



Board of Commissioners

June 11, 2020

6:30 PM

City Hall – Massie Chambers

Agenda:

1. Call to order by the Mayor

Prayer

Pledge of Allegiance

2. Roll call by the Recorder.

3. Reading of the minutes of the May 28, 2020 regular meeting of the Board of Commissioners by the Recorder for approval or correction.

4. Comments from citizens.

5. Comments of the City Manager and staff.

6. Reports and comments from committees, members of the Board of Commissioners and other officers.

7. Old Business.

- a. Consider Ordinance 20-970, an ordinance of the City of Goodlettsville, Tennessee adopting the annual budget for the fiscal year beginning July 1, 2020 through June 30, 2021. **SECOND READING / PUBLIC HEARING**

- b. Consider Ordinance 20-971, an ordinance to amend the sign regulations of the zoning ordinance to include defined criteria for increased interstate sign zone area based on location of sign. **SECOND READING / PUBLIC HEARING**

8. New Business.

- a. Consider Resolution 20-925, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

9. Adjournment.

For more information regarding this agenda, please contact the city recorder by email at:

abaker@goodlettsville.gov

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

105 S. Main Street – Goodlettsville, TN 37072 – 615-851-2200 – Fax 615-851-2212

www.goodlettsville.gov

ORDINANCE # 20-970

**AN ORDINANCE OF THE CITY OF GOODLETTSVILLE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2020 THROUGH JUNE 30, 2021.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GOODLETTSVILLE, TENNESSEE BOARD OF COMMISSIONERS AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Local Taxes	\$ 11,152,537	\$ 11,650,217	\$ 10,556,930
Intergovernmental Revenue	\$ 2,459,280	\$ 2,526,621	\$ 2,584,740
Fines and Forfeitures	\$ 286,864	\$ 205,206	\$ 225,000
Licenses and Permits	\$ 312,084	\$ 442,478	\$ 243,162
Charges for Services	\$ 294,130	\$ 158,066	\$ 167,200
Other Financing Sources	\$ -	\$ -	\$ 107,000
Transfers from Other Funds	\$ -	\$ -	\$ -
Miscellaneous Revenue	\$ 206,695	\$ 336,969	\$ 76,800
Total Revenue	\$ 14,711,590	\$ 15,319,557	\$ 13,960,832
Fund Balance	\$ 8,140,346	\$ 6,616,029	\$ 6,698,348
Total Available Funds	\$ 22,851,936	\$ 21,935,586	\$ 20,659,180

Drug Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Court Fines and Costs	\$ 31,597	\$ 30,135	\$ 40,000
Miscellaneous	\$ 50	\$ 18,200	\$ -
Transfers from General Fund	\$ -	\$ -	\$ -
Total Revenue	\$ 31,647	\$ 48,335	\$ 40,000
Fund Balance	\$ 93,215	\$ 88,652	\$ 73,122
Total Available Funds	\$ 124,862	\$ 136,987	\$ 113,122

Electronic Citation Fee	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Fines and Fees	\$ 7,380	\$ 5,164	\$ 7,000
Miscellaneous Revenue	\$ -	\$ -	
Total Revenue	\$ 7,380	\$ 5,164	\$ 7,000
Fund Balance	\$ 6,402	\$ 13,782	\$ 12,946
Total Available Funds	\$ 13,782	\$ 18,946	\$ 19,946

Sanitation Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Service Fees	\$ 1,067,679	\$ 1,065,695	\$ 970,500
Miscellaneous Revenue	\$ 19,864	\$ 21,266	\$ 15,000
Grant Proceeds	\$ -	\$ 67,217	\$ -
Total Revenue	\$ 1,087,543	\$ 1,154,178	\$ 985,500
Fund Balance	\$ 307,915	\$ 361,562	\$ 293,759
Total Available Funds	\$ 1,395,458	\$ 1,515,740	\$ 1,279,259

Tourism Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Hotel/Motel Tax	\$ 820,210	\$ 700,000	\$ 450,000
Miscellaneous Revenue	\$ 95,715	\$ 66,525	\$ 79,900
	\$ -	\$ -	\$ -
Total Revenue	\$ 915,925	\$ 766,525	\$ 529,900
Fund Balance	\$ 911,527	\$ 1,010,287	\$ 884,282
Total Available Funds	\$ 1,827,452	\$ 1,776,812	\$ 1,414,182

Capital Projects Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Grant Revenue	\$ 306,306	\$ 261,662	\$ 9,973,886
Loan Proceeds	\$ 553,972	\$ 272,107	\$ 2,292,227
Transfer from General Fund	\$ -	\$ -	\$ -
Total Revenue	\$ 860,278	\$ 533,769	\$ 12,266,113
Fund Balance	\$ 225,699	\$ (498,422)	\$ (593,780)
Total Available Funds	\$ 1,085,977	\$ 35,347	\$ 11,672,333

Sewer Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Sewer User Fees	\$ 5,054,539	\$ 4,980,820	\$ 4,808,650
Sewer Tap Fees	\$ 53,500	\$ 129,850	\$ 55,000
Other Fees	\$ 8,550	\$ 8,775	\$ 7,000
Non Operating Revenue	\$ 242,055	\$ 158,914	\$ 178,000
Other Financing Sources	\$ -	\$ -	\$ -
Total Revenue	\$ 5,358,644	\$ 5,278,359	\$ 5,048,650

Stormwater Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Utility Fees	\$ 864,820	\$ 1,186,800	\$ 900,000
Miscellaneous Revenues	\$ 57,553	\$ 75,462	\$ 67,500
Total Revenue	\$ 922,373	\$ 1,262,262	\$ 967,500
Fund Balance	\$ 1,314,463	\$ 1,355,320	\$ 1,313,216
Total Available Funds	\$ 2,236,836	\$ 2,617,582	\$ 2,280,716

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
General Government	\$ 2,840,727	\$ 2,892,882	\$ 2,597,854
Police	\$ 5,821,072	\$ 5,592,811	\$ 5,360,137
Fire	\$ 2,478,614	\$ 2,530,405	\$ 2,493,324
Hwys and Streets	\$ 2,242,489	\$ 1,933,251	\$ 1,412,552
Parks and Recreation	\$ 2,077,112	\$ 1,729,580	\$ 1,537,641
Debt Service	\$ 828,633	\$ 784,199	\$ 526,010
Transfers to Other Funds	\$ -	\$ -	\$ -
Total Appropriations	\$ 16,288,647	\$ 15,463,128	\$ 13,927,518

Drug Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Operating Expenditures	\$ 36,210	\$ 35,865	\$ 40,000
Debt Service	\$ -	\$ -	\$ -
Capital Expenditures	\$ -	\$ 28,000	\$ 60,000
Miscellaneous	\$ -	\$ -	\$ -
Total Appropriations	\$ 36,210	\$ 63,865	\$ 100,000

Electronic Citation Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Operating Expenditures	\$ -	\$ 6,000	\$ 7,000
Capital Outlay	\$ -	\$ -	\$ -
Total Appropriations	\$ -	\$ 6,000	\$ 7,000

Sanitation Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Operating Expenditures	\$ 1,033,895	\$ 1,047,900	\$ 1,091,617
Debt Service	\$ -	\$ -	\$ -
Capital	\$ -	\$ 174,082	\$ 40,000
Total Appropriations	\$ 1,033,895	\$ 1,221,982	\$ 1,131,617

Tourism Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Administration	\$ 550,279	\$ 633,053	\$ 639,623
Historic Sites	\$ 125,873	\$ 117,076	\$ 45,500
Economic Development	\$ 54,128	\$ 49,169	\$ 27,700
Tourism	\$ 86,885	\$ 93,232	\$ 45,000
Total Appropriations	\$ 817,165	\$ 892,530	\$ 757,823

Capital Projects Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Main Street Redevelopment	\$ 362,691	\$ 308,251	\$ 9,178,773
Conference Drive Enhancement	\$ 29,091	\$ 25,077	\$ 230,328
Hwy 31/41 lighting	\$ 554,102	\$ -	\$ -
CMAQ Project-Conference Dr	\$ 5,632	\$ 17,672	\$ 1,534,257
Sidewalk Tap Project	\$ -	\$ 12,230	\$ 724,040
LPRF Grant Splash Pad Proj	\$ 561,273	\$ 17,413	\$ -
Greenway	\$ 71,611	\$ -	\$ -
Total Appropriations	\$ 1,584,400	\$ 380,643	\$ 11,667,398

Sewer Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Operating Expenses	\$ 5,562,427	\$ 5,103,058	\$ 4,588,473
Interest Expense	\$ 174,515	\$ 190,902	\$ 148,701
Payment in Lieu of Tax	\$ 126,942	\$ 135,000	\$ 135,000
Capital	\$ 777,624	\$ 2,225,000	\$ 1,800,000
Total Appropriations	\$ 6,641,508	\$ 7,653,960	\$ 6,672,174

Stormwater Fund	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Operating Expenses	\$ 395,086	\$ 505,321	\$ 478,855
Non-Operating Expenses	\$ -	\$ -	\$ -
Capital	\$ 486,430	\$ 799,044	\$ 1,767,850
Total Appropriations	\$ 881,516	\$ 1,304,365	\$ 2,246,705

SECTION 3. At the end of the fiscal year 2021, the governing body estimates balances/deficits as follows:

General Fund	\$ 6,731,662
Drug Fund	\$ 13,122
Electronic Citation Fund	\$ 12,946
Sanitation Fund	\$ 147,642
Tourism Fund	\$ 656,359
Stormwater Fund	\$ 34,011
Capital Projects Fund	\$ 4,935

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Outstanding 06/30/20	New Debt Issued FY20-21	Debt Redemption	Interest Requirements	Debt Outstanding 06/30/21
Bonds	\$ 2,286,055	\$ -	\$ 346,055	\$ 53,828	\$ 1,940,000
SRLF	\$ 5,427,813	\$ -	\$ 365,356	\$ 148,701	\$ 5,062,457
Notes	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Leases	\$ 91,223	\$ 140,000	\$ 117,723	\$ 8,404	\$ 113,500
Other Debt	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 7,805,091	\$ 140,000	\$ 829,134	\$ 210,933	\$ 7,115,957

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Grants
Main Street Redevelopment	\$ 9,178,773	\$ 7,692,942
Conference Drive Improvements	\$ 230,328	\$ 184,262
Conference Drive CMAQ	\$ 1,534,257	\$ 1,534,257
Sidewalk Tap Project	\$ 724,040	\$ -
Parks Garbage Truck	\$ 107,000	\$ -
Parks Tractor	\$ 22,860	\$ -
Paving	\$ 600,000	\$ -
Police Laptops	\$ 60,000	\$ -
Sanitation Trash Carts	\$ 40,000	\$ -
Stormwater Improvements	\$ 1,492,850	\$ -
Sewer Rehab Projects	\$ 1,800,000	\$ -
	\$ 15,790,108	\$ 9,411,461

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund by the City Manager, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. The following property tax rates are hereby imposed on all real and personal property:
 Davidson County-\$0.91 per \$100 of assessed value.
 Sumner County -\$0.79 per \$100 of assessed value.

SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12. This ordinance shall take effect on July 1, 2020, the public welfare requiring it.

Passed First Reading: _____

Passed Second and Final Reading:

Mayor

Approved as to form and legality:

City Recorder

City Attorney

ORDINANCE 20-971

AN ORDINANCE TO AMEND THE SIGN REGULATIONS OF THE ZONING ORDINANCE TO INCLUDE DEFINED CRITERIA FOR INCREASED INTERSTATE SIGN ZONE AREA BASED ON THE LOCATION OF SIGN

WHEREAS, the Sign Regulations Section of the City's Zoning Ordinance, intent and purpose includes protecting the value of property and improvements thereon and the quality of life by enhancing the appearance of streetscapes of the city, and;

WHEREAS, the Sign Regulations Section of the City's Zoning Ordinance, intent and purpose includes ensuring that signs are appropriate to their surroundings, aesthetically pleasing, appropriately scaled and integrated with the surrounding landscape, and;

WHEREAS, The Goodlettsville Planning Commission at the May 21, 2020 scheduled meeting voted to recommend its passage to the Board of Commissioners and discussed that this amendment is to provide increased high rise sign area for improved visibility from I-65 based on the location of the high rise from the roadway providing direct access to the property to protect the street scape appearance and to ensure the increased signage area would not create a negative visibility issue onto adjacent residential areas. The amendment only applies to sign area not sign height and to properties within the defined Interstate Sign Zone maps,

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That Ordinance No. O6-674 adopted on second and final reading on June 22, 2006, being the municipal zoning ordinance of Goodlettsville, Tennessee, be and the same is hereby amended by deleting section 14-305 (2)(b) and replacing with new section as listed in as shown in "EXHIBIT A"

SECTION 2. That the Commissioners of the City of Goodlettsville, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of Goodlettsville for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of Goodlettsville, Tennessee. This Ordinance shall take effect fifteen (15) day from the date of its final passage, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion, of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of Goodlettsville, the most restrictive shall in all cases apply.

MAYOR JEFF G. DUNCAN

CITY RECORDER

APPROVED AS TO LEGALITY AND FORM:

CITY ATTORNEY

Passed First Reading:

Passed Second Reading:

ORDINANCE 20-971

“EXHIBIT A”

Amendment#1 14-305 (2) (b) – *bold italics below*

(2) Interchange sign zone. Within the area of the interchanges of I-65 and Rivergate Parkway, Long Hollow Pike, and U.S. 31W identified as "Interstate Sign Zone" as shown on the attached maps, the following provisions shall apply and be in addition to and supplement § 14-305(1). All other pertinent provisions of § 14-305(1) remain as applicable.

(a) Signs installed under this section, the maximum height for a pole sign shall be sixty feet (60') and the minimum height shall be forty feet (40') and the pole sign is to be located between the back of the primary building and the rear property line unless the property contains site limitations that prevent the sign installation and if the sign location would create limited sign visibility as determined during site plan review.

(b) The maximum display surface area for a pole sign shall be

one hundred seventy-five (175) square feet. ***The Planning Commission in review of a project site plan for a property within the Interstate Sign Zone designated areas may permit an increased sign area (not an increased sign height) for a high rise sign based on the distance the high rise sign is located from the roadway providing direct access to the property per the following sign area increases. The Planning Commission shall review all requests for increased sign area subject to protecting the streetscape appearance of the roadway providing direct access to the property with the sign and the visibility of the increased signage area from adjacent residential areas. A high rise sign located between 200 feet and 300 feet from the roadway providing direct access may be permitted a ten (10%) sign area increase in sign area, 300 feet -400 feet from roadway providing direct access may be permitted a twenty (20%) percent increase in sign area, and a sign exceeding 400 feet from the roadway providing direct access may be permitted a maximum thirty (30%) percent increase in sign area.***

Such display surface area shall include all permitted signage such as changeable copy and price signs. Any changeable copy sign shall be limited to no more than fifty percent (50%) of the total sign square footage, except that any changeable copy sign within one hundred fifty feet (150') of the interstate right-of-way may be one hundred percent (100%) of the sign square footage.

(c) Wall signs shall be a maximum size of fifteen percent (15%) of the area of the wall upon which they are mounted.

(d) A maximum of one (1) pole sign shall be permitted on a property and any additional non-building sign permitted based on property frontage shall be a ground sign

RESOLUTION NO. 20-925

A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE CITY OF GOODLETTSVILLE AND CALLING FOR ITS DISPOSAL BY ONLINE AUCTION OR ANY OTHER REASONABLE MANNER.

WHEREAS, occasionally, the City of Goodlettsville owns property that is no longer of use or has value for its intended use; and,

WHEREAS, The City of Goodlettsville foresees no future need or use of said property; and,

WHEREAS, The City of Goodlettsville desires to dispose of said property;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE THAT PROPERTY LISTED IN EXHIBIT 1 OF THIS RESOLUTION IS DECLARED TO BE SURPLUS PROPERTY.

BE IT FURTHER RESOLVED THAT SAID PROPERTY SHALL BE DISPOSED OF BY ONLINE AUCTION OR ANY OTHER MEANS IN ACCORDANCE WITH STATE LAW AND THE CITY'S PURCHASING POLICY.

THIS RESOLUTION IS EFFECTIVE UPON ADOPTION, THE WELFARE OF THE CITIZENS OF GOODLETTSVILLE REQUIRING IT.

Adopted: June 11, 2020

MAYOR JEFF G. DUNCAN

CITY RECORDER

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY

EXHIBIT 1

SURPLUS PROPERTY (RESOLUTION 20-925)

ITEM

1 tool box

2 side tool boxes

4 sets of picnic table legs only

1 stainless steel sink

6 hand driers