



City Manager Report: February 2019

Distributed: March 15, 2019



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Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Pictures:

Mother and Son Night of Fun

Father Daughter Dance

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March 15, 2019

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the February, 2019 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

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A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: February, 2019

Legislative Accomplishments

- **Board of Commissioners took action on the following ordinances:**
 - Approved on first reading, Ordinance 19-931, an ordinance amending the City of Goodlettsville Municipal Code Title 14. Chapter 3 Section 2 by deleting a portion of subsection 46 and creating a new subsection 61 as it relates to political signs, first reading.
 - Approved on first reading, Ordinance 19-932, an ordinance amending the City of Goodlettsville Municipal Code Title 17 Chapter 1, Section 117 by creating a new subsection (3) as it relates to sanitation fees and delinquent accounts by request, first reading.
 - Approved on first reading, Ordinance 19-933, an ordinance amending the City of Goodlettsville Municipal Code Title 9, Chapter 2 by creating a new section 214 as it relates to prohibition of door to door solicitation, first reading.

- **The Board of Commissioners also took action on the following resolutions:**
 - Approved Resolution 19-836, a resolution approving a contract with Coca Cola, Bottling for vending drink supply services at all City of Goodlettsville facilities.
 - Approved Resolution 19-837, This resolution would declare certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by trade-in or online auction or any other reasonable manner.
 - Approved Resolution 19-838, a resolution amending a contract between the City of Goodlettsville and the State of Tennessee Department of Transportation as it relates Project Number 120326.00 Main Street Project.

Legislative Matters Forthcoming

- Rezoning.
- Municipal Code Amendments.
- Hotel and Vendor Standards.
- Door to door solicitation restrictions.
- Vending Contracts.
- Sanitation Bulk Item Pick-up Regulations.
- Surplus property.
- Historic Preservation Board appointments.

Commissions and Boards

- **Planning Commission**

- Approved a request by Bugg Happy Hollow, LLC, for Sketch Plat Approval of 12 single-family estate lots, located on 117.24-acres, along Happy Hollow Road, east of Hogan Branch Road, as submitted by Brett Design/Build, PLC. Property is zoned R-40. (9.1 #02-19).
- Conditionally Approved a request by Vastland/McClung/Eatherly/Development, LLC and Wamble and Associates, PLLC, for Final Master Plan Approval of Phase 1 of Dry Creek Commons for 40 Townhome units located along the south side of Dry Creek Road, east of 200 Dry Creek Road (Greens of Rivergate), west of I-65, containing approximately 5.73-acres, with a base zoning of HDR-PUD (High Density Residential – Planned Unit Development). Property is identified as Tax ID No. 03300023500. (9.1 #27-03).

- **Board of Zoning Appeals**

- Approved Thomas L. Cunningham, III, applicant & owner, Conditional Use Permit from the City of Goodlettsville Zoning Ordinance **Appendix A; Table I; Land Use Activity Matrix; Zoning Districts; CS**; to operate an RV Campsite Facility. This parcel is located near 708 N. Main Street, and is within a CS Zoning District (Commercial Services). Property is referenced as Davidson County Parcel ID No. 001808004800, containing approx. 3.31 acres.

- **Beer Board**

- The Beer Board did not meet during the month of February.

- **Industrial Development Board**

- The Industrial Development Board did not meet during the month of February.

- **Parks and Recreation Advisory Board**

- The Parks and Recreation Advisory Board did not meet during the month of February.

- **Visitors and Tourism Board**

- The Visitors and Tourism Board met and there were no action items considered.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation (Long Hollow and Conference).

- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks Phase II.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.
- Transportation Alternative Program grant.



Economic Development Report: February 2019

- Attended session on opportunity zones hosted by the Nashville Chamber of Commerce and the Greater Nashville Regional Council
- Attended the TN Economic Development Council's Day on the Hill
- Discussed new construction project with builders
- Met with a business owner and broker to discuss filling commercial property
- Met with Kendrick Curtis, Asst. Director of the Middle TN Industrial Development Association, to discuss the wage and benefit study they compile along with MTSU. I will visit existing industries, along with the Goodlettsville Chamber Director, to gain participation in this study.
- Answered requests regarding availability of commercial property - restaurants
- Spoke with a representative from Local Intel to gain insight into their catalogue of online economic development tools. The city will launch some of these over the next few months.
- Attended the monthly Goodlettsville Chamber of Commerce luncheon
- Attended the Goodlettsville Planning and Zoning Board Meeting
- Attended the Goodlettsville Study Sessions and City Commission Meetings

Confidentiality Disclaimer

We respect the confidentiality that new projects require. This report will not contain specifics surrounding site selection / new development until the appropriate parties agree that it is time to share project information.



Tourism Department Report for February 2019

- Hosted 16 workshops at the Visitor's Center consisting of Home School classes, Pioneer Pals, Bowen Buddies
- Historic Interpreters attended Davidson Academy Maker's Fair
- Hosted two tour groups to Historic Mansker's Station
- Hosted several individual tours to Historic Mansker's Station
- Released Shopping Tourism Video
- Released LeRoy Troy Music Tourism Video
- Held planning meeting with Long Hollow Jamboree re: Gateway to Music City Exhibit
- Attended planning meeting with LeRoy Troy re: Gateway to Music City Exhibit
- Hosted Sharin' Nashville Tours Representatives for hotel site visits
- Published and awarded request for bid for Bowen House plaster repair
- Published request for bid for flooring at Visitor's Center
- Attended brainstorming meeting with current owners of Patsy Cline's former home
- Attended VSCC Foundation Educate A Woman Committee meeting
- Attended planning meeting with Grand Ole Opry Representative
- Attended Pick TN Conference
- Attended Travel South Domestic Showcase
- Attended Southeast Festivals and Events Conference
- Attended Chamber of Commerce luncheon
- Joined Southeast Tourism Society
- Delivered maps and Visit Goodlettsville flyers to hotels and area businesses
- Historic Interpreters completed several winter projects on the property
- Parks Staff completed several projects in the Visitor's Center and others are in progress
- Started preliminary work for Farmer's Market
- Tourism staff completed projects at historic site in prep for school tour season

Finance and Administration Monthly Report

February 2019

FINANCE

- Coordinated and attended Call Center Training for various staff
- Participated in Insurance Broker interviews
- Participated in training with new credit card processor
- Assisted with medical insurance renewal options with City Manager and HR Director, as well as an employee committee
- Worked on City's FY2019-2020 Budget

HUMAN RESOURCES

- February 7-8 – Interviewed 4 insurance brokers
- February 20 – met with insurance broker
- February 22 – met with insurance committee
- February 27 – met with Verizon
- February 28 – Worker's Comp training in Gallatin.
- Hired: Sewer Heavy Equipment Operator
- Terms during the month: 1 police officer and one dispatcher.
- Worker's Compensation accidents in the month: eye injury and ear injury.
- Full-time employees: 136; Part-time employees: 39.
- Job opening: Paramedic.

**City of Goodlettsville
Financial Summary
February 2019 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 6/30/2019	%
General Fund	6,286,411	3,880,240	162%
Sanitation	464,711	251,371	185%
Tourism	990,283	759,987	130%

CASH IN BANK

General Fund	5,362,741
Sanitation	280,329
Tourism	992,261
Sewer	10,903,220
Stormwater	1,322,685
Total Cash	18,861,236

SALES TAX COLLECTIONS

FY2018-2019 Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	51,931	78,686	362,184	265,237	414,115	343,923
Sep	59,489	25,380	302,784	289,569	362,273	314,949
Oct	52,750	49,232	326,403	262,076	379,153	311,308
Nov	50,411	45,953	362,316	303,983	412,727	349,936
Dec	51,879	50,053	347,600	385,051	399,479	435,104
Jan	53,368	50,203	347,095	388,920	400,463	439,123
Feb	55,998	51,258	473,951	535,208	529,949	586,465
Mar	0	46,902	0	268,832	0	315,733
Apr	0	39,467	0	293,346	0	332,813
May	0	50,760	0	392,923	0	443,683
Jun	0	55,005	0	293,483	0	348,488
Jul	0	55,737	0	324,270	0	380,007
YTD	375,826	598,635	2,522,333	4,002,899	2,898,159	4,601,533

**City of Goodlettsville
Financial Summary
February 2019 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	2,682,132	9,756,282	14,232,040	68.55%
General Fund	Expenditures	1,111,685	11,264,384	17,896,745	62.94%
Net Increase/Decrease		1,570,447	(1,508,102)	(3,664,705)	
Sanitation Fund	Revenues	94,070	668,883	996,800	67.10%
Sanitation Fund	Expenditures	67,318	512,088	1,110,445	46.12%
Net Increase/Decrease		26,752	156,795	(113,645)	
Tourism	Revenues	44,104	562,106	842,375	66.73%
Tourism	Expenditures	43,362	483,346	979,367	49.35%
Net Increase/Decrease		742	78,760	(136,992)	
Sewer	Revenues	438,817	3,267,955	5,708,000	57.25%
Sewer	Expenses	436,058	2,824,124	7,303,763	38.67%
Net Increase/Decrease		2,759	443,831	(1,595,763)	
Stormwater Utility	Revenues	83,995	604,732	921,500	65.62%
Stormwater Utility	Expenses	33,416	350,770	1,982,356	17.69%
Net Increase/Decrease		50,579	253,962	(1,060,856)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	95,516	1,226,602	1,949,151	63%
Planning and Codes	53,894	372,795	569,042	66%
Police	516,153	4,040,224	5,995,181	67%
Fire	142,527	1,612,788	2,604,393	62%
Hwys & Streets	184,136	1,673,349	3,125,894	54%
Parks/Recreation	88,151	1,356,172	2,049,292	66%
Miscellaneous	31,309	981,992	1,603,791	61%
Total General Fund Expenditures	1,111,686	11,263,922	17,896,744	63%

FEBRUARY 2019

NEW BUSINESS LICENSES

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
02.01.2019	K'S UNIQUE CLEANING SERVICE	COMMERCIAL CLEANING	500 WINDSOR GREEN BLVD. APT. U676 GOODLETTSVILLE, TN 37072	KEARRA RICE	615.571.9531
02.01.2019	SHADOW HORSE	MUSIC PRODUCTION	367 DORR DRIVE GOODLETTSVILLE, TN 37072	CHARLES LANE DUDLEY	936.615.1623
02.07.2019	NNU JANITORAL SERVICE	RESIDENTIAL AND COMMERCIAL CLEANING SERVICES	221 GRAVES ROAD GOODLETTSVILLE, TN 37072	NICHELE URSERY	615.319.5526
02.07.2019	TNT SOUTH DISTRIBUTION LLC	INTERNET SALES	300 SOLITUDE CIRCLE GOODLETTSVILLE, TN 37072	TROY OR FATHISHIA BUCHANAN	615.908.4286
02.08.2019	FLOOR RENEWAL, LLC	FLOORING, FLOOR INSTALLATION	102 FANNIN DRIVE, SUITE A GOODLETTSVILLE, TN 37072	LAURA ROMERO	615.738.6733
02.14.2019	TENNESSEE TRAVELING STYLIST	JEWELRY	805 GREENS CIRCLE GOODLETTSVILLE, TN 37207	SHANEKA MCCLERKIN	731.298.9469
02.21.2019	LAWMAN ENTERPRISES	PHONE BOOKING TOURS AND SELLING EDUCATIONAL MATERIALS	801 EMILY DRIVE GOODLETTSVILLE, TN 37072	DON COCHRAN	615.851.6032
02.27.2019	BLK FOX MEDIA	PHOTO AND VIDEO EDITING	912 W. CYNTHIA TRAIL GOODLETTSVILLE, TN 37072	BRIAN HOLLOWAY	615.524.0441
02.28.2019	MOVE IT CONTAINER AND EQUIPMENT HAULERS LLC	STORAGE LOT	934 LOUISVILLE HWY, #C GOODLETTSVILLE, TN 37072	JASON HUSTED	615.519.2078

NO NEW BEER PERMITS

NO NEW MOBILE FOOD VENDOR PERMITS

NO NEW TRANSIENT VENDOR PERMITS

MONTH OF FEBRUARY 2019

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN FEBRUARY 2019 - 191

NUMBER OF DEFENDANTS APPEARING IN COURT - 115

FEBRUARY 12	51	9:00	A.M.
FEBRUARY 12	39	1:00	P.M.
FEBRUARY 19	13	1:00	P.M.

TOTAL FOR MONTH **103**

FEBRUARY 19	12	8:30	A.M.
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CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	0
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MISDEMEANORS	0
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NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	72
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EIGHT HOUR SCHOOL	4
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Goodlettsville Police Department

Chief Goodwin's Monthly Report

February 2019

February 7th Commander Cherry attended the 12 Stones Garden Club to talk about senior safety. February 13th Chief Goodwin and Commander Cherry attended a meeting of the Wynridge neighborhood concerning the implementation of a Neighborhood Watch. February 18th Chief Goodwin and Commander Cherry attended the Burton Heights Neighborhood Watch meeting. February 20th Chief Goodwin attended the Drug Task Force meeting. February 28th Chief Goodwin attended the dedication ceremony for the new MNPD Headquarters and attended the Chamber luncheon.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of February and 45.2 pounds of unwanted pharmaceuticals were deposited. Since its use 2114.84 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing February 2019 to February 2018 Crime Against Person decreased from 19 to 17 incidents a 10.53% decrease, and Crime Against Property decreased from 63 to 51 incidents a 19.05% decrease and overall we had a decrease of 82 to 68 incidents. Our UCR total for the month was a 22.12% decrease from 58 to 45 incidents.

Our proactive efforts were good for the month of February. Our officers made 736 Traffic Stops and 16 Terry Stops. They made 101 Traffic Arrests and 10 DUI Arrests. From these Traffic Stops resulted 17 Felony charges, 145 Misdemeanor charges, and 33 warrants were served. They had 34 drug confiscations (14 from traffic stops). They issued 15 Misdemeanor Citations, made 42 Physical Arrests with 40 Misdemeanor charges and 14 Felony charges. They made 1 Juvenile Misdemeanor Arrest.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 4 Warrant Service Attempts. They served 15 Felony Warrants and 33 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 381 apartment checks, 369 checks of neighborhoods, 1012 business checks and 221 park checks. They had 133 Community Contacts. They issued 576 Park Smarts and found 5 Open Doors.



YTD TIBRS - 2019 VS 2018

	2019	JAN 2019	JAN 2018	FEB 2019	FEB 2018	MAR 2019	MAR 2018	APR 2019	APR 2018	MAY 2019	MAY 2018	JUN 2019	JUN 2018	2018 Offenses TOTAL	% CHANGE
TIBRS Group A Offenses															
Crimes Against Persons	38	21	20	17	19	0	17	0	8	0	20	0	16	100	-62.00%
Murder	0	0	0	0	0		0		0		0		0	0	NC
Negligent Manslaughter	0	0	0	0	0		0		0		0		0	0	NC
Kidnaping/Abduction	1	0	0	1	0		1		0		0		0	1	0.00%
Forcible Rape	1	1	3	0	2		0		0		0		0	5	-80.00%
Forcible Sodomy	0	0	0	0	0		0		0		0		0	0	NC
Sexual Assault W/Object	0	0	0	0	0		0		0		0		0	0	NC
Forcible Fondling	0	0	0	0	0		0		0		0		0	0	NC
Incest	0	0	0	0	0		0		0		0		0	0	NC
Statutory Rape	0	0	0	0	0		0		1		0		0	1	-100.00%
Aggravated Assault	6	2	2	4	5		4		1		3		2	17	-64.71%
Simple Assault	28	17	13	11	12		10		6		13		13	67	-58.21%
Intimidation	2	1	2	1	0		2		0		2		1	7	-71.43%
Stalking	0	0	0	0	0		0		0		2		0	2	-100.00%
Crimes Against Property	115	64	65	51	63	0	61	0	58	0	68	0	63	378	-69.58%
Arson	0	0	0	0	0		0		0		0		0	0	NC
Bribery	0	0	0	0	0		0		0		0		0	0	NC
Burglary	5	4	5	1	3		6		2		2		1	19	-73.68%
Counterfeiting/Forgery	1	0	4	1	4		4		4		4		2	22	-95.45%
Destruction/Damage/ Vandalism	19	11	12	8	9		8		2		8		8	47	-59.57%
Embezzlement	4	2	1	2	2		1		2		2		1	9	-55.56%
Extortion/Blackmail	0	0	0	0	0		0		0		0		0	0	NC
Fraud - False Pretenses	6	2	2	4	5		5		6		5		5	28	-78.57%
Fraud - Credit Card/ATM	0	0	1	0	0		0		0		0		0	1	-100.00%
Fraud - Impersonation	3	2	2	1	3		1		3		1		1	11	-72.73%
Fraud - Welfare	0	0	0	0	0		0		1		0		0	1	-100.00%
Fraud - Wire	0	0	1	0	0		0		0		0		0	1	-100.00%
Motor Vehicle Theft	10	7	2	3	1		4		5		4		5	21	-52.38%
Robbery	4	2	3	2	3		1		3		0		0	10	-60.00%
Stolen Property Offenses	0	0	0	0	0		0		0		1		0	1	-100.00%
Theft - Pocket-picking	0	0	0	0	0		0		0		0		0	0	NC
Theft - Purse Snatching	0	0	0	0	0		0		0		0		0	0	NC
Theft - Shoplifting	24	11	13	13	19		13		15		19		20	99	-75.76%
Theft From Building	10	6	7	4	5		4		4		6		5	31	-67.74%
Theft From Coin Machine	0	0	0	0	0		0		0		0		1	1	-100.00%
Theft From Motor Vehicle	17	12	8	5	5		11		6		10		8	48	-64.58%
Theft of Motor Vehicle Parts	6	3	2	3	1		1		2		2		1	9	-33.33%
Theft - All Other Larceny	6	2	2	4	3		2		3		4		5	19	-68.42%
Total Group A Offenses															
	153	85	85	68	82	0	78	0	66	0	88	0	79	478	-67.99%



FEBRUARY TIBRS

TIBRS Group A Offenses

	2019 Offenses Reported	2018 Offenses Reported
Crimes Against Persons	17	19
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	1	0
Forcible Rape	0	2
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	4	5
Simple Assault	11	12
Intimidation	1	0
Stalking	0	0
Crimes Against Property	51	63
Arson	0	0
Bribery	0	0
Burglary	1	3
Counterfeiting/Forgery	1	4
Destruction/Damage/ Vandalism	8	9
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	4	5
Fraud - Credit Card/ATM	0	0
Fraud - Impersonation	1	3
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	3	1
Robbery	2	3
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	13	19
Theft From Building	4	5
Theft From Coin Machine	0	0
Theft From Motor Vehicle	5	5
Theft of Motor Vehicle Parts	3	1
Theft - All Other Larceny	4	3
Total Group A Offenses	68	82

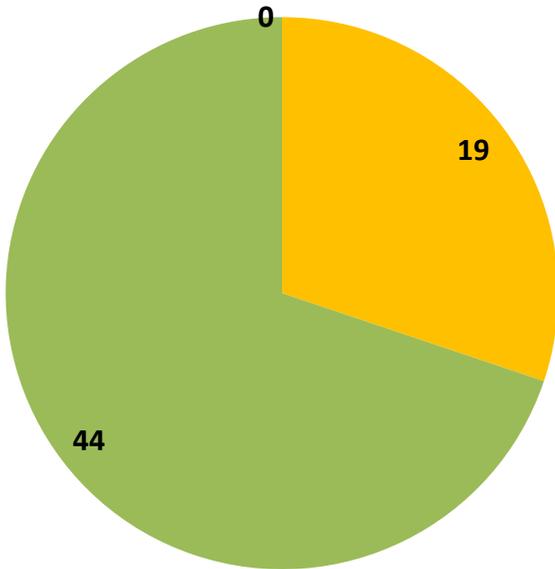
FEBURARY TRAFFIC CRASHES

■ Fatal

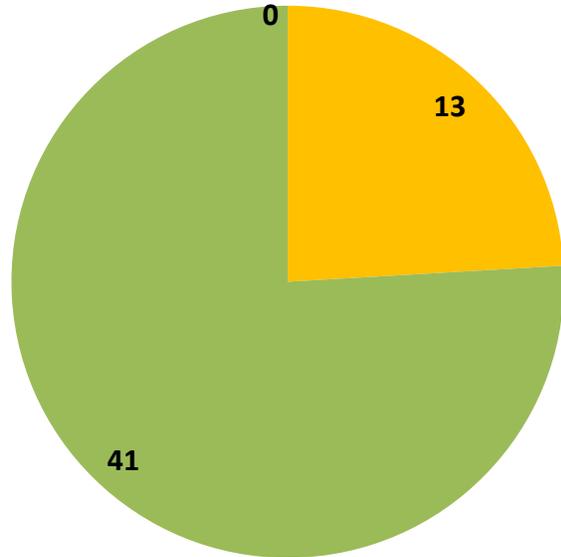
■ Injury

■ Property Damage

2018
63



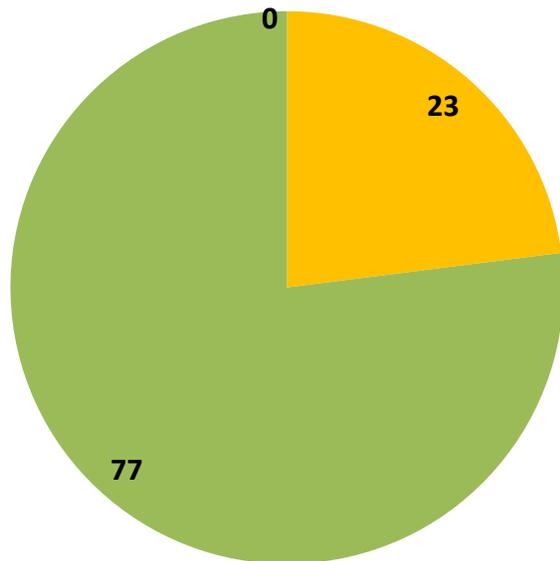
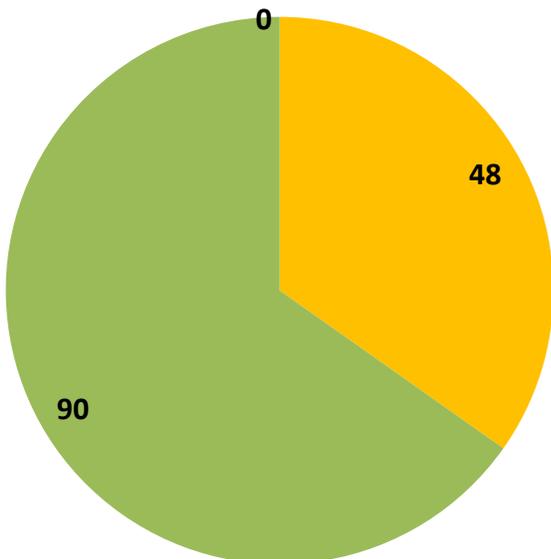
2019
54



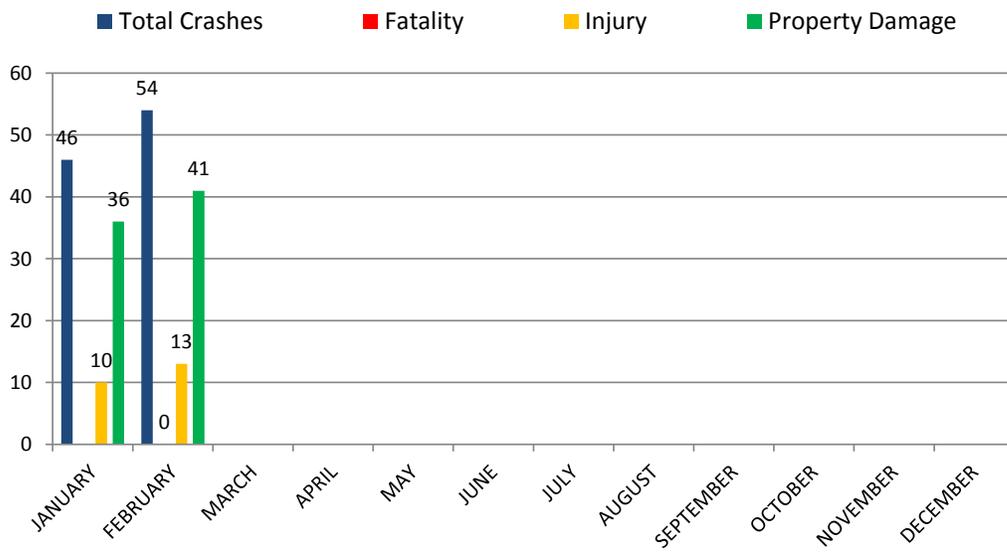
2018
138

YEAR TO DATE

2019
100



2019 YTD TITAN CRASH REPORTS





FEBRUARY COMPSTAT WEEKS 6 THRU 9

	2019	2018	2019 YTD		2018 YTD		% change	2018 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	0
Rape	0	0	YTD	1	YTD	3	-66.67%	5
Robbery (Commercial)	1	0	YTD	1	YTD	0	NC	7
Robbery (Street)	2	4	YTD	4	YTD	7	-42.86%	22
Aggravated Assault	5	1	YTD	7	YTD	3	133.33%	35
Aggravated Assault - Dom Viol	2	3	YTD	3	YTD	3	0.00%	11
Burglary (Commercial)	0	1	YTD	3	YTD	5	-40.00%	15
Burglary (Residential)	1	1	YTD	2	YTD	3	-33.33%	21
Auto Burglaries	5	12	YTD	17	YTD	20	-15.00%	111
Larceny	10	12	YTD	21	YTD	21	0.00%	141
Shoplifting	15	17	YTD	27	YTD	31	-12.90%	205
Motor Vehicle Theft	4	7	YTD	11	YTD	12	-8.33%	51
Total Offenses	45	58	TOTAL YTD	97	TOTAL YTD	108	-10.19%	624

The improper disposal of waste pharmaceuticals has a significant impact on the environment. Our department truly appreciates your participation as local law enforcement and solid waste officials across Tennessee. We look forward to your continued support.

Police Department: **Goodlettsville Police Department**

Contact Name: **Officer Stan Hilgadiack**

Bin Location: **Goodlettsville City Hall lobby**

Reporting Period Month: February **2019**

Pounds Received: **45.2 lbs.**

Comments or questions:

Change in Contact: **Officer Stan Hilgadiack**

Website: **www.goodlettsville.gov**

Officer Stan Hilgadiack
Goodlettsville Police Department
105 South Main Street
Goodlettsville, TN 37072
Email: shilgadiack@goodlettsville.gov
Office: 615-851-2210
Cell: 615-714-9126



Summary of Month's Activities Feb. 1 – Feb. 28, 2019

Fire Operations

The Department responded to 281 calls for service in the month of February.

Fire Administration

Chief's Month:

- Water rescues from flooded roadways were the hottest emergency call for the Month. Please follow the guidance and DO NOT drive on flooded roads.
- The City changed systems with which it will communicate to internal groups like employees; citizens registered for various interests, as well as the public during times of emergency. Alert Sense replaced Code Red and promises to be a useful tool for communication.
- Chief Becknal lead the Department's change of record management system RMS for the fire reports we are required to send up through the State. ESO Fire Records System replaces our previous RMS as well as another piece of software for an overall savings and a streamlining of the process. We partner with Gallatin, Hendersonville, and Millersville for this project.
- Prepared the 2019-20 Budget proposal for the department.
- Tennessee Emergency Management used our classroom for a project they are doing which is nice for familiarization and relationship building with the team that will assist us in extreme circumstances. Better to get to know folks while the sun is shining.
- Several department members attended training classes and training hours at the Nashville Fire Academy, Tennessee Fire Academy and at Vol- State in Gallatin. These included EMT refreshers, Live Fire Evolutions management and Rope Rescue classes.
- All three shifts did a full day of Rapid Intervention Team Training with Nashville
- The Fund-Raising Committee for Rachel's Garden met at the Hall.
- Training hours completed this month by department - 513
- Public Education Hours - 15

Note: The Department continues to promote our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety will call or come by the station anytime. Call 615-851-2245

FEBRUARY MAINTENANCE

1 Scheduled Services

19 Repairs

Special Projects

Looking at figures for Budget items

Finalized and started EVT Association in Tennessee

Outstanding Issues

41-7 Having issues with the mobile repeater- working with the Radio Shop

Aerial Test after the wreck- March 1st

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

5 Building Repairs

Front Bay Door working

Fire Special

Training hours- Target Safety, ESO

Rode on Engine a few days to fill in

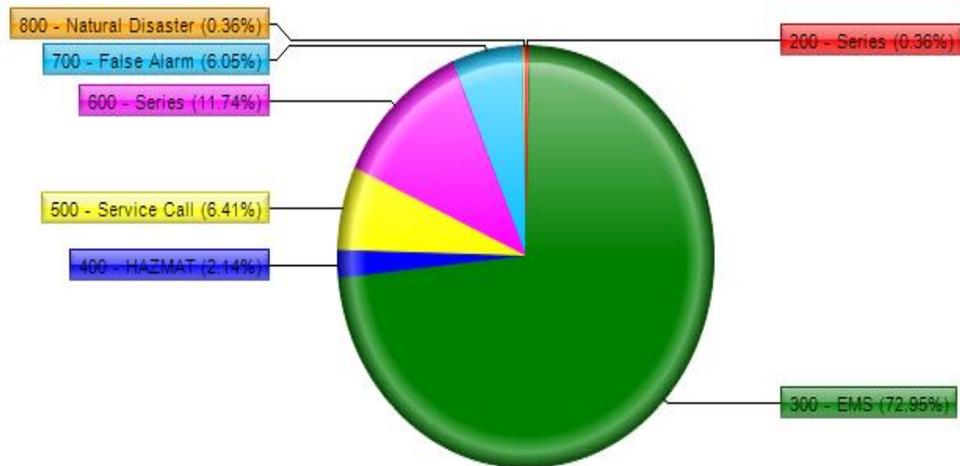
Fire - Incident Types

**Date: Friday, March 1, 2019
Time: 9:32:02 AM**

Incident Date between 2019-02-01 and 2019-02-28

Fire Incident Type Breakdown

Incident Type Group	
200 - Overpressure Explosion, Overheat - No Fire	1
300 - EMS	205
400 - HAZMAT	6
500 - Service Call	18
600 - Good Intent Calls	33
700 - False Alarm	17
800 - Natural Disaster	1
Total calls for Feb. 2019	281



Public Works Report – February 2019

SOLID WASTE:

- Solid waste tonnage collected: 379.9 tons
- Recycled materials collected: 22.47 tons
- Convenience Center solid waste collected (Pit): 3.30 tons
- PIT Construction & Debris: 3.30 cy
- Compactor: 12.7
- Metals: 7.2 tons
- Bulk Item Pick Ups: 20
- Cart Repairs/Replace: 38
- New Residents: 17
- Cardboard: 1.99 tons
- Used Oil Gallons 4.00

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TIVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- SEWER REHAB WORK IN VARIOUS AREAS OF THE CITY
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 13.31"
- WORKED 126 TN ONE CALLS –4 EMERGENCY CALLS

TRAINING:

- MAINTENANCE SAFETY

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Sweeping Miles 189
- Bags of Litter Picked Up 12.5
- Traffic Signals Repaired 14

STORM WATER:

Commercial Inspection Conducted for Construction Projects	32
Residential Inspection Conducted for Construction Site's	42
Active Construction Sites (Commercial)	8
Active New Residential Home Sites	21
Land Disturbance Permits issued	0

- WKU continues in monitoring project (MS4 permit requirement)
- MTSG, Middle Tennessee Stormwater Group Monthly Meeting
- CAP Meeting

- ARAP MEETING for Splash Pad
- Water Monitoring Phone Call
- Strategic Planning Phone Conference
- WKU Intern Meeting
- Dry Creek Cottage Site Meeting
- TNSA Board Meeting
- Vanhooseco Meeting

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting
- Participated in Planning Commission, Board work sessions and Board of Commission meetings

ATTENDED MEETINGS:

- Planning Commission
- Board of commission work sessions and meeting
- Codes and Planning meeting
- Greater Nashville Regional Council Solid Waste Advisory Board Meeting
- Tennessee Chapter American Public Works Association

PARKS DIVISION UPDATE
Brooks Park, 302 Mason Lane

- Repaired fence from flood damage

Delmas Long Community Center, 200 Memorial Drive

- Painted the multi-purpose room
- Buffed the floor in multi-purpose room
- Improved a storage room by removing benches and leveling floor

Gateway Park, 425 Janette Avenue

- General Park Maintenance

Goodlettsville Event Center, 318 North Main Street

- Weekly cleaning & maintenance

Moss-Wright Park, 745 Caldwell Drive

- Completed work to 2-5 year-old playground by installing safety surfacing, installing bucket swings, installing sign, and benches
- Completed installation of bleachers at the quad
- Painted and re-installed bat and helmet holders
- Top dressed infields of baseball/softball fields with premium red infield mix
- Pressure washed football field area concrete pad and bleacher area at soccer fields
- Installed new opener on gate at dog park
- Preparation and clean up required from the first round of flooding in mid-February including removing mud and debris from trail and parking lots and removing restroom and concession trailer from the football field area.

Peay Park, 200 Memorial Drive

- Playground Repairs
- Adjusted timers for tennis court lights

Pleasant Green Park, 360 Pleasant Green Drive

- General Park Maintenance

Splash Pad @ Peay Park, 111 Memorial Drive

- Construction began on splash pad
- Renovation continued on restrooms


RECREATION DIVISION UPDATE

Events in February			
Date	Attendance	Event	Location
February 1, 2019	6:00pm	Mother & Son Night of Fun	DLCC
February 2, 2019	3:30 & 6:30pm	Daddy Daughter Dance	DLCC
February 7, 2019	6:00pm	Family Bingo Night	DLCC
February 9, 2019	8:30am	Valentine's Volleyball Tournament	DLCC
February 12, 2019	10:30am	Winter Concert for Senior Adults	DLCC
Upcoming Events			
Date	Time	Event	Location
Now Until March 22		Top Dog Photo Contest	Details on our webpage
April 11, 2019	6:00 pm	Family Bingo Night	DLCC
April 14, 2019	2:00pm	Spring SpEGGtacular	MWP Football Fields
April 17, 2019	4:30-6:30pm	Good Dog Festival & Doggie Egg Hunt	MWP – Fenway's Dog Park

Visit www.goodlettsvilleparks.com for a full list of programs, activities, and events.

Create Your Experience!

PARKS & RECREATION MONTHLY REPORT – FEBRUARY

CURRENT INITIATIVES AND PROJECTS

2-5 YEAR OLD PLAYGROUND AT MOSS-WRIGHT PARK

A new playground for young children is now open at Moss-Wright Park. This playground includes a play structure with slides and climbers, two spring toys, and two bucket swings. This area is covered with a shade structure and additional benches were installed around this playground as well as the playground that was existing.

2016 LPRF GRANT – SPLASH PAD AND RESTROOMS

Construction is underway. Main pipes laid for splash pad and restroom renovation work continues.

COMPREHENSIVE PARKS & RECREATION MASTER PLAN

Draft document has been received and reviewed. Changes are currently being made and content updated.

RACHEL’S GARDEN PLAYGROUND

Website is live – rachelsgardenplayground.com
 Brick Fundraising Campaign is being initiated.
 Sponsorship package available.
 Met with families of children with disabilities and received valuable input related to the playground components.

PRODUCTIVE PARKS MAINTENANCE SOFTWARE

Submitted set up information to company for implementation. Next step is test assigning and incorporating inspections into our application.

PARK OF THE MONTH

Starting in March, the department will be highlighting a Park of The Month. This initiative was created to bring awareness to all of the parks in the Goodlettsville Park System. Gateway Park at 425 Janette Avenue will be the first park showcased.



**February Event Highlight
 Daddy Daughter Dance**

One of Goodlettsville Parks and Recreation’s most popular events each year is its Daddy Daughter Dances. Typically on the first Saturday of February, this year’s dances took place on February 2nd and included an interactive DJ, photo booth with props, crafts, and two hours for dads and their daughters to experience an afternoon or evening together.



Rental Information February 2019	Resident Rentals	Non-Resident Rentals
Community Center	4	1
Goodlettsville Event Center	1	1
Shelters	0	0
Fields/Courts	0	8

**Valentine’s Volley Tournament
 February 9, 2019**



FEBRUARY REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Peay Park Splash Pad

This six hundred thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The site preparation building renovations are being self-performed by the city. Construction is underway with the expected opening of the project in the summer of 2019.**

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville and to meet the ADA requirements of TDOT. The aim of this project is to allow the center section of town a more walkable and inviting place to shop and mingle for all. **Status: Title searches are complete and negotiations for easements are underway. Utility relocation design coordination is in progress. Construction is expected to be begin in the summer of 2020 with completion by the end of 2022.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been funded. The City is procuring professional services to begin the design process. A new grant application for a sidewalk on Loretta Drive has been submitted with no results. Budgeting and preliminary design are ongoing on other projects as well. ADA accessibility deficiencies have been identified and a corrective action plan is being prepared.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete and TDOT revisions have been resubmitted for approval. Right of way approval has been granted. Utility coordination is approved. Construction is expected to begin in spring of 2019 with completion by the end of 2019.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: Right of Way has been approved and we are awaiting TDOT approval for Notice to proceed to construction. Equipment procurement proposals have been received and await TDOT approval. Construction is expected to begin in the spring of 2019 with completion by the summer of 2020.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Design on the second phase of the Gateway Neighborhood drainage improvements is underway. A feasibility study for storm water detention in the area of Rivergate parkway and negotiations for drainage easements are in process. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the summer of 2019.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: A new phase of bank stabilization has been funded and is awaiting construction in the fall of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Planning and Community Development

Planning Commission

February, 4 2019 @ 5:00pm

A Sketch Plat was approved for Bugg Happy Hollow, LLC, for containing 12 single-family estate lots, located on 117.24-acres, along Happy Hollow Road, east of Hogan Branch Road, as submitted by Brett Design/Build, PLC. Property is zoned R-40. (9.1 #02-19). The item had been deferred from the January 7, 2019 meeting.

A Final Master Plan was approved for Vastland/McClung/Eatherly/Development, LLC and Wamble and Associates, PLLC, for Phase 1 of Dry Creek Commons, containing 40 townhome units located along the south side of Dry Creek Road, east of 200 Dry Creek Road (Greens of Rivergate), west of I-65, encompassing 5.73-acres, with a base zoning of HDR-PUD (High Density Residential – Planned Unit Development). Property is identified as Tax ID No. 03300023500. (9.1 #27-03). The item had been deferred from the January 7, 2019 meeting.

Board of Zoning and Sign Appeals

February 5, 2019 @ 5:00pm

During a public hearing, Thomas L. Cunningham, III, applicant & owner, was approved for a Conditional Use Permit from the City of Goodlettsville Zoning Ordinance Appendix A; Table I; Land Use Activity Matrix; Zoning Districts; CS; to operate an RV Campsite Facility. This parcel is located near 708 N. Main Street, and is within a CS Zoning District (Commercial Services). Property is referenced as Davidson County Parcel ID No. 001808004800, containing approx. 3.31-acres.

Goodlettsville Codes Department Building Report February 2019

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
<u>New Residential</u>										
20190019	2/1/2019	350,560.15	143DB		135	515 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20190026	2/11/2019	363,000.00	143D		222	478 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20190036	2/21/2019	385,886.20	121	138.1	2	468 Pole Hill Rd.	C. Robertson	58003	New Residential	Sumner
Total		*1,099,446.35								
<u>New Commercial</u>										
Total		0.00								
<u>Additions & Remodeling</u>										
20190021	2/8/2019	3,000.00	33.08	38		422 Gates Rd.	Jose Primero	Homeowner	Cover for Porch/Deck	Davidson
20190022	2/8/2019	0.00	143	64		455 Long Hollow Pike	Walgreens	53341	Mechanical HVAC Changeo	Sumner
20190023	2/6/2019	3,400.00	26.14	51	Suite A	720 Rivergate Pkwy.	Global Beauty Inst.	Design Team Sign	Sign	Davidson
20190025	2/17/2019	0.00	18.16	187	B	211 N. Main St.	Hair Tune-Up	Owner	Fire/Life Safety	Davidson
20190027	2/12/2019	18,000.00	25.12	35		717 Cerro Vista Dr.	Linda Shaw-Harman	Homeowner	Enclosure of carport	Davidson
20190028	2/14/2018	8000.00	26.01	167	1	120 South Cartwright	LaQuinta	Premier Sign	Sign	Davidson
20190029	2/14/2019	6,000.00	26	167		885 Conference Dr.	Caldwell Banker	Joslin Signs	Sign	Davidson
20190030	2/15/2019	18,000.00	19.14	14		107 Northcreek Blvd.	Tasty Restaurant	owner	Commercial Remodel	Davidson
20190031	2/19/2019	15,000.00	143J	40	22	706 Elba Drive	Deborah Wilkinson	Homeowner	Porch Addition	Sumner
20190034	2/18/2019	56,000.00	104	26	Suite 6	900 Conference Drive	Woodmen of the World	30388	Commercial Remodel	Davidson
20190035	2/26/2019	50,000.00	143JG	1		460 Long Hollow Pike	Publix/US Bank	16511	Commercial Remodel	Sumner
Total		177,400.00								
Total New Residential		1,099,446.35			Single Family Dwellings					
Total New Commercial		0.00			Davidson		0			
Total Add/Remodels		177,400.00			Sumner		3			
Total All Permits		1,276,846.35			Total		3			

Goodlettsville Codes/Building Activity Report February 2019

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal

Mike Bauer-Senior Inspector/Fire Marshal

Kerry Jackson/Property Standards

Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	27 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	5 inspections
Fire Investigations	Duties of Fire Marshal involving fires/inspections in the city limits	0 investigation
Building Inspections	Building Related	89 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	28 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	26 inspections
Signs Removed	Illegal signs removed from city limits	30 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	12 hours
Storm Water Training	EPSC training and certification	0 hours

Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	2 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	3
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	2 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	4 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	1 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily