Certificate of Achievement
FOR EXCELLENCE IN
Financial Reporting

GOODLETTSVILLE
TENNESSEE

# CITY OF GOODLETTSVILLE

## ANNUAL BUDGET

## For Fiscal Year ending June 30, 2018

# City of Goodlettsville

Fiscal Year 2018

(July 1, 2017 – June 30, 2018)

## ANNUAL OPERATING BUDGET

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## Goodlettsville Board of Commissioners

John Coombs
Mayor

Jeff Duncan
Vice Mayor

Rusty Tinnin
City Commissioner

Harry Bell
City Commissioner

Zach Young
City Commissioner

## City Staff

Tim Ellis
City Manager

Julie High
Assistant City Manager

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**ORDINANCE # 17-898**

**AN ORDINANCE OF THE CITY OF GOODLETTSVILLE, TENNESSEE, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 THROUGH JUNE 30, 2018.**

Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governming body shall not make any appropriation in excess of estimated available funds; and

Whereas, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF GOODLETTSVILLE, TENNESSEE BOARD OF COMMISSIONERS AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

| General Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Local Taxes | $ 10,391,503 | $ 10,510,550 | $ 10,305,000 |
| Intergovernmental Revenue | $ 2,649,139 | $ 2,299,641 | $ 2,121,000 |
| Fines and Forfeitures | $ 405,551 | $ 321,529 | $ 328,000 |
| Licenses and Permits | $ 229,302 | $ 485,934 | $ 322,500 |
| Charges for Services | $ 316,551 | $ 221,204 | $ 238,500 |
| Other Financing Sources | $ 432,000 | $ 416,000 | $ - |
| Transfers from Other Funds | $ - | $ - | $ 152,288 |
| Miscellaneous Revenue | $ 423,292 | $ 89,175 | $ 60,000 |
| Total Revenue | $ 14,847,338 | $ 14,344,033 | $ 13,527,288 |
| Fund Balance | $ 7,530,698 | $ 8,210,512 | $ 8,110,136 |
| Total Available Funds | $ 22,378,036 | $ 22,554,545 | $ 21,637,424 |

| Drug Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Court Fines and Costs | $ 22,788 | $ 28,000 | $ 20,000 |
| Miscellaneous | $ 2,268 | $ 1,898 | $ - |
| Transfers from General Fund | $ - | $ - | $ - |
| Total Revenue | $ 25,056 | $ 29,898 | $ 20,000 |
| Fund Balance | $ 34,888 | $ 31,804 | $ 55,065 |
| Total Available Funds | $ 59,944 | $ 61,702 | $ 75,065 |

| Electronic Citation Fee | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Fines and Fees | $ 10,077 | $ 8,515 | $ 8,500 |
| Miscellaneous Revenue | $ - | $ - | |
| Total Revenue | $ 10,077 | $ 8,515 | $ 8,500 |
| Fund Balance | $ 6,008 | $ 16,085 | $ - |
| Total Available Funds | $ 16,085 | $ 24,600 | $ 8,500 |

| Sanitation Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Service Fees | $ 943,130 | $ 1,004,655 | $ 975,500 |
| Miscellaneous Revenue | $ 54,778 | $ 66,799 | $ 53,500 |
| Transfer from General Fund | $ - | $ - | $ - |
| Total Revenue | $ 997,908 | $ 1,071,454 | $ 1,029,000 |
| Fund Balance | $ 2,090 | $ 57,590 | $ 192,418 |
| Total Available Funds | $ 999,998 | $ 1,129,044 | $ 1,221,418 |

| Tourism Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Hotel/Motel Tax | $ 625,861 | $ 621,252 | $ 650,000 |
| Miscellaneous Revenue | $ 32,738 | $ 24,477 | $ 21,000 |
| | $ - | $ - | $ - |
| Total Revenue | $ 658,599 | $ 645,729 | $ 671,000 |
| Fund Balance | $ 479,368 | $ 744,622 | $ 738,686 |
| Total Available Funds | $ 1,137,967 | $ 1,390,351 | $ 1,409,686 |

| Capital Projects Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Grant Revenue | $ 775,168 | $ 182,365 | $ 11,903,735 |
| Loan Proceeds | $ - | $ 153,801 | $ 2,846,199 |
| Transfer from General Fund | $ 195,000 | $ - | $ - |
| Total Revenue | $ 970,168 | $ 336,166 | $ 14,749,934 |
| Fund Balance | $ (308,212) | $ 185,729 | $ 211,857 |
| Total Available Funds | $ 661,956 | $ 521,895 | $ 14,961,791 |

| Sewer Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Sewer User Fees | $ 5,723,924 | $ 5,685,870 | $ 5,501,000 |
| Sewer Tap Fees | $ 130,550 | $ 195,600 | $ 75,000 |
| Other Fees | $ 41,029 | $ 45,450 | $ 37,000 |
| Non Operating Revenue | $ 80,464 | $ 73,787 | $ 78,000 |
| Other Financing Sources | $ - | $ - | $ - |
| Total Revenue | $ 5,975,967 | $ 6,000,707 | $ 5,691,000 |

| Stormwater Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Utility Fees | $ 972,130 | $ 973,924 | $ 925,000 |
| Miscellaneous Revenues | $ 5,598 | $ 7,293 | $ 6,500 |
| Total Revenue | $ 977,728 | $ 981,217 | $ 931,500 |
| Fund Balance | $ 1,095,971 | $ 1,480,381 | $ 952,012 |
| Total Available Funds | $ 2,073,699 | $ 2,461,598 | $ 1,883,512 |

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

| General Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| General Government | $ 2,512,976 | $ 2,583,999 | $ 2,926,042 |
| Public Safety | $ 7,245,067 | $ 7,153,103 | $ 7,545,470 |
| Hwys and Streets | $ 1,677,655 | $ 1,973,928 | $ 2,840,441 |
| Parks and Recreation | $ 1,631,756 | $ 1,613,929 | $ 1,971,332 |
| Debt Service | $ 905,070 | $ 1,119,450 | $ 929,745 |
| Transfers to Other Funds | $ 195,000 | $ - | $ - |
| Total Appropriations | $ 14,167,524 | $ 14,444,409 | $ 16,213,030 |

| Drug Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Operating Expenditures | $ 2,906 | $ 6,637 | $ 10,000 |
| Debt Service | $ - | $ - | $ - |
| Capital Expenditures | $ 25,234 | $ - | $ - |
| Miscellaneous | $ - | $ - | $ - |
| Total Appropriations | $ 28,140 | $ 6,637 | $ 10,000 |

| Electronic Citation Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Operating Expenditures | $ - | $ 24,600 | $ - |
| Miscellaneous | $ - | $ - | $ - |
| Total Appropriations | $ - | $ 24,600 | $ - |

| Sanitation Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Operating Expenditures | $ 883,354 | $ 896,625 | $ 944,231 |
| Debt Service | $ - | $ - | $ - |
| Capital | $ 59,059 | $ 40,000 | $ 60,000 |
| Total Appropriations | $ 942,413 | $ 936,625 | $ 1,004,231 |

| Tourism Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Historic Sites | $ 254,189 | $ 393,665 | $ 378,648 |
| Economic Dev and Tourism | $ 139,156 | $ 258,000 | $ 332,041 |
| | $ - | $ - | $ - |
| Total Appropriations | $ 393,345 | $ 651,665 | $ 710,689 |

| Capital Projects Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Main Street Redevelopment | $ 417,317 | $ 137,023 | $ 11,120,219 |
| Conference Drive Enhancemen | $ 18,910 | $ 9,308 | $ 390,692 |
| Hwy 31/41 lighting | $ 40,000 | $ - | $ 900,000 |
| CMAQ Project-Conference Dr | $ - | $ 163,707 | $ 1,836,293 |
| Greenway | $ - | $ - | $ 100,000 |
| LPRF Grant Splash Pad Proj | $ - | $ - | $ 600,000 |
| Miscellaneous | | $ - | $ - |
| Total Appropriations | $ 476,227 | $ 310,038 | $ 14,947,204 |

| Sewer Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Operating Expenses | $ 4,433,448 | $ 4,290,147 | $ 4,817,678 |
| Interest Expense | $ 210,383 | $ 170,988 | $ 175,000 |
| Payment in Lieu of Tax | $ 135,525 | $ 135,000 | $ 135,000 |
| Capital | $ 40,000 | $ 750,000 | $ 2,070,000 |
| Total Appropriations | $ 4,819,356 | $ 5,346,135 | $ 7,197,678 |

| Stormwater Fund | FY 2016 Actual | FY 2017 Estimated | FY 2018 Proposed |
|---|---|---|---|
| Operating Expenses | $ 255,082 | $ 209,585 | $ 386,561 |
| Non-Operating Expenses | $ - | $ - | $ - |
| Capital | $ 338,232 | $ 1,300,000 | $ 1,480,000 |
| Total Appropriations | $ 593,314 | $ 1,509,585 | $ 1,866,561 |

SECTION 3. At the end of the fiscal year 2018, the governing body estimates balances/deficits as follows:

| | |
|---|---|
| General Fund | $ 5,424,394 |
| Drug Fund | $ 65,065 |
| Electronic Citation Fund | $ 8,500 |
| Sanitation Fund | $ 217,187 |
| Tourism Fund | $ 698,997 |
| Stormwater Fund | $ 16,951 |
| Capital Projects Fund | $ 14,587 |

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

| Bonded or Other Indebtedness | Debt Outstanding 06/30/17 | New Debt Issued FY17-18 | Debt Redemption | Interest Requirements | Debt Outstanding 06/30/18 |
|---|---|---|---|---|---|
| Bonds | $ 6,124,001 | $ - | $ 774,000 | $ 116,035 | $ 5,350,001 |
| SRLF | $ 6,114,478 | $ - | $ 321,878 | $ 171,870 | $ 5,792,600 |
| Notes | $ - | $ - | $ - | $ - | $ - |
| Capital Leases | $ 1,267,393 | $ - | $ 521,578 | $ 32,364 | $ 745,815 |
| Other Debt | $ - | $ - | $ - | $ - | $ - |
| | $ 13,505,872 | $ - | $ 1,617,456 | $ 320,269 | $ 11,888,416 |

SECTION 5. During the coming fiscal year the governing body has planned capital projects and proposed funding as follows:

| Proposed Capital Projects | Proposed Amount Financed by Appropriations | Proposed Amount Financed by Grants |
|---|---|---|
| Main Street Redevelopment | $ 11,120,219 | $ 8,896,175 |
| Conference Drive Improvements | $ 390,692 | $ 312,554 |
| Conference Drive CMAQ | $ 1,836,293 | $ 1,836,293 |
| Greenway | $ 600,000 | $ - |
| Hwy 41/Hwy 31 Lighting | $ 900,000 | $ 450,000 |
| Splash Pad-LPRF | $ 600,000 | $ 300,000 |
| ADA Compliance | $ 50,000 | $ - |
| LED Sign | $ 24,000 | $ - |
| Lobby Tile | $ 10,500 | $ - |
| Police Fleet Replacement | $ 152,288 | $ - |
| CAD Equipment | $ 20,000 | $ - |
| Bio Chem Suits and Respirators | $ 20,000 | $ - |
| Water Distribution Improvements | $ 12,000 | $ - |
| Fitness Area | $ 60,000 | $ - |
| Bleachers (Football fields and quad) | $ 19,295 | $ - |
| Parks and Rec Master Plan | $ 75,000 | $ - |
| Moss Wright Paving | $ 151,375 | $ - |
| Asphalt Rejuvenator | $ 50,000 | $ - |
| City Street Paving | $ 800,000 | $ - |
| City Beautification Projects | $ 100,000 | $ - |
| Sidewalk Projects | $ 750,000 | $ - |
| Replace logs at Fort (Historic Sites) | $ 16,700 | $ - |
| Swap loader beds (Sanitation) | $ 20,000 | $ - |
| 96 gallon sanitation containers (Sanitation) | $ 40,000 | $ - |
| 308 Blue Bird Storm Water Project | $ 175,000 | $ - |
| Wren Road Storm Water Project | $ 150,000 | $ - |
| Rivergate Pkwy Detention Storm Water Project | $ 125,000 | $ - |
| Gateway Phase 2 Storm Water Project | $ 250,000 | $ - |
| Cementitious Culvert Lining Projects | $ 150,000 | $ - |
| Capital Maint and infrastructure repair | $ 150,000 | $ - |
| City Hall Drainage Basin Study | $ 30,000 | $ - |
| Streambank Stabilization | $ 150,000 | $ - |
| Gville Elem Detention Storm Water Project | $ 300,000 | $ - |
| Sewer Flow Monitors | $ 50,000 | $ - |
| Repl Sewer Pickup Truck (Repl #80 1998) | $ 30,000 | $ - |
| Sewer Vac Truck (Repl #88 2001) | $ 440,000 | $ - |
| Sewer Rehab Projects | $ 950,000 | $ - |
| Madison Creek Sewer Project | $ 600,000 | $ - |
| | $ 21,368,362 | $ 11,795,022 |

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7. Money may be transferred from one appropriation to another in the same fund by the City Manager, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported

to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 10. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11. This ordinance shall take effect on July 1, 2017, the public welfare requiring it.

Passed First Reading: May 25, 2017

Passed Second and Final Reading: June 8, 2017

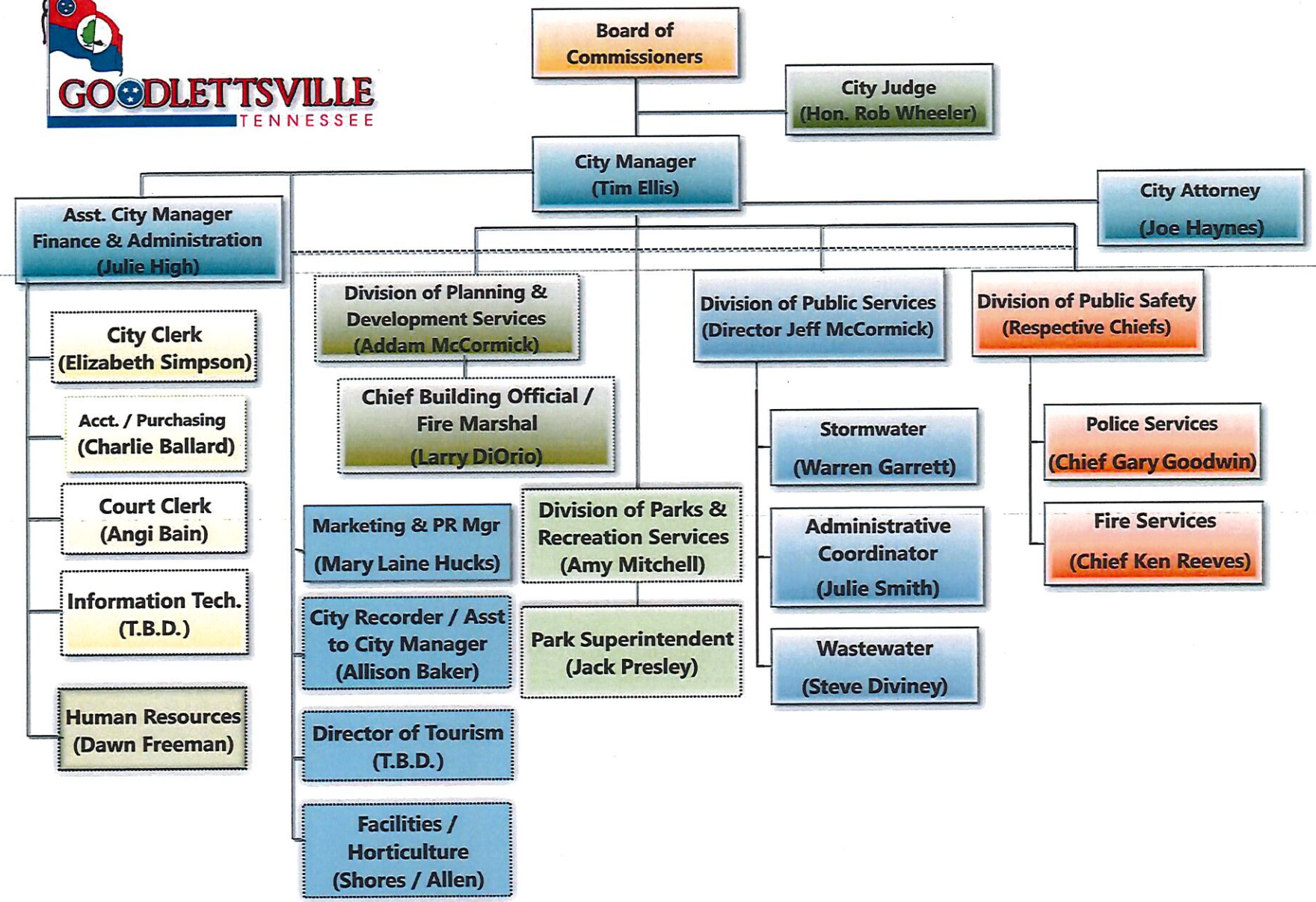
Mayor

City Recorder

Approved as to form and legality:

City Attorney

# City of Goodlettsville Organizational Chart



CITY OF GOODLETTSVILLE
FY 2017-2018 BUDGET WORKSHEET

110-GENERAL FUND

| | 2015-2016 ACTUAL | BUDGET 2016-2017 | PROJECTED THRU 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| BEGINNING FUND BALANCE | 7,530,698 | 6,691,400 | 8,210,512 | 8,110,136 |
| REVENUES | | | | |
| PROPERTY TAX | 4,407,135 | 4,249,000 | 4,350,533 | 4,300,000 |
| INTEREST AND PENALTIES- | 27,942 | 10,000 | 25,946 | 10,000 |
| PAYMENTS IN LIEU OF TAX | 135,525 | 155,000 | 155,000 | 135,000 |
| LOCAL SALES TAX - DAVIDSON | 3,680,889 | 3,650,000 | 3,870,085 | 3,800,000 |
| LOCAL SALES TAX - SUMNER | 581,429 | 580,000 | 617,000 | 600,000 |
| WHOLESALE BEER TAX | 429,859 | 450,000 | 396,143 | 395,000 |
| WHOLESALE LIQUOR TAX | 148,554 | 170,000 | 136,359 | 135,000 |
| BUSINESS TAXES | 386,697 | 350,000 | 350,000 | 360,000 |
| CABLE TV FRANCHISE TAX | 118,307 | 120,000 | 120,000 | 120,000 |
| METRO FRANCHISE TAX | 475,166 | 350,000 | 489,484 | 450,000 |
| BEER PERMITS | 7,550 | 8,500 | 7,362 | 7,500 |
| FEDERAL GRANTS | 525 | - | - | - |
| STATE GRANTS | 246,791 | - | - | - |
| STATE FIRE AND POLICE S | 33,600 | 35,000 | 34,200 | 34,200 |
| TEMA GRANT | 55,307 | | - | - |
| STATE SALES TAX | 1,281,007 | 1,282,000 | 1,288,376 | 1,200,000 |
| STATE INCOME TAX | 240,438 | 150,000 | 192,000 | 153,600 |
| STATE BEER TAX | 7,774 | 8,000 | 6,147 | 6,500 |
| STATE MIXED DRINK TAX | 61,587 | 56,000 | 50,700 | 50,700 |
| OTHER STATE REVENUE ALLOC | 1,336 | 1,500 | 1,104 | - |
| GROSS RECEIPTS - TVA | 236,541 | 237,000 | 237,000 | 237,000 |
| CORPORATE EXCISE TAX | 11,660 | 7,000 | 7,000 | 7,000 |
| INTEREST EARNINGS | 30,937 | 21,000 | 25,257 | 25,000 |
| SALE OF FIXED ASSETS | 75,922 | - | - | - |
| INSURANCE RECOVERIES | 253,110 | - | 13,551 | - |
| OTHER INCOME | 16,655 | - | 2,436 | - |
| OTHER FINANCING SOURCES | 432,000 | 416,000 | 416,000 | - |
| TRF FROM TOURISM | | 713,543 | - | - |
| TRF FROM FLEET REPLACEMENT FUND | - | - | - | 152,288 |
| ZONING FEES | 13,600 | 11,000 | 13,880 | 10,000 |
| BUILDING PERMITS | 197,804 | 121,000 | 460,000 | 300,000 |
| OTHER CODES PERMITS | 21,073 | 15,000 | 15,747 | 15,000 |
| POLICE & FIRE FEES | 31,732 | 32,000 | 32,947 | 25,000 |
| CITY COURT REVENUE | 403,028 | 369,000 | 320,390 | 327,000 |
| ETICKET REVENUE-COURT | 2,523 | 2,200 | 1,139 | 1,000 |
| STATE LAW ENFORCEMENT GRANT | 5,180 | - | - | - |
| LAND DIST/EXCAVATION PERMITS | 2,875 | - | 2,825 | - |
| STATE GASOLINE AND MOTOR | 436,338 | 405,000 | 452,022 | 400,000 |
| STATE-CITY STREETS AND HWYS | 32,391 | 32,000 | 32,196 | 32,000 |
| RESERVATION FEES-COMMUNITY CENTER/MWP | 73,018 | 54,000 | 47,113 | 45,000 |
| RESERVATION FEES-EVENT CENTER | 2,385 | - | 8,397 | 5,000 |
| RECREATION PROGRAM REVENUE | 47,991 | 40,000 | 45,627 | 40,000 |
| SENIOR ADULTS PROGRAM FEES | 1,499 | | 295 | - |
| RECREATION CENTER CONCESSIONS | 4,220 | | 3,529 | 2,500 |
| RECREATION REVENUE | 110,919 | 98,000 | 76,017 | 80,000 |
| SWIMMING POOL ADMISSION | 60,005 | 54,000 | 31,856 | 50,000 |
| SWIMMING POOL CONCESSIONS | 16,514 | 16,200 | 8,369 | 16,000 |
| TOTAL REVENUES | 14,847,338 | 14,268,943 | 14,344,033 | 13,527,288 |
| EXPENDITURES | | | | |
| GENERAL ADMINISTRATION | 1,666,978 | 1,675,388 | 1,567,949 | 1,831,363 |
| COMMUNITY DEVELOPMENT | 495,102 | 558,565 | 489,443 | 558,679 |
| POLICE | 4,857,573 | 5,154,050 | 4,955,159 | 5,312,191 |
| FIRE | 2,387,494 | 2,172,209 | 2,197,944 | 2,233,278 |
| PUBLIC WORKS | 1,677,655 | 2,109,046 | 1,973,928 | 2,840,441 |
| PARKS AND REC | 1,631,756 | 1,929,820 | 1,613,929 | 1,971,332 |
| RETIREE INSURANCE | 283,150 | 400,000 | 423,380 | 450,000 |
| DEBT SERVICE | 905,070 | 1,148,405 | 1,119,450 | 929,745 |
| MISCELLANEOUS | 51,995 | 79,736 | 16,447 | 60,000 |
| PROFESSIONAL SERVICES | 15,751 | 27,500 | 86,780 | 26,000 |
| TRANSFER TO CAPITAL PROJECTS FUND | 195,000 | 460,583 | - | - |
| TOTAL EXPENDITURES | 14,167,524 | 15,715,302 | 14,444,409 | 16,213,030 |
| NET CHANGE IN FUND BALANCE | 679,814 | -1,446,359 | -100,376 | -2,685,742 |
| PRIOR PERIOD ADJUSTMENT | | | | |
| ENDING FUND BALANCE | 8,210,512 | 5,245,041 | 8,110,136 | 5,424,394 |
| Total Fund Balance as a % of Operating Expenditures | 65.58% | 40.33% | 62.81% | 38.97% |
| Non-spendable Fund Balance | 192,073 | 200,000 | 150,000 | 150,000 |
| Restricted for Street Aid | 0 | 0 | 0 | 0 |
| Restricted for Conference Drive | 0 | 0 | 0 | 0 |
| Committed to Parks (Greenway) | 600,000 | 0 | 0 | 0 |
| Committed to Fleet Maintenance | 1,606,580 | 2,006,580 | 2,006,580 | 2,254,292 |
| Bond and Lease Proceeds assigned to Capital Projects | 0 | 0 | 0 | 0 |
| Assigned to OPEB | 503,949 | 505,000 | 506,000 | 508,000 |
| Unassigned Fund Balance | 5,307,910 | 2,533,461 | 5,447,556 | 2,512,102 |
| Total Unrestricted Fund Balance | 8,018,439 | 5,045,041 | 7,960,136 | 5,274,394 |
| Unrestricted Fund Balance as a % of Operating Expenditures | 64.05% | 38.79% | 61.65% | 37.89% |
| Target per Fund Balance Policy | | | | |

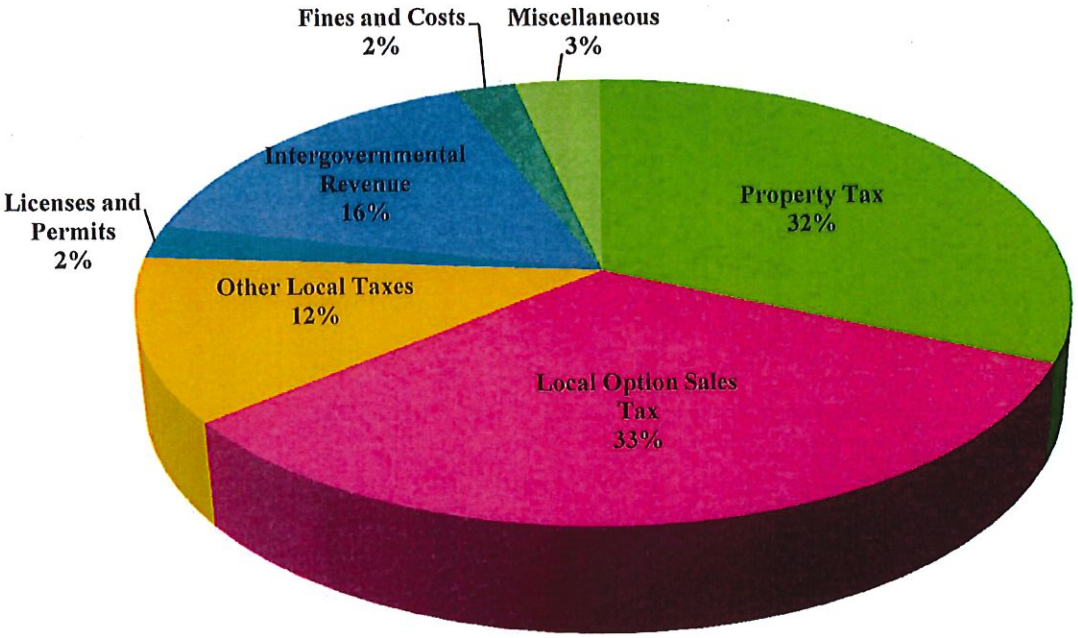
## General Fund
## Schedule of
## Revenues

| | Actual FY 2014 | Actual FY 2015 | Actual FY 2016 | Budget FY 2017 | Projected FY 2017 | Budget FY 2018 |
|---|---|---|---|---|---|---|
| Taxes | | | | | | |
| Property and utility taxes | 4,346,568 | 4,489,568 | 4,407,135 | 4,249,000 | 4,350,533 | 4,300,000 |
| In lieu of property tax | 152,216 | 156,112 | 135,525 | 155,000 | 155,000 | 135,000 |
| Local option sales tax | 3,956,919 | 3,917,651 | 4,262,318 | 4,230,000 | 4,487,085 | 4,400,000 |
| Alcoholic Beverage tax | 606,726 | 639,235 | 578,413 | 620,000 | 532,502 | 530,000 |
| Business tax | 410,971 | 361,236 | 386,697 | 350,000 | 350,000 | 360,000 |
| Tax penalties and interest | 1,583 | 5,266 | 27,942 | 10,000 | 25,946 | 10,000 |
| Cable TV Franchise tax | 363,284 | 497,744 | 593,473 | 470,000 | 609,484 | 570,000 |
| *Total Taxes* | 9,838,267 | 10,066,812 | 10,391,503 | 10,084,000 | 10,510,550 | 10,305,000 |
| Licenses and Permits | | | | | | |
| Building permits | 97,715 | 265,112 | 197,804 | 121,000 | 460,000 | 300,000 |
| Beer permits | 9,983 | 11,508 | 7,550 | 8,500 | 7,362 | 7,500 |
| Other permits | 16,471 | 19,217 | 23,948 | 15,000 | 18,572 | 15,000 |
| *Total Licenses and Permits* | 124,169 | 295,837 | 229,302 | 144,500 | 485,934 | 322,500 |
| Intergovernmental | | | | | | |
| Hall Income tax | 178,717 | 213,942 | 240,438 | 150,000 | 192,000 | 153,600 |
| State Shared Beer tax | 7,534 | 7,615 | 7,774 | 8,000 | 6,147 | 6,500 |
| State Mixed Drink tax | 58,622 | 61,080 | 61,587 | 56,000 | 50,700 | 50,700 |
| State Shared Sales Tax | 1,134,547 | 1,198,751 | 1,281,007 | 1,282,000 | 1,288,376 | 1,200,000 |
| Gas inspection fee | 446,060 | 449,987 | 468,729 | 437,000 | 484,218 | 432,000 |
| TVA in lieu of taxes | 223,154 | 233,630 | 236,541 | 237,000 | 237,000 | 237,000 |
| Corporate excise tax | 0 | 7,114 | 11,660 | 7,000 | 7,000 | 7,000 |
| State Grants | 247,764 | 91,137 | 340,878 | 35,000 | 34,200 | 34,200 |
| Federal Grants | | 0 | 525 | 0 | 0 | 0 |
| Other | | | | | | |
| *Total Intergovernmental* | 2,296,398 | 2,263,256 | 2,649,139 | 2,212,000 | 2,299,641 | 2,121,000 |
| Fines and Costs | | | | | | |
| Court Fines and Costs | 398,256 | 376,750 | 405,551 | 371,200 | 321,529 | 328,000 |
| *Total Fines and Costs* | 398,256 | 376,750 | 405,551 | 371,200 | 321,529 | 328,000 |
| Miscellaneous Revenues | | | | | | |
| Other misc rev | 93,456 | 137,567 | 139,245 | 44,500 | 50,367 | 35,000 |
| Transfer in from Other Funds | 0 | 0 | 0 | 713,543 | 0 | 152,288 |
| Interest income | 17,398 | 20,652 | 30,937 | 21,000 | 25,257 | 25,000 |
| Parks and Recreation Fees | 258,307 | 195,846 | 240,032 | 192,000 | 180,979 | 172,500 |
| Swimming Pool Revenue | 68,019 | 72,588 | 76,519 | 70,200 | 40,225 | 66,000 |
| Insurance Recoveries | 13,901 | 29,298 | 253,110 | 0 | 13,551 | 0 |
| Loan Proceeds | 454,688 | 811,000 | 432,000 | 416,000 | 416,000 | 0 |
| *Total Miscellaneous Revenues* | 905,769 | 1,266,951 | 1,171,843 | 1,457,243 | 726,379 | 450,788 |
| Total Revenue - General Fund | 13,562,859 | 14,269,606 | 14,847,338 | 14,268,943 | 14,344,033 | 13,527,288 |

CITY OF GOODLETTSVILLE
SUMMARY OF TOTAL GENERAL FUND REVENUES BY CATEGORY
FISCAL YEAR 2017-2018 BUDGET

| Revenue Category | Budget Fiscal Year 2018 |
|---|---|
| Property Tax | $ 4,300,000 |
| Local Option Sales Tax | $ 4,400,000 |
| Other Local Taxes | $ 1,605,000 |
| Licenses and Permits | $ 322,500 |
| Intergovernmental Revenue | $ 2,121,000 |
| Fines and Costs | $ 328,000 |
| Miscellaneous | $ 450,788 |
| Total General Fund Revenues | $ 13,527,288 |

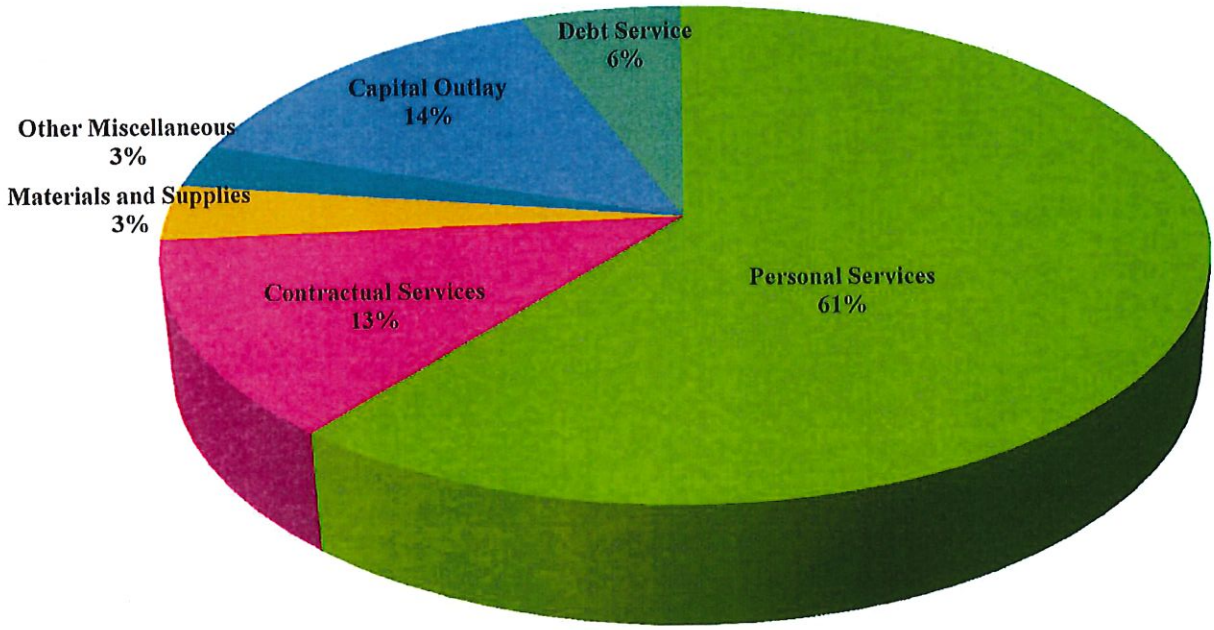
## FY2018 General Fund Revenues



CITY OF GOODLETTSVILLE
SUMMARY OF TOTAL GENERAL FUND EXPENDITURES BY TYPE
FISCAL YEAR 2017-2018 BUDGET

| Expenditure Type | Proposed Fiscal Year 2018 |
|---|---|
| Personal Services | $ 9,881,509 |
| Contractual Services | $ 2,076,585 |
| Materials and Supplies | $ 577,800 |
| Other Miscellaneous | $ 451,933 |
| Capital Outlay | $ 2,294,458 |
| Debt Service | $ 930,745 |
| Total General Fund Revenues | $ 16,213,030 |

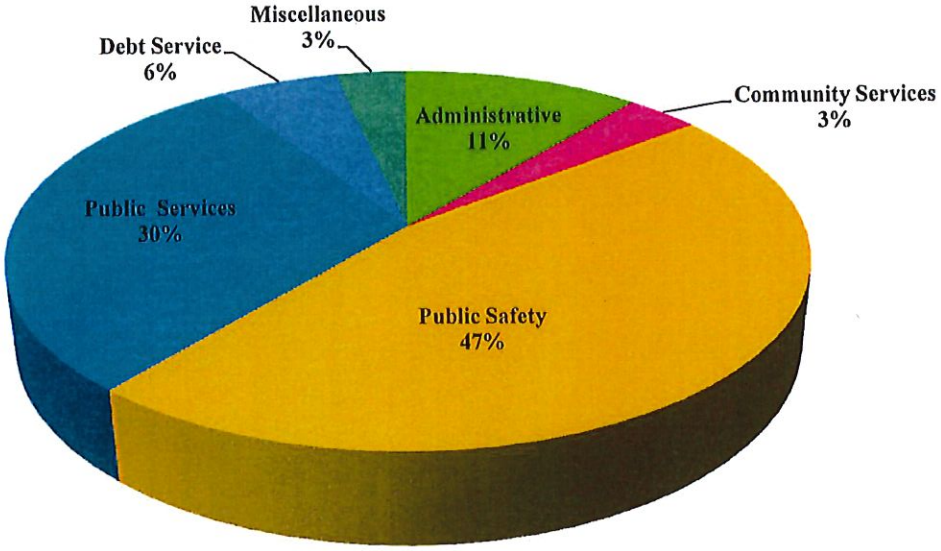
## FY2018 General Fund Expenditures by Type



CITY OF GOODLETTSVILLE
SUMMARY OF TOTAL GENERAL FUND EXPENDITURES BY CATEGORY
FISCAL YEAR 2017-2018 BUDGET

| Expenditure Category | Budget Fiscal Year 2018 |
|---|---|
| Administrative | $ 1,831,363 |
| Community Services | $ 558,679 |
| Public Safety | $ 7,545,469 |
| Public Services | $ 4,811,773 |
| Debt Service | $ 929,745 |
| Miscellaneous | $ 536,000 |
| Total General Fund Expenditures | $ 16,213,030 |

## FY 2017 General Fund Expenditures



**City of Goodlettsville**
**Requested Capital Improvement Plan**
**Fiscal Year 2017-2018**

| Department | Description | Funding Source | Funded | |
|---|---|---|---|---|
| GENERAL FUND | | | | |
| Admin | ADA Compliance | Operating | 50,000 | |
| Admin | LED Sign | Operating | 24,000 | |
| Admin | Lobby Tile | Operating | 10,500 | ***84,500*** |
| Police | Police Fleet Replacement | Fleet Repl Fund | 152,288 | |
| Police | CAD Equipment | Operating | 20,000 | |
| Police | Bio-Chem Suits and respirators | Operating | 20,000 | |
| | | | | ***192,288*** |
| Fire | Improve Water Distribution | Operating | 12,000 | |
| | | | | ***12,000*** |
| Parks | Fitness Area | Operating | 60,000 | |
| Parks | Bleachers (football fields and quad) | Operating | 19,295 | |
| Parks | Parks and Rec Master Plan | Operating | 75,000 | |
| Parks | Moss Wright Paving | Operating | 151,375 | ***305,670*** |
| PW | Asphalt rejuvenator | Operating | 50,000 | ***50,000*** |
| Streets | Annual Paving | Operating/Street Aid | 800,000 | |
| Streets | Beautification | Operating/Street Aid | 100,000 | |
| Streets | Sidewalks | Operating/Street Aid | 750,000 | ***1,650,000*** |
| | ***Total General Fund Capital Improvement Requests*** | | ***2,294,458*** | |
| CAPITAL PROJECTS FUND | | | | |
| | Main Street Redevelopment-$11,691,250 | Grant/Bond | 11,120,219 | |
| | Conference Drive Enhancement | grant 80/20 | 390,692 | |
| | Conference Drive CMAQ | 100% grant | 1,836,293 | |
| | LPRF Grant-Splashpad (50/50 grant) multiple years | Grant-50/50 | 600,000 | |
| | Bicycle Pedestrian/Greenway Connector (city portion) | Bond | 600,000 | |
| | Hwy 41/31 Hi Mast Lighting (936,000) | Bond | 900,000 | |
| | ***Total Capital Projects Fund*** | | ***15,447,204*** | |
| TOURISM FUND | | | | |
| Historic Sites | Replace logs at the fort | Operating | 16,700 | |
| | ***Total Tourism Fund Capital Improvements Requests*** | | ***16,700*** | |
| SANITATION | | | | |
| | swap loader beds | Operating | 20,000 | |
| | 96 gallon sanitation containers | Operating | 40,000 | |
| | ***Total Sanitation*** | | ***60,000*** | |
| STORMWATER FUND | | | | |
| | 308 Blue Bird | Operating | 175,000 | |
| | Wren Road | Operating | 150,000 | |
| | Rivergate Pkwy Detention | Operating | 125,000 | |
| | Gateway Phase 2 | Operating | 250,000 | |
| | Cementitious Culvert Lining projects | Operating | 150,000 | |
| | Capital Maint and infrastructure repair | Operating | 150,000 | |
| | City Hall Drainage Basin Study | Operating | 30,000 | |
| | Streambank Stabilization | Operating | 150,000 | |
| | Gville Elem Detention | Operating | 300,000 | |
| | | | ***1,480,000*** | |
| SEWER FUND | | | | |
| | Flow Monitors | Operating | 50,000 | |
| | Pickup Truck (Repl #80 1998) | Operating | 30,000 | |
| | Vac Truck (repl #88 2001) | Operating | 440,000 | |
| | Rehab | Operating | 950,000 | |
| | Madison Creek Sewer | Operating | 600,000 | |
| | ***Total Sewer Fund Capital Improvement Requests*** | | ***2,070,000*** | |
| **TOTAL ALL FUNDS FY 2017-2018 CAPITAL REQUESTS** | | | **21,368,362** | |

CITY OF GOODLETTSVILLE
SCHEDULE OF DEBT PAYMENTS
FOR FISCAL YEAR 2017-2018

| Type | Loan Name | Authorized | Amount Outstanding 06/30/2017 | Payment Fund | Principal | Interest | FY 17-18 Total Debt Service | Amount Outstanding 06/30/2018 |
|---|---|---|---|---|---|---|---|---|
| **General Obligation Bonds** | General Obligation Refunding Bonds, Series 2011 4.472% | 3,280,000 | 761,345 | Sewer | 459,679 | 12,057 | 471,736 | 301,666 |
| | *split between Sewer and GF* | *145,000* | *33,656* | *General* | *20,321* | *533* | *20,854* | 13,335 |
| | Bond Issue for Street and Road improvements/lighting 20yr | 2,970,000 | 2,485,000 | General | 130,000 | 57,405 | 187,405 | 2,355,000 |
| | Main Street, Greenway Bond | 3,000,000 | 2,844,000 | General | 164,000 | 46,040 | 210,040 | 2,680,000 |
| | **Total Notes** | **9,395,000** | **6,124,001** | | **774,000** | **116,035** | **890,035** | **5,350,001** |
| **Loans** | State Revolving Loan, 2009, | 7,500,000 | 6,114,478 | Sewer | 321,878 | 171,870 | 493,748 | 5,792,600 |
| | **Total Loans** | **7,500,000** | **6,114,478** | | **321,878** | **171,870** | **493,748** | **5,792,600** |
| **Capital Leases** | Capital Lease-PW Eqpt and Radios (split with Sewer 80/20) | 1,492,500 | 201,344 | General | 110,190 | 4,429 | 114,619 | 91,154 |
| | *split between Sewer and GF* | 297,500 | 41,996 | Sewer | 41,996 | 500 | 42,496 | 0 |
| | MLC-lease pu truck, pavement roller, utility truck, wood grinder | 313,000 | 64,022 | General | 64,022 | 1,530 | 65,552 | 0 |
| | 2015 MLC 5 marked cars, 2 marked suv's, CID truck-police,fire | 811,000 | 400,991 | General | 136,637 | 9,756 | 146,393 | 264,354 |
| | 2016 lease police vehicles, admin vehicle, loader | 432,000 | 259,040 | General | 83,733 | 8,004 | 91,737 | 175,307 |
| | 2017 vehicle leases | 416,000 | 300,000 | General | 85,000 | 8,145 | 93,145 | 215,000 |
| | **Total Capital Leases** | **3,762,000** | **1,267,393** | | **521,578** | **32,364** | **553,942** | **745,815** |
| ***Proposed New Debt*** | | | | | | | | |
| | ***Total New FY 2018 Debt*** | *0* | | | *0* | *0* | *0* | *0* |
| | **Total of All Debt** | **20,657,000** | **13,505,872** | | **1,617,456** | **320,269** | **1,937,725** | **11,888,416** |
| **By Fund** | **General** | 9,579,500 | 6,588,053 | | 793,903 | 135,842 | 929,745 | 5,794,150 |
| | **Police Drug** | 0 | 0 | | 0 | 0 | 0 | 0 |
| | **Tourism** | 0 | 0 | | 0 | 0 | 0 | 0 |
| | **Sanitation** | 0 | 0 | | 0 | 0 | 0 | 0 |
| | **Sewer** | 11,077,500 | 6,917,819 | | 823,553 | 184,427 | 1,007,980 | 6,094,266 |
| | **Total** | **20,657,000** | **13,505,872** | | **1,617,456** | **320,269** | **1,937,725** | **11,888,416** |

## FINANCE & ADMINISTRATION

**FT Personnel Summary**

| | FY14 | FY 15 | FY 16 | FY 17 | FY 17 |
|---|---|---|---|---|---|
| Board of Commissioners | 5 | 5 | 5 | 5 | 5 |
| City Manager | 1 | 1 | 1 | 1 | 1 |
| Assistant City Manager | 0 | 1 | 1 | 1 | 1 |
| Director of Finance & Administration | 1 | 0 | 0 | 0 | 0 |
| Public Information Officer | 1 | 0 | 0 | 1 | 1 |
| City Recorder/Public Info Officer | 0 | 1 | 1 | 0 | 0 |
| Human Resource Officer | 1 | 1 | 1 | 1 | 1 |
| Information Technology Officer | 0 | 0 | 0 | 0 | 1 |
| Purchasing Officer | 1 | 0 | 0 | 0 | 0 |
| Accountant/Purchasing Officer | 0 | 1 | 1 | 1 | 1 |
| City Clerk | 1 | 1 | 1 | 1 | 1 |
| City Recorder | 1 | 0 | 0 | 1 | 1 |
| City Judge | 1 | 1 | 1 | 1 | 1 |
| Court Clerk | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 1 | 2 | 2 | 1 | 1 |
| Building & Grounds Lead | 1 | 1 | 1 | 1 | 1 |
| Utility Worker | 1 | 0 | 0 | 0 | 0 |
| Horticulturist | 0 | 0 | 1 | 1 | 1 |
| **TOTAL** | **17** | **16** | **17** | **17** | **18** |
| | 136 | 139 | 139 | 139 | 141 |

# Goals and Objectives Fiscal Year 2017-2018

## FINANCE AND ADMINISTRATION

- Continue to strive to provide quality customer service and support in the most efficient manner, while maintaining a high level of integrity and financial control.
- Continue the paperwork reduction initiative
- Implement HR software for applicant tracking and performance evaluations.
- Develop additional educational opportunities for the career development of all employees
- Implement business license and beer permitting software within current financial software
- Continue work t expand participation in the Neighborhood Enhancement Program
- Implement monthly newsletter to be distributed via utility bill mailings
- Report on top stories from TV, Radio and Online News with "Goodlettsville" mentions, utilizing Critical Mention media monitoring software
- Continue efforts to procure external funding for various capital and operational projects
- Research opportunities of using managed competition principles in order to provide equal or better public services at a cost savings
- Develop and implement required employee training as it relates to customer service
- Research and possibly implement paperless agendas and briefing packets for all city boards and commissions
- Conduct a review of the current compensation plan to assure all positions are adequately rated in accordance to the Nashville job market

# SELECT PERFORMANCE INDICATORS

## Finance and Administration

| Departmental: | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal Yr 14/15 | Fiscal Yr 15/16 |
|---|---|---|---|---|---|---|
| | | | | | | |
| **Legislative** | | | | | | |
| Agendas for Board Meetings | 21 | 16 | 24 | 24 | 21 | 21 |
| Regular Board Meetings | 0 | 16 | 22 | 22 | 21 | 21 |
| Special Board Meetings | - | 1 | 2 | 2 | 2 | 0 |
| Board Study Sessions | 2 | 14 | 23 | 22 | 21 | 21 |
| Ordinances Adopted | 13 | 15 | 15 | 21 | 22 | 25 |
| Resolutions Adopted | 42 | 40 | 47 | 41 | 41 | 50 |
| | | | | | | |
| **City Administration** | | | | | | |
| City Manager Reports | - | 7 | 12 | 12 | 12 | 12 |
| % of Budgeted G/F Revenue Collected | 105% | 103% | 106% | 106% | 110% | 108% |
| Actual G/F Expenditures to % Budgeted | 102% | 89% | 78% | 89% | 94% | 87% |
| Total Business Licenses | - | 1,223 | 1,517 | 1,669 | 1,821 | 1,394 |
| New Business Licences Processed | 43 | 80 | 94 | 76 | 81 | 81 |
| Beer Board Meetings | 6 | 8 | 9 | 8 | 8 | 3 |
| New Beer Permits Issued | | | | | | 2 |
| | | | | | | |
| **Finance and HR** | | | | | | |
| Actual Employees/Budgeted Employees July 1 | 131/136 | 131/138 | 123/137 | 127/136 | 130/137 | 131/137 |
| Retirements | 4 | 7 | 7 | 6 | 5 | 4 |
| New Hires Processed | 36 | 14 | 11 | 17 | 11 | 11 |
| Workers Comp Claims | 19 | 18 | 9 | 10 | 13 | 13 |
| # Employees Covered on Medical Insurance | 136 | 138 | 137 | 143 | 124 | 121 |
| Property Taxes Collected-% of Total Levy | 99.74% | 97.68% | 96.16% | 97.00% | 95.99% | 97.07% |
| Purchase Orders Issued | 1,737 | 1,600 | 1,724 | 2,369 | 2,371 | 2,293 |
| Invoices Processed | 3,984 | 3,924 | 3,346 | 3,819 | 3,927 | 3,926 |
| | | | | | | |
| **Court** | | | | | | |
| Tickets Issued | 4,108 | 4,990 | 6,647 | 7,831 | 5,137 | 4,409 |
| Attended Court | 2,104 | 2,300 | 2,670 | 4,978 | 2,471 | 2,671 |
| Attended Driving School | 908 | 1,025 | 1,385 | 1,440 | 1,161 | 1,254 |
| Contested Cases Heard | 110 | 95 | 115 | 202 | 160 | 190 |
| Total Fines Collected | $ 221,503 | $ 314,991 | $ 383,982 | $ 398,256 | $ 375,255 | $ 403,029 |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **GENERAL GOVERNMENT** | | | | | |
| 110-4-4100-111 | SALARIES | 709,203 | 687,152 | 652,372 | 766,164 |
| 110-4-4100-112 | OVERTIME | 6,826 | 5,000 | 12,647 | 7,000 |
| 110-4-4100-121 | PART-TIME SALARIES | 2,750 | 15,000 | 17,903 | 18,720 |
| 110-4-4100-141 | EMPLOYER'S FICA | 51,948 | 54,097 | 46,488 | 60,579 |
| 110-4-4100-142 | HOSPITAL AND HEALTH INSURANCE | 183,732 | 208,704 | 183,551 | 228,129 |
| 110-4-4100-143 | RETIREMENT CONTRIBUTION | 99,701 | 102,935 | 82,677 | 114,771 |
| 110-4-4100-144 | CITY PROVIDED LIFE INSURANCE | 5,076 | 6,000 | 5,327 | 6,000 |
| 110-4-4100-231 | PUBLICATION OF LEGAL NOTICE | 16,625 | 15,000 | 16,581 | 15,000 |
| 110-4-4100-239 | SUBSCRIPTIONS & DUES | 12,141 | 16,000 | 11,737 | 15,000 |
| 110-4-4100-240 | UTILITY SERVICES | 71,840 | 80,000 | 64,467 | 83,000 |
| 110-4-4160-245 | TELEPHONE | 41,524 | 70,000 | 33,745 | 70,000 |
| 110-4-4100-252 | LEGAL SERVICES | 56,192 | 43,000 | 31,173 | 43,000 |
| 110-4-4100-253 | FINANCIAL | 41,362 | 35,000 | 38,247 | 35,000 |
| 110-4-4100-254 | ENGINEERING | - | - | - | 30,000 |
| 110-4-4100-255 | INFORMATION TECHNOLOGY | 75,115 | 95,000 | 146,915 | 95,000 |
| 110-4-4100-260 | MAINTENANCE | 49,543 | 50,000 | 49,504 | 50,000 |
| 110-4-4100-261 | VEHICLE & EQUIPMENT MAINT | 14,503 | 5,000 | 3,736 | 5,000 |
| 110-4-4100-264 | FUEL | 50 | 5,000 | 67 | 5,000 |
| 110-4-4100-270 | PROFESSIONAL SERVICES | 1,505 | 10,000 | 4,384 | 10,000 |
| 110-4-4100-280 | TRAVEL & EDUCATION | 10,143 | 15,000 | 10,930 | 15,000 |
| 110-4-4100-289 | BOC TRAVEL & EDUCATION | 142 | 3,500 | 2,417 | 3,500 |
| 110-4-4100-320 | SUPPLIES & EQUIPMENT | 72,862 | 59,000 | 72,117 | 59,000 |
| 110-4-4100-386 | BEAUTIFICATION | 5,703 | 2,000 | 987 | 2,000 |
| 110-4-4100-510 | PROP/WC/LIABILITY INSURANCE | 44,740 | 50,000 | 59,179 | 60,000 |
| 110-4-4100-900 | CAPITAL OUTLAY | 81,031 | 43,000 | 20,799 | 34,500 |
| **TOTAL GENERAL GOVERNMENT** | | 1,666,978 | 1,675,388 | 1,567,949 | 1,831,363 |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **MISCELLANEOUS** | | | | | |
| 110-4-5110-140 | SELF FUNDED MEDICAL INSUR | | | | |
| 110-4-5110-175 | RETIREES INSURANCE | 283,150 | 400,000 | 423,380 | 450,000 |
| 110-4-5110-275 | PROFESSIONAL SERVICES | 13,842 | 25,000 | 11,511 | 25,000 |
| 110-4-5110-515 | LIFE AND LTD INSURANCE | 6,608 | 40,000 | - | - |
| 110-4-5110-600 | DEBT SERVICE | 803,403 | 948,914 | 948,914 | 793,903 |
| 110-4-5110-630 | INTEREST | 101,667 | 199,491 | 170,536 | 135,842 |
| 110-4-5110-633 | PAYING AGENT FEES | 1,909 | 2,500 | 869 | 1,000 |
| 110-4-5110-700 | DONATIONS | - | 2,500 | 2,000 | - |
| 110-4-5110-939 | CONTINGENCIES | 45,387 | 37,236 | 14,447 | 60,000 |
| 110-4-5110-950 | TRF TO CAPITAL PROJECTS FUND | 195,000 | 460,583 | - | - |
| **TOTAL MISCELLANEOUS** | | 1,450,966 | 2,116,224 | 1,646,057 | 1,465,745 |
| **TOTAL GENERAL FUND EXPENDITURES** | | **14,167,524** | **15,715,302** | **14,444,409** | **16,213,030** |

## PLANNING AND DEVELOPMENT SERVICES

**FT Personnel Summary**

| | FY14 | FY 15 | FY 16 | FY 17 | FY 17 |
|---|---|---|---|---|---|
| Director of Planning and Development Services | 1 | 1 | 1 | 1 | 1 |
| Planning Officer | 1 | 1 | 1 | 1 | 1 |
| Codes Director / Fire Marshall | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 1 | 1 | 1 | 1 | 1 |
| Senior Codes Inspector | 1 | 1 | 1 | 1 | 1 |
| Codes Inspector | 1 | 1 | 1 | 1 | 1 |
| **TOTAL** | **6** | **6** | **6** | **6** | **6** |

# Goals and Objectives Fiscal Year 2017-2018

## PLANNING AND DEVELOPMENT SERVICES

Expand upon department graphic information system (GIS) program data

Continue needed zoning ordinance updates and amendments to correct conflicts and various sections regulating the same issue.

Continue update of city's web portal for planning documents and resources.

Continue digital scan of all planning files.

Work with local, regional, state and federal officials to insure proper growth and development of the Goodlettsville area.

Begin the City's American with Disabilities Act Transition Plan process with an assessment of all public facilities

Expand the membership and functions of the Neighborhood Advisory Council

Answer and/or reply to all forms of communications from citizens, contractors, etc. within one business day.

Attend professional training to insure staff is trained, certified and knowledgeable in the appropriate fields as well as cross trained to aid in the combination of departments while providing better customer service.

Improve code violation process by first notifying and educating offender on proper resolution with the last resort being court citation enforcement.

Develop public education programs in conjunction with the Fire Department in relation to fire safety including smoke detector awareness and usage, fire extinguisher usage, stop drop and roll education.

Post monthly fire safety tips on City of Goodlettsville website.

Improve on the number of annual business fire inspections completed

# SELECT PERFORMANCE INDICATORS

## Planning and Codes

| Departmental: | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal Yr 14/15 | Fiscal Yr 15/16 |
|---|---|---|---|---|---|---|
| **PERMITS** | | | | | | |
| New Residential Permits | 28 | 21 | 25 | 15 | 17 | 69 |
| New Commercial Permits | 4 | 0 | 2 | 1 | 2 | 1 |
| Residential Addition | 41 | 61 | 33 | 11 | 43 | 18 |
| Commercial Remodel | 22 | 28 | 27 | 15 | 34 | 18 |
| Sign Permit | 57 | 36 | 25 | 56 | 36 | 41 |
| Demolition Permit | 9 | 11 | 7 | 7 | 5 | 3 |
| Tent Permit | 12 | 9 | 10 | 10 | 4 | 6 |
| House Moving Permit | 0 | 0 | 1 | 2 | 1 | 0 |
| Mechanical Permit | 15 | 2 | 8 | 15 | 16 | 67 |
| Plumbing Permit | 15 | 0 | 8 | 14 | 12 | 66 |
| Pool Permit | 18 | 11 | 6 | 5 | 5 | 15 |
| Life Safety | 7 | 9 | 16 | 6 | 6 | 12 |
| Blasting | 0 | 1 | 3 | 1 | 1 | 1 |
| Total Permits | 228 | 189 | 171 | 158 | 182 | 317 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **INSPECTIONS** | | | | | | |
| Building | | | | | 535 | 1095 |
| Fire and Fire Investigations | | | | | 72 | 15 |
| Property Maintenance | | | | | 484 | 365 |

| | | | | | | |
|---|---|---|---|---|---|---|
| **PLANNING** | | | | | | |
| Agenda items | - | - | 26 | 37 | 37 | 56 |
| Plan submittals | - | - | 7 | 17 | 25 | 30 |
| Planning Commission Meetings | - | - | 12 | 12 | 11 | 12 |
| PC Study sessions | - | - | 22 | 8 | 0 | 0 |
| Plans deferred | - | - | 0 | 0 | 0 | 2 |
| Sub reg amendments | - | - | 0 | 0 | 0 | 0 |
| Zoning code amendments | - | - | 2 | 5 | 3 | 19 |
| Special studies | - | - | 2 | 0 | 0 | 0 |
| Community presentations | - | - | 0 | 0 | 0 | 2 |
| PC training sessions | - | - | 7 | 1 | 1 | 1 |
| BoZA meetings | - | - | 7 | 7 | 5 | 3 |
| BoZA agenda items | - | - | 8 | 8 | 5 | 3 |

CITY OF GOODLETTSVILLE
FY 2016-2017 BUDGET WORKSHEET

110-GENERAL FUND

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **PLANNING AND CODES** | | | | | |
| 110-4-4171-111 | SALARIES | 263,949 | 269,997 | 272,848 | 281,141 |
| 110-4-4171-112 | OVERTIME | 422 | - | 849 | 1,000 |
| 110-4-4171-121 | PART-TIME SALARIES | 2,082 | 2,800 | 541 | 2,610 |
| 110-4-4171-141 | EMPLOYER'S FICA | 20,139 | 20,869 | 18,081 | 21,783 |
| 110-4-4171-142 | HOSPITAL AND HEALTH INS | 62,532 | 68,953 | 67,496 | 73,429 |
| 110-4-4171-143 | RETIREMENT CONTRIBUTION | 42,346 | 40,446 | 36,739 | 42,115 |
| 110-4-4171-144 | CITY PROVIDED LIFE INSURANCE | 1,924 | - | 2,313 | 2,000 |
| 110-4-4171-231 | PUBLICATION OF LEGAL NOTICE | 0 | 200 | - | 200 |
| 110-4-4171-239 | SUBSCRIPTIONS & DUES | 6,161 | 7,500 | 9,037 | 8,000 |
| 110-4-4171-245 | TELEPHONE | 7,582 | 6,800 | 5,980 | 7,000 |
| 110-4-4171-254 | PLANNING & ENGINEERING | 35,848 | 30,000 | 1,800 | - |
| 110-4-4171-255 | INFORMATION TECHNOLOGY | 2,842 | 12,100 | 9,983 | 15,000 |
| 110-4-4171-260 | MAINTENANCE | 410 | 1,500 | 72 | 1,500 |
| 110-4-4171-261 | VEHICLE & EQUIPMENT MAINT | 2,045 | 2,500 | 1,595 | 1,750 |
| 110-4-4171-264 | FUEL EXPENSE | 1,028 | 3,500 | 941 | 3,750 |
| 110-4-4171-271 | PROPERTY MAINTENANCE | 7,985 | 17,500 | (2,391) | 12,000 |
| 110-4-4171-273 | PROPERTY MITIGATION | 7,500 | 10,000 | - | 10,500 |
| 110-4-4171-280 | TRAVEL & EDUCATION | 3,362 | 4,200 | 3,703 | 4,350 |
| 110-4-4171-320 | SUPPLIES & EQUIPMENT | 8,954 | 11,000 | 10,640 | 9,500 |
| 110-4-4171-326 | CLOTHING & UNIFORMS | 997 | 1,200 | 655 | 1,300 |
| 110-4-4171-510 | PROP/WC/LIABILITY INSURANCE | 16,994 | 9,500 | - | 9,750 |
| 110-4-4171-900 | CAPITAL OUTLAY | 0 | 38,000 | 48,560 | 50,000 |
| **TOTAL PLANNING AND CODES** | | 495,102 | 558,565 | 489,443 | 558,679 |

## PUBLIC SAFETY
## Police Department
### FT Personnel Summary

| | FY14 | FY 15 | FY 16 | FY 17 | FY 17 |
|---|---|---|---|---|---|
| Chief | 1 | 1 | 1 | 1 | 1 |
| Captain | 0 | 0 | 0 | 0 | 0 |
| Deputy Chief | 1 | 1 | 1 | 0 | 0 |
| Administrative Assistant | 1 | 1 | 1 | 1 | 1 |
| Commander | 2 | 2 | 2 | 3 | 3 |
| Lieutenant | 0 | 0 | 0 | 0 | 0 |
| Sergeant | 5 | 5 | 5 | 5 | 5 |
| Training Sergeant | 1 | 1 | 1 | 1 | 1 |
| Corporal | 4 | 4 | 4 | 4 | 4 |
| Detective | 3 | 4 | 4 | 4 | 4 |
| Officers | 24 | 23 | 23 | 23 | 23 |
| Communications Supervisor | 0 | 0 | 0 | 0 | 0 |
| Communications Officer | 12 | 12 | 12 | 12 | 12 |
| Records Clerk | 2 | 2 | 2 | 2 | 2 |
| **TOTAL** | **56** | **56** | **56** | **56** | **56** |

# Goals & Objectives Fiscal Year 2017-2018

## POLICE

- Improve the quality of life of citizens in the city of Goodlettsville by reducing TIBRS Crime Against Persons by .5%.
- Improve the quality of life of citizens in the city of Goodlettsville by reducing the TIBRS Crime Against Property by 1%.
- Improve our relationship with the community by holding 40 meetings with Neighborhood Watch Groups, Apartment Management Groups and Hotel/Motel Management Groups.
- Improve the safety of citizens in the city of Goodlettsville by reducing public property traffic accidents by 1%.
- Improve the department's service to the citizens in the City of Goodlettsville by maintaining our average response time to all calls for service of less than 8 minutes.

# SELECT PERFORMANCE INDICATORS

## Police Department

| Departmental: | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal Yr 14/15 | Fiscal Yr 15/16 |
|---|---|---|---|---|---|---|
| | | | | | | |
| Costs per Arrest | $3,505 | $3,255 | $2,037 | $1,447 | $1,875 | $2,418 |
| Criminal Arrests | 766 | 781 | 1,074 | 2,924 | 2,290 | 1,916 |
| Juvenile Arrests | 290 | 335 | 91 | 189 | 166 | 133 |
| Total # Arrests | 1,056 | 1,116 | 1,897 | 3,113 | 2,456 | 2,049 |
| DUI Arrests | 57 | 57 | 90 | 145 | 169 | 149 |
| Traffic Citations | 4,457 | 3,913 | 6,967 | 6,673 | 5,512 | 5,166 |
| Traffic Stops | N/A | N/A | N/A | 10,782 | 13,188 | 10,342 |
| Crimes against Persons | 1,956 | 1,814 | 310 | 306 | 233 | 195 |
| Crimes against Property | N/A | N/A | 1,131 | 1,022 | 879 | 817 |
| Crimes against Society | N/A | N/A | 226 | 343 | 317 | 339 |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **POLICE OPERATIONS** | | | | | |
| 110-4-4210-111 | SALARIES | 1,988,036 | 2,001,326 | 1,989,021 | 2,006,810 |
| 110-4-4210-112 | OVERTIME | 191,637 | 207,000 | 201,901 | 207,000 |
| 110-4-4210-141 | EMPLOYER'S FICA | 157,801 | 168,937 | 164,931 | 169,357 |
| 110-4-4210-142 | HOSPITAL AND HEALTH INSURANCE | 500,453 | 475,626 | 495,208 | 534,572 |
| 110-4-4210-143 | RETIREMENT CONTRIBUTION | 318,298 | 369,845 | 320,445 | 370,859 |
| 110-4-4210-144 | CITY PROVIDED LIFE INSURANCE | 15,356 | 16,800 | 16,524 | 18,000 |
| 110-4-4210-146 | WORKERS COMP DEDUCTIBLE | 9,544 | 5,000 | 3,265 | 5,000 |
| 110-4-4210-148 | POLICE TRAINING | 22,626 | 30,000 | 21,083 | 30,000 |
| 110-4-4210-149 | WAGES OFFSET BY 3RD PARTY | (17,040) | - | (10,780) | - |
| 110-4-4210-245 | TELEPHONE AND INTERNET | 36,694 | 19,500 | 52,592 | 19,500 |
| 110-4-4210-255 | INFORMATION TECHNOLOGY | 21,793 | 49,100 | 15,657 | 49,100 |
| 110-4-4210-260 | MAINTENANCE | 63,350 | 140,000 | 149,203 | 180,000 |
| 110-4-4210-261 | VEHICLE & EQUIPMENT MAINT | 85,546 | 75,000 | 46,791 | 75,000 |
| 110-4-4210-264 | FUEL EXPENSE | 82,738 | 140,000 | 100,000 | 140,000 |
| 110-4-4210-280 | TRAVEL & EDUCATION | 434 | 5,000 | 3,845 | 5,000 |
| 110-4-4210-320 | SUPPLIES & EQUIPMENT | 92,349 | 115,000 | 122,696 | 115,000 |
| 110-4-4210-326 | CLOTHING & UNIFORMS | 30,982 | 33,000 | 23,184 | 33,000 |
| 110-4-4210-328 | CITIZENS POLICE ACADEMY | 1,403 | 1,500 | - | 1,500 |
| 110-4-4210-510 | PROP/WC/LIABILITY INSURANCE | 175,240 | 145,000 | 175,000 | 175,000 |
| 110-4-4210-900 | CAPITAL OUTLAY | 246,284 | 252,600 | 252,600 | 172,288 |
| **TOTAL POLICE OPERATIONS** | | 4,023,524 | 4,250,234 | 4,152,067 | 4,306,985 |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **POLICE COMMUNICATIONS/RECORDS/ADMIN** | | | | | |
| 110-4-4211-111 | SALARIES | 527,672 | 543,431 | 514,637 | 550,149 |
| 110-4-4211-112 | OVERTIME | 21,877 | 35,000 | 33,069 | 35,000 |
| 110-4-4211-121 | PART-TIME EMPLOYEES | 33,475 | 50,000 | 19,048 | 55,000 |
| 110-4-4211-141 | EMPLOYER'S FICA | 42,053 | 48,075 | 37,661 | 48,971 |
| 110-4-4211-142 | HOSPITAL AND HEALTH INSURANCE | 128,317 | 140,904 | 125,845 | 208,672 |
| 110-4-4211-143 | RETIREMENT CONTRIBUTION | 76,372 | 81,406 | 68,647 | 82,412 |
| 110-4-4211-144 | CITY PROVIDED LIFE INSURANCE | 4,283 | 5,000 | 4,184 | 5,000 |
| 110-4-4211-900 | CAPITAL OUTLAY | - | - | | 20,000 |
| **TOTAL POLICE COMMUNICATIONS/RECORDS/ADMIN** | | 834,049 | 903,816 | 803,092 | 1,005,206 |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

**121 POLICE DRUG FUND**

| | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED THRU 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | | 34,888 | 31,804 | 31,804 | 55,065 |
| **REVENUES** | | | | | |
| 121-3-0000-35140 | DRUG & GAMBLING ENFORCE | 22,788 | 16,000 | 28,000 | 20,000 |
| 121-3-0000-36330 | SALE OF FIXED ASSETS | 2,268 | - | 1,898 | - |
| 121-3-0000-36350 | INSURANCE PROCEEDS | - | - | - | - |
| 121-3-0000-39961 | TRF FROM GENERAL FUND | - | - | - | - |
| **TOTAL REVENUES** | | 25,056 | 16,000 | 29,898 | 20,000 |
| **EXPENDITURES** | | | | | |
| 121-4-4210-320 | DRUG FUND SUPPLIES & EQ | - | - | | |
| 121-4-4210-321 | K-9 EXPENDITURES | 2,906 | 5,000 | 1,637 | 5,000 |
| 121-4-4210-600 | DEBT SERVICE | - | - | - | - |
| 121-4-4210-742 | DRUG & GAMBLING ENFORCE | - | 5,000 | 5,000 | 5,000 |
| 121-4-4210-900 | CAPITAL OUTLAY | 25,234 | - | - | - |
| **TOTAL POLICE DRUG FUND EXPENDITURES** | | **28,140** | **10,000** | **6,637** | **10,000** |
| **NET CHANGE IN FUND BALANCE** | | -3,084 | 6,000 | 23,261 | 10,000 |
| **PROJECTED ENDING FUND BALANCE** | | **31,804** | **37,804** | **55,065** | **65,065** |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

**122-POLICE ELECTRONIC CITATION FUND**

| | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED THRU 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | | 6,008 | 16,085 | 16,085 | - |
| **REVENUES** | | | | | |
| 122-3-0000-35155 | ELECT TICKET FEE-$4 | 10,077 | 9,500 | 8,515 | 8,500 |
| **TOTAL REVENUES** | | 10,077 | 9,500 | 8,515 | 8,500 |
| **EXPENDITURES** | | | | | |
| 122-4-4212-320 | E TICKET SUPPLIES | - | 24,600 | 24,600 | - |
| 122-4-4212-900 | CAPITAL | - | - | | - |
| **TOTAL EXPENDITURES** | | - | 24,600 | 24,600 | - |
| **NET CHANGE IN FUND BALANCE** | | 10,077 | (15,100) | (16,085) | 8,500 |
| **PROJECTED ENDING FUND BALANCE** | | 16,085 | 985 | - | 8,500 |

## PUBLIC SAFETY
## Fire Department
### FT Personnel Summary

| | FY14 | FY 15 | FY 16 | FY 17 | FY 17 |
|---|---|---|---|---|---|
| Chief | 1 | 1 | 1 | 1 | 1 |
| Deputy Chief | 1 | 1 | 1 | 1 | 1 |
| Training Captain | 0 | 0 | 0 | 0 | 0 |
| Captain | 3 | 3 | 3 | 3 | 3 |
| Lieutenant | 3 | 3 | 3 | 3 | 3 |
| Firefighter | 9 | 12 | 12 | 12 | 12 |
| Administrative Assistant | 1 | 1 | 1 | 1 | 1 |
| Emergency Vehicle Mechanic | 1 | 1 | 1 | 1 | 1 |
| **TOTAL** | **19** | **22** | **22** | **22** | **22** |

# Goals and Objectives Fiscal Year 2017-2018

## FIRE DEPARTMENT

The goals of the Goodlettsville Fire Department:

To provide efficient and effective emergency response for the citizens of Goodlettsville and its visitors. To provide life saving intervention for those in distress due to fire, accident, disaster, or medical emergency. To protect life and property through aggressive fire prevention and safety efforts based on OSHA and NFPA standards.

The effort to achieve this goal during the 2017-2018 fiscal year is outlined by the following goals and benchmarks:

- Strive to accomplish timely and safe emergency response in accordance with NFPA and industry standards for more than 90% of responses
- Increase Community outreach to enhance public awareness of Fire Safety factors and Disaster Preparedness
- Encourage factors related to community resilience in all contacts with our citizens and our business community
- Strive to accomplish 100 % saturation of smoke alarms in residential structures
- Continue to maintain apparatus and facilities in a high state of readiness to preserve the investment and extend service life
- Maintain certified in house Emergency Vehicle Technician to minimize apparatus down time and cost of outside repair services
- Achieve and maintain an ISO rating of 3/3x to decrease the impact of homeowners and commercial insurance rates.
- Invest in the employees through delivery of high quality career training to build technical competence, increase morale and mold departmental leaders for the future.
- Complete interior training props for the new Fire Training Facility.
- Develop standard training procedures and implement safety measures for live fire training evolutions.
- Incrementaly improve water supply for fire suppression in neighborhoods that have significant distances between fire hydrants.
- Improve water distribution and delivery capabilities for remote areas in the Fire protection zone.

# SELECT PERFORMANCE INDICATORS

## Fire Department

| Departmental: | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal 14/15 | Fiscal 15/16 |
|---|---|---|---|---|---|---|
| ***Total Fire Department Runs*** | ***2,661*** | ***2,655*** | ***2,700*** | ***2,730*** | ***2,833*** | ***3,156*** |
| | | | | | | |
| **Firefighting:** | | | | | | |
| Total dollar loss due to fire | $1,347,080.00 | $960,085.00 | $137,900.00 | $192,575.00 | $234,510.00 | $346,300.00 |
| Percent of calls with response time less than 5 minutes | 89% | n/a | 74.7% | 73.7% | 75% | |
| Avg. number personnel staffed per shift | 4 | 4.03 | 4.3 | 4.3 | 4.3 | 6 |
| Structure Fires | 19 | 17 | 12 | 10 | 20 | 10 |
| Vehicle Fires | 16 | 19 | 9 | 13 | 13 | 18 |
| Vegetation Fires | 9 | 6 | 1 | 7 | 4 | 8 |
| Other Fires | 38 | 20 | 28 | 29 | 37 | 46 |
| ***Total of all fire types:*** | *82* | *62* | *50* | *59* | *74* | *82* |
| Hazardous Conditions | 59 | 53 | 36 | 64 | 53 | 70 |
| Service Calls | 209 | 196 | 143 | 240 | 207 | 250 |
| Good Intent calls | 193 | 183 | 151 | 250 | 180 | 341 |
| Malicious/false calls | 4 | 5 | 1 | 6 | 3 | 8 |
| Other false | 290 | 282 | 176 | 247 | 184 | 198 |
| Fire Fighter Injuries | 0 | 1 | 2 | 0 | 3 | 0 |
| | | | | | | |
| **Emergency Medical:** | | | | | | |
| Total EMS responses | 1,817 | 1,807 | 1,184 | 1,772 | 1,987 | 1,322 |
| MVA w/injury | 192 | 124 | 112 | 111 | 180 | 198 |
| | | | | | | |
| **Automatic/Mutual Aid:** | | | | | | |
| Received | 114 | N/A | 52 | 54 | 112 | 90 |
| Given | 664 | N/A | 216 | 404 | 676 | 731 |
| | | | | | | |
| **Inspections and Enforcement:** | | | | | | |
| Fire/Arson Investigations | 13 Total 0 Open | 7 Total 1 Open | 7 Total 1 Open | 5 Total 0 Open | 20 total 0 open | 10 total 0 open |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **FIRE** | | | | | |
| 110-4-4220-111 | SALARIES | 1,026,142 | 1,073,345 | 1,060,456 | 1,075,589 |
| 110-4-4220-112 | OVERTIME | 86,880 | 55,000 | 102,075 | 110,415 |
| 110-4-4220-121 | PART-TIME EMPLOYEES | 28,362 | 107,500 | 105,668 | 100,706 |
| 110-4-4220-141 | EMPLOYER'S FICA | 82,353 | 94,542 | 85,824 | 98,433 |
| 110-4-4220-142 | HOSPITAL AND HEALTH INSURANCE | 241,926 | 244,138 | 258,775 | 265,284 |
| 110-4-4220-143 | RETIREMENT CONTRIBUTION | 156,999 | 196,764 | 172,768 | 197,112 |
| 110-4-4220-144 | CITY PROVIDED LIFE INSURANCE | 7,896 | 9,120 | 8,941 | 9,120 |
| 110-4-4220-146 | WORKERS COMP DEDUCTIBLE | 489 | 1,000 | - | 1,000 |
| 110-4-4220-148 | TRAINING | 12,768 | 20,000 | 11,421 | 25,000 |
| 110-4-4220-239 | SUBSCRIPTIONS AND DUES | - | - | 3,025 | 1,635 |
| 110-4-4220-240 | UTILITY SERVICES | 60,928 | 65,000 | 55,352 | 65,000 |
| 110-4-4220-245 | TELEPHONE | 10,658 | 11,000 | 8,783 | 11,000 |
| 110-4-4220-255 | INFORMATION TECHNOLOGY | 2,824 | 4,800 | 4,503 | 4,800 |
| 110-4-4220-260 | MAINTENANCE | 38,725 | 35,000 | 30,016 | 35,000 |
| 110-4-4220-261 | VEHICLE & EQUIPMENT MAINT | 256,721 | 40,000 | 33,568 | 40,000 |
| 110-4-4220-264 | FUEL EXPENSE | 15,289 | 25,000 | 15,817 | 25,000 |
| 110-4-4220-280 | TRAVEL AND EDUCATION | 9,838 | 7,000 | 9,657 | 7,000 |
| 110-4-4220-320 | SUPPLIES & EQUIPMENT | 36,634 | 40,000 | 65,239 | 80,000 |
| 110-4-4220-326 | CLOTHING & UNIFORMS | 10,286 | 12,000 | 5,987 | 12,000 |
| 110-4-4220-510 | PROP/WC/LIABILITY INSURANCE | 57,183 | 36,000 | 66,069 | 57,183 |
| 110-4-4220-900 | CAPITAL OUTLAY | 244,593 | 95,000 | 95,000 | 12,000 |
| **TOTAL FIRE** | | 2,387,494 | 2,172,209 | 2,197,944 | 2,233,278 |

## PUBLIC SERVICES
## Public Services
### FT Personnel Summary

| | FY13 | FY14 | FY 15 | FY 16 | FY 17 |
|---|---|---|---|---|---|
| Director of Public Services & Economic Development | 1 | 1 | 1 | 1 | 1 |
| Administrative Services Coordinator | 0 | 0 | 0 | 0 | 1 |
| Superintendent of Public Works | 1 | 1 | 1 | 1 | 0 |
| Administrative Assistant | 1 | 1 | 1 | 1 | 1 |
| Stormwater Superintendant | 0 | 0 | 0 | 0 | 1 |
| Public Works Inspector | 1 | 1 | 1 | 1 | 1 |
| Crew Leader | 2 | 2 | 2 | 2 | 2 |
| Heavy Equipment Operator | 4 | 4 | 4 | 4 | 3 |
| Light Equipment Operator | 3 | 3 | 3 | 3 | 3 |
| Mechanic | 1 | 1 | 1 | 1 | 1 |
| Engineer | 0 | 1 | 1 | 1 | 1 |
| **TOTAL** | **14** | **15** | **15** | **15** | **15** |

# Goals and Objectives Fiscal Year 2017-2018

## Public Works Department

- The department will continue to evaluate all existing sewer lines to determine the need to be included in a multi-phase sewer rehabilitation program.
- The department will conduct an inventory of all city streets including length of paved streets and the current asphalt condition indexed.
- The department will continue to inventory stormwater detention and drainage systems throughout the city.
- The department will review and rewrite bid specifications as it relates to all mowing, herbicide spraying, etc. within the city.
- The department along with the City Engineer and ADA Coordinator will begin the process of making sure all curb cuts within city right-of-way are ADA compliant.
- The department will evaluate daily operations of the department to determine any cost savings measures that can be implemented by managed competition, lean practices or process improvements.
- The department will work to improve traffic flow during peak times of the day, including the synchronization of signal along Long Hollow and Conference Drive.
- The department will work to enhance their working relationship with volunteer organizations in regards to stream and roadside clean-up projects and the adopt a street program.
- The department will create and manage a vehicle pool program in which all departments may check out vehicles as needed in order to carry out operational responsibilities.
- The department will implement a system of numbering intersections with traffic signals for better reference of those visiting the city.

# SELECT PERFORMANCE INDICATORS

**Public Works**

| | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal Yr 14/15 | Fiscal Yr 15/16 |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Sanitation – Cart Repair | 255 | 150 | 140 | 229 | 22 | |
| Bulk Item Junk Pick-ups | N/A | N/A | N/A | N/A | 135 | |
| Tree Trimming Requests | N/A | N/A | N/A | N/A | 46 | |
| Driveway Permits Issued | 0 | 2 | 3 | 0 | 1 | |
| Land Disturbance Permits Issued | 1 | 2 | 3 | 3 | 6 | |
| Signs Repaired/Installed (Street or Name) | 22 | 50 | 200 | 200 | 232 | |
| Stormwater Sites Inspected | 5 | 7 | 9 | 9 | 260 | |
| Culverts/Storm Drain Clean-outs | N/A | N/A | N/A | N/A | 538 | |
| Excavation/Street Cut Permits | N/A | N/A | N/A | N/A | 4 | |
| Stream and/or Tributary Clean-Up/Clean-Outs | 7 | 3 | 4 | 5 | 1 | |
| Streets Mileage Paved and/or Striped | 3 | 8 | 16 | 21 | 5 | |
| Streets and Curbs Repaired | 17 | 15 | 20 | 50 | 107 | |
| Streets Swept (cy debris removed) | N/A | N/A | N/A | 250 | 516 | |
| Traffic Signal Repair/Preventive Maintenance | 36 | 50 | 60 | 64 | 140 | |
| Training Classes | 5 | 20 | 20 | 20 | 42 | |
| Vehicle Maintenance-Routine | 525 | 575 | 600 | 287 | 173 | |
| Vehicle Maintenance-Unscheduled | 475 | 550 | 450 | 320 | 293 | |
| Water Quality Related Outreach Events | 28 | 36 | 40 | 48 | 22 | |
| Sewer mainline TVd (ft) | 2,034 | 2,340 | 50,000 | 27,919 | 40,511 | |
| Certified Operators | 4 | 5 | 5 | 3 | 3 | |
| Manhole Inspections | N/A | N/A | N/A | 157 | 168 | |
| Tennessee One Calls | N/A | N/A | N/A | 968 | 1,020 | |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**110-GENERAL FUND**

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **PUBLIC WORKS** | | | | | |
| 110-4-4310-111 | SALARIES | 360,095 | 323,036 | 317,593 | 309,368 |
| 110-4-4310-112 | OVERTIME | 15,998 | 15,000 | 10,873 | 15,000 |
| 110-4-4310-121 | PART-TIME EMPLOYEES | 14,494 | 20,000 | 9,079 | 20,000 |
| 110-4-4310-141 | EMPLOYER'S FICA | 28,313 | 27,390 | 22,607 | 26,344 |
| 110-4-4310-142 | HOSPITAL AND HEALTH INSURANCE | 104,693 | 101,229 | 102,108 | 123,891 |
| 110-4-4310-143 | RETIREMENT CONTRIBUTION | 49,930 | 48,391 | 42,297 | 46,338 |
| 110-4-4310-144 | CITY PROVIDED LIFE INSURANCE | 3,208 | 4,000 | 3,261 | 4,000 |
| 110-4-4310-146 | WORKERS COMP DEDUCTIBLE | - | 1,000 | 369 | - |
| 110-4-4310-240 | UTILITY SERVICES | 29,689 | 35,000 | 21,129 | 35,000 |
| 110-4-4310-245 | TELEPHONE | 11,672 | 15,000 | 8,745 | 15,000 |
| 110-4-4310-247 | STREET & TRAFFIC LIGHTS | 129,216 | 175,000 | 175,000 | 175,000 |
| 110-4-4310-254 | ENGINEERING | 19,118 | 30,000 | 16,351 | 20,000 |
| 110-4-4310-255 | INFORMATION TECHNOLOGY | 15,174 | 10,000 | 12,579 | 36,500 |
| 110-4-4310-260 | MAINTENANCE | 29,579 | 40,000 | 37,031 | 45,000 |
| 110-4-4310-261 | VEHICLE & EQUIPMENT MAINT | 65,647 | 55,000 | 23,101 | 55,000 |
| 110-4-4310-264 | FUEL EXPENSE | 17,020 | 30,000 | 16,169 | 25,000 |
| 110-4-4310-268 | STREETS MAINTENANCE | 62,533 | 90,000 | 90,000 | 90,000 |
| 110-4-4310-280 | TRAVEL & EDUCATION | 3,150 | 8,000 | 9,039 | 10,000 |
| 110-4-4310-320 | SUPPLIES & EQUIPMENT | 27,090 | 25,000 | 17,933 | 25,000 |
| 110-4-4310-326 | CLOTHING & UNIFORMS | 9,097 | 8,000 | 6,427 | 9,000 |
| 110-4-4310-342 | SIGNS | 6,035 | 30,000 | 3,867 | 15,000 |
| 110-4-4310-510 | PROP/WC/LIABILITY INSURANCE | 41,837 | 40,000 | 50,369 | 40,000 |
| 110-4-4310-900 | CAPITAL OUTLAY | 142,891 | 158,000 | 158,000 | 50,000 |
| 110-4-4310-900 | PAVING | 491,176 | 820,000 | 820,000 | 800,000 |
| 110-4-4310-900 | BEAUTIFICATION | - | - | | 100,000 |
| 110-4-4310-900 | SIDEWALKS | - | - | - | 750,000 |
| **TOTAL PUBLIC WORKS** | | 1,677,655 | 2,109,046 | 1,973,928 | 2,840,441 |

## PUBLIC SERVICES
## Parks & Recreation
### FT Personnel Summary

| | FY14 | FY 15 | FY 16 | FY 17 | FY 17 |
|---|---|---|---|---|---|
| Director of Parks & Recreation | 1 | 1 | 1 | 1 | 1 |
| Superintendent of Parks | 1 | 1 | 1 | 1 | 1 |
| Superintendent of Recreation | 0 | 0 | 0 | 0 | 0 |
| Field Supervisor | 0 | 0 | 0 | 0 | 0 |
| Crew Leaders | 2 | 2 | 2 | 2 | 2 |
| Recreation Supervisor | 1 | 1 | 1 | 1 | 1 |
| Horticulturist | 1 | 1 | 0 | 0 | 0 |
| Administrative Assistant I | 1 | 1 | 1 | 1 | 1 |
| Utility Worker II | 6 | 6 | 6 | 6 | 6 |
| Reservationist | 1 | 1 | 1 | 1 | 1 |
| Program Coordinator | 1 | 1 | 1 | 1 | 1 |
| **TOTAL** | **15** | **15** | **14** | **14** | **14** |

# Goals and Objectives Fiscal Year 2017-2018

## PARKS AND RECREATION

**Education**

- Conduct safety trainings for all staff members
- Increase knowledge of best practices in parks and recreation by attending classes, webinars, and trainings

**Maintenance**

- Identify areas of parks that need more shade and create a plan to address these areas through shade structures or trees
- Develop a detailed maintenance plan for each park and facility
- Update the interior of the community center to reflect a vibrant multi-purpose space
- Continue high level of patron satisfaction with clean parks

**Recreation/Programming**

- Assess the gaps in service and begin to address these areas with new, or updated, programs
- Conduct family friendly activities and events
- Continue to prioritize fitness and wellness for all ages in programming
- Increase participation in programs and recreation opportunities

**Historic Sites**

- Develop a fixed museum exhibit that explains the importance of Mansker's Station and ties it to the beginnings of Nashville and prominent people in Nashville's history
- Utilize technology to bring more awareness of school group field trip opportunities and other tour options
- Continue the partnership with Sumner County Master Gardeners

**Administration**

- Work toward finishing Peay Park renovation - Splash Pad and Restrooms, through the LPRF grant
- Develop long-range plans for the park system
- Continue to look for apps that make operations more efficient

# SELECT PERFORMANCE INDICATORS

**Parks, Recreation and Historic Sites**

| Performance Measure | Fiscal Yr 10/11 | Fiscal Yr 11/12 | Fiscal Yr 12/13 | Fiscal Yr 13/14 | Fiscal Yr 14/15 | Fiscal Yr 15/16 |
|---|---|---|---|---|---|---|
| **Volunteers and Training** | | | | | | |
| Number of volunteer hours worked | * | * | 1,846 | 3,000 | 3,439 | 2,721 |
| Number of minors engaged as park volunteers | * | * | 23 | 13 | | 13 |
| Total Number of Training hours for Parks and Recreation | * | * | 97 | 119 | | 146 |
| **Grants** | | | | | | |
| Parks and Recreation grant requests submitted | * | * | 5 | 2 | 3 | 3 |
| Parks and Recreation grant requests funded | * | * | 5 | 2 | 2 | 3 |
| Grant Proceeds Awarded | * | * | $254,025 | $2,775 | $2,400 | $302,150 |
| Donations and Sponsorships | * | * | $14,643 | $31,452 | $37,081 | $46,567 |
| **Program Participation** | | | | | | |
| Participation - Total Children and Adults | * | * | 1,038 | 2,331 | 3,426 | 4,904 |
| Participation - Total Senior Adults | * | * | 263 | 599 | 585 | 6,106 |
| Total participants registered in city managed athletics | 66 teams | 49 teams | 1,134 | 2,930 | 861 | 830 |
| **Acreage/Facilities** | | | | | | |
| Total parks and recreation acres maintained | 196 | 201 | 201 | 201 | 201 | 201 |
| Number of acres of passive park | 7 | 12 | 12 | 12 | 12 | 12 |
| Number of acres of active park | 189 | 189 | 189 | 189 | 189 | 189 |
| Reservation Permit Applications Received | 501 | 432 | 384 | 396 | 427 | 408 |
| Total number of parks and recreations units managed | 6 | 6 | 7 | 7 | 8 | 9 |
| Special facilities units | 50 | 50 | 50 | 50 | 51 | 52 |
| **Pleasant Green Pool** | | | | | | |
| Attendance for Season (Duplicated) | 11,823 | 12,184 | 12,177 | 11,259 | 13,192 | 13,340 |
| **Historic Sites** | | | | | | |
| Total Number of Visitors | 4,408 | 3,604 | 5,867 | 2,544 | 4,358 | 3,851 |
| Number of School Tours | 29 | 55 | 56 | 28 | 41 | 44 |
| Number of School Tour Visitors | 3,816 | 3,187 | 2,933 | 1,324 | 3,203 | 2,750 |
| Walk-in Tour Visitors | 592 | 417 | 1,120 | 1,220 | 1,155 | 1,101 |

CITY OF GOODLETTSVILLE
FY 2016-2017 BUDGET WORKSHEET

110-GENERAL FUND

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **PARKS AND RECREATION** | | | | | |
| 110-4-4470-111 | SALARIES | 570,460 | 552,609 | 541,600 | 577,906 |
| 110-4-4470-112 | OVERTIME | 3,436 | 10,000 | 6,084 | 10,000 |
| 110-4-4470-115 | SECURITY OVERTIME | 16,808 | 12,000 | 8,465 | 13,000 |
| 110-4-4470-121 | PART-TIME EMPLOYEES | 73,386 | 100,000 | 98,715 | 100,000 |
| 110-4-4470-141 | EMPLOYER'S FICA | 48,749 | 51,608 | 44,773 | 53,619 |
| 110-4-4470-142 | HOSPITAL AND HEALTH INSURANCE | 149,009 | 122,951 | 162,617 | 172,210 |
| 110-4-4470-143 | RETIREMENT CONTRIBUTION | 83,592 | 82,781 | 72,672 | 86,555 |
| 110-4-4470-144 | CITY PROVIDED LIFE INSURANCE | 4,375 | 5,000 | 4,471 | 5,000 |
| 110-4-4470-146 | WORKERS COMP DEDUCTIBLE | 1,628 | 2,000 | 1,743 | - |
| 110-4-4470-240 | UTILITY SERVICES | 162,471 | 120,000 | 133,531 | 125,000 |
| 110-4-4470-245 | TELEPHONE | 20,921 | 18,000 | 15,328 | 20,000 |
| 110-4-4470-249 | SOFTWARE FEES | 4,598 | 3,000 | 4,929 | 8,500 |
| 110-4-4470-255 | INFORMATION TECHNOLOGY | 3,638 | 3,000 | 7,780 | 8,500 |
| 110-4-4470-260 | MAINTENANCE | 139,146 | 145,000 | 133,376 | 145,000 |
| 110-4-4470-261 | VEHICLE & EQUIPMENT MAINT | 23,114 | 20,000 | 15,847 | 20,000 |
| 110-4-4470-262 | SECURITY-CONTRACTURAL SVCS | - | 1,000 | - | - |
| 110-4-4470-264 | FUEL EXPENSE | 12,194 | 15,000 | 9,615 | 15,000 |
| 110-4-4470-280 | TRAVEL & EDUCATION | 3,549 | 6,000 | 5,836 | 4,000 |
| 110-4-4470-320 | ADMIN SUPPLIES & EQUIPMENT | - | - | - | 10,000 |
| 110-4-4470-323 | PARKS SUPPLIES AND EQPT | 16,902 | 20,000 | 15,420 | 23,500 |
| 110-4-4470-325 | COMMUNITY CENTER & GEC SUPPLIES & EQPT | 22,596 | 20,000 | 20,827 | 20,000 |
| 110-4-4470-326 | CLOTHING & UNIFORMS | 3,414 | 7,000 | 4,725 | 5,000 |
| 110-4-4470-369 | RECREATION PROGRAMS | 31,952 | 40,000 | 22,389 | 40,000 |
| 110-4-4470-370 | RECREATION | 9,293 | 15,000 | 9,269 | 15,000 |
| 110-4-4470-371 | SENIORS | 18,413 | 18,000 | 17,123 | 18,000 |
| 110-4-4470-372 | SENIORS PROGRAMMING | 966 | 2,000 | 373 | - |
| 110-4-4470-375 | MARKETING | - | - | 27 | 8,000 |
| 110-4-4470-376 | SPECIAL EVENTS | 23,482 | 30,000 | 20,172 | 30,000 |
| 110-4-4470-386 | BEAUTIFICATION | 4,038 | 10,000 | 4,051 | 5,000 |
| 110-4-4470-510 | PROP/WC/LIABILITY INSURANCE | 60,179 | 40,000 | 65,295 | 50,000 |
| 110-4-4470-700 | GRANTS, CONTRIBUTIONS | (3,425) | - | - | - |
| 110-4-4470-900 | CAPITAL OUTLAY | 52,035 | 381,500 | 136,588 | 305,670 |
| **TOTAL PARKS AND RECREATION** | | 1,560,919 | 1,853,449 | 1,583,640 | 1,894,461 |

CITY OF GOODLETTSVILLE
FY 2016-2017 BUDGET WORKSHEET

110-GENERAL FUND

| DEPARTMENTAL EXPENDITURES | | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED FINAL 06/30/2017 | PROPOSED BUDGET 2017-2018 |
|---|---|---|---|---|---|
| **PLEASANT GREEN POOL** | | | | | |
| 110-4-4480-111 | SALARIES | 30,929 | 30,000 | 23,497 | 30,000 |
| 110-4-4480-112 | POOL OT | - | 1,000 | - | 1,000 |
| 110-4-4480-141 | FICA AND MEDICARE | 2,195 | 2,372 | 1,031 | 2,372 |
| 110-4-4480-240 | PG POOL UTILITIES | 2,411 | 2,500 | 1,464 | 2,500 |
| 110-4-4480-320 | POOL SUPPLIES | 1,204 | 3,000 | - | 3,000 |
| 110-4-4480-326 | PG CLOTHING AND UNIFORM | 1,141 | 2,500 | - | 3,000 |
| 110-4-4480-365 | POOL CONCESSIONS | 11,602 | 10,000 | 932 | 10,000 |
| 110-4-4480-366 | POOL OPERATION & MAINT | 21,355 | 25,000 | 3,365 | 25,000 |
| | | | | - | |
| **TOTAL PLEASANT GREEN POOL** | | 70,837 | 76,372 | 30,289 | 76,872 |

## PUBLIC SERVICES
## Sewer
### FT Personnel Summary

| | FY14 | FY 15 | FY 16 | FY 17 | FY 18 |
|---|---|---|---|---|---|
| Superintendent of Sewer | 1 | 1 | 1 | 1 | 1 |
| Supervisor | 1 | 0 | 0 | 0 | 0 |
| Wastewater Technician | 3 | 3 | 3 | 3 | 3 |
| Heavy Equipment Operator | 1 | 1 | 1 | 1 | 1 |
| Utility Billing Clerk | 0 | 1 | 1 | 1 | 1 |
| **TOTAL** | **6** | **6** | **6** | **6** | **6** |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

| 412-SEWER | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| **OPERATING REVENUES** | | | | |
| 412-3-0000-36900 OTHER INCOME | | | 1,650 | - |
| 412-3-0000-36930 OTHER FINANCING SOURCES | - | - | - | - |
| 412-3-0000-37193 RETURNED CHECK FEE | 475 | 300 | - | - |
| 412-3-0000-37210 CONNECTION FEES | 6,175 | 30,000 | 7,700 | 5,000 |
| 412-3-0000-37215 SEWER SETUP FEE | 28,200 | | 33,967 | 30,000 |
| 412-3-0000-37230 SEWER FEES | 5,520,021 | 5,600,000 | 5,369,064 | 5,300,000 |
| 412-3-0000-37235 PENALTIES | 107,612 | 78,000 | 201,741 | 85,000 |
| 412-3-0000-37292 SEWER FLOW CHARGES | 96,291 | 132,000 | 115,065 | 116,000 |
| 412-3-0000-37294 PERMIT INSPECTION REVEN | 6,179 | 6,000 | 2,133 | 2,000 |
| **OPERATING REVENUES** | 5,764,953 | 5,846,300 | 5,731,320 | 5,538,000 |
| **OPERATING EXPENDITURES** | | | | |
| **SEWER GENERAL OPERATIONS** | | | | |
| 412-4-5221-111 SALARIES | 332,189 | 342,897 | 352,975 | 359,916 |
| 412-4-5221-112 OVERTIME | 27,573 | 20,000 | 20,488 | 20,000 |
| 412-4-5221-121 PART-TIME SALARIES | | | 792 | |
| 412-4-5221-140 HEALTH INSURANCE SELF FUNDE | - | 30,000 | - | - |
| 412-4-5221-141 EMPLOYER'S FICA | 26,638 | 27,762 | 25,412 | 29,064 |
| 412-4-5221-142 HOSPITAL AND HEALTH INS | 84,551 | 98,175 | 86,528 | 104,540 |
| 412-4-5221-143 RETIREMENT CONTRIBUTION | 21,557 | 51,366 | 48,943 | 53,915 |
| 412-4-5221-144 CITY PROVIDED LIFE INSURANCE | 2,554 | 2,800 | 2,875 | 2,800 |
| 412-4-5221-145 OPEB EXPENSE | 12,513 | 35,000 | - | 35,000 |
| 412-4-5221-146 WORKER'S COMP | | | 1,333 | - |
| 412-4-5221-175 RETIREE INSURANCE | 25,049 | | - | |
| 412-4-5221-240 UTILITY SERVICES | 14,609 | 15,000 | 8,447 | 15,000 |
| 412-4-5221-243 SEWAGE TREATMENT | 2,182,070 | 2,400,000 | 2,028,143 | 2,300,000 |
| 412-4-5221-245 TELEPHONE | 6,042 | 6,000 | 4,915 | 6,000 |
| 412-4-5221-249 BILLING AND COLLECTION | 80,683 | 60,000 | 49,148 | 62,000 |
| 412-4-5221-252 LEGAL SERVICES | 13,842 | 10,000 | 15,827 | 10,000 |
| 412-4-5221-254 PLANNING & ENGINEERING | 146,430 | 115,000 | 77,417 | 135,000 |
| 412-4-5221-255 INFORMATION TECHNOLOGY | 15,061 | 6,000 | 5,064 | 6,000 |
| 412-4-5221-261 VEHICLE & EQUIPMENT MAINT | 22,757 | 30,000 | 30,235 | 30,000 |
| 412-4-5221-264 FUEL EXPENSE | 9,941 | 15,000 | 9,127 | 15,000 |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

| 412-SEWER | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| 412-4-5221-265 PLANT MAINTENANCE | 42,234 | 90,000 | 27,423 | 90,000 |
| 412-4-5221-280 TRAVEL & EDUCATION | 3,459 | 7,000 | 3,193 | 7,000 |
| 412-4-5221-320 SUPPLIES & EQUIPMENT | 27,785 | 40,000 | 36,752 | 40,000 |
| 412-4-5221-326 CLOTHING & UNIFORMS | 5,379 | 6,000 | 5,257 | 6,500 |
| 412-4-5220-510 INSURANCE | 16,214 | 25,000 | 25,760 | 25,000 |
| **TOTAL SEWER GEN OPERATIONS** | 3,119,130 | 3,433,000 | 2,866,052 | 3,352,735 |
| **MANSKER CREEK PUMP STATION** | | | | |
| 412-4-5222-111 SALARIES | 27,570 | 30,000 | 21,440 | 40,000 |
| 412-4-5222-112 OVERTIME | 3,402 | 18,000 | 2,525 | 5,000 |
| 412-4-5222-142 HOSPITAL AND HEALTH INS | - | 5,000 | (392) | 5,000 |
| 412-4-5222-143 RETIREMENT CONTRIBUTION | 1,817 | 3,000 | 3,263 | 3,000 |
| 412-4-5222-145 OPEB EXPENSE | 1,076 | 1,600 | - | 1,500 |
| 412-4-5222-149 INSURANCE, FICA, & TCRS | 2,290 | 2,500 | 1,755 | 3,443 |
| 412-4-5222-240 UTILITY SERVICES | 134,488 | 150,000 | 107,941 | 150,000 |
| 412-4-5222-261 VEHICLE & EQUIPMENT MAINT | - | 2,000 | - | 2,000 |
| 412-4-5222-262 LEGAL | - | 10,000 | - | 10,000 |
| 412-4-5222-265 PLANT MAINTENANCE | 61,203 | 30,000 | 117,563 | 75,000 |
| **TOTAL MANSKER CREEK PUMP STATION** | 231,846 | 252,100 | 254,095 | 294,943 |
| 412-4-5220-540 DEPRECIATION | 1,011,176 | 1,030,000 | 1,100,000 | 1,100,000 |
| 412-4-5220-741 BAD DEBT EXPENSE | 71,296 | - | 70,000 | 70,000 |
| **TOTAL SEWER OPERATING EXPENSE** | 4,433,448 | 4,715,100 | 4,290,147 | 4,817,678 |
| **OPERATING INCOME** | **1,331,505** | **1,131,200** | **1,441,174** | **720,322** |
| **NON-OPERATING REVENUES/(EXPENSES)** | | | | |
| 412-3-0000-37296 SEWER TAP FEES | 130,550 | 35,000 | 195,600 | 75,000 |
| 412-3-0000-37910 INTEREST EARNINGS | 52,464 | 36,000 | 45,787 | 50,000 |
| 412-3-0000-37930 RENT FROM NON-OPERATING | 28,000 | 28,000 | 28,000 | 28,000 |
| 412-4-5220-592 PAYMENTS IN LIEU OF TAX | (135,525) | (155,000) | (135,000) | (135,000) |
| 412-4-5220-631 INTEREST EXPENSE | (210,383) | (209,474) | (170,988) | (175,000) |
| 412-4-5220-900 CAPITAL OUTLAY | (40,000) | (750,000) | (750,000) | (2,070,000) |
| **INCREASE/(DECREASE) IN NET POSITION** | **1,888,427** | **1,594,674** | **2,016,548** | **1,183,322** |

CITY OF GOODLETTSVILLE
FY 2017-2018 BUDGET WORKSHEET

425-STORMWATER UTILITY

| | ACTUAL 2015-2016 | REQUEST 2016-2017 | PROJECTED 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | 1,095,971 | 1,480,385 | 1,480,381 | 952,012 |
| **REVENUES** | | | | |
| 425-3-0000-35500 STORMWATER UTILITY FEE | 926,390 | 900,000 | 923,924 | 875,000 |
| 425-3-0000-35525 STORMWATER INSP FEES | | | 1,675 | 1,500 |
| 425-3-0000-35700 PENALTIES | 45,740 | 30,000 | 50,000 | 50,000 |
| 425-3-0000-36100 INTEREST | 5,598 | 2,000 | 5,618 | 5,000 |
| **TOTAL REVENUES** | 977,728 | 932,000 | 981,216 | 931,500 |
| **DEPARTMENTAL EXPENDITURES** | | | | |
| 425-4-4510-111 SALARIES | 46,615 | 146,958 | 140,447 | 159,451 |
| 425-4-4510-121 PART-TIME EMPLOYEES | - | - | 230 | - |
| 425-4-4510-141 EMPLOYER'S FICA | 3,091 | 11,242 | 9,723 | 12,198 |
| 425-4-4510-142 HOSPITAL AND HEALTH INSURANCE | 2,682 | 39,841 | 2,331 | 5,027 |
| 425-4-4510-143 RETIREMENT CONTRIBUTION | 5,470 | 22,014 | 12,288 | 23,886 |
| 425-4-4510-144 CITY PROVIDED LIFE INSURANCE | - | - | 960 | 1,000 |
| 425-4-4510-249 BILLING AND COLLECTION | 27,186 | 30,000 | 11,565 | 12,000 |
| 425-4-4510-254 ENGINEERING | 19,155 | 50,000 | 20,005 | 50,000 |
| 425-4-4510-260 CONTRACTUAL SERVICES | - | - | 3,061 | 11,500 |
| 425-4-4510-261 VEHICLE MAINTENANCE | 2,236 | 5,000 | 1,597 | 5,000 |
| 425-4-4510-264 FUEL EXPENSE | - | 4,000 | - | 2,000 |
| 425-4-4510-280 TRAVEL AND EDUCATION | 2,027 | 4,000 | 873 | 4,000 |
| 425-4-4510-320 SUPPLIES AND EQUIPMENT | 17,827 | 10,000 | 6,504 | 10,000 |
| 425-4-4510-329 STORM WATER QUALITY | 76,363 | 38,500 | - | 35,500 |
| 425-4-4510-741 BAD DEBT EXPENSE | 52,430 | - | - | 55,000 |
| 425-4-4510-900 CAPITAL OUTLAY | 338,232 | 1,624,000 | 1,300,000 | 1,480,000 |
| **TOTAL STORMWATER EXPENDITURES** | 593,314 | 1,985,555 | 1,509,585 | 1,866,561 |
| **NET CHANGE IN FUND BALANCE** | 384,414 | (1,053,555) | (528,369) | (935,061) |
| **PROJECTED ENDING FUND BALANCE** | 1,480,385 | 426,830 | 952,012 | 16,951 |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

**123-SANITATION**

| | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED THRU 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | 2,090 | 57,590 | 57,590 | 192,418 |
| **REVENUES** | | | | |
| 123-3-0000-34400 SANITATION SET UP FEE | 26,925 | | 39,488 | 35,000 |
| 123-3-0000-34420 SANITATION SERVICE FEE | 898,459 | 900,000 | 908,088 | 900,000 |
| 123-3-0000-34425 SECOND CONTAINER FEE | 450 | 450 | 675 | 500 |
| 123-3-0000-34440 CONVENIENCE CENTER FEES | 23,810 | 18,000 | 22,410 | 15,000 |
| 123-3-0000-34450 RECYCLING REVENUE | 4,043 | 7,000 | 4,901 | 3,500 |
| 123-3-0000-34500 PENALTIES | 44,221 | | 95,892 | 75,000 |
| 123-3-0000-39961 TRF FROM GENERAL FUND | - | - | - | - |
| **TOTAL REVENUES** | 997,913 | 925,450 | 1,071,453 | 1,029,000 |
| **DEPARTMENTAL EXPENDITURES** | | | | |
| 123-4-4320-111 SALARIES | 50,218 | 50,397 | 53,957 | 48,262 |
| 123-4-4320-112 OVERTIME | 450 | 2,000 | 1,471 | 3,000 |
| 123-4-4320-121 PART-TIME | - | 16,000 | - | 3,000 |
| 123-4-4320-141 EMPLOYER'S FICA | 3,720 | 5,232 | 3,799 | 4,151 |
| 123-4-4320-142 HOSPITAL AND HEALTH INS | 13,244 | 11,823 | 13,244 | 12,589 |
| 123-4-4320-143 RETIREMENT CONTRIBUTION | 7,716 | 7,550 | 7,716 | 7,230 |
| 123-4-4320-144 CITY PROVIDED LIFE INS | 391 | 500 | 425 | 500 |
| 123-4-4320-145 OPEB EXPENSE | - | 5,000 | - | 5,000 |
| 123-4-4320-246 SANITATION CONTRACT | 724,240 | 720,000 | 721,785 | 750,000 |
| 123-4-4320-249 BILLING AND COLLECTION | 11,273 | 15,000 | 2,975 | 5,000 |
| 123-4-4320-261 VEHICLE & EQUIPMENT MAI | 1,943 | 3,000 | 1,431 | 3,000 |
| 123-4-4320-264 FUEL EXPENSE | 2,078 | 3,500 | 1,916 | 3,500 |
| 123-4-4320-295 LANDFILL & RECYCLING | 2,262 | 10,000 | 87 | 10,000 |
| 123-4-4320-320 SUPPLIES & EQUIPMENT | 3,002 | 3,000 | 3,000 | 3,000 |
| 123-4-4320-326 CLOTHING & UNIFORMS | 610 | 1,000 | 1,000 | 1,000 |
| 123-4-4320-510 INSURANCE-PROP/LIABILITY | 2,550 | 2,000 | 23,820 | 20,000 |
| 123-4-4320-741 BAD DEBT EXPENSE | 59,657 | - | 60,000 | 65,000 |
| 123-4-4320-900 CAPITAL OUTLAY | 59,059 | 60,000 | 40,000 | 60,000 |
| **TOTAL SANITATION EXPENDITURES** | 942,413 | 916,002 | 936,625 | 1,004,231 |
| **NET CHANGE IN FUND BALANCE** | 55,500 | 9,448 | 134,828 | 24,769 |
| **PROJECTED ENDING FUND BALANCE** | 57,590 | 67,038 | 192,418 | 217,187 |

## Tourism

**FT Personnel Summary**

| | FY14 | FY 15 | FY 16 | FY 17 | FY 18 |
|---|---|---|---|---|---|
| Tourism Director | 0 | 0 | 0 | 0 | 1 |
| Historic Interpreter | 1 | 2 | 2 | 2 | 2 |
| Events & Programs Coordinator | 1 | 1 | 1 | 1 | 1 |
| Marketing Manager | 0 | 0 | 0 | 0 | 0 |
| **TOTAL** | **2** | **3** | **3** | **3** | **4** |

CITY OF GOODLETTSVILLE
FY 2017-2018 BUDGET WORKSHEET

125-TOURISM

| | ACTUAL 2015-2016 | BUDGET 2016-2017 | PROJECTED 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | 479,368 | 744,622 | 744,622 | 738,686 |
| **REVENUES** | | | | |
| 125-3-0000-31920 HOTEL/MOTEL TAX | 625,861 | 600,000 | 621,252 | 650,000 |
| 125-3-0000-34750 ADMISSION FEES | 26,915 | 21,000 | 16,789 | 17,000 |
| 125-3-0000-34800 GIFT SHOP SALES | 2,798 | 2,500 | 3,005 | 2,000 |
| 125-3-0000-36100 INTEREST | 2,642 | 800 | 2,335 | 2,000 |
| 125-3-0000-36705 DONATIONS | 383 | - | 2,348 | - |
| **TOTAL REVENUES** | 658,599 | 624,300 | 645,729 | 671,000 |
| **DEPARTMENTAL EXPENDITURES** | | | | |
| **HISTORIC SITES** | | | | |
| 125-4-4721-111 SALARIES | 75,524 | 99,043 | 99,597 | 99,351 |
| 125-4-4721-112 OVERTIME | 2,786 | 3,000 | 1,480 | 3,000 |
| 125-4-4721-121 PART-TIME EMPLOYEES REG | 21,795 | 25,000 | 25,495 | 25,000 |
| 125-4-4721-141 EMPLOYER'S FICA | 8,176 | 9,719 | 8,525 | 9,742 |
| 125-4-4721-142 HOSPITAL AND HEALTH INS | 17,335 | 29,200 | 23,588 | 31,072 |
| 125-4-4721-143 RETIREMENT CONTRIBUTION | 11,995 | 14,837 | 13,484 | 14,883 |
| 125-4-4721-144 CITY PROVIDED LIFE INS | 707 | - | 632 | 600 |
| 125-4-4721-240 UTILITY SERVICES | 25,932 | 50,000 | 19,197 | 50,000 |
| 125-4-4721-260 MAINTENANCE | 37,701 | 65,000 | 53,333 | 40,000 |
| 125-4-4721-262 SECURITY | 1,058 | 6,000 | 1,304 | 6,000 |
| 125-4-4721-280 TRAVEL AND EDUCATION | 1,139 | 5,000 | 1,685 | 3,000 |
| 125-4-4721-320 SUPPLIES & EQUIPMENT | 17,485 | 40,000 | 37,973 | 40,000 |
| 125-4-4721-326 CLOTHING & UNIFORMS | 1,625 | 3,000 | 2,113 | 3,000 |
| 125-4-4721-373 COMMUNITY MARKETING | 500 | - | 1,096 | - |
| 125-4-4721-375 HISTORIC SITES MARKETING | 18,714 | 25,000 | 13,337 | 10,000 |
| 125-4-4721-376 SPECIAL EVENTS | 10,369 | 25,000 | 14,640 | 25,000 |
| 125-4-4721-386 BEAUTIFICATION | 1,348 | 3,000 | 1,184 | 3,000 |
| 125-4-4721-900 CAPITAL OUTLAY | - | 75,000 | 75,000 | 16,700 |
| **TOTAL HISTORIC SITES** | 254,189 | 477,799 | 393,665 | 378,648 |
| **ECONOMIC DEVELOPMENT, TOURISM, MARKETING** | | | | |
| 125-4-4180-111 SALARIES | 58,188 | 121,289 | 121,289 | 91,272 |
| 125-4-4180-112 OVERTIME | - | - | - | - |
| 125-4-4180-141 EMPLOYER'S FICA | 4,409 | 9,279 | 9,279 | 6,982 |
| 125-4-4180-142 HOSPITAL AND MEDICAL INS | 11,923 | 17,008 | 17,008 | 18,114 |
| 125-4-4180-143 RETIREMENT CONT | 8,998 | 18,169 | 18,169 | 13,673 |
| 125-4-4180-144 CITY PROVIDED LIFE INS | 567 | - | 757 | 1,000 |
| 125-4-4180-239 SUBSCRIPTIONS AND DUES | 3,370 | 5,500 | 8,760 | 6,000 |
| 125-4-4180-280 TRAVEL AND EDUCATION | 793 | 8,000 | 3,477 | 6,000 |
| 125-4-4180-260 MAINTENANCE | 14,863 | - | - | - |
| 125-4-4180-320 SUPPLIES AND EQPT | - | 1,500 | - | 1,500 |
| 125-4-4180-375 MARKETING | 16,045 | 15,000 | 39,260 | 5,000 |
| 125-4-4180-710 DONATIONS | 20,000 | 20,000 | 20,000 | 20,000 |
| 125-4-4180-720 DONATIONS TO VISITORS BUREAU | - | - | - | 162,500 |
| 125-4-4180-900 CAPITAL OUTLAY | - | 20,000 | 20,000 | - |
| **TOTAL ECONOMIC DEVELOPMENT** | 139,156 | 235,745 | 258,000 | 332,041 |
| **TOTAL TOURISM EXPENDITURES** | 393,345 | 713,544 | 651,665 | 710,689 |
| **NET CHANGE IN FUND BALANCE** | 265,254 | (89,244) | (5,936) | (39,689) |
| **ENDING FUND BALANCE** | 744,622 | 655,378 | 738,686 | 698,997 |

**CITY OF GOODLETTSVILLE**
**FY 2017-2018 BUDGET WORKSHEET**

**311-CAPITAL PROJECTS FUND**

| | ACTUAL 2015-2016 | REQUESTED BUDGET 2016-2017 | PROJECTED 06/30/2017 | REQUESTED BUDGET 2017-2018 |
|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | -308,212 | 185,729 | 185,729 | 211,857 |
| **REVENUES** | | | | |
| 311-3-0000-33100 CMAQ GRANT (PY) | 295,460 | - | - | - |
| 311-3-0000-33101 GRANTS-MAIN STREET | 278,556 | 9,353,000 | 133,852 | 8,896,175 |
| 311-3-0000-33102 GRANTS-CONF DRIVE ENHANCEMENTS 80/2 | 6,480 | 320,000 | -6,481 | 312,554 |
| 311-3-0000-33105 GRANTS-GREENWAY | 9,264 | - | - | - |
| 311-3-0000-33103 GRANTS-CONF DRIVE CMAQ (100%) | - | 1,900,000 | 54,994 | 1,945,006 |
| 311-3-0000-33106 GRANTS-TDOT HWY 31/41 HI MAST LIGHT | - | - | 0 | 450,000 |
| 311-3-0000-33104 LPRF GRANT | - | 150,000 | 0 | 300,000 |
| 311-3-0000-33450 TEMA GRANTS | 185,408 | - | - | - |
| 311-3-0000-36931 LOAN PROCEEDS | - | 3,000,000 | 153,801 | 2,846,199 |
| 311-3-0000-39961 TRANSFER FROM GENERAL FUND | 195,000 | 460,583 | 0 | - |
| **TOTAL REVENUES** | 970,168 | 15,183,583 | 336,166 | 14,749,934 |
| **DEPARTMENTAL EXPENDITURES** | | | | |
| 311-4-4403-899 CMAQ (PRIOR YEAR PROJECT) | - | - | - | - |
| 311-4-4403-900 MAIN STREET 33% (TOTAL PROJECT $11,691,2 | 417,317 | 11,286,250 | 137,023 | 11,120,219 |
| 311-4-4400-903 HWY 31/41 LIGHTING PROJECT | 40,000 | 450,000 | 0 | 900,000 |
| 311-4-4404-900 CONFERENCE DRIVE ENHANCEMENT (80/20) | 18,910 | 397,500 | 9,308 | 390,692 |
| 311-4-4406-900 CONFERENCE DRIVE CMAQ (100%) | - | 1,900,000 | 163,707 | 1,836,293 |
| 311-4-4405-900 LPRF GRANT-SPLASH PAD | - | 300,000 | 0 | 600,000 |
| 311-4-4400-900 BICYCLE PEDESTRIAN GREENWAY | - | 600,000 | 0 | 100,000 |
| **TOTAL CAPITAL PROJECTS FUND EXPENDITURES** | 476,227 | 14,933,750 | 310,038 | 14,947,204 |
| OPERATING EXPENDITURES EXCEED REVENUES (TRANSFER FROM GENERAL FUND) | 493,941 | 249,833 | 26,128 | -197,270 |
| **ENDING FUND BALANCE** | 185,729 | 435,562 | 211,857 | 14,586 |

**CITY OF GOODLETTSVILLE**
**FY 2016-2017 BUDGET WORKSHEET**

**375 FLEET MANAGEMENT FUND**

| | ACTUAL 2013-2014 | ACTUAL 2014-2015 | ACTUAL 2015-2016 | BUDGET 2017 | PROJECTED BUDGET 2018 |
|---|---|---|---|---|---|
| **BEGINNING FUND BALANCE** | 205,910 | 639,179 | 1,130,658 | 1,606,580 | 2,006,580 |
| **REVENUES** | | | | | |
| 375-4-0000-30000 TRANSFER FROM GENERAL FUND | 400,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| 375-4-0000-30000 SALES OF FIXED ASSETS | 33,269 | 91,479 | 75,922 | - | - |
| 375-4-0000-30000 LOAN PROCEEDS | | | | | |
| **TOTAL REVENUES** | 433,269 | 491,479 | 475,922 | 400,000 | 400,000 |
| **DEPARTMENTAL EXPENDITURES** | | | | | |
| 375-4-4610-900 CAPITAL OUTLAY | - | - | - | - | 152,288 |
| **TOTAL FLEET MANAGEMENT EXPEND** | - | - | - | - | 152,288 |
| **NET CHANGE IN FUND BALANCE** | 433,269 | 491,479 | 475,922 | 400,000 | 247,712 |
| **PROJECTED ENDING FUND BALANCE** | 639,179 | 1,130,658 | 1,606,580 | 2,006,580 | 2,254,292 |