



## ***City Manager Report: October 2017***

***Distributed: November 15, 2017***



### ***Contents:***

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

### ***Reporting Schedule:***

Published monthly on the City of Goodlettsville website

### ***Featured Picture:***

The Delmas Long Community Center participated in the Goodlettsville Chamber's Scarecrow Tour along with other departments and local businesses in 37072.

# Monthly Reports by Division

**Message from the City Manager**.....1

## **Management**

- City Manager.....2-4
- Economic Development & Marketing.....5
- Tourism.....6

## **Finance & Administration Division**

- Finance, HR.....7-9
- City Clerk.....10
- Municipal Court.....11

## **Public Safety**

- Police.....12-19
- Fire.....20-23

## **Public Services**

- Public Works.....24-26
- Parks & Recreation.....27-28

## **Community Development Services**

- City Engineer.....29-31
- Planning & Development Services.....32
- Codes.....33-34



November 14, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the October, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

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*A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.*

# City Manager

## Management Report: October, 2017

### Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
  - Approved Ordinance 17-908, an ordinance to amend the official zoning map of Goodlettsville adopted per Ordinance 15-851 to change properties on Memorial Drive and Harris Street from Agricultural and R-10, Medium Density Residential to MDRPUD, Medium Density Residential Planned Unit Development.
  
- The Board of Commissioners also took action on the following resolutions:
  - Approved Resolution 17-764, a resolution authorizing an agreement with Pank Partners in regards to permitting a Floodplain Cut Area to be done within NorthCreek Park.
  - Approved Resolution 17-765, a resolution to possibly adjust certain utility charges of Madison Creek Baptist Church
  - Approved Resolution 17-766, a resolution to declare certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
  - Approved Resolution 17-767, a resolution adopting the Fats, Oils and Grease Policy of the City of Goodlettsville and the Enforcement Response Guidelines for approved Grease Waste Haulers.
  - Approved Resolution 17-768, a resolution to declare certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

### Legislative Matters Forthcoming

- Rezoning Ordinances.
- Legislative Agenda.
- Board Member Appointments.

## **Commissions and Boards**

- **Planning Commission**
  - Approved recommendation to the City Commission to approve the Traffic Impact Study for the proposed MDRPUD, Medium Density Residential Planned Unit Development including 171 attached townhouse lots and 39 single family detached residential lots on 71.63 acres at Memorial Drive, French Street, and Harris Street. Properties referenced as Davidson County Tax Map/Parcel #02500005800. Property Owner: Evelyn Banner Sutton.
  - Discussed Zoning Ordinance Amendment: INT, Interchange Overlay regarding retail sales, HDRPUD, High Density Residential Planned Unit Development regarding permitted multi-family units per acre, Bed and Breakfast and short-term rentals, and Planning Commission Training-Flood Insurance Rate Maps (FIRM).
- **Board of Zoning Appeals**
  - The Board of Zoning Appeals did not meet during the month of October.
- **Beer Board**
  - Approved a temporary on-site special venue permit for Long Hollow Winery, Inc. located at 665 Long Hollow Pike.
- **Industrial Development Board**
  - Industrial Development Board did not meet during the month of October.
- **Parks and Recreation Advisory Board**
  - The Parks Board did not meet during the month of October.
- **Visitors and Tourism Board**
  - The Visitors Board did not meet during the month of October.

## **Ongoing Work**

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.

- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

## Economic Development & Marketing Report: October 2017

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### **Economic Development: Making Contacts, Business Recruitment & Expansion**

- Attended tourism meeting with restaurants and caterers, organized by Goodlettsville Tourism Director, Kimberly Lynn
- Attended tourism meeting with destinations and retail, organized by Goodlettsville Tourism Director, Kimberly Lynn
- Attended the International Council of Shopping Centers (ICSC) annual Southeast Conference
- Met with the leadership team for RiverGate Mall to discuss properties owned by Hendon Properties and other ECD projects in the city
- Met with Dr. Loden to discuss his available property for lease in his Goodlettsville location
- Worked with a realtor regarding commercial property at Dry Creek Farms
- Shared Goodlettsville demographics with a developer regarding Dry Creek Farms
- Shared Goodlettsville demographics with a commercial real property appraisal and consultation firm out of Atlanta, GA
- Discussed RiverGate 8 movie theater with an interested party.

### **Marketing & PR**

- Opened bids for LED sign; Golden Rule Signs in Louisville, KY was awarded the project. The sign should be fully functional by the Spring of 2018.
- Continued work on the “Our people. Serving our people.” Campaign.
- Wrapped up the Citizens Leadership Academy for 2017. We presented the graduating class with plaques and pins at the October 26<sup>th</sup> city commission meeting.
- Created the city newsletter for October for distribution in utility bill mailings
- Participated in training for the new emergency alert system, CodeRED

### **City Board Meetings Attended**

- Planning and Zoning Board – October 2
- Board of Commissioners study session and board meeting – October 12 & 26



### Director of Tourism October 2017 Report

- Attended NCVC meeting re: Professional Convention Management Association (PCMA) Conference
- Attended Governor's Conference on Tourism
- Attended All Access Training at NCVC
- Conducted stakeholder meeting for Restaurants and Caterers
- Conducted stakeholder meeting for Destinations and Retail
- Interviewed Top 4 candidates for Tourism Marketing Coordinator position
- Attended Nashville Backstage: West Training at NCVC
- Attended Nashville Backstage: East Training at NCVC
- Attended Sell Nashville Meeting
- Created and distributed Visit Goodlettsville e-newsletter
- Attended Chamber luncheon

### October 2017 Hotel Data for Goodlettsville

Demand (rooms sold)	+8.0% from October 2016
Occupancy	-.4% from October 2016
Average Daily Rate (ADR)	+4.4% from October 2016
Revenue Per Available Room (RevPAR)	+4.0% from October 2016
Hotel Room Revenue	+12.8% from October 2016
Supply (rooms available)	+8.4% from October 2016

SOURCE: STR [www.str.com](http://www.str.com)

Goodlettsville currently has 1,300 hotel rooms with an additional 289 under construction.

Name	Address	Size	Projected Opening
Hampton Inn & Suites	860 Conference Drive	92 Rooms	February 2018
Candlewood Suites	Conference Drive	100 Rooms	May 2018
Holiday Inn Express	Northcreek Blvd	97 Rooms	March 2019

SOURCE: NCVC

# Finance and Administration Monthly Report

October 2017

## FINANCE

- Attended the TGFOA Conference in Murfreesboro and completed the State's CPE requirements for CMFO's
- Sat in on the Recreation Superintendent interview with City Manager and Parks Director
- Identified problem with our Local Sales Tax Collections regarding businesses being flagged with the incorrect Situs code, and communicated problem with the Department of Revenue. Issues should be resolved by mid- November, which we will see the results in January.
- Began working on the statistical section of the annual financial report.
- Continued to work with the auditors when needed.
- Worked with Property Tax Software Provider and printer on 2017 Property Tax Statements
- Began working on the TML Insurance Renewal
- Met with City's Health Insurance Broker and did a mid-year claims review

## HUMAN RESOURCES

- Oct 17-20 – Interviewed for Tourism Marketing Coordinator
- Oct 26 – Insurance broker claims review
- Oct 26 – Middle TN TPMA lunch meeting
- Oct 31 – Met with Thompson, Burris & Associates
- Hired: 1 dispatcher FT
- Terms during the month: 1 utility worker at Public Works
- Worker's Compensation accidents in the month: 0
- Full-time employees: 129; Part-time employees: 41.
- Job opening: RSA at Community Center; Tourism Marketing Coordinator; Utility Worker; Superintendent of Recreation

**City of Goodlettsville  
Financial Summary  
September 2017 (Unaudited)**

**UNASSIGNED FUND BALANCE**

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	2,783,143	2,090,841	133%
Sanitation	136,668	126,941	108%
Tourism	804,913	393,588	205%

**CASH IN BANK**

General Fund	5,708,640
Sanitation	90,922
Tourism	936,170
Sewer	11,567,225
Stormwater	1,095,652
<b>Total Cash</b>	<b>19,398,609</b>

**SALES TAX COLLECTIONS**

<b>FY2017-2018</b> Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	78,686	47,850	265,237	324,789	343,923	372,639
Sep	25,380	52,626	289,569	294,694	314,949	347,320
Oct	49,232	44,747	262,076	295,987	311,308	340,734
Nov						
Dec						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Jul						
<b>YTD</b>	<b>153,298</b>	<b>145,223</b>	<b>816,882</b>	<b>915,470</b>	<b>970,180</b>	<b>1,060,693</b>

**City of Goodlettsville  
Financial Summary  
September 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	658,411	2,200,218	13,375,000	16.45%
General Fund	Expenditures	1,578,530	5,324,985	16,213,026	32.84%
<b>Net Increase/Decrease</b>		<b>(920,119)</b>	<b>(3,124,767)</b>	<b>(2,838,026)</b>	
Sanitation Fund	Revenues	90,364	283,842	1,029,000	27.58%
Sanitation Fund	Expenditures	65,911	204,763	1,004,232	20.39%
<b>Net Increase/Decrease</b>		<b>24,453</b>	<b>79,079</b>	<b>24,768</b>	
Tourism	Revenues	65,907	253,027	671,000	37.71%
Tourism	Expenditures	45,175	192,737	710,689	27.12%
<b>Net Increase/Decrease</b>		<b>20,732</b>	<b>60,290</b>	<b>(39,689)</b>	
Sewer	Revenues	511,626	1,601,570	5,691,000	28.14%
Sewer	Expenses	490,961	1,479,955	7,197,678	20.56%
<b>Net Increase/Decrease</b>		<b>20,665</b>	<b>121,615</b>	<b>(1,506,678)</b>	
Stormwater Utility	Revenues	81,002	245,990	931,500	26.41%
Stormwater Utility	Expenses	20,405	100,318	1,866,562	5.37%
<b>Net Increase/Decrease</b>		<b>60,597</b>	<b>145,672</b>	<b>(935,062)</b>	

**OPERATIONS EXPENDITURE SUMMARY**

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	171,069	552,189	1,831,363	30%
Planning and Codes	39,194	157,210	558,678	28%
Police	530,813	1,675,658	5,312,190	32%
Fire	199,997	719,254	2,233,277	32%
Hwys & Streets	275,131	945,576	2,840,441	33%
Parks/Recreation	109,719	619,505	1,971,332	31%
Miscellaneous	252,608	655,594	1,465,745	45%
<b>Total General Fund Expenditures</b>	<b>1,578,531</b>	<b>5,324,986</b>	<b>16,213,026</b>	<b>33%</b>



**OCTOBER 2017  
NEW BUSINESS LICENSES**

<b>License Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>	<b>Contact Number</b>
10.3.2017	TIGERMARKE T 7-ELEVEN, INC.	CONVENIENCE STORE GASOLINE AND FOOD ITEMS	243 LONG HOLLOW PIKE GOODLETTSVILLE, TN 37072	CONNIE SORIA	615.859.6272
10.3.2017	GUNTER CONSTRUCTION ROOFING	COMMERCIAL ROOFING	696 BRIARFIELD ROAD SCOTTSDALE, KY 42164	ANGELA MORGAN	270.622.6752
10.18.2017	DAMRONTECH HOTEL PROJECTS LLC	IT CONSTULTING AND CONTRACTING	919 CONFERENCE DR., #4 GOODLETTSVILLE, TN 37072	CHANTEE DAMRON	859.230.6449
10.31.2017	NORTHERN LIGHTS CHIROPRACTIC AND PROFESSIONAL WELLNESS CENTER	NUTRITIONAL SUPPLEMENTS AND VITAMINS	210 GOODLETTSVILLE PLAZA GOODLETTSVILLE, TN 37072	KEITH KEENAN	615.693.9825

**OCTOBER 2017  
NEW BEER PERMITS**

<b>License Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>	<b>Contact Number</b>
10.11.2017	LONG HOLLOW WINERY	SONG WRITER NIGHTS	665 LONG HOLLOW PIKE GOODLETTSVILLE, TN 37072	JOEL PHILLIPS	615.859.5559

MONTH OF OCTOBER 2017

## MONTHLY MANAGEMENT REPORT

<b>COURT</b>
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NUMBER OF CITATIONS ISSUED IN OCTOBER 2017 - 188

NUMBER OF DEFENDANTS APPEARING IN COURT 147

OCTOBER 10TH	74	9:00	A.M.
OCTOBER 10TH	39	1:00	P.M.
OCTOBER 17TH	18	1:00	P.M.

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TOTAL FOR MONTH 131

OCTOBER 17TH 16 8:30 A.M.

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 2

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL 73

EIGHT HOUR SCHOOL 6

## Goodlettsville Police Department

### Chief Goodwin's Monthly Report

October 2017

October 3<sup>rd</sup> Chief Goodwin and Chaplain Darden attended a law enforcement leaders and clergy meeting at the Madison Precinct. Also on October 3<sup>rd</sup> the Police Department hosted our night of the Citizen's Leadership Academy. October 5<sup>th</sup> & 6<sup>th</sup> Chief Goodwin attend the TACP meetings. October 11<sup>th</sup> Chief Goodwin was present for the Beer Board meeting. October 18<sup>th</sup> Chief Goodwin attended the Drug Task Force meeting. October 23<sup>rd</sup> Chief Goodwin attended the Burton Heights Neighborhood Watch meeting and Commander Okert attended a meeting in Sumner County concerning mental illness and suicidal ideation. Chief Goodwin attended the Chamber luncheon on October 26<sup>th</sup>. October 28<sup>th</sup> Chief Goodwin, Commander Cherry, Sgt. Deloach and others passed out candy at Halloween in the Park.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of October and 64.6 pounds of unwanted pharmaceuticals were deposited which included 16.2 during the DEA Drug Take Back Day. Since its use 1296.4 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing October 2017 to October 2016 Crime Against Person was even at 17, and Crime Against Property increased from 63 to 92 a 46% increase and overall we had an increase 80 to 109 incidents. Our UCR total for the month was a 32% increase from 44 to 58 incidents.

Our proactive efforts were good for the month of October. Our officers made 947 Traffic Stops and 10 Terry Stops. They made 118 Traffic Arrests and 5 DUI Arrests. From these Traffic Stops resulted 7 Felony charges, 148 Misdemeanor charges, and 22 warrants were served. They had 28 drug confiscations (21 from traffic stops). They issued 8 Misdemeanor Citations, made 36 Physical Arrests with 19 Misdemeanor charges and 4 Felony charges. They made 6 Juvenile Misdemeanor Arrests.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal

activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 3 Warrant Service Attempts. They served 4 Felony Warrants and 38 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 299 apartment checks, 443 checks of neighborhoods, 242 businesses checks and 299 park checks. They had 1087 Community Contacts. They issued 504 Park Smarts.



## OCTOBER TIBRS

### TIBRS Group A Offenses

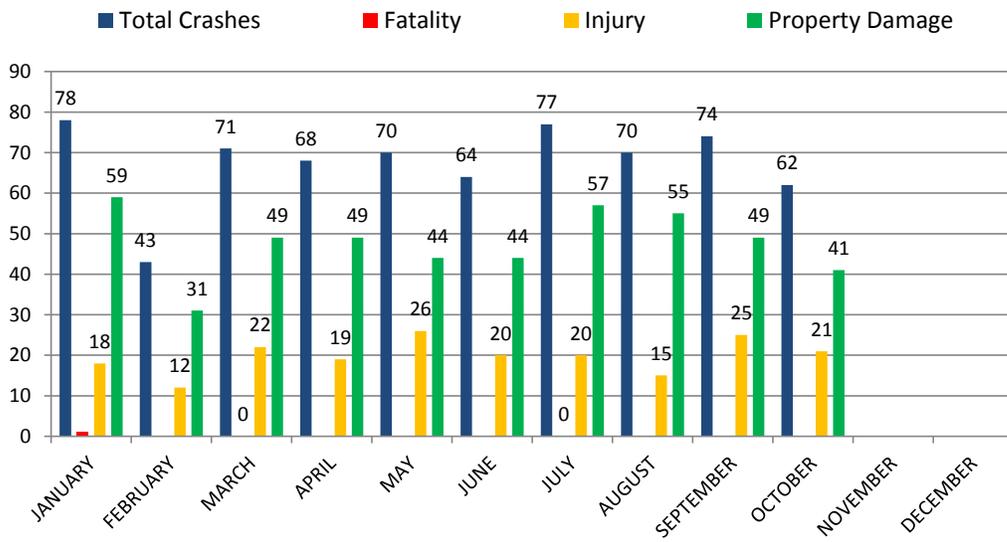
	2017 Offenses Reported	2016 Offenses Reported
<b>Crimes Against Persons</b>	<b>17</b>	<b>17</b>
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	2	2
Simple Assault	10	13
Intimidation	5	2
Stalking	0	0
<b>Crimes Against Property</b>	<b>92</b>	<b>63</b>
Arson	0	0
Bribery	0	0
Burglary	7	8
Counterfeiting/Forgery	7	0
Destruction/Damage/ Vandalism	6	10
Embezzlement	0	1
Extortion/Blackmail	0	0
Fraud - False Pretenses	8	2
Fraud - Credit Card/ATM	2	0
Fraud - Impersonation	3	4
Fraud - Welfare	0	1
Fraud - Wire	0	0
Motor Vehicle Theft	3	1
Robbery	3	0
Stolen Property Offenses	1	2
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	22	18
Theft From Building	7	5
Theft From Coin Machine	0	0
Theft From Motor Vehicle	12	5
Theft of Motor Vehicle Parts	6	1
Theft - All Other Larceny	5	5
<b>Total Group A Offenses</b>	<b>109</b>	<b>80</b>

# YTD TIBRS - 2017 VS 2016

TIBRS Group A Offenses	2017	JAN 2017	JAN 2016	FEB 2017	FEB 2016	MAR 2017	MAR 2016	APR 2017	APR 2016	MAY 2017	MAY 2016	JUN 2017	JUN 2016	JUL 2017	JUL 2016	AUG 2017	AUG 2016	SEP 2017	SEP 2016	OCT 2017	OCT 2016	NOV 2017	NOV 2016	DEC 2017	DEC 2016	2016 Offenses TOTAL	% CHANGE	
<b>Crimes Against Persons</b>	<b>206</b>	<b>24</b>	<b>16</b>	<b>19</b>	<b>14</b>	<b>17</b>	<b>13</b>	<b>21</b>	<b>17</b>	<b>27</b>	<b>15</b>	<b>25</b>	<b>14</b>	<b>13</b>	<b>21</b>	<b>23</b>	<b>22</b>	<b>20</b>	<b>11</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160</b>	<b>28.75%</b>	
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	3	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	NC
Forcible Rape	7	2	0	2	1	0	0	0	0	0	1	1	0	0	0	2	1	0	0	0	0	0	0	0	0	3	133.33%	
Forcible Sodomy	2	1	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100.00%	
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	8	2	2	0	0	1	0	1	0	1	0	1	0	1	1	1	0	0	0	0	0	0	0	0	0	3	166.67%	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Aggravated Assault	36	4	2	5	6	3	1	4	0	3	2	9	4	0	4	3	2	3	3	3	2	0	0	0	0	24	50.00%	
Simple Assault	130	13	11	12	5	11	10	14	15	21	9	10	8	9	13	17	16	13	6	10	10	2	2	13	95	36.84%		
Intimidation	18	2	1	0	1	1	2	1	2	2	3	4	1	0	3	0	3	3	3	2	5	0	0	0	0	31	-41.94%	
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3	-100.00%	
<b>Crimes Against Property</b>	<b>762</b>	<b>70</b>	<b>65</b>	<b>63</b>	<b>54</b>	<b>77</b>	<b>64</b>	<b>77</b>	<b>69</b>	<b>69</b>	<b>68</b>	<b>81</b>	<b>63</b>	<b>70</b>	<b>63</b>	<b>88</b>	<b>58</b>	<b>75</b>	<b>51</b>	<b>92</b>	<b>63</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>618</b>	<b>23.30%</b>	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	66	6	5	3	0	5	4	5	4	5	3	11	5	5	3	14	7	5	6	7	7	8	8	8	8	45	46.67%	
Counterfeiting/Forgery	38	0	3	4	1	0	1	9	0	4	6	3	6	3	0	2	0	6	1	7	0	0	0	0	0	18	111.11%	
Destruction/Damage/Vandalism	91	11	5	9	6	10	6	8	10	9	10	14	3	9	10	5	4	10	5	6	6	10	10	10	10	69	31.88%	
Embezzlement	22	2	2	2	1	3	3	2	1	3	1	1	0	2	2	5	3	2	2	0	0	1	1	1	1	16	37.50%	
Extortion/Blackmail	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - False Pretenses	46	2	3	5	2	4	4	6	1	2	5	1	7	6	2	5	5	7	1	8	2	2	2	2	2	32	43.75%	
Fraud - Credit Card/ATM	3	0	2	0	0	0	0	0	0	0	1	0	1	0	0	0	1	1	0	2	0	0	0	0	0	5	-40.00%	
Fraud - Impersonation	22	0	2	3	3	5	3	1	1	1	0	3	3	3	1	3	3	0	1	3	3	4	4	4	21	4.76%		
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%	
Fraud - Wire	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100.00%	
Motor Vehicle Theft	29	7	4	1	3	4	1	4	2	1	5	2	2	2	1	2	2	3	3	3	3	1	1	1	1	24	20.83%	
Robbery	17	1	0	3	1	0	0	1	1	4	0	0	1	1	1	2	1	2	1	3	3	0	0	0	0	6	183.33%	
Stolen Property Offenses	11	1	0	0	0	0	0	1	0	1	0	2	4	2	1	3	0	0	0	1	1	2	2	2	2	8	37.50%	
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	2	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Shoplifting	205	20	21	19	22	20	27	23	31	22	19	23	14	15	26	24	14	17	15	22	18	18	18	18	18	207	-0.97%	
Theft From Building	58	3	12	5	8	10	7	7	5	5	3	8	8	5	7	4	1	4	2	7	5	5	5	5	5	58	0.00%	
Theft From Coin Machine	5	0	1	0	0	1	0	0	1	0	0	3	0	0	1	1	0	0	0	0	0	0	0	0	0	3	66.67%	
Theft From Motor Vehicle	85	9	2	5	3	7	4	6	7	8	8	8	6	8	2	9	8	13	10	12	5	5	5	5	5	55	54.55%	
Theft of Motor Vehicle Parts	25	5	2	1	1	3	0	0	4	2	1	2	0	2	1	3	0	1	1	6	1	1	1	1	1	11	127.27%	
Theft - All Other Larceny	36	3	1	3	2	4	4	4	1	0	6	0	3	7	5	6	9	4	2	5	5	5	5	5	5	38	-5.26%	
<b>Total Group A Offenses</b>	<b>968</b>	<b>94</b>	<b>81</b>	<b>82</b>	<b>68</b>	<b>94</b>	<b>77</b>	<b>98</b>	<b>86</b>	<b>96</b>	<b>83</b>	<b>106</b>	<b>77</b>	<b>83</b>	<b>84</b>	<b>111</b>	<b>80</b>	<b>95</b>	<b>62</b>	<b>109</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>778</b>	<b>24.42%</b>	

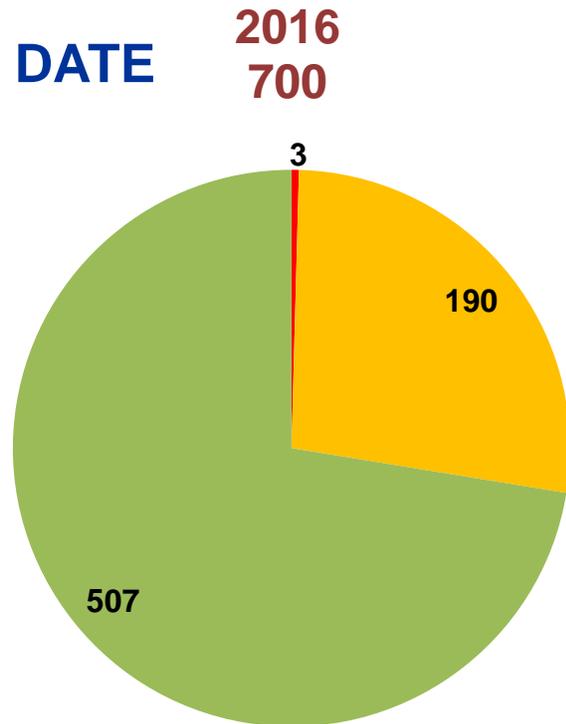
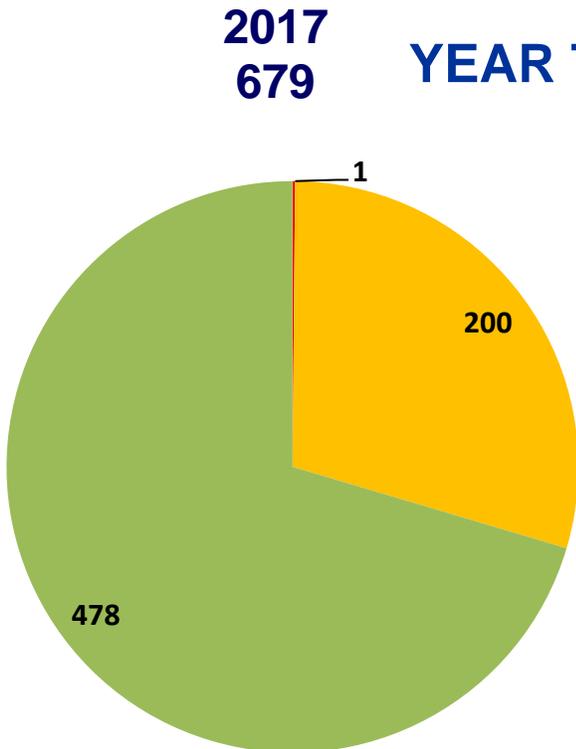
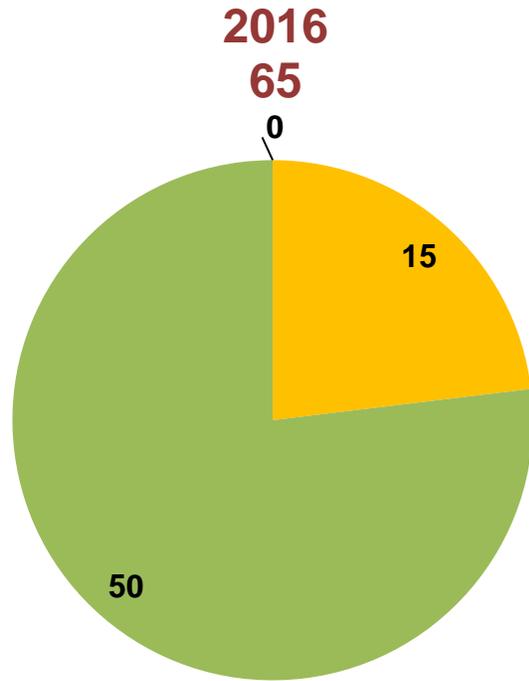
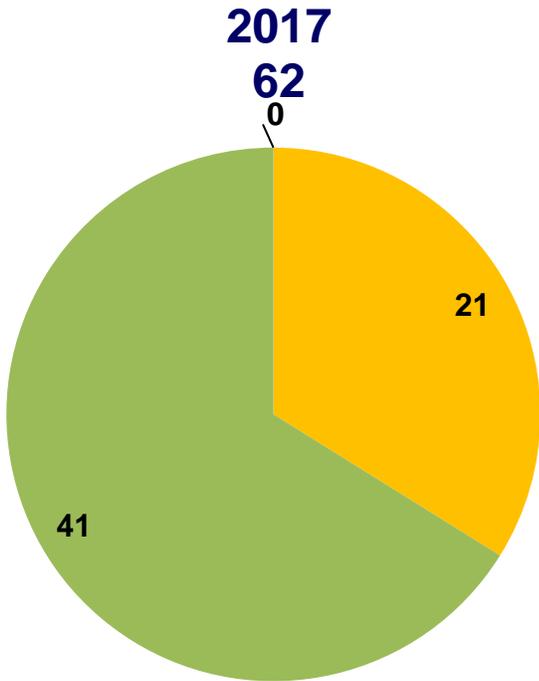
### 2017 TITAN CRASH REPORTS

(January 1 to October 31, 2017)



# OCTOBER TRAFFIC CRASHES

■ Fatal      ■ Injury      ■ Property Damage



Goodlettsville Police Department  
OCTOBER 2017 COMPSTAT

	WEEK 40	WEEK 41	WEEK 42	WEEK 43		TOTAL	2017 YTD		2016 YTD		% change	2015 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	2
Rape	0	0	0	0		0	YTD	9	YTD	2	350.00%	6
Robbery (Commercial)	0	2	0	1		3	YTD	7	YTD	0	NC	12
Robbery (Street)	0	0	0	0		0	YTD	13	YTD	9	44.44%	9
Aggravated Assault	1	0	0	0		1	YTD	23	YTD	21	9.52%	26
Aggravated Assault - Dom Viol	1	0	0	0		1	YTD	14	YTD	10	40.00%	12
Burglary (Commercial)	1	0	1	1		3	YTD	26	YTD	16	62.50%	22
Burglary (Residential)	3	0	0	0		3	YTD	39	YTD	32	21.88%	45
Auto Burglaries	3	2	1	6		12	YTD	85	YTD	52	63.46%	74
Larceny	4	3	4	4		15	YTD	112	YTD	105	6.67%	139
Shoplifting	8	4	6	1		19	YTD	201	YTD	203	-0.99%	233
Motor Vehicle Theft	0	0	1	0		1	YTD	27	YTD	21	28.57%	16
<b>Total Offenses</b>	<b>21</b>	<b>11</b>	<b>13</b>	<b>13</b>	<b>0</b>	<b>58</b>	<b>YTD TOTAL</b>	<b>556</b>	<b>YTD TOTAL</b>	<b>471</b>	<b>18.05%</b>	<b>596</b>



**October COMPSTAT**  
**WEEKS 40 THRU 43**

	2017	2016	2017 YTD		2016 YTD		% change	2016 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	1
Rape	0	0	YTD	9	YTD	2	350.00%	2
Robbery (Commercial)	3	0	YTD	7	YTD	0	NC	3
Robbery (Street)	0	0	YTD	13	YTD	9	44.44%	9
Aggravated Assault	1	3	YTD	23	YTD	21	9.52%	29
Aggravated Assault - Dom Viol	1	0	YTD	14	YTD	10	40.00%	15
Burglary (Commercial)	3	4	YTD	26	YTD	16	62.50%	23
Burglary (Residential)	3	4	YTD	39	YTD	32	21.88%	39
Auto Burglaries	12	5	YTD	85	YTD	52	63.46%	61
Larceny	15	10	YTD	112	YTD	105	6.67%	127
Shoplifting	19	17	YTD	201	YTD	203	-0.99%	260
Motor Vehicle Theft	1	1	YTD	27	YTD	21	28.57%	25
<b>Total Offenses</b>	<b>58</b>	<b>44</b>	<b>TOTAL YTD</b>	<b>556</b>	<b>TOTAL YTD</b>	<b>471</b>	<b>18.05%</b>	<b>594</b>



## Summary of Month's Activities October 1 – October 31, 2017

### **Fire Operations**

The Department responded to 289 calls for service in the month of October.

### **Fire Administration**

#### **Chief's Comments:**

October is home to Fire Prevention Week in the United States and Goodlettsville Fire participated in several group activities that speak volumes to the community's recognition of the need to be Fire Safe. Goodlettsville Firefighters participated in Fire Prevention week activities at all of the following:

Goodlettsville Church of Christ – Connell Methodist Church – Dollar General Corporation – Cumberland Presbyterian – Goodlettsville Elementary and K-Mart. All of these and a great kick-off event hosted in downtown Nashville by the Tennessee State Fire Marshall's Office.

For training, the Firehouse Expo Conference brought world class "hands on" training to Nashville and more than half of our firefighters took advantage of this great opportunity this year. Chiefs Reeves and Chief Becknal worked with students from four states and Tennessee Emergency Management's headquarters to learn advanced topics in Emergency Management and Chief Reeves also assisted the City of Bartlett TN in a promotional process for Assistant Fire Chief.

Two meetings were attended. The first was a review of the Davidson County Emergency Management Plan and Chief Reeves hosted as this year's President of the Middle Tennessee Fire Chiefs, their quarterly meeting.

If you have read this far, you obviously have an interest in Fire Safety so we ask most sincerely if you will please assist the fire service and your own family by sleeping with interior doors closed at night and allowing Goodlettsville Fire to install free smoke alarms in the home. If your home is well equipped, please refer a friend or family member who may not have enough. For free smoke alarm installs inside the city limits of Goodlettsville call 615-851-2245.

**16 Skills and Drill Plan**

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

***Total Cumulative Hours Training This Month - 325.50***

***Public Education Hours - 125***

## OCTOBER MAINTENANCE

1 Scheduled Services

12 Repairs

### Special Projects

Looking at figures for Budget items

### Outstanding Issues

### Cost Savings

In house repairs to vehicles and building to cut down on the cost.

5 Building Repairs

### Fire Special

Training hours- Target Safety, Fire House Expo

Rode on Engine a few days to fill in

Working on the Fire Dept. Respiratory program also helping PD with theirs

Aided Chief at the Training Tower a few days



**Goodlettsville Fire Department  
2017 Incident Report / Incident Totals**

Jurisdiction 19226		<b>October 1 thru October 31, 2017</b>			
		(NFIRS Report)			
<b>Total Calls</b>	<b>289</b>	<b>( same month last year 300 )</b>			
<b>CATEGORY</b>	<b>TOTALS</b>	<b>CATEGORY</b>	<b>TOTALS</b>		
Structure Fires	1	Hazardous Calls	5		
Vehicle Fires	1	Service Calls	19		
Brush/Grass Fires	0	Good Intent Calls	33		
		Cover Assignment, Standby, Moveup	0		
Overpressure Rupture /Explosion	No fire 0				
Refuse/Rubbish Fires	0	System Malfunction, Malicious False	2		
Other Fires	4	Unintentional False	8		
		Other False	15		
<b>Total Fires</b>	<b>6</b>	<b>Total False</b>	<b>25</b>		
Rescue and EMS	201	Weather Related	0		
(Vehicle Accidents with Injuries 13 )			<b>(Rescue and EMS same month last year 203)</b>		
			<b>(last year)</b>		
Mutual Aid Received	6	4	Incidents with Exposures	0	
Mutual Aid Given	79	99			
			<b>(same month last yr. - loss was \$5000.00)</b>		
Fire Service Injuries	0		<b>Fire Dollar Loss</b>		
Non-Fire Service Injury	0		Property	0.00	
Fire Service Death	0		Contents	0.00	
Non-Fire Service Death	0			0.00	
Fire Civilian Injuries	0		<b>Non-Fire Dollar Loss</b>		
Non-Fire Civilian Injuries	0		Property	0.00	
Fire Civilian Deaths	0		Contents	0.00	
Non-Fire Civilian Deaths	0		Other	0.00	
			Vehicle Property Loss	0.00	
			Vehicle Content Loss	0.00	
			Total Loss	0.00	

# Public Works Report – October, 2017

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## SOLID WASTE:

- Convenience Center solid waste collected: 26.98 tons
- Solid waste tonnage collected: 293.29 tons
- Recycled materials collected: 51.27 tons
- PIT Construction & Debris: 120 cy
- Compactor: 9.18
- Metals: 11.98 tons
- Bulk Item Pick Ups: 2
- Cart Repairs/Replace: 59
- New Residents: 30

## SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 2.2"
- WORKED 134 TN ONE CALLS

## TRAINING:

- INSPECTOR TRAINING AND CIPP TRAINING CERTIFICATION PROGRAM
- VAC-CON OPERATIONS TRAINING

## **STREETS:**

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Conducted R.O.W. mowing
- Installed Rip Rap on Moss Trail
- Replaced old culverts on Meadowlark
- Replaced culvert on Jackson St. @ Church
- Replaced culvert on Clifton Ct. Clifton Dr
- Replaced culvert on Clifton
- Replaced culvert on Shevel Dr. @ Donald St.

## **STORM WATER:**

Commercial Inspection Conducted for Construction Projects	52
Residential Inspection Conducted for Construction Site's	25
Active Construction Sites (Commercial)	13
Active New Residential Home Sites	50
Land Disturbance Permits issued	0
Sweeping Miles	27
Used Oil Gallons	7
Bags of Litter Picked Up	4

- WKU continues in monitoring project (MS4 permit requirement)
- Conducted Goodlettsville Stormwater Community Advisory meeting
- Tennessee Homeowners Guide Sent Out
- Participated in Walk Across Sumner

### **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting
- Participated in Planning Commission, Board work sessions and Board of Commission meetings

### **ATTENDED MEETINGS:**

- MTSG Monthly Meeting
- MTAPWA Meeting
- Community Clean Up Event
- Good Housekeeping Training
- Planning Commission
- Board of commission work sessions and meeting
- Participated in Construction Site Inspection Meeting



## October 2017

### Administration

- Met with sales representative for fitness equipment area for Moss-Wright Park. New equipment was to be released in November and we will work through a redesign of the area with installation in spring 2018.
- Interviewed candidates for the Superintendent of Recreation position.
- Conducted the final Citizen's Leadership session for 2018 and highlighted Parks and Recreation.
- Attended a talk at the Cumberland River Compact that staff member Bill Maddox spoke about settlers.
- Attended the Tennessee Recreation and Parks Association Conference.
- Prepared for and conducted Halloween In the Park
- Continued to work on the splash pad project and moved into final design phase.

### Projects – Parks and Recreation

- Restriped parking areas at Moss-Wright Park and Peay Park
- Pressure washed and cleaned the Peay Park Playground
- Blew leaves and debris off of trails
- Removed dead trees
- Aerated and over seeded various areas of Moss-Wright Park
- Fertilized all athletic fields
- Planted flowers
- Prepared for Halloween In the Park
- Performed daily maintenance of 6 parks and 4 buildings

### Programs

- Began offering art classes at the Goodlettsville Event Center

### Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance	Volunteer Hours
Community Center	7	1	1124	
Goodlettsville Event Center	5	0		
Senior Adult Program			719	28
Shelters	16	26		
Fields	1	2		
Programs Requiring Registration	126	292		
Historic Mansker's Station			1057	129

### Special Events

Events conducted:

- Halloween In The Park

### Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League

Goodlettsville Girls Fastpitch Softball

Goodlettsville Youth Football

Fall Recreational T-Ball

MTFC / Quest Soccer

TN United Soccer

Adult Men's Open Softball  
National Flag Football League

Adult Coed Indoor Volleyball

# of games:

16 Games- Adult Indoor Volleyball, 15 Games- Adult Softball, 46 Games- MTFC/Quest Soccer, 17 Games- TUSC, 10 Games- Football, 4 Games –T-Ball, 44 Games- Baseball, 39 Games- Softball, 32 Games- Flag Football

# of practices:

29 Practices- Football, 155 Practices- MTFC/Quest Soccer, 74 Practices- TUSC, 36 Practices- Baseball, 52 Practices- Softball

Middle School Soccer Practices and Games at Moss-Wright Park:

TW Hunter Middle School Soccer Practices – 1, Ellis Middle School Soccer Games– 2

# OCTOBER REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

## Peay Park Splash Pad

This 600 thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has executed the contract with the state to start the project. Survey is complete. The equipment purchase is being approved. Design for the splash pad is underway and construction is expected to begin in March of 2018 with the expected opening of the project in the summer of 2018.**

## Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Clearance letter from local programs has been received to begin the right of way phase of work. A public meeting on the project is being scheduled. In this phase easements and their appraised values will be prepared for acquisition. Utility relocation request letters are going out. Construction is expected to be complete in the spring of 2020.**

## Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been resubmitted for funding. A new grant application for a sidewalk on Loretta Drive has been requested. Budgeting and preliminary design are ongoing on other projects as well. The 2017-18 budget has \$750,000 for sidewalk construction that will be a part of the five year Capital Improvements Plan.**

### Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete and has been submitted to TDOT for approval. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

### Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Madison Creek sewer bypass is awaiting construction permits. Rebid of this project should be in the fall of 2017 with completion scheduled for the spring of 2018.**

### Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: Final design is complete and has been submitted to TDOT for approval. Equipment procurement is underway. Construction is expected to begin in the spring of 2018 with completion by the beginning of 2019.**

### Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction on the first phase of the Gateway Neighborhood drainage improvements is complete. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are in process. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the 2017-18 fiscal year.**

### Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Grant Funds through the Cumberland River Compact for bank erosion repairs are funding a design/build project that is scheduled for completion by the end of 2017. Design is complete and Permits have been received. Construction will start in November.**

### Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2018 with construction completion by the summer of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE  
City Engineer  
105 South Main Street  
Goodlettsville, TN 37072  
Office Phone: 615.851.3461  
[gedrington@goodlettsville.gov](mailto:gedrington@goodlettsville.gov)

## **Planning and Development Services Department**

**October 2017**

### **Summary of Month Activities:**

#### **Site Development Meetings Attended:**

- Parkview Preserve Memorial Drive-NES Harris Street extension meeting
- Northgate Retail Center- Long Hollow Pike- site development process discussion
- Northcreek Apartment Complex-Northcreek Boulevard- preliminary site development discussion
- Truevine Planned Unit Development- Truevine Way- city sewer line bonding and acceptance process

#### **Building and Site Inspections Completed:**

- Goodnaz Church-Loretta Drive-ADA access and exterior rails
- Copper Creek-Long Hollow Pike/Allen Road intersection- roadway connection to Allen Road --
- 118 Braxton Park-homeowner 's swimming pool installation questions
- Jackson Street- Manskers Creek Floodway alteration (fill) compliant
- Long Hollow Woods Subdivision- Barnett Drive- subdivision entry sign replacement
- 845 Forks Road- new business proposal vehicle tow in lot
- Long Hollow Winery-665 Long Hollow Pike preliminary business alteration inspection

#### **Administration Meetings Attended:**

- Municipal Technical Advisory Services Planning and Zoning Workshop/Training Seminar Subdivision Regulations and Infrastructure
- Middle Tennessee Codes Association Seminar /Training Seminar Haunted Houses, Fall Festivals, and Holiday Inspections

#### **Organizational Meetings Attended:**

- Goodlettsville Regional Planning Commission
- Goodlettsville Beer Board
- Sumner County Planners Association quarterly meeting

**Goodlettsville Codes Department Building Report October 2017**

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
<b>New Residential</b>										
20170288	10/2/2017	246,820.00	33.06	48	83	412 Solitude Circle	Morgan Homes	36713	New Residential	Davidson
20170295	10/9/2017	570,120.00	143D	31	31	120 Copper Creek Dr.	Meritage Homes	58003	New Residential	Sumner
20170293	10/16/2017	295,019.00	N/A	N/A	205	584 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170308	10/30/2017	370,463.00	N/A	N/A	159	613 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170309	10/30/2017	331,588.00	N/A	N/A	167	633 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
<b>Total</b>		<b>1,814,010.00</b>								

**New Commercial** N/A  
**Total** 0.00

<b>Additions &amp; Remodeling</b>										
20170289	10/9/2017	59,000.00	140	N/A	3	3071 Patton Branch Road	Dennis Dean	67226	Inground pool	Sumner
20170290	10/4/2017	2,980.00	25.12	26	14	708 S. Dickerson Rd.	FLOE/Thomas Anderson	Jarvis Signs	Sign	Davidson
20170302	10/23/2017	1,000.00	140NB	13	54	111 Forest Oaks Dr.	Janette Linder	Homeowner	Pergola	Sumner
20170303	10/26/2017	42,000.00	143D	N/A	N/A	0 Fall Creek Circle	Meritage homes	Rock Solutions	Blasting	Sumner
20170304	10/26/2017	1,000.00	25	1	85	217 Rosehill Drive	Bennie Lane	Homeowner	Accessory Bldg.	Davidson
20170310	10/30/2017	5,000.00	26.01	9	N/A	106 East Ave.	Tom Lochbihler	Owner	Add Delivery Door	Davidson
20170311	10/31/2017	900.00	143J	41	27	716 Elba Drive	Kimbro	Owner	Covered Deck	Sumner
<b>Total</b>		<b>111,880.00</b>								

**Total New Residential** 1,814,010.00  
**Total New Commercial** 0.00  
**Total Add/Remodels** 111,880.00

**Total All Permits** 1,925,890.00

**Single Family Dwellings**  
 Davidson 1  
 Sumner 4  
**TOTAL** 5

## Goodlettsville Codes Department Activity Report October 2017

### DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal  
 Mike Bauer-Senior Inspector/Fire Marshal  
 Kerry Jackson/Property Standards  
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sa	38 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	0 inspection
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigation
Building Inspections	Building Related	84 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	40 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	32 inspections
Signs Removed	Illegal signs removed from city limits	72 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	4 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	40 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	5
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	3 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	2 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily