



Board of Commissioners

April 13, 2017

6:30 PM

City Hall – Massie Chambers

Agenda:

1. Call to order by the Mayor.

Prayer

Pledge of Allegiance

2. Roll call by the Recorder.

3. Reading of the minutes of the March 23, 2017 regular meeting of the Board of Commissioners by the Recorder for approval or correction.

4. Comments from citizens.

5. Comments of the City Manager and staff.

6. Reports and comments from committees, members of the Board of Commissioners and other officers.

7. Old Business.

- a. Consider Ordinance 17-888, an ordinance to amend the City of Goodlettsville Municipal Code by creating a new Title 10 Chapter 1 of the Code entitled Animal Control in General. **SECOND READING / PUBLIC HEARING**
- b. Consider Ordinance 17-891, an ordinance to amend Title 2, Chapter 1 of the Goodlettsville Municipal Code relating to Parks and Recreation. **SECOND READING**
- c. Consider Ordinance 17-892, an ordinance to amend Title 2, Chapter 2 of the Goodlettsville Municipal Code relating to requirements for board members. **SECOND READING**

8. New Business.

- a. Consider Ordinance 17-893, an ordinance to amend Title 14 Chapter 2 of the Goodlettsville Municipal Code to define limited development site plan applications for City staff approval and review procedures for successive site plan applications. **FIRST READING**

- b. Consider Resolution 17-731, a resolution ratifying membership and appointments to the Goodlettsville Visitors and Tourism Board.
- c. Consider Resolution 17-732, a resolution authorizing the City of Goodlettsville to participate in the TML Risk Management Pool “Safety Partners” Loss Control Matching Grant Program.

9. Adjournment.

For more information regarding this agenda, please contact the city recorder by email at:

[abaker@goodlettsville.gov](mailto:abaker@goodlettsville.gov)

*A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.*

105 S. Main St. – Goodlettsville, TN 37072 – 615-851-2200 – Fax 615-851-2212

[www.goodlettsville.gov](http://www.goodlettsville.gov)

**AN ORDINANCE TO AMEND THE CITY OF GOODLETTSVILLE MUNICIPAL CODE BY CREATING A NEW TITLE 10 CHAPTER 1 OF THE CODE ENTITLED ANIMAL CONTROL IN GENERAL.**

**Whereas**, there currently exists a need to adopt an ordinance to regulate in general the control and care of animals within the City of Goodlettsville; and

**NOW THEREFORE LET IT BE RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE THAT THE FOLLOWING BE ORDAINED AS IT RELATES TO THE CONTROL AND CARE OF ANIMALS WITHIN THE CITY OF GOODLETTSVILLE:**

**Section I.** Running at large prohibited. It shall be unlawful for any person owning or being in charge of any dogs or cats to run at large in any street, alley, or unenclosed lot within the corporate limits.

**Section II.** Pen or enclosure to be kept clean. When animals are kept within the corporate limits, the building, structure, pen, or enclosure in which they are kept shall at all times be maintained in a clean and sanitary condition.

**Section III.** Adequate food, water, and shelter, etc., to be provided. No animal shall be kept or confined in any place where the food, water, shelter, and ventilation are not adequate and sufficient for the preservation of its health and safety.

**Section IV.** Keeping in such manner as to become a nuisance prohibited. No animal shall be kept in such a place or condition as to become a nuisance either because of noise, odor, contagious disease, or other reason.

**Section V.** Cruel treatment prohibited. It shall be unlawful for any person to beat or otherwise abuse or injure any animal or fowl.

**Section VI.** Anyone who is found in violation of this ordinance shall be subject to a fine of not less than \$50.00 per offense, per day as adjudicated by the City of Goodlettsville Municipal Court.

This ordinance shall take effect fifteen days after its final adoption, the welfare of the City of Goodlettsville requiring it.

\_\_\_\_\_  
MAYOR

PASSED 1ST READING: \_\_\_\_\_

\_\_\_\_\_  
CITY RECORDER

PASSED 2ND READING: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
CITY ATTORNEY

**ORDINANCE 17-891**

**AN ORDINANCE TO AMEND TITLE 2, CHAPTER 1 OF THE GOODLETTSVILLE MUNICIPAL CODE.**

**WHEREAS**, the City of Goodlettsville has a rich history in providing the highest quality parks, recreation programs and special events to its citizenry, and

**WHEREAS**, the Board of Commissioners of the City of Goodlettsville has determined that certain amendments to Title 2, Chapter 1 would be in the best interest of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE, THAT TITLE 2, CHAPTER 1 OF THE MUNICIPAL CODE OF ORDINANCES IS AMENDED AS FOLLOWS:**

**Section 1.** All references to Parks, Recreation and Tourism Advisory Board shall be deleted and replaced with Parks and Recreation Advisory Board.

**Section 2.** All references to Director of Parks, Recreation and Tourism shall be deleted and replaced with Director of Parks and Recreation.

**Section 3.** Section 104, Subsection 5(c) is to be deleted in its entirety and replaced with the following: Signs - Paste, glue, tack or otherwise post any sign, placard, advertisement or inscription whatever, nor shall any person erect or cause to be erected any sign whatever on any public lands or highways or roads adjacent to a city park without permit from the director. Organizations conducting seasonal programs by agreement on park owned or managed property may by permit erect signage for the purpose of program sponsorship during the time of use that the particular park facility.

This ordinance shall take effect fifteen days after its final adoption, the welfare of the City of Goodlettsville requiring it.

\_\_\_\_\_  
MAYOR

PASSED 1ST READING: \_\_\_\_\_

\_\_\_\_\_  
CITY RECORDER

PASSED 2ND READING: \_\_\_\_\_

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
CITY ATTORNEY

**ORDINANCE 17-892**

**AN ORDINANCE TO AMEND TITLE 2, CHAPTER 2 OF THE GOODLETTSVILLE MUNICIPAL CODE.**

**WHEREAS**, it has been determined that City of Goodlettsville has a need to amend the requirements for its boards and commissions, and

**WHEREAS**, the Board of Commissioners of the City of Goodlettsville has determined that certain amendments to Title 2, Chapter 2 would be in the best interest of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE, THAT TITLE 2, CHAPTER 2 OF THE MUNICIPAL CODE OF ORDINANCES IS AMENDED AS FOLLOWS:**

**Section 1.** Section 1 shall be deleted in its entirety and replaced as follows: Appointees and re-appointees must live in the corporate limits of the city unless federal or state law requires otherwise or are members of the Visitors and Tourism Board and must remain current on the payment of all taxes owed the city.

This ordinance shall take effect fifteen days after its final adoption, the welfare of the City of Goodlettsville requiring it.

\_\_\_\_\_  
MAYOR

PASSED 1ST READING:

\_\_\_\_\_  
CITY RECORDER

PASSED 2ND READING:

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
CITY ATTORNEY

**ORDINANCE NO. 17-893**

**AN ORDINANCE TO AMEND TITLE 14 CHAPTER 2 OF THE GOODLETTSVILLE MUNICIPAL CODE TO DEFINE LIMITED DEVELOPMENT SITE PLAN APPLICATIONS FOR CITY STAFF APPROVAL AND REVIEW PROCEDURES FOR SUCCESSIVE SITE PLAN APPLICATIONS**

**WHEREAS**, the City’s Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location and use of buildings and to fix reasonable standards to which buildings or structure shall conform; and,

**WHEREAS**, the City’s Zoning Ordinance intent and purpose includes but is not limited to fixing reasonable standards to which buildings or structures shall conform and to prohibit uses, buildings or structures which are incompatible with the character of development or the permitted uses within specified zoning districts; and,

**WHEREAS**, the City’s Zoning Ordinance intent and purpose includes but is not limited to defining and limiting the powers and duties of the administrative officers and bodies as provided herein; and,

**WHEREAS**, The Goodlettsville Planning Commission at the March 6, 2017 meeting has reviewed and discussed this proposed amendment and voted to recommend its passage to the Board of Commissioners; and

**NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That Ordinance No. O6-674 adopted on second and final reading on June 22, 2006, being the municipal zoning ordinance of Goodlettsville, Tennessee, be and the same is hereby amended by deleting section 14-208(4)(b) Site and Architectural Design Standards, and replacing with a new section as listed in as shown in “EXHIBIT A”

**SECTION 2.** That the Commissioners of the City of Goodlettsville, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of Goodlettsville for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of Goodlettsville, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion, of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of Goodlettsville, the most restrictive shall in all cases apply.

MAYOR \_\_\_\_\_

\_\_\_\_\_  
CITY RECORDER

APPROVED AS TO LEGALITY AND FORM:

\_\_\_\_\_  
CITY ATTORNEY

Passed First Reading: \_\_\_\_\_

Passed Second Reading: \_\_\_\_\_

**ORDINANCE 17-893**  
**“EXHIBIT A”**

**14-208. Supplementary district regulations.**  
**(4) Site and architectural design standards**

(b) Site plan required for zoning permits. All applications for zoning permits shall be accompanied by a site plan meeting the requirements herein and with sufficient copies to provide for staff and Goodlettsville Municipal/Regional Planning Commission distribution; provided however, that a site plan is not required when an existing building is converted from one permitted use to another permitted use and no additional construction is required and that no additional impervious surfaces are added to the site. With the exception of single and two-family dwellings, and ***limited development site plans listed below***, a site plan for all buildings or for new parking lots which require paving shall be approved by the Goodlettsville Municipal/Regional Planning Commission prior to the issuance of the zoning permit. The approval of any site plan shall lapse at the end of six (6) months if construction has not been initiated, and a new submission will be required meeting all zoning requirements including any amendments since the original approval. ***If the site plan approval is denied, within one (1) year of the date of denial, a subsequent application shall not be reviewed or heard unless there is substantial new evidence available, or if a significant mistake of law or of fact affected the prior denial. Such subsequent application shall include a detailed statement of the grounds justifying its consideration.***

***The following items are limited development site plans that may be reviewed and approved by Planning/Development Services Staff:***

- 1. Building additions not to exceed twenty-five (25%) percent of the existing size of the building up to 2,500 square feet but shall not include additional dwelling units for high density residential developments.***
- 2. Parking lot expansion not to exceed twenty-five (25%) percent of the existing parking area up to 7,500 square feet of parking area.***
- 3. New accessory buildings or uses which do not change the use of the property and do not exceed 2,500 square feet.***
- 4. Minor exterior building renovations.***

***Applicants may appeal the Planning/Development Services Department review and decision to the Planning Commission or to the Board of Zoning and Sign Appeals based on the provisions of this ordinance and the Design Guidelines.***

All site plans shall be prepared and stamped by registrants of the State of Tennessee who are licensed to practice the particular discipline being prepared (e.g., site layout and drainage by civil engineers, boundary surveyors, landscape plans for landscape architects

(i) Residential buildings or accessory structures or commercial buildings or additions of one thousand (1,000) square feet or less. The site plan of any residential building or accessory structures containing one (1) or two (2) dwelling units and any commercial building or an addition to a commercial structure of one thousand (1,000) square feet or less shall indicate:

- (A) The actual shape, location and dimensions of the lot;
  - (B) The shape, size and location of all buildings or other structures to be erected, altered or moved, and of any building or other structure already on the lot;
  - (C) The existing and intended use of the lot and of all such buildings or other structures upon it, including the number of dwelling units the building is intended to accommodate;
  - (D) Such other information concerning the lot or adjoining lots as may be essential for the determining whether the provisions of this ordinance are being observed.
- (ii) All other buildings, structures and activities.
- (A) The actual shape, location, bearings, and dimensions of the lot;
  - (B) The shape, size, and location of all buildings or other structures to be erected, altered or moved, and of any building or other structure already on the lot;
  - (C) The existing and intended use of the lot and of all such building or other structures upon it, including the number of dwelling units the building is intended to accommodate;
  - (D) Topographic features (contours not greater than five feet (5') intervals);
  - (E) Location of all driveways and entrances;
  - (F) Location of all accessory off-street parking areas to include a plot plan showing design and layout of such parking facilities,
  - (G) Location of all accessory off-street loading berths;
  - (H) Location of open space;
  - (I) proposed ground coverage, floor area, and building heights;
  - (J) Position of fences and walls (materials specified);
  - (K) Detailed landscaping plans which shall include trees, shrubs and flowering plants with species, quantities and sizes clearly indicated;
  - (L) Location of utilities (sanitary sewers, storm sewers, water mains and sizes, and fire hydrants;
  - (M) Type, and size of proposed signs;
  - (N) Proposed means of surface drainage;
  - (O) Location of all easements and rights-of-way;
  - (P) For any site subject to flooding, the limits of floodway and fringe areas, the regulatory flood elevation and regulatory flood protection elevation, and the minimum first floor elevation;
  - (Q) The stamp and name of the registered engineer, architect, landscape architect, or surveyor preparing the plan;
  - (R) Where subsoil sewage disposal is anticipated, certification from the county health department approving the lot for such use.

**RESOLUTION NO. 17-731**

**A RESOLUTION RATIFYING MEMBERSHIP AND APPOINTMENTS TO THE GOODLETTSVILLE VISITORS AND TOURISM BOARD.**

**WHEREAS**, as a requirement in the City's charter, the public good is served through citizen advisory and policy boards; and,

**WHEREAS**, the citizens of Goodlettsville are best served when all positions on those boards are filled;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE THAT THE FOLLOWING APPOINTMENTS BE RATIFIED AS FOLLOWS:**

John Coombs w/ term 2 years - *Mayor*

Zach Young w/ term 2 years - *Commissioner*

Kimberly Lynn - 1 year term – *Chamber of Commerce Representative (Year End 2017)*

Daniel McMullen - 2 year term – *Hotel Representative (Year End 2018)*

Tommy Cunningham – 2 year term – *Resident Representative (Year End 2018)*

Robbie Gilreath – 3 year term – *Hotel Representative (Year End 2019)*

Jim Hagy – 3 year term – *Restaurant Representative (Year End 2019)*

Tim Ellis – Non-voting Member – *City Manager by position*

Julie High - Non-voting Member – *Assistant City Manager / Finance by position*

Amy Mitchell - Non-voting Member – *Parks & Recreation Director by position*

**THIS RESOLUTION IS EFFECTIVE UPON ADOPTION, THE WELFARE OF THE CITIZENS OF GOODLETTSVILLE REQUIRING IT.**

Adopted: April 13, 2017

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MAYOR

\_\_\_\_\_  
CITY RECORDER  
APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
CITY ATTORNEY

**RESOLUTION NO. 17-732**

**A Resolution authorizing The City of Goodlettsville to participate in the TML Risk Management Pool “Safety Partners” Loss Control Matching Grant Program.**

**WHEREAS**, the safety and well-being of the employees of the City of Goodlettsville is of the greatest importance; and

**WHEREAS**, all efforts shall be made to provide a safe and hazard-free workplace for the City of Goodlettsville employees; and

**WHEREAS**, the TML Risk Management Pool seeks to encourage the establishment of a safe workplace by offering a “Safety Partners” Loss Control Matching Grant Program; and

**WHEREAS**, the City of Goodlettsville now seeks to participate in this important program.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF GOODLETTSVILLE, TENNESSEE** the following:

SECTION 1. The City of Goodlettsville is hereby authorized to submit application for a “Safety Partners” Loss Control Matching Grant through the TML Risk Management Pool.

SECTION 2. That the City of Goodlettsville is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

**BE IT FURTHER RESOLVED THAT THIS RESOLUTION IS EFFECTIVE UPON ADOPTION, THE WELFARE OF THE CITIZENS OF GOODLETTSVILLE REQUIRING IT.**

Passed: April 13, 2017

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Recorder

Approved as to form and legality

\_\_\_\_\_  
City Attorney