

Rules of the City of Goodlettsville Beer Board for Special Events
(Adopted February 12, 2008)

A special event is one sponsored, promoted or conducted by a City of Goodlettsville on-premises consumption beer permit holder on the property at the address shown on the permit and is different in nature than the typical business activities at the location and requires use of space not used in the permit holder's typical business activity.

The special event is subject to review by the Beer Board and can commence only after receipt of approval by the Beer Board.

1. The applicant can only be the holder of a current on-premises consumption beer permit.
2. There can be no outstanding unresolved City enforcement actions against the permit holder at the time of application. These may include but not be limited to zoning or codes related issues and municipal taxation issues.
3. The event can only be held on property at the address of the permit or on property immediately adjacent to the property at the address on the permit if the adjacent property is owned or controlled by the applicant.
4. Under no circumstances can beer be served at the event and consumed outside the confines of the primary building or secured event site.
5. The application for a special event must clearly and definitively state and include:
 - a. The date of the event;
 - b. The definite beginning and ending times of the event;
 - c. A description of the event;
 - d. A description of the security plan for the event;
 - e. A description of the plan to comply with other applicable municipal ordinances;
 - f. A description of any extraordinary amplified sound or lighting;
 - g. A sketch of the event site displaying:
 - i. The primary building;
 - ii. The event location and its dimensions;
 - iii. Security structures enclosing the event site (must be a minimum height of four (4) feet);
 - iv. Location and dimensions of ingress / egress points to the event site.
 1. One point must be through the primary building.
 2. One other point may be through the security structure and must be staffed by an employee of the event sponsor and who is responsible for stopping patrons leaving the event site with beer.
 - h. Letter from the event property owner (if different than the applicant) certifying awareness of the event. The letter must display daytime telephone contact information for the writer.
 - i. Letters from all immediately adjacent property and business owners certifying their awareness of the event. The letter(s) must display daytime telephone contact information for the writer(s).
 - j. Letter from nearby business operators certifying their awareness of the event, who in the normal course of operating their businesses, share facilities designated by the applicant as the special event site. The letter(s) must display daytime telephone contact information for the writer(s).
6. An application for a special event must be received by the beer board no later than thirty (30) calendar days prior to the regularly scheduled board meeting at which the applicant wishes the board to consider the application. Regularly scheduled board meetings are held at 9:00AM the second Wednesday of each month.
7. Events similar in nature and repetitively conducted in a defined period of time may be considered as one event by the board for application approval purposes.
8. A special event governed by these rules:
 - a. can be held only on a single specific date, and
 - b. cannot be held between the hours of 11:00 P.M. and 7:00 A. M. and,
 - c. can be held no more frequently than weekly and only between April 1st and October 31st.

NOTICE: A non-refundable application fee of \$250.00 and a non-refundable fee of \$50.00 per day of event must accompany this application for consideration.