



**GOODLETTSVILLE**  
TENNESSEE

# City Manager Report

Report of monthly activities of City Manager  
and all Departments presented to the  
Goodlettsville Board of Commissioners and the  
Citizens of Goodlettsville.

Tim Ellis

September  
2012

Distributed October 25, 2012

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## **City Projects**

- Project Status Update: This document directly follows the Codes monthly report. Page numbers begin at 1 for the project update.

# **City Manager**

## **Management Report: September 2012**

### **Legislative Accomplishments**

- Board of Commissioners adopted the following ordinances:
  - No ordinances were passed on final reading in September 2012.
- The Board of Commissioners also took action on the following resolutions:
  - Passed Resolution No. 12-535, a resolution to authorize an employer participating in the Tennessee Consolidated Retirement System to discontinue the noncontributory provisions of T.C.A. § 8-34-206 in accordance with Chapter 569 of the Tennessee Public Acts of 2009 for any employee hired after January 1, 2013.
  - Passed Resolution 12-536, a resolution authorizing the execution of an escrow and master lease / purchase agreement for the purpose of funding certain budgeted capital equipment needs of the city for fiscal year 2013.
  - Passed Resolution No. 12-537, resolutions declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by trade-in or online auction or any other reasonable manner.

### **Legislative Matters Forthcoming**

- Ordinance 12-785, an ordinance to lower the speed limit on Main Street from Dorris Avenue to Shevel Avenue from forty miles per hour to thirty miles per hour.
- Ordinance 12-786, an ordinance to amend Title 14, the official zoning map of the Goodlettsville Municipal Code, Ordinance No. 06-674 as amended, by changing the zoning classification of certain property from Commercial General (CG) to Commercial Services (CS).
- Ordinance 12-787, an ordinance of the City of Goodlettsville, Tennessee amending the Fiscal Year 2012-2013 Budget, Passed by Ordinance 12-779.

### **Other Items Considered by the Board**

- Approved an easement to a parcel of property known as Davidson County Tax Map 25 Parcel 58 (Peay Farm). This approval would be contingent upon the City receiving a dedicated easement from French Street to Harris Street.
- Approved a contract with Sessions Paving for Roadway Repairs and Improvements.

## **Commissions and Boards**

- **Beer Board**
  - Approved a special events permit for Hooters Restaurant.
  
- **Planning Commission**
  - Approved a zoning amendment of approximately 2.46 acres located at 618, 620 & 622 North Main Street, Goodlettsville, TN, Davidson County Tax Map 18-12, Parcel 59 owned by Mary McWhirter – to rezone the property from CG (Commercial General district) to CS (Commercial Services district).
  - Approved an application for subdivision of City of Goodlettsville property, Davidson County Tax Map 25, Parcel 58.01 owned by the City of Goodlettsville, Peay property, Davidson County Tax Map 25, Parcel 58 owned by PEAY, JESSE D., JR. & LAIN, C.R. ET AL and Peay property, Davidson County Tax Map 25-08, Parcel 28 owned by PEAY, JESSE D., JR. ET. AL.
  
- **Board of Zoning Appeals**

*No Action Taken*

## **External Meetings**

- Attended a meeting of the Middle Tennessee Mayors Caucus.
- Conducted the Interviews / Assessments for Police Chief.
- Attended RTA Finance Committee Meeting.
- Attended Tennessee City Managers Meetings.
- Attended the Sumner County Council of Governments Meeting.
- Attended the monthly Goodlettsville Chamber of Commerce luncheon.
- Met with Imagine Goodlettsville representatives in regards to the fall Arts & Antiques Festival.
- Met with Mr. David Coode in regards to the Roadscape Project and other engineering needs of the city.

## **Internal Meetings**

- Met with Buddy Petty in regards to updating the city's wastewater fee study.
- Met with the Main Street Task Force.
- Met with management of RiverGate Mall in regards to certain special events to be held at their location.
- Met with representatives of Tyler Industries in regards to Utility Billing.
- Attended the Goodlettsville Citizens Academy.
- Conducted a meeting of Main Street Business and Property Owners.
- Met with Mrs. Lacy Beasley of the Shopping Center Group in regards to updating the city's Retail Demographics documents.
- Met with representatives of the Municipal Technical Advisory Service in regards to the Police Chief Search process.
- Conducted weekly staff meetings.
- Met with Mr. Jimmy Johnston of Forward Sumner.

## **Ongoing Work**

- Local Parks & Recreation Grant Application (Grant submitted and awaiting award announcement).
- New Police Chief Search.
- Main Street Grant Application.
- Updating Sewer Rate study.
- Stormwater Study.
- City Strategic Plan Development.
- Tennessee Agricultural Enhancement Grant Program
- MTAS Benchmarking program.
- Work continues on accepting sealed proposals for City-wide vending services.
- Bidding of 2 way radio communications within all departments of the city but most importantly public safety.
- The greenway / bike / pedestrian project is awaiting environmental clearance from TDOT an FHWA for approval.
- Citizen Academy program continues with the next class schedule for October 9th at the Fire Department.
- Creation of the Administrative Hearing Officer program for the City
- Development of a tourism alliance between all pertinent stakeholders within the city.
- Streambank stabilization of Manskers and Madison Creeks.
- Departmental Transition Plans (Police and Community & Economic Development).
- Remodel of the old library for the Department of Community & Economic Development.
- City-wide Beautification.

## **P.I.O. Monthly Report - September 2012 Highlights**

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### ***Press, Notify Me, Website/Facebook Updates***

- 9-5: “Celebration of Champions this Saturday”
- 9-11: “City of Goodlettsville to Host Show and Tell for Recently Acquired Hybrid Truck”
- 9-18: “This Week at City Hall” featured (1) Main Street Stakeholders Meeting, (2) Hybrid Truck Event reminder, and (3) News Channel 4’s Surviving the Storm Program
- 9-25: “Public Information Meeting to Discuss Updates to Congestion Mitigation and Air Quality Improvement Program Projects”
- 9-27: “City of Goodlettsville Awarded Grant to Plant Cherry Trees in Conference Drive Median”
- 9-28: “Chamber of Commerce to Host Forum for Goodlettsville Commissioner Candidates”

### ***Meetings/Events***

- 9-4: Arts and Antiques Festival Committee Meeting
- 9-8: Assisted with the “Celebration of Champions” Event honoring the Goodlettsville Little League U.S. Champs
- 9-14: Site survey with Don Downs from News Channel 4 to prepare for “Surviving the Storm” program
- 9-18: Participated in Main Street Stakeholders Meeting
- 9-19: Assisted with Hybrid Truck Show and Tell Event at City Hall along with Public Works and representatives from Waste Industries and Parker Hannifin
- 9-20: Assisted with News Channel 4’s “Surviving the Storm” Program hosted at City Hall
- Attended City Commission Meetings and Study Sessions

### ***Admin/Other***

- Assembled the City Manager Report for August 2012
- Point of contact for Citizens Academy – Parks Department presented in September
- Media liaison and committee member for the Little League World Series activities and events hosted by the City of Goodlettsville. The first week of September was packed with delivering information requests to media, the business community, and citizens with all things baseball.
- Reviewed and assisted with various webpage submittals/updates to website

## New Business Licenses issued September 2012

1. David Watson (personal trainer in Fitness Plus)      511 Two Mile Pike  
David Watson      305-6216      opened: 9/10/12      issued: 9/6/12
  
2. Wado Karate Centers (bought existing business)      406 Two Mile Pike  
Larry P. Schutz      859-9473      opened: 10/1/12      issued: 9/7/12
  
3. Reliable Roofing      919 Conference Drive, Suite 4, Office 115      Sylvia Delmaro  
423-8537      opened: 8/29/12      issued: 9/10/12
  
4. Volume Salon-Sabrina Hamilton      480 Longhollow Pike      Sabrina Hamilton  
448-6314      opened: 9/07/12      issued: 9/10/12
  
5. Gina & Tammy Produce & Plants      458 Moss Trail      Gina L.  
Hobock  
859-3828      opened: 9/10/12      issued: 9/14/12
  
6. The Stained Pane      409 Rosehill Court      Linda Cast  
855-2605      opened: 9/15/12      issued: 09/18/12
  
7. M Printing      172 Ivy Hill Lane      Myles McIntosh  
270-348-2754      opened: 9/15/12      issued: 9/17/12
  
8. Dixie Thrift      600 S. Main St      Kenneth Vetetoe  
859-5959      opened: 9/26/12      issued: 9/27/12

No new beer permits issued in September. Just one special event at Hooters approved at 9/12 meeting.

# Finance and Administration Monthly Report

September 2012

## FINANCE

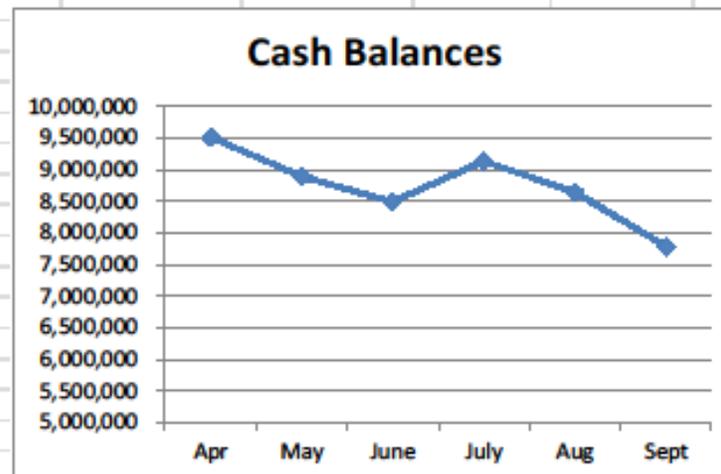
- A lot of time was spent preparing for the City's annual financial audit
- Early in the month, met with Carrie Dawson, Parker and Parker, to plan for the audit field work
- Auditors conducted their field work on-site during the last week of September
- Finalized the closing of the lease agreement with Municipal Leasing Consultants for the acquisition of various public works equipment and the new radio system
- Met with a representative from Stephens, Inc. regarding bond issuance for the Rivergate Pkwy enhancements and other lighting and roadway improvements included in the current budget
- Assisted with the Police Chief candidate interview process

## Human Resources

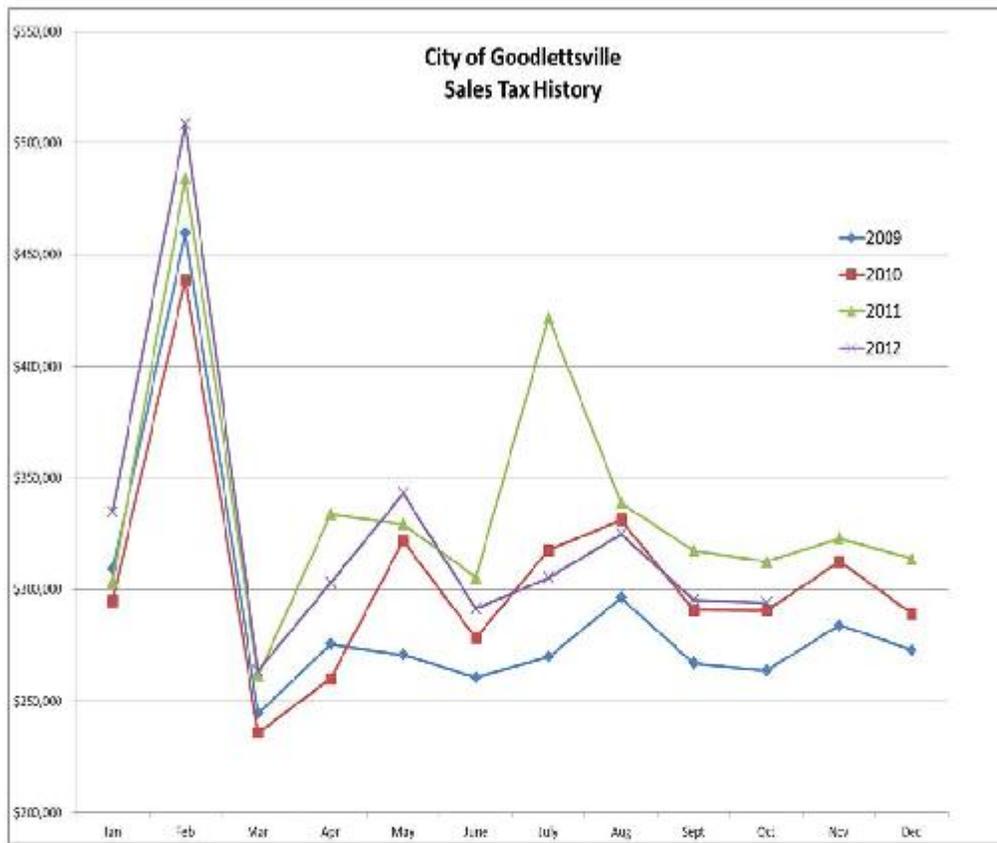
- Observed Police Oral boards for promotions – Sept 13-14.
- Attended the Sumner County HR Meeting – Sept 20.
- Helped setup/coordinate Police Chief Assessment center with MTAS – September 24-25.
- Met with Dr. Spisak's office to set up as a worker's compensation doctor – Sept 26.
- Met with Vanderbilt to set up wellness screenings – Sept 27.
- 3 PT Seasonal Utility Workers were hired at the Park.
- 1 Firefighter (C Hood) left to go to Metro, Josh Napier transferred from the sewer department to fill this opening. Josh put himself through EMT school last year.
- Worker's Compensation accidents in the month: 1 worker's comp accident for the month. Firefighter pulling power line off of a tree. He fell into a ditch and twisted his knee.

**City of Goodlettsville  
Financial Summary  
September 2012**

<b>UNASSIGNED FUND BALANCE</b>						
Operating Fund	Ending Balance FY 12	Current Month	Budget 06/30/2013	Projected 06/30/2013		
					<b>%</b>	
General Fund	1,995,469	612,418	2,134,888	2,134,888	20.05%	
Sanitation	121,693	146,603	159,665	159,665	18.01%	
Tourism	820,301	910,072	272,345	272,345	73.70%	
<b>CASH IN BANK</b>						
	Apr	May	June	July	Aug	Sept
General Fund	2,398,735	2,006,592	1,741,185	1,764,489	1,623,118	982,026
Sanitation	153,190	148,489	145,672	281,871	278,782	165,909
Tourism	857,672	872,963	865,308	869,927	889,015	905,550
Sewer	6,105,508	5,858,625	5,730,589	6,204,549	5,861,393	5,719,193
<b>Total Cash</b>	<b>9,515,105</b>	<b>8,886,669</b>	<b>8,482,754</b>	<b>9,120,836</b>	<b>8,652,308</b>	<b>7,772,678</b>



City of Goodlettsville						
Financial Summary						
September 2012						
<b>KEY REVENUE INDICIES</b>						Projected
Operating Fund	Indicator	Month	YTD	Annualized	Target	Over/(Under) Budget
General Fund	Local Sales Tax	294,882	619,220	3,731,000	3,780,000	(49,000)
	State Shared Tax	126,115	267,489	1,604,934	1,636,000	(31,066)
	Property Tax	7,949	33,506	4,291,117	4,291,117	0
	Court Fines/Fees	26,324	98,534	394,136	275,000	119,136
Tourism	Hotel/Motel Tax	34,916	119,625	478,500	360,000	118,500
Wastewater	Sewer User Fees	410,945	920,504	5,523,024	3,700,424	1,822,600
Sanitation	Sanitation Fees	63,455	138,328	829,968	711,000	118,968
<b>Revenue Summary</b>						
General Fund Collected YTD		1,441,303	Wastewater Fund Coll YTD		1,056,834	
General Fund Target		15,726,133	Wastewater Fund Target		5,030,000	
Difference		14,284,830	Difference		3,973,166	
		9%			21%	
<b>OPERATIONS EXPENDITURE SUMMARY</b>						Projected
Operating Dept		Month	YTD	Annualized	Budget	Over/(Under) Budget
General Government		98,887	325,689	1,302,756	1,369,732	(66,976)
Community Development		34,764	104,907	419,628	530,051	(110,423)
Police		331,931	785,051	3,140,204	3,852,728	(712,524)
Fire		104,495	281,034	1,124,136	1,499,709	(375,573)
Hwys & Streets		56,343	179,255	717,020	978,588	(261,568)
Parks/Recreation		98,829	338,331	1,353,324	1,275,974	77,350
				0		
Police Drug Fund		12,955	32,557	130,228	223,804	(93,576)
Sanitation		114,065	205,563	822,252	753,744	68,508
Tourism		21,934	33,036	132,144	872,836	(740,692)
Wastewater		56,576	785,458	3,141,832	5,863,024	(2,721,192)
<b>FUND EXPENDITURE SUMMARY</b>						
Fund		Month	YTD	Target	% of Budget	
General		1,407,429	2,824,353	16,286,179	17.34%	
Sanitation		114,065	205,563	753,744	27.27%	
Wastewater		56,576	785,458	5,863,024	13.40%	



Local Sales Tax Collections							
Month Received	Sumner County		Davidson County		Total Sales Tax		
	Prior Yr	Current Yr	Prior Yr	Current Yr	Prior Yr	Current Yr	Increase/Decrease
<b>FY 2011-2012</b>							
Aug-11	39,427	47,262	291,717	291,414	331,144	338,677	2.27%
Sep-11	42,522	46,136	248,062	271,072	290,584	317,209	9.16%
Oct-11	37,968	37,531	252,500	274,799	290,468	312,331	7.53%
Nov-11	38,258	28,805	274,224	293,971	312,482	322,776	3.29%
Dec-11	40,387	42,244	248,845	271,454	289,232	313,698	8.46%
Jan-12	35,452	37,066	267,960	297,716	303,412	334,782	10.34%
Feb-12	47,905	50,861	436,100	457,368	484,005	508,229	5.00%
Mar-12	40,110	44,555	221,284	218,877	261,394	263,432	0.78%
Apr-12	37,985	35,902	295,760	267,060	333,745	302,962	-9.22%
May-12	40,492	37,882	288,784	305,095	329,276	342,977	4.16%
Jun-12	43,516	41,537	261,841	249,783	305,357	291,320	-4.60%
Jul-12	36,381	36,252	385,104	269,015	421,485	305,266	-27.57%
<b>FY 2011-2012</b>	<b>480,402</b>	<b>486,034</b>	<b>3,472,182</b>	<b>3,467,625</b>	<b>3,952,584</b>	<b>3,953,658</b>	<b>0.03%</b>

FY 2012-2013							
Aug-12	47,262	37,391	291,414	287,321	338,677	324,712	-4.12%
Sep-12	46,136	40,415	271,072	254,871	317,209	295,286	-6.91%
Oct-12	37,531	37,210	274,799	256,594	312,331	293,804	-5.93%
Nov-12							
Dec-12							
<b>FY 2012-2013</b>	<b>130,930</b>	<b>115,016</b>	<b>837,286</b>	<b>798,786</b>	<b>968,216</b>	<b>913,801</b>	<b>-5.62%</b>

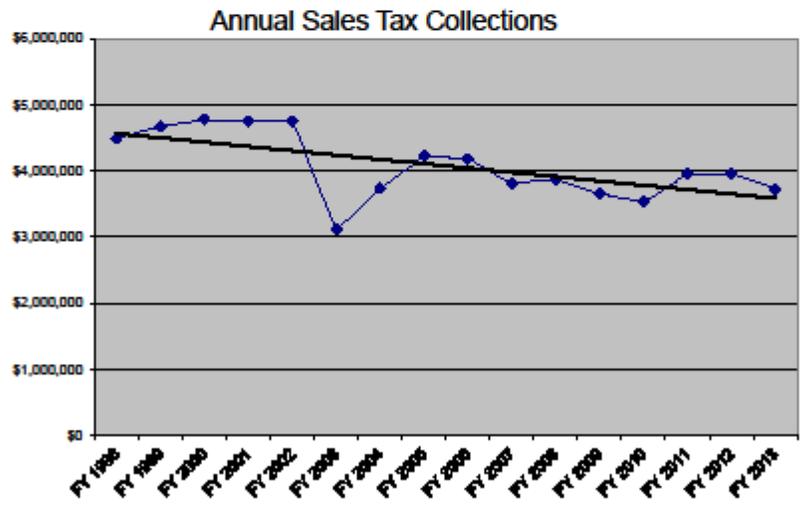
Current Year Total	913,801
Prior Year Total	968,216
Change from PY	-54,414
	-5.62%

Current Year Total	913,801
Projected *	3,731,463
Budgeted	3,780,000
Proj Budget Variance	-48,537

**City of Goodlettsville  
Total Annual Sales Tax Collections**

FY 1998	4,489,626
FY 1999	4,672,306
FY 2000	4,772,367
FY 2001	4,749,012
FY 2002	4,754,442
FY 2003	3,117,504
FY 2004	3,737,643
FY 2005	4,231,725
FY 2006	4,179,327
FY 2007	3,813,886
FY 2008	3,874,468
FY 2009	3,656,330
FY 2010	3,528,506
FY 2011	3,952,584
FY 2012	3,953,658
FY 2013	3,731,463
	-5.62%

*projected change from PY*



**MONTH OF SEPTEMBER 2012**  
**MONTHLY MANAGEMENT REPORT**

<b>COURT</b>
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NUMBER OF TICKETS ISSUED IN SEPTEMBER 2012      **387**

NUMBER OF DEFENDANTS APPEARING IN COURT      **215**

SEPTEMBER 11 9:00 A.M.      **73**

SEPTEMBER 11 1:00 P.M.      **43**

SEPTEMBER 18 9:00 A.M.      **92**

TOTAL FOR MONTH      **208**

SEPTEMBER 18 1:00 P.M.

CONTESTED COURT SESSION      **7**

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES      **0**

MISDEMEANORS      **0**

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL      **128**

EIGHT HOUR SCHOOL      **3**

# Goodlettsville Police Department

## Monthly Report

### September 2012

Patrol officers responded to an armed robbery at Advanced Auto Parts. A male black suspect entered the business, pointed a pistol at the employees and demanded money. The suspect fled on foot. CID is investigating.

Patrol officers responded to a local elementary school concerning an out of control child. Officers had to transport an 8 year old male to juvenile detention for assault.

Patrol officer stopped an individual for speeding and conducted a routine check for warrants. The subject was wanted in Florida for Felony Theft.

CID investigated a reported embezzlement at a local church. The detective's investigation led to a grand jury indictment against an employee of the church. The estimated loss was over \$40,000 over a period of 2 -3 years. The employee has been arrested.

CID investigated a reported vehicle theft from an apartment complex. The investigation determined the victim had filed a false report to protect her brother who had used the vehicle while committing a crime. She was arrested for filing a false report.

Patrol officers responded to a local apartment complex on a burglary in progress call. The victim was in a back room and heard a noise in the front of her apartment. The victim saw two suspects taking her TV out the door. When confronted the suspects fled on foot and were not located. Officers did locate a car that had been reported stolen in Nashville. This was believed to be the suspect's vehicle. CID is investigating.

Patrol officers located a stolen vehicle at a local apartment complex. This vehicle was located through a system called LoJac. This system was installed on the vehicle and when it was stolen the LoJac system

was activated. Four of our patrol cars are equipped with the receivers needed to monitor this system. One of these cars began receiving a signal as he near the area where the car was eventually located. Using this system he was able to locate the stolen car.

CSU officers working with the 18<sup>th</sup> Judicial Drug Task Force began an investigation of an individual who was allegedly transporting a significant amount of marijuana. This investigation led to the arrest of two individuals and the recovery of approx. 150 lbs of marijuana. The investigation is continuing.

CSU conducted an investigation of an individual who was allegedly selling cocaine. Their investigation led to the arrest of a subject who had approx. 4 ounces of cocaine in his possession with an estimated street value of over \$6,000.

#### Ongoing Projects:

Through the month of September officer have completed approximately 1820 hours of training in various law enforcement topics. All officers completed their annual Firearms and Emergency Vehicle Operation training this month.

The five new patrol vehicles are now operational.

**NOTE:** The attached statistics reflect only the reported incidents since mid-April of this year through the month of August. This is due to the changeover in our Records Management System software. Also all traffic accidents are still showing as property damage accidents.

**GOODLETTSVILLE POLICE DEPARTMENT**  
 105 S MAIN ST  
 GOODLETTSVILLE TN 37072  
 615-858-3405

Jurisdiction : TN0190400

Monthly Summary Report  
 For August 2012

<u>Crime Type</u>	<u>August Offenses</u>	<u>August Counts</u>	<u>2012 Offenses</u>	<u>2012 Counts</u>
09A 09A MURDER & NON-NEGLIGENT M	0	0	1	1
100 100 KIDNAPPING/ABDUCTION	2	2	3	3
11A 11A FORCIBLE RAPE	1	1	3	3
11B 11B FORCIBLE SODOMY	0	0	1	1
11C 11C SEXUAL ASSAULT WITH AN OB	0	0	1	1
11D 11D FORCIBLE FONDLING	0	0	4	4
120 120 ROBBERY	2	2	14	16
13A 13A AGGRAVATED ASSAULT	7	13	27	37
13B 13B SIMPLE ASSAULT	20	24	113	133
13C 13C INTIMIDATION	4	4	21	21
13D 13D ASSAULT (STALKING)	0	0	2	2
220 220 BURGLARY/BREAKING AND ENT	9	9	47	47
23A 23A POCKET PICKING	0	0	1	1
23B 23B PURSE SNATCHING	0	0	1	1
23C 23C SHOPLIFTING	30	45	190	217
23D 23D THEFT FROM BUILDINGS	11	11	51	51
23E 23E THEFT FROM COIN-OPERATED	1	1	1	1
23F 23F THEFT FROM MOTOR VEHICLE	17	17	78	80
23G 23G THEFT OF MOTOR VEHICLE PA	5	5	35	35
23H 23H ALL OTHER LARCENY	5	5	40	44
240 240 MOTOR VEHICLE THEFT	3	3	10	10
250 250 FORGERY/COUNTERFEITING	0	0	9	15
26A 26A FALSE PRETENSE/SWINDLE/CC	6	6	22	22
26B 26B FRAUD CREDIT CARD/AUTOMA	0	0	1	1
26C 26C IMPERSONATION	1	1	21	22
270 270 EMBEZZLEMENT	0	0	5	5
280 280 STOLEN PROPERTY OFFENSES	1	2	2	3
290 290 DESTRUCTIVE/DAMAGE/VANDA	15	15	80	80
35A 35A DRUG/NARCOTIC VIOLATIONS	20	43	62	91

Jurisdiction : TN0190400

Monthly Summary Report  
For August 2012

35B	35B	DRUG EQUIPMENT VIOLATIONS	8	10	29	34
36B	36B	STATUTORY RAPE	0	0	1	1
37D	37D	PORNOGRAPHY/OBSCENE MAT	0	0	1	1
52D	52D	WEAPON LAW VIOLATIONS	3	8	13	19
90B	90B	CURFEW/LOITERING/VAGRANC	0	0	3	5
90C	90C	DISORDERLY CONDUCT	2	4	14	21
90D	90D	DRIVING UNDER THE INFLUEN	8	8	31	31
90E	90E	DRUNKENNESS	2	2	18	18
90F	90F	FAMILY OFFENSES , NONVIOLE	0	0	7	7
90G	90G	LIQUOR LAW VIOLATIONS	1	1	5	5
90I	90I	RUNAWAY	2	2	12	12
90J	90J	TRESPASS OF REAL PROPERTY	5	6	25	33
90Z	90Z	ALL OTHER OFFENSES	28	31	151	163
M99	M99	INFORMATION	0	0	25	30
000	000	NON REPORTABLE	2	2	24	27
T99	T99	TRAFFIC RELATED (NON REPORTAB	38	38	201	201

Persons Arrested : 150

Total For August

2012 To Date

TYPE	Males Arrested		Females Arrested		Males Arrested		Females Arrested	
	All Arrests	Narooto	All Arrests	Narooto	All Arrests	Narooto	All Arrests	Narooto
1.Adults	84	78	45	22	405	517	240	198
2.Juveniles	9	6	12	7	57	57	90	16
TOTALS:	93	84	57	29	462	574	330	214

Traffic Reports :

TYPE	Total For August	2012 To Date
Fatal	0	0
Injury	0	0
Property Dmg Only	101	533
Private Property	0	0

Citations/Warrants :

	Total For August	2012 To Date
Citations	0	0
Warrants	0	0

Values :

TYPE	Total For August	2012 To Date
Burglary Stolen	7,468.00	71,692.00
Larceny Stolen	77,522.00	266,614.00

Jurisdiction : TN0190400

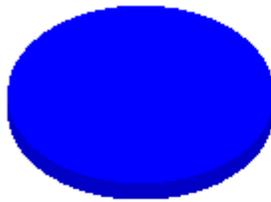
Monthly Summary Report  
For August 2012

Robbery Stolen	14,380.00	17,864.00
MVT Stolen	25,200.00	43,175.00
Burglary Recovered	750.00	4,822.00
Larceny Recovered	4,334.00	36,234.00
Robbery Recovered	12,500.00	12,500.00
MVT Recovered	5,200.00	46,200.00
Total Stolen	124,570.00	399,345.00
Total Recovered	22,784.00	99,756.00
Criminal Damage	19,655.00	54,685.00

Jurisdiction : TN0190400

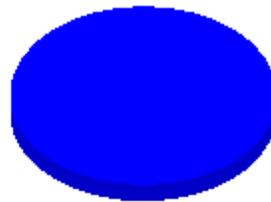
Monthly Summary Report  
For August 2012

**Traffic Accidents for Month**



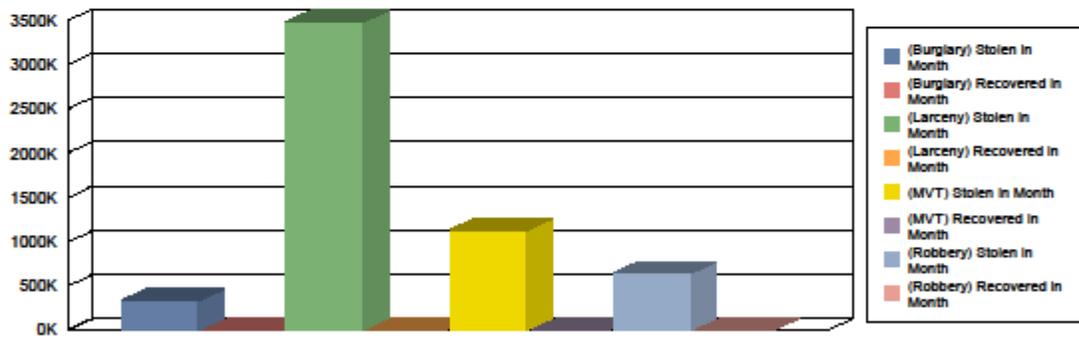
Traffic Accidents with Injuries	0.0%
Sum of R_Monthly_Summary.1.Prop_Dmg_Month	100.0%
Traffic Accidents with Fatalities	0.0%
Total	100.0%

**Traffic Accidents Year To Date**



Traffic Accidents with Fatalities	0.0%
Traffic Accidents with Injuries	0.0%
Traffic Accidents with Property Damage	100.0%
Total	100.0%

**Stolen and Recovered Values for Month**



## Fire Department September 2012

### Summary of Month's Activities

#### Fire Operations

The Department responded to 220 calls for service for the month of September.

#### Fire Administration

- Several walk-in's for blood pressure check
- Several Medical walk-in's – ones transported
- Turned in information for Tennessee Municipal Benchmarking Project
- Attended 1 meetings with the Main Street Improvement Committee

The Training room has been utilized this month for the following:

- Tri Star Health Systems & Emergency Medical Services
- Fire employee's In-Service training

### Monthly Performance Indicators

#### *Incident Responses*

Structure Fires	0	MVA / No Injury	1
Cooking /Electrical Fires/Other	3	Motor Vehicle/Pedestrian Accident	0
Vehicle Fires	2	Rescue/Extrication	2
Grass /Brush /Trash Fires/Equipment	3	False Alarms/False Calls	46
Hazmat	0	Assist Other Government Agency	3
Other Calls / Assist	28	Citizens Complaint	0
Emergency Medical Calls	122	<b>Total Responses for the Month</b>	<b>220</b>
Vehicle Accidents with Injuries	10	<b>Total Responses for the Year</b>	<b>2005</b>

## Fire Fighter Training

### Training Hours for September 2012

1170 total training hours since January 1, or 59 hours per firefighter since January 1 (Avg. of 6 hrs. per month per FF for the year)

144 hours of training for the month of September 2012 or 8 hours per firefighter for the month

### Training Officer Activities for September

- Attended City Commission work session and Commission meeting
- Conducted HazMat class
- Responded to Hartsville with Tower for Tennessee Fire Mutual Aid
- Met w/ Jeff Hunt of TAIT radios
- Wrote RFP for radio purchasing

## Administrative Summary - September

<b>Assignments</b>		
<b>Completions (September 1-30)</b>		
Users with completions:	18	64%
Total completions:	26	
<b>Overdue Assignments (as of September 30)</b>		
Users with assignment(s) that are overdue:	18	64%
Total overdue assignments:	85	
<b>No Assignments (as of September 30)</b>		
Users with no assignments:	7	25%
<b>Users</b>		
<b>Log-ins (September 1-30)</b>		
Users who have logged in:	12	43%
<b>Credentials</b>		
Users with credentials expiring next month (October):	0	0%

**Fire Inspection**

	<b>This Month</b>	<b>YTD</b>
Fire Investigations	0	9
Plat/Plan Review	0	6

**Public Fire Education**

	<b>This Month</b>	<b>YTD</b>
Participants	0	152
Education Hours	0	21
Number of Occurrences	0	11

**Fleet Maintenance**

1 Scheduled Service

29 Repairs

Cost Savings

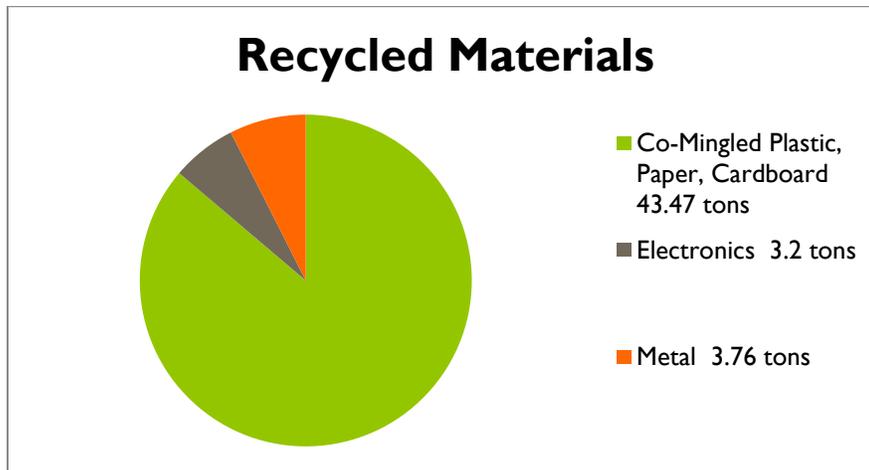
In house repairs to vehicles and building to cut down on the cost.

# Public Works Monthly Report

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**SEPTEMBER 2012**

**SOLID WASTE:**



- Convenience center solid waste collected: 480 cy
- Wood chips removed from lot: 1,216 cy
- Solid waste tonnage collected: 266.70

**SEWER:**

- SEWER REHABILITATION CONTINUES
- EQUALIZATION TANK INSPECTIONS AT MANSKER CREEK PUMP STATION
- MONTHLY EQUIPMENT AND PUMP STATION MAINTENANCE
- MONTHLY BIOXIDE TANK FILLING
- DAILY PUMP STATION INSPECTIONS
- CLEAN OUT REPAIRS
- SERVICE CONNECTION INSPECTIONS
- ATTENDED TAUD AND TCAPWA TRAINING CLASSES
- COTTAGE GROVE SEWER LINE INSPECTIONS
- ADDRESSED COMPLAINT CALLS
- RAINFALL FOR MONTH: 4.41"

Public Works		
Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	5	44
Culverts Cleaned	2	35
Curb – Repair/Install/Remove	2	23
Dead Animal Pick-Up Requests	0	6
Drainage Inspection Requests	2	45
Driveway Permits Issued	0	0
Emissions Testing/License Plates for Vehicles	0	12
Excavation/Street Cut Permits Issued	2	5
Exemption Route Requests	3	15
Graffiti Removal Requests	0	3
Land Disturbance Permits Issued	2	3
Sanitation – Bulk Item/Junk Pick-Up Request	16	41
Sanitation – Cart Repairs	39	180
Sanitation – Second Cart Request	0	7
Signs Repaired/Installed (Street or Name)	10	110
Snow Removal – Number of Storms	0	1
Storm Drains Cleaned	20	168
Storm Drains Repaired or Replaced	0	7
Stormwater Inspections Performed (Active Construction Sites)	22	149
Stream and/or Tributary Clean-Up/Clean-Outs	0	3
Streets Paved	2	6
Streets Repaired (e.g., pothole)	6	67
Streets Swept (miles)	57.8	520.2
Streets Striped	4	11
Tennessee One Calls	73	822
Traffic Signal Repair	8	50
Tree Trimming Requests	7	25
Vehicle Maintenance – Routine	16	253
Vehicle Maintenance – Unscheduled	25	283
Water Quality-Related Outreach Events	3	44

## **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Long Hollow Pike signalization, Signal @ Madison Creek Road, Pedestrian crossing at Caldwell/Moss-Wright Park meetings
- Stormwater Utility engineering firm interviews
- Bid reviews for approved Public Works equipment purchases
- Surplus items out for sale
- Residential meetings to assist with drainage-related projects
- Main Street Task Force committee meetings
- Assist Parks with various projects
- Storm debris clean-up throughout City
- Staff attended TCAPWA training
- Hybrid sanitation truck show-and-tell event at City Hall; first of its kind in Tennessee
- Assisted with LLWS Celebration of Champions and Artists on Main festival events
- Reviewed Rivergate Parkway project with consulting engineering firm; removed 17 trees from median – parks department planted new trees and shrubs; met with paving contractor on Rivergate Parkway overlay
- Street paving and striping
- Accepted paving bids
- Building cleaning and maintenance
- Daily underground storage tank testing
- Monthly fuel pump inspection and cleaning
- Monthly staff/safety meeting
- Public Works section of website page updates

## **OUTSTANDING ISSUES:**

- Finalize Retroreflectivity survey
- Bent sign inventory repair

# Parks, Recreation, and Tourism Monthly Report

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September 2012

## **ADMINISTRATION:**

### **Report from the Parks Director – Amy Mitchell**

#### Meetings

- Met with various businesses and groups regarding the Celebration of Champions event
- Conducted the Parks and Rec section of the Goodlettsville Citizen's Academy on September 11. Members of the Academy were given a tour of Mansker's Station, Moss-Wright Park, Pleasant Green Park, Peay Park and the Delmas Long Community Center, North Creek Park, and Brooks Park and were provided information about what events and activities take place at each park throughout the year.
- Attended the Tennessee Recreation and Parks Association Conference in Knoxville
- Met with Chris Branch from Aaron Academy to discuss the 2013 Soccer Schedule
- Met with Amy Murray, Public Works, to discuss a grant application for an education station to be located within Moss-Wright Park

#### Special – Little League World Series Celebration of Champions Event

- Parks and Rec staff were instrumental in coordinating the Celebration of Champions event. All members worked hard to prepare the facility for the event and coordinate with the sponsors, speakers, team, and other individuals who helped make it possible.

## **PARKS DIVISION:**

#### Special Parks Activities

- Hosted the Bowen Campbell Car Show on September 1
- Hosted the Celebrations of Champions Event on September 8
- Hosted Freedom Farms Animal Sanctuary Event on September 22
- Hosted TUSC Fall Soccer Tournament September 22-23

#### Projects

- Continually mowed, removed litter, and prepared ball fields for play
- Prepared for Celebration of Champions event
- Painted parking lots and streets with new lines for parking
- Painted foul poles and goal posts on all athletic fields
- Installed new park signage at Peay, Pleasant Green, and North Creek
- Continued limb removal from different areas of each park
- Overseeded all athletic fields with the exception of football

## **RECREATION DIVISION:**

### **Report from the Special Events and Program Coordinator – Allison Baker**

- September 11 – Hosted the Citizen's Academy at Mansker's Station and educated them about Mansker's Station, Pleasant Green Pool, and the special events and programs we offer throughout the year
- September 13 – Attended the Commissioner's Work Session and Council Meeting

- September 25 – Met with Amy Mitchell and Amy Murray in regards to a grant Amy Murray is working on for an education station to be located in Moss-Wright Park
- Attended weekly staff meetings throughout the month.

September 18<sup>th</sup> – 21<sup>st</sup> I attended Tennessee Recreation and Parks Association's annual conference in Knoxville. The conference hosted a variety of informative classes. We are looking forward to implementing the information gained from the annual conference into our Parks. A new event has already been created as a result from conference ideas.

### Special Events and Programs

Get Fit Goodlettsville continued through September. Weekly emails were sent out to the nearly 250 registered members about discounted health and wellness offers in Goodlettsville. An evaluation will be sent out at the end of the program in October to see how many people used the offers and to also get the businesses feedback.

The annual Under the Stars Family Campout was held on September 28<sup>th</sup>. We had 21 campsites registered for the evening. We had a weenie roast, cooked s'mores, played games, and watched a movie. The weather was perfect for this event and all of the participants were thankful for the fun night.

### Historic Sites

In September, I met with the Mansker's Staff a few times about our upcoming Ghost and Lantern Tour in October. We have all four storytellers lined up as well as the music and refreshments for the evening. The free tours will begin at 6:00pm and finish up at 9:00pm. At the end of September we only had about 50 spots still available.

The staff held their "4<sup>th</sup> Saturday" class on September 22<sup>nd</sup>. The classes offered were 18<sup>th</sup> Century Open Hearth Cooking, Woodworking, and Powder Horns 101.

The last "4<sup>th</sup> Saturday" class of the year will be held on October 27<sup>th</sup>. In 2013, a new variety of classes will be offered in this adult education series. We will be bringing outside experts in to host some classes on beekeeping and Master Gardening.

We also hosted a Volunteer Appreciation meal on September 8<sup>th</sup>. All of our volunteers for the year were invited to this lunch.

In September, I applied for two grants for Mansker's Station. One was the Sumner County Convention & Visitors Bureau Heritage Marketing Grant. If awarded the full requested amount it will cover the costs of our email marketing, Emma, our Civil War Trail Marker annual membership, and the creation and installation of four new, informative signs at Mansker's Fort and the Bowen House.

The second grant was from the Middle Tennessee Tourism Council for up to \$600. If awarded the full amount, we will put it towards our advertisement in the Sumner County CVB's annual Visitor's Guide. This advertising has proven to be successful according to our newly created survey for private tours.

One of our interpreters, Bill Maddox, represented the site at the Arts and Antiques Festival on September 15<sup>th</sup>. He also gave a guided tour of the Fort and Bowen House for the Citizen's Academy.

### Marketing

- Contacted Nashville Parent Magazine about upcoming programs and events
- Sent out an Emma about upcoming events at Mansker's Station
- Updated Facebook pages multiple times a week
- Updated Parks, Historic Sites, and Get Fit Goodlettsville website
- Sent out monthly events to the local papers

### **Report from the Recreation Supervisor – Robbie Brigham**

September 13 -Interviewed candidates for the open Recreation Service Assistants positions that were available. All positions have been filled and the Rec staff is now full.

September 14 – Met with Bernie Gilliam from Gilliam Neon to discuss adding signage to the tennis courts that explained court rules and other information that is needed for users of the courts.

September 17 – Met with a representative of the Standard newspaper to discuss marketing options for programs and the community center.

September 18 - Met with Tim Ellis, Chief Pope, Chief Gibson, and Jennifer Cardwell and Janet Dukes from CBL, the mall management company. They are looking to host more events at Rivergate Mall for the community. They are going to host a Touch-a-Truck event on October 27<sup>th</sup>.

September 19 – Kathy, the property manager from The Retreat at Dry Creek Apartments, came in and spoke with me about getting information about the Community Center to her tenants. I think this could be a great avenue to increase the numbers of participants in programs and open gym hours. This has opened up a new way of marketing and reaching directly to some potential customers in the area. I plan to look into other apartment complexes and try to meet with their property managers.

September 20 - Met with Lyle Larson from First Baptist Church in Goodlettsville about the activities and games they will be doing at this year's Pumpkin Festival. They will be having music, games, and volunteers for the event. They will be set up at the end of the trail right by the batting cage behind field #1.



## COMMUNITY DEVELOPMENT DEPARTMENT

### Sub-group: Economic Development

#### Monthly Management Report: September 2012

#### Business Recruitment / Retention & Expansion

- A meeting for early October is being arranged with the famous barbecue restaurant people for the third time in two years. They have been on and off the fence about building a nice, fancy, sit-down restaurant in Goodlettsville. We are hoping this time for a positive outcome. We have shown them every demographic under the sun ... and still they are doubtful about building in Goodlettsville.
- We have been working with three brokerage firms (Broker Headquarters, Cassidy-Turley, and Colliers International) who in turn are working with several out-of-area companies who are seriously looking at relocating their businesses to Goodlettsville, many of whom HAVE ALREADY relocated their businesses to Goodlettsville. In the last several weeks, we have had some smaller-but-powerful successes in the area in terms of new business locating to the Goodlettsville / Rivergate areas. They are so noted below. The vast majority of these deals were brokered by Broker Headquarters, located right here at Rivergate Mall.
  - 907 Rivergate Parkway A Building under contract with 12,000 feet of office space to an insurance-oriented company moving from White House. 40 to 50 employees involved.
  - 907 Rivergate Parkway B & C buildings are under contract for sale. Loden Vision and occupies 14,000 feet in C Building. Their expansion will be 28,000 feet; this expansion, almost certain to come through, will bring in additional doctors and employees as well as a multi-million dollar capital investment in Goodlettsville.
  - 907 Rivergate Parkway 2,600 feet leased. Todd Worrell, principal, with 30 to 40 employees, moved from the Due West Office Building in Madison. The suite was “market ready” and had been vacant for three years.
  - 907 Rivergate Parkway 500 feet leased to Youth Inc. Four new employees moved from the Madison Due West Office Building. The suite was “market ready” and had been vacant for two years.
  - 907 Rivergate Parkway with 500 feet leased; Covenant, Inc. six new employees moved in from Greenbrier.

- 907 Rivergate Parkway; 1,200 feet leased; Allstate Insurance Office moving from Bowling Green with ten new employees. It too was “market ready” and had been vacant for three years.
- 907 Rivergate Executive Park; EduMed (new start up medical training school) started with three employees in A building and had to expand due to state contracts; then, they expanded into D building to 3,000 feet and are now considering purchasing the 11,000 feet building. This space had been vacant for three years and was also in the “market ready” class.
- 907 Rivergate Executive Park, D building, Travis Northern, leased 550 feet with three employees; Suite was “market ready” and was vacant for two years.
- Currently showing space to a firm out of East Tennessee for 8,000 feet in E building of 907 Rivergate Executive Park for a retail quilt operation.
- 907 Rivergate Executive Park, building E; currently showing 5,000 feet for a school for massage therapists. They are seemingly very interested in being in the Goodlettsville area.
- 206 Bluebird Lane; 1,400 feet to “All About Care” with 20 new employees. This is the first time this space has been leased in four years.
- 131 Glancy Square; currently showing space for a school of some type needing 20,000 feet; this deal being worked through a Broker from “the south side of Nashville.”
- Chad Ray’s building (the vacuum cleaner store right before the overpass by the old KOA campgrounds on North Dickerson); 2,000 feet leased to Randy Karnes for a retail operation. Randy owned the Inglewood Market for many years and sold it with legal language which stipulated that he uphold a five year non-compete within 10 miles.
- 450 Professional Park Blvd., suite # 100 containing approx. 2,000 feet to a company from Springfield, TN with 12 new employees for medical coding and billing services.
- Bobby Williams Office Condo located behind Publix at 4050 Business Park Blvd. with 1,200 feet leased to Nationwide Insurance operation with six new employees.
- Rivergate Park Building Freedom Electric with 600 feet leased; with three new employees for Goodlettsville.
- Uni-Pres, Portland TN represented by their own broker, is looking at Rivergate Park Building for a 10,000 foot lease and 40 new employees. This would be a great one to snag.
- In the same building as above, Rivergate Park Building, a new roofing company with approximately ten new employees took 1,100 feet in suite 308.

- City Manager, Tim Ellis, and Tom Tucker met with Lacy Beasley of The Shopping Center Group and renewed the City's contract with TSCG to "update" our entire demographic package that we use in the marketing of our city.
- A significant amount of time was spent in September by the City's ECD department in getting ready for the annual NAIOP bus tour which will occur on Thursday, October 4<sup>th</sup>.
- As reported last month, we finally did receive the "final" design for the old public library remodel project. We finalized the HVAC portion of the design. Very soon, we will advertise for sealed bids for the construction phase of the building. The "we" is referring to the Community Development Department ... broken down as three groups: (1) Economic Development; (2) Building Construction Codes / Fire Marshall; (2) Planning and Zoning.

### **Statistics & Trends**

- Some of the biggest economic development news around these parts of Tennessee included the news where Gaylord Entertainment shareholders overwhelmingly approved the company's reorganization and sale of its properties to Marriott International Inc., leaving its proposed 1,500-room hotel/conference center in Aurora, Colorado officially in limbo. The restructured company will be known as Ryman Hospitality Properties Inc. It will be traded on the New York Stock Exchange under the ticker symbol RHP beginning October 1, 2012.
- For the month of September, 2012, the ECD Department participated in many meetings as usual, the most significant of those meetings were with the following organizations:
  - Chaired the monthly ECD committee meeting for the Goodlettsville Area Chamber
  - Met for the regular monthly meeting of the Sumner County Planning Commission. I was appointed as a Commissioner to this body five months ago
  - Participated in the quarterly P2020 economic development partnership regional partners meeting of the Nashville Chamber, led by Senior VP Janet Miller at the Nashville Chamber's Board Room.
  - Attended the monthly meeting of the Goodlettsville Planning & Zoning Board
  - Attended one of the monthly meetings of the Goodlettsville Board of Commissioners
  - Met with the Mainstreet Committee one time under the leadership of Guy Patterson
  - Participated in several meetings with three area brokers regarding local real estate deals that we hope will come to fruition (See the first section of this report)
  - Attended the bi-monthly meeting, Breakfast Bytes, at Skyline Medical Center
  - Met with the CEO of GayleTech, an automotive engineering and test facility.
  - Attended the Goodlettsville Parade and Celebration for the boys' Little League team, celebrating their US Little League Championship, at Moss-Wright Park on Saturday, September 8.

- Attended a reception on Old Hickory Lake for the new Director of Economic Development for Gallatin, Mr. James Fenton.
- Attended the monthly NAIOP breakfast meeting.
- Attended the Goodlettsville Arts and Crafts Festival on Saturday, September 15.
- Worked all day, September 12, at the Conference Center in Murfreesboro for TREEDC Renewable Energy Summit and Foundation Endowment Celebration for former Leadership Middle Tennessee Chair, Jack Turner.
- Participated in a City Hall evening meeting where City Hall management met with and discussed certain growth opportunities for those merchants and business owners located on Main Street.
- Entertained and gave “city tours” to the five candidates being interviewed for the position of the City’s Chief of Police. These tours took all afternoon of September 24 and all morning of September 25.

### **Special Projects**

- The NAIOP bus tour for CCIM, REIT, and other developers will be October 4 and has taken a fair amount of time to orchestrate.

### **Outstanding Issues**

## **COMMUNITY DEVELOPMENT**

### **Planning Department**

**October 16, 2012**

#### **Ongoing Activities**

Numerous requests for information related to refinancing of properties in Goodlettsville.

Collection of information and data tied to ongoing developments.

Production of information and data needed for assembly of the monthly Planning Commission agenda.

Produced monthly staff report for the regularly scheduled Planning Commission meeting.

Responded to various requests for information pertaining to completion/implementation of approved plans.

Attended MTAS Legislative Update session

Attended Economic Outlook conference

Attended Environmental Issues seminar

#### **Meetings**

Attended various meetings concerning Goodlettsville's continuing participation in regional efforts:

Goodlettsville Planning Commission

Metropolitan Planning Organization (MPO)

Met with realtor concerning upcoming sale of Peay property

Imagine Goodlettsville

#### **Special Projects**

Ongoing work concerning possible improvements to existing Goodlettsville street standards

## Goodlettsville Codes Department Activity Report September 2012

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	51 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	10 inspections
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	0 investigation
Building Inspections	Building Related	18 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	28 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	26 inspections
Signs Removed	Illegal signs removed from city limits	50 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	40 hrs./testing inc.
Storm Water Training	EPSC training and certification	4 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code	2 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0 liens
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Summer County Impact Fee	Collect and Distribute Tax collected for Summer County New Residential Homes	0 homes
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	8 hours
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	4 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	3 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/G. Waite	1Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and Inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report September 2012

Permit	Date	Cost	Mag	Parcel	Lot	Address	Owner	License	Type/Str	County
<b>New Residential</b>										
<b>Total</b>										
		0.00								
<b>New Commercial</b>										
20120187	09/01/2012	1,482,950.60	33	29.6	Blgd. 13	100 Robert Cartwright Bldg. 13	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120188	09/01/2012	1,613,066.60	33	29.6	Blgd. 14	100 Robert Cartwright Bldg. 14	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120189	09/01/2012	1,701,731.40	33	29.6	Blgd. 15	100 Robert Cartwright Bldg. 15	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120190	09/01/2012	1,482,950.60	33	29.6	Blgd. 16	100 Robert Cartwright Bldg. 16	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120191	09/01/2012	1,482,950.60	33	29.6	Blgd. 17	100 Robert Cartwright Bldg. 17	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120192	09/01/2012	2,148,029.20	33	29.6	Blgd. 18	100 Robert Cartwright Bldg. 18	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Apts.	Davidson
20120193	09/01/2012	38,864.70	33	29.6	Garage 1	100 Robert Cartwright/Garage 1	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
20120194	09/01/2012	38,864.70	33	29.6	Garage 2	100 Robert Cartwright/Garage 2	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
20120195	09/01/2012	38,864.70	33	29.6	Garage 3	100 Robert Cartwright/Garage 3	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
20120196	09/01/2012	38,864.70	33	29.6	Garage 4	100 Robert Cartwright/Garage 4	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
20120197	09/01/2012	38,864.70	33	29.6	Garage 5	100 Robert Cartwright/Garage 5	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
20120198	09/01/2012	38,864.70	33	29.6	Garage 6	100 Robert Cartwright/Garage 6	Pecor Invest./Dry Creek Phase II	54996	New Commercial/Garage	Davidson
<b>Total</b>										
		<b>10,144,867.20</b>								
<b>Additions &amp; Remodeling</b>										
20120207	09/07/2012	1,000.00	26.09	53	28	415 Moss Trail	Charles Sisco	Homeowner	Residential Remodel	Davidson
20120208	09/07/2012	1,000.00	26	136	Suite 103	913 Conference Drive	Charlton Woosley	C Woosley	Commercial Buildout	Davidson
20120210	09/10/2012	900.00	25.3	7	66	512 Moncrief Ave.	Mark Haney	Homeowner	Accessory Building	Davidson
20120211	09/10/2012	500.00	19.13	87		227 Cartwright	Jimmy Piper	Homeowner	Accessory Building	Davidson
20120213	09/11/2012	0.00	140	125		1040 Madison Creek Rd.	Summer County Board of Educat.	C & R Group	Structure Moving/Portables	Sumner
20120214	09/12/2012	220,000.00	26.1	20		400 Professional Park Dr.	Dollar General Corporation	13340	Commercial Remodel	Davidson
20120216	09/13/2012	0.00	33	29.6		1200 Robert Cartwright Dr.	Pecor Invest./Dry Creek Apts. II	61043	Construction Trailer Set-up	Davidson
20120218	09/14/2012	0.00	26.14	26		1000 Rivergate Pkwy, Suite 3004	J. Rudi/Hav A Wrap Deli	Owner	Fire/Life Safety	Davidson
20120219	09/17/2012	15,000.00	26	104	Suite 7B	900 Conference Dr.	Woodmen of the World	16311	Commercial Remodel	Davidson
20120221	09/18/2012	600.00	25.04	27		100 N. Main St.	Sherban Chiropractic	Ken Binkley Signs	Sign	Davidson
20120222	09/21/2012	0.00	26.14	80		654 Wade Circle	Hookers Rest.	Owner	Tent	Davidson
20120224	09/21/2012	1,000.00	143A	24		703 Emily Drive	Kari E. Page	Homeowner	Deck Permit	Sumner
20120225	09/21/2012	0.00		26		900 Conference Dr. unit 14	La Plaza Rest.	Owner	Temp. Sign	Davidson
20120226	09/21/2012	50.00	34.05	52		309 Godde Drive	Premier Management of TN	Owner	Residential Remodel	Davidson
<b>Total</b>										
		<b>240,050.00</b>								
<b>Total New Residential</b>										
		0.00								
<b>Total New Commercial</b>										
		10,144,867.20								
<b>Total Add/Remodels</b>										
		240,050.00								
<b>Total All Permits</b>										
		10,384,917.20								
<b>Total</b>										
		<b>10,144,867.20</b>								

Single Family Dwellings  
 Davidson  
 Sumner  
 Total

0  
 0  
 0

0  
 0  
 0



## City of Goodlettsville

### Project Status Update September 2012

<u>PROJECT</u>	<u>PAGES</u>
Equalization Tank	2-3
Sewer Rehabilitation	4
Roadscape	4
Greenway / Bicycle / Pedestrian	5
Signalization and Synchronization	5
Moss-Wright Park Trail Paving	5
Conference Dr. Vietnam Vets Lights	6
Long Hollow Pike Street Lighting	6
Hwy 41 & 31-W Street Lighting	6
RiverGate Parkway Improvements	7
Delmas Long Community Center	7
Moss-Wright Park Lighting Improve	7
Moss-Wright Park RR & Concession	8
StormWater Utility Study	8
Strategic Planning	8
Sewer Interceptor	9
Paving	9

- Changes to this report from the previous month are noted in **RED**

## EQUALIZATION TANK

**Project Cost:** \$7,014,268.29

**Engineer / Architect / Consultant:** CDM, Inc.

**Contractor:** W.L. Hailey, Inc.

**Status:** 99.9 % Complete

**Completion Date:** Substantial was accomplished on March 27, 2012  
Final – **TBD**

**\*The City is currently withholding all pay requests in order to satisfy the monetary balance of liquidated damages.**

**Notable outstanding issues:**

- 1. Extended Warranties**
- 2. Liquidated Damages**



**EXTERIOR**



**INTERIOR**

## PHASE V SEWER REHABILITATION

Project Cost: \$4,427,954.34  
Engineer / Architect / Consultant: GRW, Inc.  
Contractor: Moore Construction  
Status: **100% Complete**  
Completion Date: **September 30, 2012**  
Notable outstanding issues: None noted

## COMMUNITY DEVELOPMENT FACILITY

Project Cost: \$225,000.00  
Engineer / Architect / Consultant: Cassetty Architecture  
Status: **To be advertised for bid.**  
Completion Date: **May, 2013**  
Notable outstanding issues: NONE

## ROADSCAPE PROJECT

Project Cost: \$157,000.00  
Engineer / Architect / Consultant: Kimley-Horn and Associates  
Status: **90% Approximate Complete**  
Completion Date: **July 30, 2012 ESTIMATED**  
Notable outstanding issues: **Quality of work and fulfilling all obligations of contract. Payment is being withheld.**

## GREENWAY / BICYCLE / PEDESTRIAN DEVELOPMENT

Project Cost: \$3,000,000.00

Engineer / Architect / Consultant: Lose and Associates

Status: **Awaiting Environmental and Archaeological Clearances from TDOT and FHWA.**

Completion Date: To Be Determined

Notable outstanding issues: Public Meeting was held on May 29, 2012

## SIGNALIZATION & SYNCHRONIZATION IMPROVEMENTS

Project Cost: \$495,000.00

Engineer / Architect / Consultant: Gresham Smith and Partners

Status: TDOT Notice to Proceed for Engineering has been issued

Completion Date: **To Be Determined**

Notable outstanding issues: **CSX Railroad**

## Moss-Wright Park Trail Paving

Project Cost: \$33,000.00

Status: Completed

Completion Date: July 2012

Notable outstanding issues: None

## Conference Drive / Vietnam Veterans Lighting Improvements

Projected Project Cost: **\$700,000.00**

Engineer / Architect / Consultant: **Booker Engineering**

Status: **Preparing Contract with TDOT**

Completion Date: **Unknown at this time**

Notable outstanding issues: **None**

## Long Hollow Pike Street Lighting

Project Cost: **\$70,000.00**

Engineer / Architect / Consultant: **NES**

Status: **Currently in design stage**

Completion Date: **TBD**

Notable outstanding issues: **None**

## Highway 41 & 31W Street Lighting

Project Cost: **\$100,000.00**

Engineer / Architect / Consultant: **NES**

Status: **Designed and**

Completion Date: **TBD**

Notable outstanding issues: **None**

## RiverGate Parkway Improvements

**Project Cost:** \$1,000,000.00

**Engineer / Architect / Consultant:** Ragan - Smith

**Status:** Engineering 90% Complete, Landscaping 95% Complete

**Projected Completion Date:** November 2013

**Notable outstanding issues:** None

## Delmas Long Community Center Improvements

**Project Cost:** \$500,000.00 *Dependent on Grant Funding*

**Engineer / Architect / Consultant:** None

**Status:** Awaiting notification of LPRF Grant Award Notices

**Completion Date:** April 2013

## Moss-Wright Park Lighting Replacement (Football)

**Project Cost:** \$225,000.00

**Engineer / Architect / Consultant:** TBD

**Status:** To be bid in December 2012

**Completion Date:** March 2013

**Notable outstanding issues:** None

## **Moss-Wright Park Restroom /Concession Facility (Football)**

**Project Cost:** \$150,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** N/A  
**Completion Date:** April / May 2013  
**Notable outstanding issues:** None

## **Stormwater Utility Study**

**Project Cost:** TBD  
**Engineer / Architect / Consultant:** TBD  
**Status:** Currently evaluating proposals for service  
**Completion Date:** March 2013  
**Notable outstanding issues:** None

## **Strategic Planning Consultancy**

**Project Cost:** \$20,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** RFP's will be accepted during the month of October  
**Completion Date:** April 2013  
**Notable outstanding issues:** None

## **Sewer Interceptor**

*(Elimination of the Crencor and Wynridge Pump Stations)*

**Project Cost:** \$250,000

**Engineer / Architect / Consultant:** GRW

**Status:** Currently being designed.

**Projected Completion Date:** May 2013

**Notable outstanding issues:** None

## **FY 2012/2013 Street Paving Program**

**Project Cost:** \$700,000.00

**Engineer / Architect / Consultant:** None

**Status:** Resurfacing has begun on various streets (See Below)

**Completion Date:** Fiscal Year 12/13

**Notable outstanding issues:** None

### **Paved Streets:**

1. Caldwell Drive (West of Long Hollow)
2. Windsor Green (Conference to round-about)
3. Bakers Chapel (Main Street to City Limits)