

CITY MANAGER'S REPORT

An update of activities of City Manager and all departments for the Board of Commissioners and Community



APRIL 2020

On April 8th at 8:20pm, Moss-Wright Park was shining bright to honor the Senior Class of 2020 as part of the #bethelight movement. This movement was formed to honor the class of 2020 and to let the students know that they are not forgotten.

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May 19, 2020

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the April, 2020 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: April, 2020

Legislative Accomplishments

- **Board of Commissioners took action on the following ordinances:**
 - Tabled on second reading Ordinance 20-968, an ordinance to amend the City of Goodlettsville Municipal Code Title 11, Chapter 8 by creating a new Section 5 entitled “Suspended or Expelled Minors.”
 - Approved on first reading Ordinance 20-969, an ordinance amending Ordinance 17-887, as it relates to those serving as the designated Public Record Request Coordinators for the City of Goodlettsville.

- **The Board of Commissioners also took action on the following resolutions:**
 - Approved Resolution 20-915, a resolution authorizing the City Manager to apply for a Tennessee Agriculture Enhancement Program Grant (TAEP) and assuring matching funds.
 - Approved Resolution 20-916, a resolution authorizing the City Manager to make application for any federal or state funding, not requiring a local match of funds, as it relates to the COVID-19 response and economic recovery.
 - Approved Resolution 20-917, a resolution designating the Director of Human Resources as the Equal Employment Opportunity (EEO) Officer for the City of Goodlettsville, Tennessee.
 - Approved Resolution 20-918, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

Legislative Matters Forthcoming

- Municipal Code amendments.
- Sumner County Urban Growth Boundary.
- Surplus property.

Commissions and Boards

- **Planning Commission**
 - Approved request to recommend to City Commission to change the zoning classification of three (3) properties totaling 19.12 acres on Dickerson Road from A, Agricultural to

HDRPUD, High Density Residential Planned Unit Development. Properties referenced as Davidson County Tax Map/Parcels #02500006000, 0250021900, and 0250021800. (Subject to Comprehensive Plan Public Hearing Review and Approval. The public hearing is currently rescheduled to the May Planning Commission Meeting.) Property Owner, Tom Cox.

- Denied Zoning Map Amendment request for recommendation to the City Commission to change the zoning classification from R-25, Low Density Residential to R-15, Medium Density Residential for the 0.88-acre property at 324 Draper Circle. Property is referenced as Davidson County Tax Map/Parcel #03304006800. Property Owner, Ronald Ledbetter.
 - Approved site plan for two (2) buildings with 10,710 sq. ft. and twelve (12) fuel pumps on 2.0 acres at the intersection of Dickerson Road/Hwy 41 and Robert Cartwright Drive. Property referenced as Davidson County Tax Map/Parcel #03300030000 and is zoned CPUD, Commercial Planned Unit Development. Property Owner: Atlanta Investment Team, LLC. Avalon Gas Station and Retail Space/Klober Engineering Services.
 - Approved site plan for a 40,207 sq. ft. building addition on 43.12 acres at 500 S. Cartwright Street. Properties referenced as Davidson County Tax Map/Parcels #02600008700, 02600008600, 02600009800, and 02600009900 and are zoned IG, Industrial General. Property Owner Associated Wholesale Grocers, INC.
 - Approved site plan for an 8,292 sq. ft. building and sixteen (16) fuel pumps on 9.17 acres on Hwy 31W/Louisville Highway. Properties referenced as Sumner County Tax Map 141, Parcel 047.00, 047.01, 048.00, and 050.00 and are zoned CG, Commercial General, Interchange Overlay. Property Owners: Michael and Patsy Donahoe. QuikTrip #7144/Jacobs Engineering Group, INC.
 - Deferred request for a fenced granite slab display at 502 N. Main Street and 107 New Brick Church Pike. Properties are referenced as Davidson County Tax Map/Parcels #01816003700 and 01816020200 and are zoned CSL, Commercial Services Limited. Property Owner, Sankumba Diaoune.
 - Discussed Rivergate Mall Area Comprehensive Plan Amendment.
- **Board of Zoning Appeals**
 - The Board of Zoning Appeals did not meet during the month of April.
 - **Beer Board**
 - The Beer Board did not meet during the month of April

- **Industrial Development Board**
 - The Industrial Development Board did not meet during the month of April.

- **Parks and Recreation Advisory Board**
 - The Parks and Recreation Advisory Board did not meet during the month of April.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation (Long Hollow and Conference).
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks Phase II.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.
- Transportation Alternative Program grant.

Most of the month of April was spent preparing and implementing action plans related to the COVID-19 virus.



Tourism Department Report for April 2020

- Facilitated 5 Homeschool Literature Classes online and ZOOM
- Attended Vol State Community College Educate A Woman Committee ZOOM meeting
- Attended Board of Commissioner ZOOM meeting
- Rolled out The GOOD View with daily M-F episodes on Facebook
- Rolled out Tourism Talk livestream broadcasts MWF
- Attended numerous webinars, conference calls, briefings regarding COVID-19 impact
- Finalized the new RoundHere Map
- Participated on Goodlettsville's Economic Support and Recovery Task Force
- Worked with tournament director for housing and meals for July lacrosse event
- Worked with group tour operator on March 2021 hotels, meals, entertainment
- Prep work for 2020 Farmer's Market
- Prep work for 2020 summer and fall programs and events
- Current advertisement in Mar/April Southern Travel & Lifestyles
- Current advertisement in Visit Music City Visitor's Guide
- Current advertisement in Sumner County Visitor's Guide
- Current billboard advertisement on I-65 South, one-mile S of Exit 108

As of month end March 2020 comparing year over year same time period

- Year to Date Occupancy is down 5.8%
- Year to Date Revenue Per Available Room (RevPar) is down 11.1%
- Supply of rooms has no change
- Demand for rooms is down 5.8%
- Revenue generated is down 11.1%

SOURCE: STR Destination Trend Report for Goodlettsville, TN for the month of March 2020

As of month end March 2020 comparing YTD over prior YTD, occupancy tax is up 1.63%.

Finance and Administration Monthly Report

April 2020

FINANCE

- Participated in numerous meetings and briefings on the response and impact of the Covid-19 pandemic
- Conducted the kickoff and subsequent meetings of the Economic Support and Recovery Task Force
- Completed and filed the quarterly payroll reports
- Revised revenue estimates for FY 2021

HUMAN RESOURCES

- April 15 – TCRS webinar on annual report
- Attended multiple COVID-19 meetings and webinars
- Hired: 1 Dispatcher and 1 Police officer
- Terms during the month: Chief Clerk
- Worker's Compensation accidents in the month: none.
- Full-time employees: 137; Part-time employees: 33
- Job opening: Utility Worker II at Public Works

**City of Goodlettsville
Financial Summary
March 2020 (Unaudited)**

UNRESTRICTED FUND BALANCE

Operating Fund	Current Month	Budget 6/30/2020	%
General Fund	6,659,349	3,720,884	179%
Sanitation	563,945	311,378	181%
Tourism	1,126,006	657,119	171%

CASH IN BANK

General Fund	7,449,610
Sanitation	321,407
Tourism	1,138,155
Sewer	9,456,306
Stormwater	1,665,567
Total Cash	20,031,045

SALES TAX COLLECTIONS

FY2019-2020 Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	52,831	51,931	321,978	362,184	374,809	414,115
Sep	64,720	59,489	342,341	302,784	407,061	362,273
Oct	50,491	52,750	323,072	326,403	373,563	379,153
Nov	53,754	50,411	335,715	362,316	389,469	412,727
Dec	61,882	51,879	338,361	347,600	400,243	399,479
Jan	53,794	53,368	363,739	347,095	417,533	400,463
Feb	63,452	55,998	496,337	473,951	559,789	529,949
Mar	57,427	51,743	363,806	305,836	421,233	357,579
Apr	54,153	44,554	335,297	304,830	389,450	349,384
May						0
Jun						0
Jul						0
YTD	512,504	472,123	3,220,646	3,132,999	3,733,149	3,605,122 3.55%

**City of Goodlettsville
Financial Summary
March 2020 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	971,254	13,602,049	14,325,538	94.95%
General Fund	Expenditures	947,749	12,154,150	16,067,180	75.65%
Net Increase/Decrease		23,505	1,447,899	(1,741,642)	
Sanitation Fund	Revenues	83,782	888,313	1,104,000	80.46%
Sanitation Fund	Expenditures	20,778	896,420	1,262,547	71.00%
Net Increase/Decrease		63,004	(8,107)	(158,547)	
Tourism	Revenues	61,431	757,355	881,480	85.92%
Tourism	Expenditures	47,528	641,632	1,013,059	63.34%
Net Increase/Decrease		13,903	115,723	(131,579)	
Sewer	Revenues	389,467	3,485,372	5,708,000	61.06%
Sewer	Expenses	410,206	4,687,681	7,303,763	64.18%
Net Increase/Decrease		(20,739)	(1,202,309)	(1,595,763)	
Stormwater Utility	Revenues	77,306	639,939	967,500	66.14%
Stormwater Utility	Expenses	68,665	1,398,201	2,265,290	61.72%
Net Increase/Decrease		8,641	(758,262)	(1,297,790)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	110,325	1,527,499	1,855,994	82%
Planning and Codes	42,645	420,556	564,285	75%
Police	316,465	4,552,192	5,883,853	77%
Fire	195,918	2,094,062	2,585,621	81%
Hwys & Streets	118,664	1,206,947	1,959,843	62%
Parks/Recreation	74,002	1,359,297	1,844,385	74%
COVID Exp	60,103	60,103	0	
Miscellaneous	30,267	933,493	1,373,199	68%
Total General Fund Expenditures	948,389	12,154,149	16,067,180	76%

MONTH OF APRIL 2020

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN APRIL 2020 - **COURT CANCELLED COVID-19**

NUMBER OF DEFENDANTS APPEARING IN COURT - 0

APRIL 14	0	9:00	A.M.
APRIL 14	0	1:00	P.M.
APRIL 21	0	1:00	P.M.

TOTAL FOR MONTH 0

APRIL 21 0 8:30 A.M.

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 0

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL 0

EIGHT HOUR SCHOOL 0



APRIL 2020

NEW BUSINESS LICENSES

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
04.01.2020	MAIN MOON	LIMITED SERVICE RESTAURANT-722513	440 LONG HOLLOW PK. #A5 GOODLETTSVILLE, TN 37072	MUFA WANG	917-436-2311
04.07.2020	THE BARGAIN LOT INC	USED CAR SALES - 441120	1034 LOUISVILLE HIGHWAY GOODLETTSVILLE, TN 37072	BRANDY WALLER	615.239.1183
04.23.2020	CNC DOORCOMPANY	DOCK DOOR AND EQUIPMENT-335999	3486 DICKERSON PIKE NASHVILLE, TN 37207	KYLE HILLIARD	980-201-3667
04.24.2020	MIKE GALBREATH PLUMBING LLC	PLUMBING-238220	301 S. MAIN STREET GOODLETTSVILLE, TN 37072	VICTORIA JONES	615-859-2406

BEER PERMITS

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
04.06.2020	TRI STAR ENERGY LLC	CONVENIENCE STATION	943 RIVERGATE PARKWAY GOODLETTSVILLE, TN 37072	TIFFANY BINKLEY	615.313.2440

PEDDLER PERMITS

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
04.30.2020	B&B FIREWORKS	FIREWORK STAND	977 LOUISVILLE HWY. GOODLETTSVILLE, TN 37072	JAMES COLT	270-726-9923
04.30.2020	B&B FIREWORKS	FIREWORK STAND	844 LOUISVILLE HWY. GOODLETTSVILLE, TN 37072	JAMES COLT	270-726-9923

Goodlettsville Police Department

Chief Goodwin's Monthly Report

April 2020

Due to the COVID-19 pandemic there were no outside meetings attended this month. During the pandemic we will continue to have officers respond to all emergency calls that require an officer to be present. We try to maintain the 6 feet distancing unless circumstances dictate otherwise. For all non-emergency calls that do not require an officers' presence we will answer those calls by telephone if possible. If we must respond we are asking the complainant to meet us outside for both their and our protection. We will then observe the 6 feet distancing for everyone's protection. The Police Department headquarters located inside City Hall is closed to the public. If anyone comes to the Police Department and requires assistance they should call dispatch at the non-emergency number 615 851-5111 or utilize the red phone inside the exterior door to the Police department's side of City Hall. An officer will either respond or call as the situation dictates. As always the appropriate numbers to utilize are 911 for all life threatening emergencies. Direct emergency line to GPD dispatch is 615 859-3405. All non-emergency situations please call 615 851-5111.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of April and 11.8 pounds of unwanted pharmaceuticals were deposited that were turned in to officers. Since its use 2961.56 pounds of unwanted pharmaceuticals have been deposited. While the City Hall lobby access in effect during the month of April the Pharmaceutical Bin will be unavailable to the public.

In review of the TIBRS data comparing April 2020 to April 2019 Crime Against Person increased for 9 to 13 incidents a 44.44% increase, and Crime Against Property decreased from 60 to 20 incidents a 33.33% decrease and overall we had a decrease of 69 to 40 incidents. Our UCR total for the month was a 25% decrease from 40 to 30 incidents.

Our proactive efforts were down for the month of April due to pandemic. Our officers made 21 Traffic Stops and 1 Terry Stops. They made 7 Traffic Arrests and

4 DUI Arrests. From these Traffic Stops resulted 0 Felony charges, 9 Misdemeanor charges, and 0 warrants were served. They had 1 drug confiscations (1 from traffic stops). They issued 3 Misdemeanor Citations, made 12 Physical Arrests with 15 Misdemeanor charges and 1 Felony charges. They made 0 Juvenile Arrests.

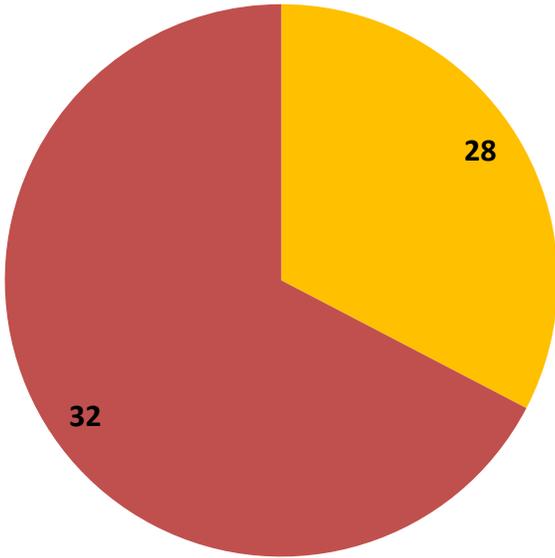
The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 0 Warrant Service Attempts. They served 2 Felony Warrants and 3 Misdemeanor Warrants.

Our officers are heavily focusing on continuing to check our apartments, neighborhoods, businesses and parks during the pandemic. They conducted 229 apartment checks, 465 checks of neighborhoods, 1498 business checks and 241 park checks. They had 46 Community Contacts. They issued 9 Park Smarts and found 1 Open Door.

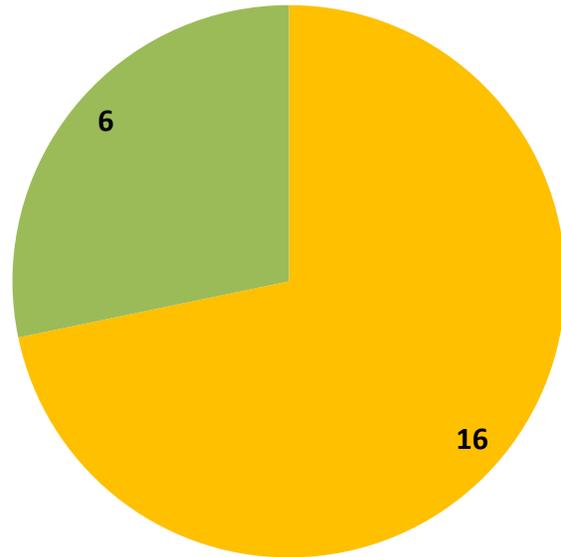
April TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage

2019
60



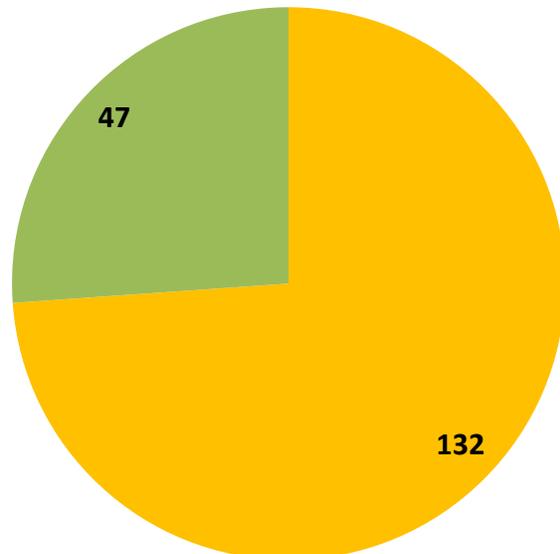
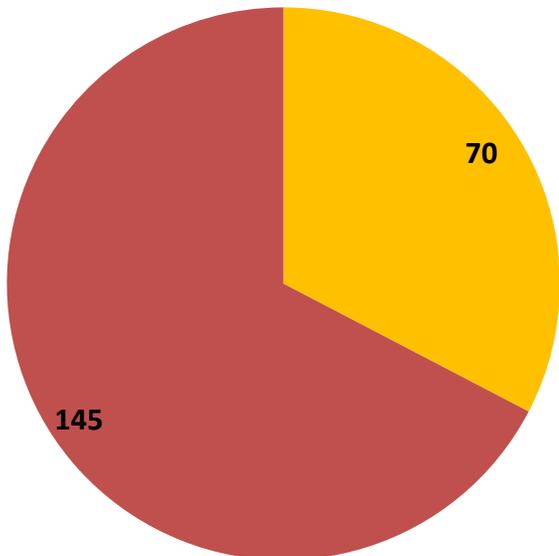
2020
22



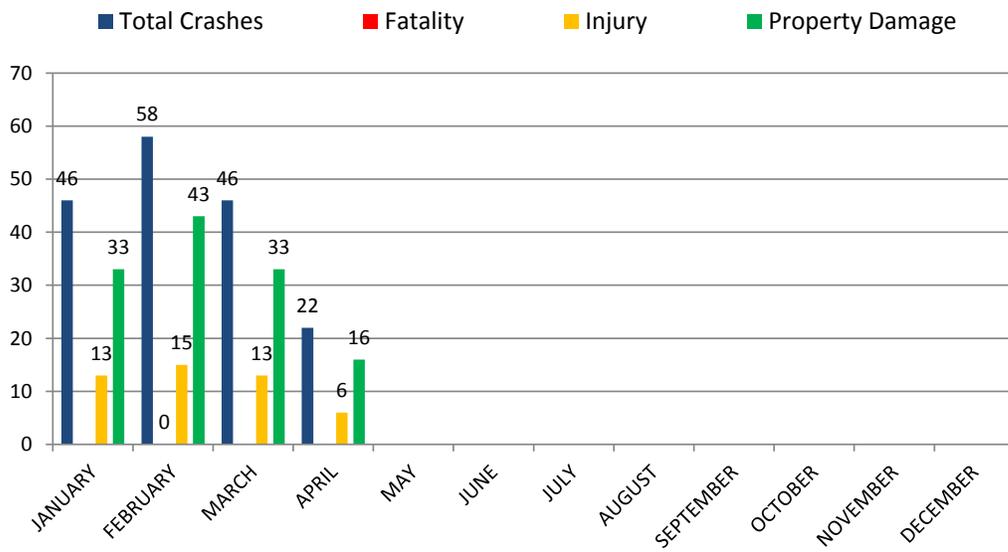
2019
215

YEAR TO DATE

2020
179



2020 YTD TITAN CRASH REPORTS



Goodlettsville Police Department
APRIL 2020 COMPSTAT

	WEEK 14	WEEK 15	WEEK 16	WEEK 17	WEEK 18	TOTAL	2020 YTD		2019 YTD		% change	2019 TOTAL
Murders	0	0	0	0	0	0	YTD	0	YTD	0	NC	0
Rape	0	0	0	0	0	0	YTD	0	YTD	1	-100.00%	2
Robbery (Commercial)	0	0	0	0	0	0	YTD	1	YTD	1	0.00%	4
Robbery (Street)	0	0	0	0	0	0	YTD	5	YTD	7	-28.57%	15
Aggravated Assault	0	0	0	0	1	1	YTD	7	YTD	7	0.00%	17
Aggravated Assault - Dom Viol	1	0	0	1	0	2	YTD	4	YTD	3	33.33%	17
Burglary (Commercial)	0	0	0	0	0	0	YTD	12	YTD	3	300.00%	9
Burglary (Residential)	0	0	0	1	0	1	YTD	6	YTD	4	50.00%	23
Auto Burglaries	2	1	2	3	0	8	YTD	25	YTD	31	-19.35%	88
Larceny	1	1	2	1	4	9	YTD	27	YTD	32	-15.63%	108
Shoplifting	1	1	1	1	2	6	YTD	49	YTD	68	-27.94%	229
Motor Vehicle Theft	2	1	0	0	0	3	YTD	12	YTD	16	-25.00%	52
Total Offenses	7	4	5	7	7	30	YTD TOTAL	148	YTD TOTAL	173	-14.45%	564



**APRIL COMPSTAT
WEEKS 14 THRU 18**

	2020		2019		2020 YTD		2019 YTD		% change	2019 TOTAL
					YTD		YTD			
Murders	0	0	0	0	0	0	0	0	NC	0
Rape	0	0	0	0	0	0	1	1	-100.00%	2
Robbery (Commercial)	0	0	0	0	1	1	1	1	0.00%	4
Robbery (Street)	0	0	1	1	5	5	7	7	-28.57%	15
Aggravated Assault	1	1	0	0	8	8	7	7	14.29%	17
Aggravated Assault - Dom Viol	2	2	0	0	4	4	3	3	33.33%	17
Burglary (Commercial)	0	0	0	0	12	12	3	3	300.00%	9
Burglary (Residential)	1	1	2	2	6	6	4	4	50.00%	23
Auto Burglaries	8	8	10	10	25	25	31	31	-19.35%	88
Larceny	9	9	8	8	31	31	32	32	-3.13%	108
Shoplifting	6	6	18	18	51	51	68	68	-25.00%	229
Motor Vehicle Theft	3	3	1	1	12	12	16	16	-25.00%	52
Total Offenses	30	40	155	173	TOTAL YTD	155	TOTAL YTD	173	-10.40%	564



APRIL TIBRS

TIBRS Group A Offenses

	2020 Offenses Reported	2019 Offenses Reported
Crimes Against Persons	13	9
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	3	0
Simple Assault	9	5
Intimidation	1	4
Stalking	0	0
Crimes Against Property	27	60
Arson	0	0
Bribery	0	0
Burglary	1	2
Counterfeiting/Forgery	1	2
Destruction/Damage/ Vandalism	3	8
Embezzlement	0	2
Extortion/Blackmail	1	0
Fraud - False Pretenses	1	1
Fraud - Credit Card/ATM	0	1
Fraud - Impersonation	0	3
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	1	1
Robbery	0	1
Stolen Property Offenses	0	0
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	5	19
Theft From Building	1	6
Theft From Coin Machine	0	0
Theft From Motor Vehicle	8	11
Theft of Motor Vehicle Parts	1	0
Theft - All Other Larceny	4	3
Total Group A Offenses	40	69



YTD TIBRS - 2020 VS 2019

	2020	Jan-20	Jan-19	Feb-20	Feb-19	Mar-20	Mar-19	Apr-20	Apr-19	May-20	May-19	Jun-20	Jun-19	2019 Offenses TOTAL	% CHANGE
TIBRS Group A Offenses															
Crimes Against Persons	62	19	21	15	17	15	15	13	9	0	10	0	16	88	-29.55%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	0	0	0	0	1	0	1	0	0	0	0	0	0	2	-100.00%
Forcible Rape	0	0	1	0	0	0	0	0	0	0	0	0	0	1	-100.00%
Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	1	1	0	0	0	0	2	0	0	0	0	1	1	3	-66.67%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Aggravated Assault	11	2	2	4	4	2	2	3	0	7	7	1	1	16	-31.25%
Simple Assault	47	14	17	11	11	13	9	9	5	2	2	12	12	56	-16.07%
Intimidation	3	2	1	0	1	0	1	1	4	1	1	2	2	10	-70.00%
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Crimes Against Property	186	62	64	52	51	45	49	27	60	0	55	0	79	358	-48.04%
Arson	1	1	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	15	5	4	6	1	3	0	1	2	2	2	3	3	12	25.00%
Counterfeiting/Forgery	7	2	0	2	1	2	1	1	2	1	1	1	1	6	16.67%
Destruction/Damage/Vandalism	27	7	11	7	8	10	4	3	8	7	7	7	7	45	-40.00%
Embezzlement	2	2	2	0	2	0	1	0	2	1	1	2	2	10	-80.00%
Extortion/Blackmail	1	0	0	0	0	0	0	1	0	0	0	0	0	0	NC
Fraud - False Pretenses	11	4	2	2	4	4	6	1	1	2	2	6	6	21	-47.62%
Fraud - Credit Card/ATM	0	0	0	0	0	0	0	0	1	0	0	0	0	1	-100.00%
Fraud - Impersonation	5	4	2	1	1	0	1	0	3	4	4	5	5	16	-68.75%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Motor Vehicle Theft	10	4	7	3	3	2	5	1	1	5	5	11	11	32	-68.75%
Robbery	4	2	2	2	2	0	1	0	1	1	1	1	1	8	-50.00%
Stolen Property Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Shoplifting	46	19	11	13	13	9	23	5	19	13	13	18	18	97	-52.58%
Theft From Building	12	3	6	5	4	3	1	1	6	5	5	3	3	25	-52.00%
Theft From Coin Machine	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft From Motor Vehicle	30	7	12	8	5	7	3	8	11	6	6	8	8	45	-33.33%
Theft of Motor Vehicle Parts	7	1	3	2	3	3	2	1	0	2	2	1	1	11	-36.36%
Theft - All Other Larceny	8	1	2	1	4	2	1	4	3	6	6	13	13	29	-72.41%
Total Group A Offenses	248	81	85	67	68	60	64	40	69	0	65	0	95	446	-44.39%



STATE OF TENNESSEE
DEPARTMENT OF ENVIRONMENT AND CONSERVATION
Office of Sustainable Practices
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue; 2nd Floor

The improper disposal of waste pharmaceuticals has a significant impact on the environment. Our department truly appreciates your participation as local law enforcement and solid waste officials across Tennessee. We look forward to your continued support.

Police Department: **Goodlettsville Police Department**

Contact Name: **Officer Stan Hilgadiack**

Bin Location: **Goodlettsville City Hall lobby**

Reporting Period Month: **April 2020**

Pounds Received: **11.8 lbs.**

Comments or questions: **(City Hall lobby closed most of month of April. Community had no access to Rx bin)**

Change in Contact: **Officer Stan Hilgadiack**

Website: **www.goodlettsville.gov**

Officer Stan Hilgadiack
Goodlettsville Police Department
105 South Main Street
Goodlettsville, TN 37072
Email: shilgadiack@goodlettsville.gov
Office: 615-851-2210
Cell: 615-714-9126



Summary of Month's Activities April 1 – April 30, 2020

Fire Operations

The Department responded to 274 calls for service in the month of April.

Fire Administration

Chief's Month:

- The Department completed the initial data gathering phase of our 5 year ISO evaluation. We expect more in-depth work to complete it in May.
- There are no reports of events or trainings for April.
- We do appreciate the kindness shown to us by so many citizens during this time.

All of the Month's training courses and department meetings were cancelled due to COVID-19 distancing requirements.

Our free smoke alarm install service is still on-going but during this time only, we'll give you the alarm to install yourself. If residents have trouble with that, we'll make a connection to a local volunteer to assist with putting them up. Fire alarm calls and working fires and being handled the same as always, we just have to speak a little more loudly from 6 feet away.

Fire Chief Kenneth Reeves asks that you all take this time of awareness and focus on safety to take stock of your personal preparedness to all hazards inside your home. Fire, tornado, and flood are realistic hazards we all face and a little planning and preparation can make recovery much smoother than no planning at all. Visit <https://www.ready.gov/> for incremental steps we can take to be more prepared.

This period in our lives will pass. When it does, let us be a stronger and more resilient Goodlettsville for the future.

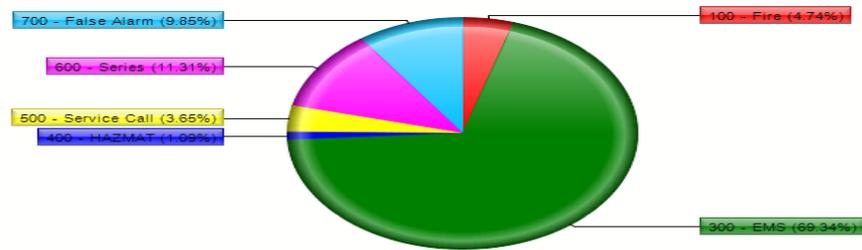
Fire - Incident Types

April 2020

Incident Date between 2020-04-01 and 2020-04-30

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	13
300 - EMS	190
400 - HAZMAT	3
500 - Service Call	10
600 - Good Intent Calls	31
700 - False Alarm	27
	274



Public Works Report – April 2020

SOLID WASTE:

- Solid waste tonnage collected: 466.24 tons
- Recycled materials collected: 26.08 tons
- Convenience Center solid waste collected (Pit): 41.21
- PIT Construction & Debris: 0.00 tons (WM delayed pick up- COVID)
- Compactor: 26.94
- Metals: 16.93 tons
- Bulk Item Pick Ups: 48
- Cart Repairs/Replace: 95
- New Residents: 35
- Cardboard: 3.12 tons
- Used Oil Gallons 6.5

SEWER:

- Monthly equipment and daily pump station inspection, maintenance and repairs
- Monthly Bioxide tank filling
- TV-ing of line segments
- Daily pump station, service connection, and manhole inspections
- Cleaned sewer line segments
- Cleaned wet well walls
- Sewer rehab work in various areas of the City
- Construction and new segment inspections, maintenance and repairs
- Rainfall for month: 5.42"
- Worked 344 TN One Calls and 17 Emergency calls

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Sweeping Miles: 19
- Cans of Litter Picked Up: 6.5
- Traffic Signals Repaired: 1
- Street Signs Repaired/Replaced: 2
- Re-established proper flow of drainage ditch at 803,701,801,803,205 and 303 Loretta Dr.
- Re-established proper flow of drainage ditch at 206 Swift Dr.
- Replaced Cross Culvert at Connell St. @ Church St.
- Repaired Catch Basin @ 3050 Business Park Cir.
- Replaced Driveway Culvert at 201 & 203 Isaac Dr.
- Re-established proper flow of drainage ditch at 197 and 199 Isaac Dr.
- Re-established proper flow of drainage ditch at 804 & 806 Lynn Dr.
- Re-Established proper flow of drainage ditch at 509 Clifton Dr.
- Re-established proper flow of drainage ditch at 502 E. Angela Cir.

INSPECTIONS:

Stormwater Inspections Commercial Construction Projects	18
Best Management Practices	0
Stormwater Inspections Residential Construction Projects	14
Utility Cut Inspections	0
Driveway Inspections	1
Driveway Permits	1
Street/Sidewalk Inspections	1

Development Sewer Inspections	15
Good Housekeeping Reports	4

STORMWATER:

Active Construction Sites (Commercial)	9
Active New Residential Home Sites	7
Land Disturbance Permits issued	0

- WKU continues in monitoring project (MS4 permit requirement)
- WKU Meeting
- TNSA Board Meeting
- MS4 Overview
- IECA Webinar
- Quick Trip Team Meeting
- Field Locating SCM's – CEC
- Stream Clean Up, 114 Marshall Green Circle Meeting & Stormwater Training (all canceled due to COVID-19)

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting

ATTENDED MEETINGS:

- Metro Solid Waste Meeting

PARKS DIVISION UPDATE

Brooks Park, 302 Mason Lane

- ◆ Conducted playground inspection

Delmas Long Community Center, 200 Memorial Drive

- ◆ Facility remained closed due to COVID-19

Gateway Park, 425 Janette Avenue

- ◆ Playground remained closed due to COVID-19
- ◆ Conducted playground inspection and added EWF

Moss-Wright Park, 745 Caldwell Drive

- ◆ Amenities such as playground, courts, shelters, dog park, water fountains, and restrooms remained due to COVID-19
- ◆ Conducted playground inspection
- ◆ Pressure washed various areas of the park including benches, tables, dugouts, and trail

Peay Park, 200 Memorial Drive

- ◆ Amenities such as playground, tennis, and basketball courts remained due to COVID-19
- ◆ Conducted playground inspection and added EWF to swing area

Pleasant Green Park, 360 Pleasant Green Drive

- ◆ Amenities such as shelters, playground and restrooms remained due to COVID-19
- ◆ Conducted playground inspection

Splash Pad @ Peay Park, 111 Memorial Drive

- ◆ Closed for the season
- ◆ Installed two shade structures

Athletic Field Maintenance

- ◆ All fields remained closed due to COVID-19

Rental Information April 2020	Resident Rentals	Non-Resident Rentals
Community Center	0	0
Shelters	0	0
Fields/Courts	0	0



(Shade structures added to The Splash Pad at Peay Park)



(Goodlettsville Parks & Recreation staff, instructors, and Youth Sports Organizations' "We Miss You" posted on Facebook)

RECREATION DIVISION UPDATE

Programming

- ◆ Focus on online programming via The Good View in partnership with the Tourism Dept
- ◆ Recreation at Home ideas such as Window Egg Hunt, Bingo at Home, Pen Pal Program, Chalk Photo, and the Nature Color Hunt were promoted through the website and Facebook

Athletics

- ◆ Cancelled Adult Sand Volleyball League and Youth Summer T-ball League due to COVID-19

Marketing

- ◆ Updates to content on City Website
- ◆ Assisted COVID-19 communications team with press releases and website updates
- ◆ Guess How Many Lollipop's contest on Facebook to increase site traffic
- ◆ Easter Bunny Name posts to increase site traffic

Volunteer Hours

- ◆ No volunteer hours to report

*Create Your
Experience!*

Planning and Development Services Department

April 2020

Summary of Month Activities:

Site Development Meetings Attended:

- Quik Trip Project- 944 Highway 31W -Revised Site Plan Review Discussion-Online
- Preliminary Interstate Project Development Proposal- 834 Hwy 31W-Conference Call

Administration Meetings Attended:

- COVID-19 Briefing Meetings-Online
- Economic Support and Recovery Task Force- Online

Organizational Meetings Attended:

- Goodlettsville Regional Planning Commission – Online
- Nashville Greater Regional Council (GNRC) Transportation Coordinating Committee-Online
- Certified Public Manager Training Session- UT Institute for Public Service- Online
- American Planning Association- National Conference Webinar- Online



Economic Development Monthly Report for April 2020

- Met with the Nashville Chamber of Commerce Regional ECD Partners via Zoom. We met three times in April.
- Group call with the State's ECD team and the TN Small Business Administration
- Progress meeting with QuikTrip project manager and Community Development Svcs.
- Participated in the Goodlettsville Economic Support & Recovery Task Force kick-off meeting via Zoom. We met twice in April.
- Group call with TNECD Commissioner Rolfe and TN stakeholders and partners.
- Participated in City staff and Board meetings via Zoom throughout the month.
- Monitored current news and events, TN Governor Bill Lee's daily briefings and Nashville Mayor Cooper's daily updates for relevant information for the Goodlettsville Communications Team.
- Worked with Allison Baker and Sarah Jennings, as part of the Communications Team, for the City of Goodlettsville's emergency response to the COVID-19 pandemic. We formulated messaging and distributed them through the city's website, email lists and social media.
- Attended the Goodlettsville Planning and Zoning Board Meeting via Zoom

Confidentiality Disclaimer

We respect the confidentiality that new projects require.

This report will not contain specifics surrounding site selection / new development until the appropriate parties agree that it is time to share project information.

APRIL REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville and to meet the ADA requirements of TDOT. The aim of this project is to allow the center section of town a more walkable and inviting place to shop and mingle for all. **Status: Negotiations for easements are progressing. Utility relocation design coordination is underway. Construction is expected to begin in the summer of 2022 with completion by the end of 2024.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been funded. Application for environmental clearance is underway. Preliminary design has begun with construction scheduled to begin in 2021. Budgeting and preliminary design are ongoing on other projects as well. ADA accessibility deficiencies have been identified and a corrective action plan has been prepared for execution.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete. The city has received a Notice to Proceed to Construction from TDOT. Construction is expected to begin in the fall of 2020 with completion by the end of 2021.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. The City is in the process of applying for a third phase of 100 percent grant money to provide centralized monitoring of the signals for specialized control during unusual traffic flow. **Status: Final design of the project is complete. The city received bids for construction and is awaiting approval from TDOT. Construction inspection services have been awarded. Construction is expected to begin in the fall of 2020 with completion by the end of 2021.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Design on the third phase of the Gateway Neighborhood drainage improvements has begun. A feasibility study for storm water control in the area of city hall was deferred to the fall of 2020. A culvert replacement on Bluebird Drive has been awarded. Construction for the replacement culvert at Bluebird Drive is scheduled for completion in the by the end of 2020.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: A new phase of bank stabilization has been funded and is awaiting construction in the by the end of 2020.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Goodlettsville Codes/Building Activity Report April 2020

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Inspector-Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	45 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	1 inspection
Fire Investigations	Duties of Fire Marshal involving fires/inspections in the city limits	1 investigations
Building Inspections	Building Related	74 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	55 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	30 inspections
Signs Removed	Illegal signs removed from city limits	20 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	0 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	4 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	3
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	2 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	2 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	0 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report April 2020

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>License</u>	<u>Type Str</u>	<u>County</u>	
<u>New Residential</u>											
20200095	4/7/2020	227,507.00	143DH	21	59	440 Old Stone Road	Meritage	Meritage/58003	New Residential	Sumner	
20200096	4/7/2020	1,294,075.00	25.08	183	183-188	432,434,440,444,448,452 Killarney Park	Ryan Homes	Ryan/65321	6 unit Townhome	Davidson	
20200104	4/16/2020	1,034,704.00	25.08	61-64	61-64	223,227,231,253 S. Downs Rd	Ryan Homes	Ryan/65321	4 unit Townhome	Davidson	
20200105	4/16/2020	243,313.00	25.08	24	24	61 French Street	Ryan Homes	Ryan/65321	New Residential	Davidson	
20200106	4/16/2020	349,011.00	143DH	22	60	444 Old Stone Rd.	Meritage	Meritage/58003	New Residential	Sumner	
20200111	4/23/2020	325,134.00	143D		68	437 Old Stone Rd.	Meritage	Meritage/58003	New Residential	Sumner	
Total		3,473,744.00									
<u>New Commercial</u>											
Total		0.00									
<u>Additions & Remodeling</u>											
20200091	4/1/2020	0.00	143NH	25		129 W. Twelve Stones	Bellenfant	Homeowner	Gas/Mechanical	Sumner	
20200092	4/3/2020	30,000.00	25.14	60		207 Dry Creek Rd.	Ornisha Eison	Homeowner	Residential Addition	Davidson	
20200094	4/6/2020	5,000.00	19.14	15		243 Long Hollow Pk.	7-11 Market/Exxon	Boom Sign	Sign	Davidson	
20200100	4/13/2020	5,000.00			suite 3	123 Northcreek Blvd.	CBD American Shaman	Fast Sign	Sign	Davidson	
20200109	4/23/2020	0.00	143	10		730 Long Hollow Pike	Todd Eldridge	Wheeler/30097	Mechanical	Sumner	
20200110	4/23/2020	24,750.00	143D		186	662 Fall Creek Circle	Mitch Israel	67431	Porch/Patio	Sumner	
20200112	4/23/2020	1,750.00	143D		Suite 202	403 Long Hollow Pk.	Totty Clinic	Jarvis Signs/61701	Sign	Sumner	
20200113	4/23/2020	2,000.00	143D		Suite 207	403 Long Hollow Pk.	West End Contractors	Jarvis Signs/61701	Sign	Sumner	
20200115	4/24/2020	110,000.00				502 W. Angela Circle	Kevin/Alicia White	Homeowner	Residential Addition	Sumner	
20200116	4/28/2020	1,100.00	19.14	15		243 Long Hollow Pk.	7-11 Market/Exxon	Paragon-Install	Sign	Davidson	
20200118	4/27/2020	1,500.00	143D		Suite 206	403 Long Hollow Pk.	Long Hollow Chiropract.	Jarvis Signs/61701	Sign	Sumner	
20200119	4/28/2020	24,000.00	26.1	4		116 S. Main Street	Advance Auto Parts	Ortwein Signs	Sign	Davidson	
20200120	4/28/2020	10,000.00	18.16	210		203 Moncrief Ave.	Jesus Hernandez	Homeowner	Garage Addition	Davidson	
20200121	4/30/2020	16,000.00	25.11	31		407 Highland Heights	David Jones	Owner	Accessory Structure	Davidson	
Total		231,100.00									

Single Family Dwellings

Total New Residential	3,473,744.00
Total New Commercial	0.00
Total Add/Remodels	231,100.00
Total All Permits	3,704,844.00

Summer 11

Davidson 11	
Summer 3	
TOTAL 14	