|-------------------|-------------------|--------------------|
| General Government | 120,768 | 1,397,241 | 1,626,716 | 86% |
| Community Development | 39,352 | 574,361 | 709,492 | 81% |
| Police | 287,469 | 4,148,548 | 4,954,235 | 84% |
| Fire | 153,263 | 1,724,746 | 2,313,092 | 75% |
| Hwys & Streets | 80,682 | 1,369,991 | 2,452,240 | 56% |
| Parks/Recreation | 272,665 | 1,642,841 | 2,226,318 | 74% |
| Miscellaneous | 55,113 | 1,212,497 | 2,120,311 | 57% |
| Total General Fund Expenditures | 1,009,312 | 12,070,225 | 16,402,404 | 74% |



**NEW BUSINESS LIST
MAY 2016**

- | | | |
|-----|--|--|
| 1. | Green Chili Indian Restaurant 707 Rivergate Pkwy. #B | Prajesh R. Patel 865-385-6833 Lic. Issued 05/06/2016 |
| 2. | Road Builders 919 Conference Drive Suite 4-152 | Earnest Rickey 615-448-7875 Lic. Issued 05-05-2016 |
| 3. | Arley Johnson Jr. Construction 517 Belle Avenue | Arley Johnson Jr. 865-429-0116 Lic. Issued 05/09/2016 |
| 4. | Water Chest Inc. 112 Space Park North | Nadine Simmons 615-366-2900 Lic. Issued 05-09-2016 |
| 5. | TN Textile Mill 410 Old Stone Bridge Road | Jerry Faraino 615-915-3727 Lic. Issued 05/10/2016 |
| 6. | Access Retirement Services LLC 3050 Business Park Circle | Kim Hassell 615-609-9900 Lic. Issued 05/10/2016 |
| 7. | Merry Maids 122 E. Cedar Street | Trisha Blackburn 615-255-0052 Lic. Issued 05/11/2016 |
| 8. | D & T Cleaning Services 101 Aintree Court | Tanya Cloud 615-419-8595 Lic Issued 05/23/2016 |
| 9. | Fixed Cell Phone Repair & Vapor Roman 213 B South Main Street | Aguilar 615-336-3081 Lic Issued 05/25/2016 |
| 10. | Treadway Realtors, LLC 140 North Main Street | Gregg S. Treadway 615-981-7163 Lic Issued 05/26/2016 |

**TRANSIENT VENDORS LIST
MAY 2016**

- | | | |
|----|---|---|
| 1. | Mid-American Distributors 948 Springfield Hwy. | Lisa Spradling 615-207-0452 Lic Issued 05/16/2016 |
| 2. | 4B Investments 977 Louisville Hwy | William Stamper 270-726-7754 Lic Issued 05/23/2016 |
| 3. | Country Fireworks 935 Springfield Hwy | Name 605-604-4690 Lic Issued 05/27/2016 |

MONTH OF MAY 2016**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN MAY 2016 - 391NUMBER OF DEFENDANTS APPEARING IN COURT

MAY 10 9:00 A.M. 179

MAY 10 1:00 P.M. 60

MAY 17 9:00 A.M. 52

TOTAL FOR MONTH

MAY 17 1:00 P.M. **20**CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 0

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOLFOUR HOUR SCHOOL **131**

EIGHT HOUR SCHOOL 7

Administrative Assistant to the City Manager's Office
May 2016

Administrative

- Assembled IT issues city-wide for Roger Lancina
- Filmed Board of Commissioners Meetings on 5/12 and 5/26 and uploaded videos to website and distributed them through Notify Me emails
- Assembled Briefing Packets for Commission Meetings
- Assembled and distributed the City Manager's monthly report for April
- Attended Ribbon Cutting for Green Chili Restaurant
- Attended the monthly Chamber of Commerce luncheon
- Assisted CGI with filming 'Welcome Package' for community video
- Hosted Ambassador training with the Chamber
- Prepared for the My Goodlettsville Blood Drive and Experience Goodlettsville event

Ongoing Grant Projects:

Main Street Streetscape Project

Conference Drive Enhancement Project

Greenway, Bicycle and Pedestrian Plan

TML Grants

LPRF Grant Application

High Mast Lighting at 31/41 Intersection

GHSO Grant

Traffic Signalization Project

AFG Grant for Equipment for Fire Department

NorthCreek Tree Planting Project

Goodlettsville Police Department

Chief Goodwin's Monthly Report

May 2016

On May 5th Chief Goodwin and several members of the Police Department attended the National Day Of Prayer Service in front of City Hall. On May 16th Chief Goodwin attended the Gateway Elementary appreciation luncheon at Outback Steakhouse and the Hendersonville Police Department's Police Memorial Service. On May 18th Chief Goodwin attended the FOP Memorial Service at 1st Baptist Church Nashville and Commander Okert attended the Sumner County Police Memorial Service. On May 17th Chief Goodwin attended the ribbon cutting for The Green Chili Restaurant. On May 19th Chief Goodwin was on a panel along with MNPD Chief Steve Anderson and GFD Chief Kenneth Reeves for Leadership Goodlettsville and Chief Goodwin was at Music on Main that evening. On May 23rd Chief Goodwin attended the Employee of the Month luncheon. On May 25th the Police Department held the Memorial Service for Detective Lynn Hicks. On May 26th Chief Goodwin attended the Chamber of Commerce luncheon. On May 29th Corporal Daniel Knalls, Officer Matt Shoemsmith, K-9 Ruger and other officers attended the Heroes Day events at Metro Baptist Church.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of May and 42.6 pounds of unwanted pharmaceuticals were deposited. Since its use 580 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing May 2016 to May 2015 Crime Against Person was decreased from 17 to 15 a 11.77% decrease, and Crime Against Property increased from 55 to 68 an 19.12% increase and overall we had an 13.26% increase. Our UCR total for the month was a 13.96% increase from 37 to 43 incidents. Our total for the year is a 8.76% increase in UCR Crimes.

Our proactive efforts were slightly off for the month of May. Our officers made 788 Traffic Stops and 9 Terry Stops. They made 77 Traffic Arrests and 11 DUI Arrests. From these Traffic Stops resulted 5 Felony charges, 82 Misdemeanor charges, and 4 warrants were served. They had 17 drug confiscations (13 from traffic stops). They issued 6 Misdemeanor Citations, made 56 Physical Arrests

with 40 Misdemeanor charges and 9 Felony charges. They made 3 Juvenile Misdemeanor Arrests.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 13 Warrant Service Attempts. They served 9 Felony Warrants and 21 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 182 apartment checks, 555 checks of neighborhoods, 516 businesses checks and 258 park checks. They had 1024 Community Contacts. They issued 262 Park Smarts.



MAY TIBRS

TIBRS Group A Offenses

| | 2016 Offenses Reported | 2015 Offenses Reported |
|--------------------------------|------------------------------|------------------------------|
| Crimes Against Persons | 15 | 17 |
| Murder | 0 | 0 |
| Negligent Manslaughter | 0 | 0 |
| Kidnaping/Abduction | 0 | 0 |
| Forcible Rape | 1 | 0 |
| Forcible Sodomy | 0 | 0 |
| Sexual Assault W/Object | 0 | 1 |
| Forcible Fondling | 0 | 0 |
| Incest | 0 | 0 |
| Statutory Rape | 0 | 0 |
| Aggravated Assault | 2 | 1 |
| Simple Assault | 9 | 12 |
| Intimidation | 3 | 2 |
| Stalking | 0 | 1 |
| Crimes Against Property | 68 | 55 |
| Arson | 0 | 0 |
| Bribery | 0 | 0 |
| Burglary | 3 | 5 |
| Counterfeiting/Forgery | 6 | 2 |
| Destruction/Damage/ Vandalism | 10 | 4 |
| Embezzlement | 1 | 1 |
| Extortion/Blackmail | 0 | 0 |
| Fraud - False Pretenses | 5 | 4 |
| Fraud - Credit Card/ATM | 1 | 0 |
| Fraud - Impersonation | 0 | 2 |
| Fraud - Welfare | 0 | 0 |
| Fraud - Wire | 0 | 0 |
| Motor Vehicle Theft | 5 | 2 |
| Robbery | 0 | 3 |
| Stolen Property Offenses | 0 | 0 |
| Theft - Pocket-picking | 0 | 0 |
| Theft - Purse Snatching | 0 | 0 |
| Theft - Shoplifting | 19 | 20 |
| Theft From Building | 3 | 4 |
| Theft From Coin Machine | 0 | 1 |
| Theft From Motor Vehicle | 8 | 4 |
| Theft of Motor Vehicle Parts | 1 | 2 |
| Theft - All Other Larceny | 6 | 1 |
| Total Group A Offenses | 83 | 72 |



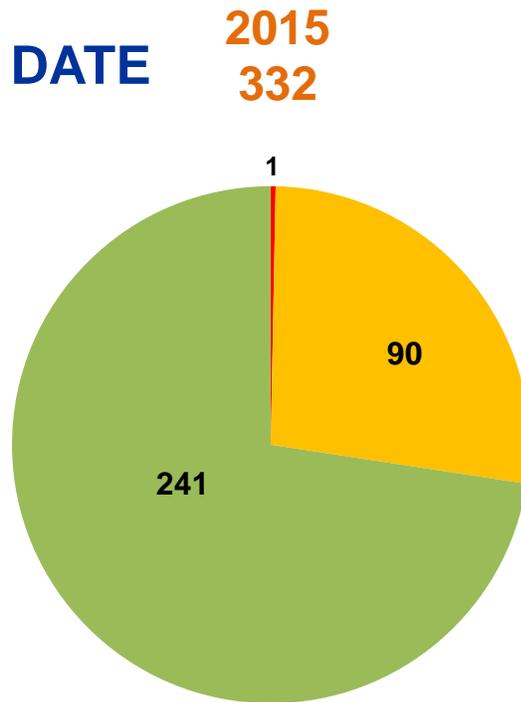
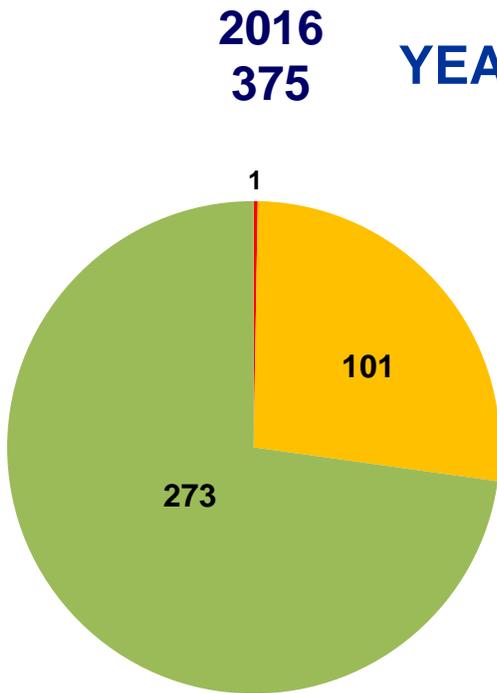
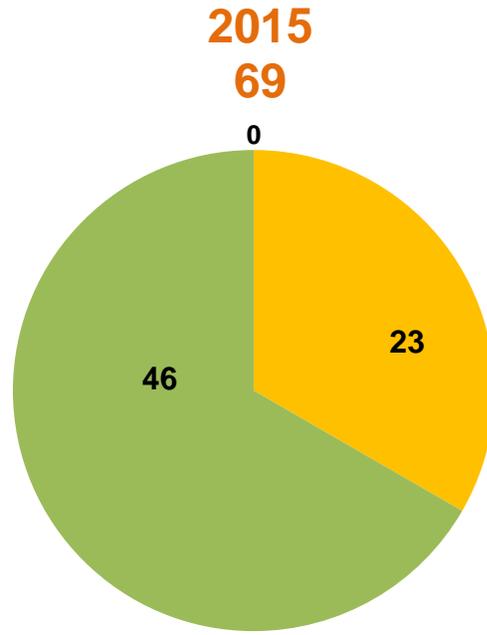
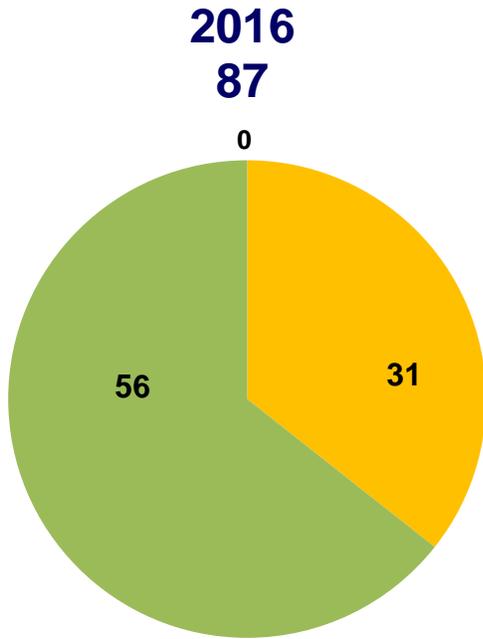
YTD TIBRS - 2016 VS 2015

| TIBRS Group A Offenses | 2016 | JAN 2016 | JAN 2015 | FEB 2016 | FEB 2015 | MAR 2016 | MAR 2015 | APR 2016 | APR 2015 | MAY 2016 | MAY 2015 | JUN 2016 | JUN 2015 | 2015 Offenses TOTAL | % CHANGE |
|--------------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|---------------------|---------------|
| Crimes Against Persons | 75 | 16 | 15 | 14 | 14 | 13 | 15 | 17 | 18 | 15 | 17 | 0 | 0 | 79 | -5.06% |
| Murder | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 2 | -100.00% |
| Negligent Manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Kidnaping/Abduction | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Forcible Rape | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | | | 0 | NC |
| Forcible Sodomy | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Sexual Assault W/Object | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | 1 | -100.00% |
| Forcible Fondling | 2 | 2 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | | | 1 | 100.00% |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Statutory Rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Aggravated Assault | 11 | 2 | 5 | 6 | 4 | 1 | 3 | 0 | 2 | 2 | 1 | | | 15 | -26.67% |
| Simple Assault | 50 | 11 | 8 | 5 | 8 | 10 | 9 | 15 | 12 | 9 | 12 | | | 49 | 2.04% |
| Intimidation | 9 | 1 | 0 | 1 | 2 | 2 | 2 | 2 | 4 | 3 | 2 | | | 10 | -10.00% |
| Stalking | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | 1 | -100.00% |
| Crimes Against Property | 320 | 65 | 82 | 54 | 44 | 64 | 65 | 69 | 52 | 68 | 55 | 0 | 0 | 298 | 7.38% |
| Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Bribery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Burglary | 16 | 5 | 6 | 0 | 3 | 4 | 5 | 4 | 6 | 3 | 5 | | | 25 | -36.00% |
| Counterfeiting/Forgery | 11 | 3 | 2 | 1 | 0 | 1 | 3 | 0 | 0 | 6 | 2 | | | 7 | 57.14% |
| Destruction/Damage/ Vandalism | 37 | 5 | 11 | 6 | 7 | 6 | 7 | 10 | 10 | 10 | 4 | | | 39 | -5.13% |
| Embezzlement | 8 | 2 | 2 | 1 | 2 | 3 | 4 | 1 | 0 | 1 | 1 | | | 9 | -11.11% |
| Extortion/Blackmail | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Fraud - False Pretenses | 15 | 3 | 11 | 2 | 3 | 4 | 6 | 1 | 0 | 5 | 4 | | | 24 | -37.50% |
| Fraud - Credit Card/ATM | 3 | 2 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | | | 2 | 50.00% |
| Fraud - Impersonation | 9 | 2 | 1 | 3 | 4 | 3 | 6 | 1 | 1 | 0 | 2 | | | 14 | -35.71% |
| Fraud - Welfare | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Fraud - Wire | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | | 1 | 0.00% |
| Motor Vehicle Theft | 15 | 4 | 1 | 3 | 1 | 1 | 1 | 2 | 2 | 5 | 2 | | | 7 | 114.29% |
| Robbery | 2 | 0 | 4 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 3 | | | 8 | -75.00% |
| Stolen Property Offenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Theft - Pocket-picking | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | | | 1 | -100.00% |
| Theft - Purse Snatching | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | NC |
| Theft - Shoplifting | 120 | 21 | 30 | 22 | 11 | 27 | 17 | 31 | 14 | 19 | 20 | | | 92 | 30.43% |
| Theft From Building | 35 | 12 | 7 | 8 | 4 | 7 | 6 | 5 | 8 | 3 | 4 | | | 29 | 20.69% |
| Theft From Coin Machine | 2 | 1 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 0 | 1 | | | 3 | -33.33% |
| Theft From Motor Vehicle | 24 | 2 | 4 | 3 | 4 | 4 | 2 | 7 | 5 | 8 | 4 | | | 19 | 26.32% |
| Theft of Motor Vehicle Parts | 8 | 2 | 0 | 1 | 0 | 0 | 4 | 4 | 3 | 1 | 2 | | | 9 | -11.11% |
| Theft - All Other Larceny | 14 | 1 | 2 | 2 | 0 | 4 | 4 | 1 | 2 | 6 | 1 | | | 9 | 55.56% |
| Total Group A Offenses | 395 | 81 | 97 | 68 | 58 | 77 | 80 | 86 | 70 | 83 | 72 | 0 | 0 | 377 | 4.77% |



MAY TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





**MAY COMPSTAT
WEEKS 18 THRU 21**

| | 2016 CURRENT | 2015 CURRENT | 2016 YTD | | 2015 YTD | | % change | 2015 TOTAL |
|-------------------------------|--------------|--------------|------------------|------------|------------------|------------|--------------|------------|
| | | | YTD | 0 | YTD | 2 | | |
| Murders | | | YTD | 0 | YTD | 2 | -100.00% | 2 |
| Rape | | | YTD | 0 | YTD | 1 | -100.00% | 5 |
| Robbery (Commercial) | | | YTD | 0 | YTD | 2 | -100.00% | 12 |
| Robbery (Street) | | 3 | YTD | 5 | YTD | 6 | -16.67% | 9 |
| Aggravated Assault | 1 | 1 | YTD | 8 | YTD | 13 | -38.46% | 26 |
| Aggravated Assault - Dom Viol | | 1 | YTD | 1 | YTD | 6 | -83.33% | 12 |
| Burglary (Commercial) | 1 | | YTD | 4 | YTD | 5 | -20.00% | 22 |
| Burglary (Residential) | 2 | 5 | YTD | 14 | YTD | 21 | -33.33% | 45 |
| Auto Burglaries | 8 | 3 | YTD | 23 | YTD | 17 | 35.29% | 74 |
| Larceny | 9 | 6 | YTD | 54 | YTD | 48 | 12.50% | 139 |
| Shoplifting | 17 | 17 | YTD | 114 | YTD | 90 | 26.67% | 233 |
| Motor Vehicle Theft | 5 | 1 | YTD | 13 | YTD | 6 | 116.67% | 16 |
| Total Offenses | 43 | 37 | TOTAL YTD | 236 | TOTAL YTD | 217 | 8.76% | 595 |



Summary of Month's Activities – May 1 thru May 31, 2016

Fire Operations

The Department responded to 315 calls for service in the month of May.

Fire Administration

Chief's Comments:

The Month of May was again a time of significant change for the department. We hired a new full time firefighter and several new part timers to pave the way for staffing 6 members twenty-four hours a day for the coming year. Significant time and effort goes into each new member ensuring they have the ability to carry out the skills to assist the public and just as importantly to keep themselves and their co-workers safe in a dangerous profession.

Along those same lines, the Department received new self-contained breathing apparatus and those too had extensive training and practice to ensure reliable use for our members.

We experienced several community events that the members were proud to participate. Honors were paid to two memorial services in the community and fire extinguisher training was presented to our senior citizen group that meets at the Event Center. Year-end school events added a bit of fun to the list.

The Department continues to push our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will make themselves known to us.

2016 Skills and Drill Plan

Jan- PPE, Turn-out gear PS001

Feb- Mayday PS002, Firefighter Disorientation, SCBA Confidence

March- PS005 SCBA, VES Training, Forcible Entry

April-PS003 1 ¾, PS004 2 ½, Modern Residential Fire Attack, Hot Weather ops.

May- PS006 Ground ladders, Fire Ground Command Simulation

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Hours Training This Month - 573

Public Education Hours - 5

MAY MAINTENANCE

0 Scheduled Services

9 Repairs

Special Projects

Budget items

Outside repair service in to do mechanical work on Tower to replace starter

Outstanding Issues

Engine 41-7- Traveled to manufacturer to do final inspection on June 1st with Cpt. Birdwell and 41-7 should be in route back to the city in a matter of days

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

9 Building Repairs

Outside appliance repair company in to repair industrial dryer

Outside company in to repair Medic Bay door

Fire Special

Training hours- Target Safety, SCBA, Mayday, and Turnout

Worked shifts to fill in as the 6th man and made a few extra calls to bring supplies

Took Tower and set up for Police Memorial Ceremony

Water Wars at Madison Creek

Received Shipment of SCBA's and inventoried to get in service

Assisted with Fit testing of SCBA mask

Goodlettsville Fire Department
Incident Report / Incident Totals

Jurisdiction 19226 May 1, 2016 thru May 31, 2016
(NFIRS Report)

Total Calls 315

| CATEGORY | TOTALS | CATEGORY | TOTALS |
|---------------------------------------|----------|-------------------------------------|-----------|
| Structure Fires | 0 | Hazardous Calls | 13 |
| Vehicle Fires | 2 | Service Calls | 20 |
| Brush/Grass Fires | 1 | Good Intent Calls | 25 |
| | | Cover Assignment, Standby, Moveup | 0 |
| Overpressure Rupture /Explosion | 1 | | |
| Refuse/Rubbish Fires | 0 | System Malfunction, Malicious False | 3 |
| Other Fires | 5 | Unintentional False | 9 |
| | | Other False | 3 |
| Total Fires | 9 | Total False | 15 |
| Rescue and EMS | 233 | Weather Related | 0 |
| (Vehicle Accidents with Injuries 20) | | | |
| Mutual Aid Received | 8 | Incidents with Exposures | 0 |
| Mutual Aid Given | 71 | | |

| | | | |
|----------------------------|---|-----------------------------|-----------|
| Fire Service Injuries | 0 | Fire Dollar Loss | |
| Non-Fire Service Injury | 0 | Property | 5,500.00 |
| Fire Service Death | 0 | Contents | 8,000.00 |
| Non-Fire Service Death | 0 | | 13,500.00 |
| Fire Civilian Injuries | 0 | Non-Fire Dollar Loss | 0.00 |
| Non-Fire Civilian Injuries | 0 | Property | 0.00 |
| Fire Civilian Deaths | 0 | Contents | 0.00 |
| Non-Fire Civilian Deaths | 0 | | 0.00 |

Public Works Report – MAY 2016

SOLID WASTE:

- Convenience Center solid waste collected: 29.99 tons
- Solid waste tonnage collected: 360.14 tons
- Recycled materials collected: 36.15 tons
- PIT Construction & Debris: 150 cy
- Bulk Item Pick Ups: 42
- Cart Repairs: 39
- New Cart Deliveries: 18

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 7.53”
- WORKED 110 TN ONE CALLS

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Repaired Tile and Road on Shevel
- Conducted Brush pick-up throughout City

- Cleaned and re-established proper flow of drainage ditch on Old Springfield Highway/Pear Orchard.
- Cleaned Storm Drains throughout the City

STORM WATER:

| | |
|---|-----|
| Miles of Roadway Swept within City | 183 |
| Commercial Inspection Conducted for Construction Projects | 48 |
| Residential Inspection Conducted for Construction Site's | 92 |
| Active Construction Sites (Commercial) | 12 |
| Active New Residential Home Sites | 23 |

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- WKU continues in monitoring project (MS4 permit requirement)
- Volunteer State to assist with Stream Watch Program
- Conducted Monthly Safety meeting
- Proceeding with design on two drainage projects
- Working with Rogers Group to finalize and proceed with Paving Contracts on City Streets

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- Chamber of Commerce Luncheon
- Open House OHM
- Customer Appreciation CEC
- Met with WKU (Dr. Taylor)
- Public Outreach for Education WET
- Water Quality Booth
- EPA Municipal Wet Weather Conference
- Main Street Enhancement Meetings
- Stream Watch Quarterly



May 2016

Projects - Administration

- Received grants from the Nashville Predators Foundation and KaBoom! Imagination Playground
- Streambank Stabilization in Moss-Wright Park
- Bowen House Repair Plan
- Website Updates

Projects – Parks and Recreation

- Removed debris from fallen trees and repaired wind damage from wind storm
- Weeded and planted flower beds throughout the system
- Prepared Pleasant Green Park for pool opening including pressure washing, trimming bushes, painting, prepping for the installation of a new HVAC for concession/restroom building, preparing pool and surrounding deck area
- Prepared athletic fields daily for play, as well as spraying for weeds and fertilizing
- Completed maintenance on greenspace including trimming trees, weeding, litter pickup
- Conducted repairs on several pieces of equipment

Facility and Rental Information

| | Resident Usage/Rentals | Non-Resident Usage/Rentals | Attendance | Volunteer Hours |
|---------------------------------|------------------------|----------------------------|------------|-----------------|
| Community Center | 413/2 | 273/10 | | |
| Goodlettsville Event Center | 4 | 1 | | |
| Senior Adult Program | | | 482 | 18 |
| Shelters | 37 | 21 | | |
| Fields | 0 | 4 | | |
| Programs Requiring Registration | | | 669 | |
| Historic Mansker's Station | | | | |
| Pleasant Green Pool | 1 | 1 | | |
| Tennis Courts | 0 | 1 | | |

Special Events

Special Event Applications Submitted:

TUSC Soccer Camp

Event Applications Approved:

TUSC Soccer Camp: June 27-July 1

Events Conducted:

Football Camp: May 23-25, 2016 at Moss Wright Park

Events or programs conducted by P&R:

Music on Main

Water Safety Day

Hosted Tennessee Vintage Baseball Games

Athletics

Current leagues operating in Goodlettsville parks

Goodlettsville Little League Goodlettsville Girls Fast Pitch Softball

Middle Tennessee Futbol Club Tennessee United Soccer Club

City of Goodlettsville Adult Softball

of games

173 Games- Baseball 146 Games- Youth Softball

147 Games- Soccer 32 Games- Adult Softball

of practices

169 Practices- Baseball 128 Practices- Youth Softball

229 Practices- Soccer

COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: May 2016

Business Recruitment / Retention & Expansion

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Worked with design and engineering team in regards to new Taco Bell.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with design and engineering team in regards to Wendy's remodel.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with design and engineering team in regards to Main Street enhancements.

Worked with Design and Engineering team in regards to Conference Drive enhancements.

Worked with a businesses interested in building in Goodlettsville.

Worked with owner, design and engineering team interested in constructing an assisted living center in Goodlettsville.

Meetings Attended

Goodlettsville City Commission
Leadership Sumner

Goodlettsville Planning Commission

Planning and Development Services Department

May 2016

Summary of Month Activities:

Staff attended site developments meetings for the following projects:

- New house at 206 Roscoe Drive on vacant existing lot of record
- Church demolition and redevelopment project at 400 Two Mile Pike

Staff attended the following inspections:

- 845 Springfield Highway preliminary restaurant inspections (two proposals)
- 122 East Cedar new office use
- 711 Rivergate Parkway tire shop (vacant automated carwash building)
- South Cartwright Motel 6 handicap accessibility upgrades
- 1142 Hitt Lane accessory building code enforcement issue

Staff attended the following administration meetings:

- Meeting with property owner regarding code enforcement issues on Meadowlark Dr.
- Meeting with City Attorney to discuss donation bins and accessory building ordinances
- Meeting with City Attorney to discuss inoperable and unlicensed vehicles code enforcement

Meetings Attended:

Goodlettsville Regional Planning Commission

Main Street Project progress meeting

Sumner County Highway Department Meeting regarding Allen Road

Staff participated in the Leadership Goodlettsville Program

CITY ENGINEER

The City of Goodlettsville hired a City Engineer in May. Greg Edrington began in May and will be overseeing capital projects and will begin submitting reports in June.

He may be reached at gederginton@goodlettsville.gov.

Goodlettsville Codes Department Activity Report May 2016

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

| <u>Activity</u> | <u>Scope of Activity</u> | <u>Total Monthly</u> |
|----------------------------|---|----------------------|
| Issuing of Permits | Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale | 45 permits |
| Fire Code Inspections | Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc. | 2 inspections |
| Fire Investigations | Duties of Fire Marshal involving fires in the city limits | 0 investigations |
| Building Inspections | Building Related | 49 inspections |
| Property Standards | Ensuring property standards compliance-sending letters and/or notification | 79 notifications |
| Follow-up Inspections | Following up on letters sent to ensure property concerns are now in compliance | 70 inspections |
| Signs Removed | Illegal signs removed from city limits | 48 signs |
| I.B.C. Training | Training for the departments required certification test/International Building Certif. | 8 hrs./testing inc. |
| Storm Water Training | EPSC training and certification | 0 hours |
| Fire Inspection Training | L. DiOrio and M. Bauer required training on Fire Code (Arson Training) | 4 hours |
| Property Maint. Liens | Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc. | 0 |
| Building and Codes Report | Report issued monthly for permit information-listed on City website | 1 Report |
| Sumner County Impact Fee | Collect and Distribute Tax collected for Sumner County New Residential Homes | 7 |
| Flood Event/FEMA | M. Bauer assisting flood properties and FEMA requirements. Includes all documentation | Completed project |
| Issuing of Addresses | Assisting Metro/Davidson County 911 with assigning addresses for the city | 1 address |
| Plan Reviews | In-house plan review by M. Bauer/Assisted also with outsourced plan reviews | 3 properties |
| Storm Water Report | Monthly Storm Water Report for Administrative Building/ | 1 Report |
| Unsafe Structure Abatement | Demolition of unsafe structure | 0 structure |
| Citations to Court | Municipal Code Violations | 0 citations |
| Customer Service Calls | Facilitate calls and inquiries citizens and contractors may have | daily |

Goodlettsville Codes Department Building Report May 2016

| | | | | | | | | | | | Contractor's | |
|-----------------------------------|---------------|---------------------|-------------|------------|---------------|------------|-----------------------|--------------------------|--------------------|--------------------|---------------------|--|
| | Permit | Date | Cost | Map | Parcel | Lot | Address | Owner | License | Type Str | County | |
| New Residential | | | | | | | | | | | | |
| 20160088 | 05/02/2016 | 657,409.00 | 143 | 82 | | | 1156 Willis Branch | Dharmesh Patel | Homeowner | New Residential | Summer | |
| 20160089 | 05/04/2016 | 311,179.00 | | | | 237 | 402 Fall Creek Circle | Meritage Homes | 58003 | New Residential | Summer | |
| 20160090 | 05/04/2016 | 320,000.00 | | | | 104 | 707 Burgess Dr. | Meritage Homes | 58003 | New Residential | Summer | |
| 20160098 | 05/12/2016 | 331,779.00 | | | | 100 | 330 Old Stone Rd. | Meritage Homes | 58003 | New Residential | Summer | |
| 20160099 | 05/12/2016 | 323,496.00 | | | | 84 | 715 Burgess Dr. | Meritage Homes | 58003 | New Residential | Summer | |
| 20160107 | 05/17/2016 | 381,753.00 | | | | 85 | 721 Burgess Dr. | Meritage Homes | 58003 | New Residential | Summer | |
| 20160113 | 05/24/2016 | 314,425.00 | | | | | 107 Copper Creek | Meritage Homes | 58003 | New Residential | Summer | |
| Total | | 2,640,041.00 | | | | | | | | | | |
| New Commercial | | | | | | | | | | | | |
| Total | | 0.00 | | | | | | | | | | |
| Additions & Remodeling | | | | | | | | | | | | |
| 20160087 | 05/02/2016 | 3,000.00 | | | | | 848 Louisville Hwy | Zippy Mart | Owner | Canopy/Entrance | Summer | |
| 20160091 | 05/04/2016 | 15,000.00 | 19.13 | 106 | | | 323 Cartwright Street | Motel 6 | Allison Sign | Sign | Davidson | |
| 20160094 | 05/10/2016 | 0.00 | 148 | 8 | | 4 | 948 Springfield Hwy. | Mid-America Distributors | Owner | Firework Tent | Summer | |
| 20160100 | 05/13/2016 | 10,900.00 | 34.02 | 94 | | | 813 Rivergate Pkwy | Castle Dental | Jarvis Signs | Sign | Davidson | |
| 20160101 | 05/13/2016 | | | | | | 122 N. WYNRIDGE WAY | Shella Sapetti | Homeowner | Mechanical | Summer | |
| 20160102 | 05/13/2016 | 25,000.00 | 26.20 | | | | 135 Hogans Branch | Todd Busta | Homeowner | Accessory Building | Summer | |
| 20160104 | 05/16/2016 | 0.00 | | | | | 147 Rose Garden Lane | Stephanie Harding | Homeowner | Pool | Davidson | |
| 20160108 | 05/18/2016 | 12,551.00 | 26 | 12 | | 90 | 100 Mission Ridge | Dollar General | 37255 | Commercial Remodel | Davidson | |
| 20160110 | 05/20/2016 | 2,700.00 | 19.14 | 11 | | | 310 Long Hollow Pike | Wendy's | Mckean Contracting | Sign | Davidson | |
| 20160112 | 05/24/2016 | | | | | | 977 Louisville Hwy. | William Stamper | Discount Fireworks | Firework Tent | Summer | |
| 20160114 | 05/25/2016 | | | | | | 213 B Main | Fix Cell Phone | owner | Temporary Sign | Davidson | |
| 20160115 | 05/25/2016 | 6,000.00 | 26.01 | 60 | | | 124 Two Mile Pike | Arnett Built | Owner | Sign | Davidson | |
| 20160116 | 05/26/2016 | | | | | | 800 Conference Dr. | Candlewood Suites | 29340 | Blasting | Davidson | |
| 20160117 | 05/27/2016 | | 141 | 8 | | | 935 Springfield Hwy. | Country Fireworks | Owner | Firework Tent | Summer | |
| Total | | 75,151.00 | | | | | | | | | | |
| Total New Residential | | | | | | | | | | | 2,640,041.00 | |
| Total New Commercial | | | | | | | | | | | 0.00 | |
| Total Add/Remodels | | | | | | | | | | | 75,151.00 | |
| Total All Permits | | | | | | | | | | | 2,715,192.00 | |
| Single Family Dwellings | | | | | | | | | | | 0 | |
| Davidson | | | | | | | | | | | 7 | |
| Summer | | | | | | | | | | | 7 | |
| Total | | | | | | | | | | | 7 | |