



City Manager Report: July 2017

Distributed: August 17, 2017



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

The Fire Department's Fireman's Foam is a family favorite at Goodlettsville's Independence Day Celebration at Moss-Wright Park on the 4th of July.

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August 16, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the July, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: July, 2017

Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
 - Approved Ordinance 17-900, an ordinance to amend the City of Goodlettsville Municipal Code by deleting Title 16 Chapter 2 in its entirety and replacing it with a new Chapter 2 entitled Excavations, Cuts and Work Within the Right of Way.
 - Approved Ordinance 17-901, an ordinance adopting tax rates for the fiscal year July 1, 2017 through June 30, 2018.
 - Approved Ordinance 17-902, an ordinance to amend the previous development master plan with the Dry Creek Cottages Master Plan for sixteen (16) residential units on 2.34 acres at Dry Creek Road.
 - Approved Ordinance 17-903, an ordinance to amend the official zoning map of Goodlettsville adopted per Ordinance 15-851 to change a four acre property on Highway 41 from Agricultural to CPUD, Commercial Planned Unit Development.
 - Approved Ordinance 17-904, an ordinance to amend the official zoning map of Goodlettsville adopted per Ordinance 15-851 by removing the interchange overlay district from a certain area of land zoned commercial services on Cartwright Street and East Cedar Street.
 - Approved Ordinance 17-905, an ordinance to amend Title 14 Chapter 2 of the Goodlettsville Municipal Code to incorporate location provisions for mobile food vendors authorized by Ordinance 17-896.
 - Deferred Ordinance 17-906, an ordinance to amend Title 14 Chapter 2 of the Goodlettsville Municipal Code to incorporate vehicular, craft and related equipment sales as a permitted use in the IR, Industrial Restrictive zoning district.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 17-751, a resolution establishing a City of Goodlettsville Board of Commission travel and education policy.

Legislative Matters Forthcoming

- Rezoning Ordinances.

Commissions and Boards

- **Planning Commission**

- Approved recommendation to the City Commission to amend the Zoning Ordinance Appendix A, Table 1 Land Use Activity Matrix to include Vehicular Craft and Related Equipment Sales as a permitted use in the IR, Industrial Restrictive Zoning District.
- Approved recommendation to the City Commission to amend the Zoning Map from Agricultural to CPUD, Commercial Planned Unit Development for a four (4) acre property at 931 Hwy 41/Springfield highway referenced as Sumner County Tax Map 141 parcel 010.00. Property Owners: Lonnie and Susan Tinnin.
- Approved recommendation to the City Commission to amend the Zoning Map to remove the INT, Interchange Overlay from a 2.14 acre property at Cartwright Street and East Cedar Street referenced as Davidson County Tax Map/Parcel 01913010300. Property is zoned CS, Commercial Services and is within the INT, Interchange and CCO, Commercial Core Overlay Districts. Property Owner-Booth Business Park.
- Approved an alternative design for an accessory building with a roof height of twenty-four (24') feet. Property is referenced as Sumner County Tax Map 143A-B-Parcel 024.00 and contains 0.58 acres. Property is zoned R25, Low Density Residential.
- Approved recommendation to the City Commission to amend the Zoning Ordinance Section 14-201, Provisions Relating to Construction Language and Definitions and Appendix A, Table 1 Land Use Activity Matrix to include a definition and permitted location of food trucks.
- Discussed accessory buildings square footage exemption and Long Hollow Pike commercial center preliminary design layout.

- **Board of Zoning Appeals**

- The Board of Zoning Appeals did not meet during the month of July.

- **Beer Board**

- Suspended beer permits for Fun Eats and Drinks, LLC DBA: Bailey's Sports Grille located at 786 Rivergate Parkway and ZPZ, LLC DBA: Silverado's Dance Hall & Saloon located at 709A Rivergate Parkway for Friday, July 14th and Saturday, July 15th.

- **Industrial Development Board**

- Industrial Development Board met during the month of July but no action items were considered.

- **Parks and Recreation Advisory Board**

- The Parks Board met during the month of July but no action items were considered.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Manskers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

Marketing & Public Relations Manager Report: July 2017

City News, Events & Community Relations

Posted on one or more of the following PR outlets: www.goodlettsville.gov, Notify Me email lists, facebook, twitter, Instagram, media contacts distribution list:

- “Music on Main featuring The Tyler Band, Thursday, August 3rd”
- “Job Opening for President and CEO of the Goodlettsville Chamber”
- “This July, Go on a Play Date with Goodlettsville Parks and Recreation”
- “Kimberly Lynn chosen as Goodlettsville’s first Tourism Director”
- “Chili’s Give Back Nights Coming Up”
- “Moss-Wright Park Paving Project to Begin on Monday, July 10”
- City of Goodlettsville Newsletter – July 2017
- Planning and Zoning Commission Meetings Posted for Online Viewing
- Study Session Discussion Items and Meeting Agenda for July 13 and July 27 meetings
- Board of Commissioners Meetings Posted for Online Viewing
- Beer Board Meeting Posted for Online Viewing
- City Manager’s Monthly Report for June 2017 is Posted

Meetings/Events/Admin

- Trained on Critical Mention media monitoring platform
- Worked on Get Eclipsed in Goodlettsville event details
- Designed the monthly newsletter
- Worked on the Employee Highlight Program
- Worked on Citizens Leadership Academy
- Performed website administrator job functions as needed: developed and reviewed web content.

Finance and Administration Monthly Report

July 2017

FINANCE

- Assisted with interviews for the Tourism Director position and the IT Director position
- Attended a meeting to discuss the possibility of financing a 5 year Sewer Rehabilitation project with a State Revolving Loan
- Met with EGov representatives regarding Property Tax issues
- Attended a lunch meeting with area principals regarding ways the City and its staff can support our schools.
- Assisted with an upgrade of our financial software

HUMAN RESOURCES

- July 1 -Year-end reporting and new fiscal year accruals.
- July 21 – Met with Concentra on fit test physicals.
- July 28 – TPMA lunch and learn
- Hired: 1 Heavy Equipment Operator, 1 Dispatcher and one PT Firefighter
- Terms during the month: 0
- Worker’s Compensation accidents in the month:
- Full-time employees: 130; Part-time employees: 51.
- Job opening: RSA at Community Center

**City of Goodlettsville
Financial Summary
June 2017 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	6,003,225	2,090,841	287%
Sanitation	217,069	126,941	171%
Tourism	894,321	393,588	227%

CASH IN BANK

General Fund	7,069,675
Sanitation	207,246
Tourism	896,435
Sewer	11,849,865
Stormwater	1,585,770
Total Cash	21,608,991

SALES TAX COLLECTIONS

Month Received	Sumner Current Year	Sumner Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	47,850	53,696	324,789	301,770	372,639	355,467
Sep	52,626	53,887	294,694	273,542	347,320	327,429
Oct	44,747	43,086	295,987	276,764	340,734	319,850
Nov	49,487	48,095	309,704	306,882	359,191	354,977
Dec	50,809	50,706	298,879	280,760	349,688	331,466
Jan	52,502	45,928	317,233	288,519	369,735	334,446
Feb	65,165	57,310	513,341	475,700	578,506	533,009
Mar	46,854	45,307	253,665	272,459	300,519	317,766
Apr	36,590	43,083	270,591	287,449	307,181	330,532
May	61,287	51,256	343,134	338,650	404,421	389,906
Jun	57,546	48,736	292,456	287,021	350,002	335,757
Jul	79,062	45,668	263,935	291,373	342,997	337,041
YTD	565,463	541,090	3,514,472	3,389,515	4,422,931	4,267,646 3.64%

*Governmental Revenues are typically received in arrears, i.e., July revenues are received in August.
The revenues collected in July, were for the month of June, and were recorded in prior year financials.*

**City of Goodlettsville
Financial Summary
June 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	1,703,312	14,583,841	13,555,400	107.59%
General Fund	Expenditures	1,331,488	14,480,124	15,928,703	90.91%
Net Increase/Decrease		371,824	103,717	(2,373,303)	
Sanitation Fund	Revenues	167,231	1,059,366	925,450	114.47%
Sanitation Fund	Expenditures	125,810	898,874	896,002	100.32%
Net Increase/Decrease		41,421	160,492	29,448	
Tourism	Revenues	64,966	688,243	624,300	110.24%
Tourism	Expenditures	1,582	539,245	713,543	75.57%
Net Increase/Decrease		63,384	148,998	(89,243)	
Sewer	Revenues	897,347	5,923,914	5,945,300	99.64%
Sewer	Expenses	978,900	4,316,817	5,829,573	74.05%
Net Increase/Decrease		(81,553)	1,607,097	115,727	
Stormwater Utility	Revenues	156,739	908,150	932,000	97.44%
Stormwater Utility	Expenses	633,849	1,450,906	1,985,555	73.07%
Net Increase/Decrease		(477,110)	(542,756)	(1,053,555)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	156,820	1,651,895	1,675,388	99%
Community Development	39,567	487,913	558,565	87%
Police	404,514	5,004,640	5,284,050	95%
Fire	249,413	2,240,211	2,172,209	103%
Hwys & Streets	275,428	1,875,089	2,109,045	89%
Parks/Recreation	181,666	1,725,836	1,929,819	89%
Miscellaneous	24,081	1,494,541	2,199,624	68%
Total General Fund Expenditures	1,331,489	14,480,125	15,928,700	91%



**JUNE 2017
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
07.03.2017	CUBESMART 6829	SELF-STORAGE	719 RIVERGATE PARKWAY GOODLETTSVILLE, TN	KAREN DANIEL	615.859.9376
07.05.2017	NATIVE AMERICAN SUPPLY	SALES OF STEEL, METAL & INDUSTRIAL SUPPLIES	1020 CYNTHIA TRAIL GOODLETTSVILLE, TN	JAMES JOHNSON	615.239.9745
07.10.2017	NASHVILLE STEAM PRESERVATION SOCIETY	T-SHIRT SOUVENIR SALES	226 SWIFT DRIVE GOODLETTSVILLE, TN	TERRY COATS	615.587.1926
07.10.2017	JACKSON MASONRY	MASONRY INSTALLATION	1200 49 TH AVENUE NORTH	LORI BRADBY	615.352.4996
07.13.2017	MAMA'S KITCHEN2	RESTAURANT	503 SOUTH MAIN STREET	JAMES CLARK	615.689.9430
07.14.2017	CHAPPEL BUILDERS	BUILDING	100 LENOX PLACE#725	SCOTT CHAPPELL	413.347.3924
07.19.2017	AT HOME PROPERTY MANAGEMENT	PROPERTY MANAGEMENT	707 LORETTA DRIVE GOODLETTSVILLE, TN	DAREYL ADAMS	615.293.8201
07.21.2017	KENNETH SMILEY	SMALL ITEM WHOLESALE	705 EMILY DRIVE GOODLETTSVILLE, TN	KENNETH SMILEY	615.859.9408
07.21.2017	MOM & POPS	ICE POPS	817 LORETTA DRIVE, GOODLETTSVILLE, TN	ANGELA STEWART	901.371.7635
07.21.2017	R&J SUPPLIES	SUPPLIES AND SERVICES	111 S. WYNRIDGE WAY GOODLETTSVILLE, TN	RODNEY WILSON	518.649.6549
07.24.2017	GUY ROOFING	GUTTER REPLACEMENT, WALL JOINT REPAIR	201 JONES ROAD SPARTANBURG, SC	KARLA WOLFF	864.578.4594
07.25.2017	KIZER ELECTRIC INC.	ELECTRICAL CONTRACTOR	611 ANGELA CIRCLE GOODLETTSVILLE, TN	RON KIZER	615.406.2371
07.25.2017	SANDERS T.C.A.	TN HANDGUN PERMIT CLASSES	907 RIVERGATE PARKWAY, B-12 GOODLETTSVILLE, TN	ANDRE SANDERS	615.756.7505
07.26.2017	JAY POMEROY ROOFING AND CONSTRUCTION LLC	ROOFING BUSINESS	901 BARNETT DRIVE GOODLETTSVILLE, TN	JAYSSON POMEROY	615.714.9385
07.27.2017	KR STRICKLAND CO. INC.	POWER WASHING CLEANING & GRINDING SURFACE	800 CONFERENCE DRIVE GOODLETTSVILLE, TN	OLIVIA JENNINGS	865.986.8990

**JUNE 2017
NEW BEER PERMITS
NONE**

MONTH OF JULY 2017**MONTHLY MANAGEMENT REPORT****COURT**NUMBER OF CITATIONS ISSUED IN JULY 2017 - 268NUMBER OF DEFENDANTS APPEARING IN COURT

JULY 11TH	115	9:00	A.M.
JULY 11TH	45	1:00	P.M.
JULY 18 TH	19	1:00	P.M.

TOTAL FOR MONTH	179		
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JULY 18TH	13	8:30	A.M.
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CONTESTED COURT SESSIONNUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	2
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	78
EIGHT HOUR SCHOOL	7

Goodlettsville Police Department

Chief Goodwin's Monthly Report

July 2017

July 4th the department provided traffic control and security for the city Independence Day Celebration. July 6th and 20th Chief Goodwin was present at Music on Main. July 7th Chief Goodwin, Commander Cherry and Sgt. Deloach attended the ribbon cutting for the Sumner County ECC/EOC. July 12th Chief Goodwin attended the Beer Board meeting. July 18th Chief Goodwin attended the luncheon the city provided for the principals of schools in the city. July 26th Chief Goodwin attended the Drug Task Force meeting. July 28th Chief Goodwin attended the Chamber luncheon.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of July and 47.4 pounds of unwanted pharmaceuticals were deposited. Since its use 1160.2 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing July 2017 to July 2016 Crime Against Person decreased from 21 to 13 an 38% decrease, and Crime Against Property increased from 63 to 70 a 11% increase and overall we had an decrease 84 to 83 incidents. Our UCR total for the month was a 16% decrease from 50 to 42 incidents.

Our proactive efforts were good for the month of July. Our officers made 831 Traffic Stops and 3 Terry Stops. They made 106 Traffic Arrests and 11 DUI Arrests. From these Traffic Stops resulted 3 Felony charges, 132 Misdemeanor charges, and 13 warrants were served. They had 28 drug confiscations (18 from traffic stops). They issued 15 Misdemeanor Citations, made 53 Physical Arrests with 42 Misdemeanor charges and 14 Felony charges. They made 8 Juvenile Misdemeanor Arrests and issued 5 Juvenile Citations.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 17 Warrant

Service Attempts. They served 19 Felony Warrants and 34 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 202 apartment checks, 357 checks of neighborhoods, 267 businesses checks and 273 park checks. They had 892 Community Contacts. They issued 305 Park Smarts and found 3 Open Doors.



JULY TIBRS

TIBRS Group A Offenses

	2017 Offenses Reported	2016 Offenses Reported
Crimes Against Persons	13	21
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	1	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	1
Incest	0	0
Statutory Rape	2	0
Aggravated Assault	0	4
Simple Assault	9	13
Intimidation	0	3
Stalking	0	0
Crimes Against Property	70	63
Arson	0	0
Bribery	0	0
Burglary	5	3
Counterfeiting/Forgery	3	0
Destruction/Damage/ Vandalism	9	10
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	6	2
Fraud - Credit Card/ATM	0	0
Fraud - Impersonation	3	1
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	2	1
Robbery	1	1
Stolen Property Offenses	2	1
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	15	26
Theft From Building	5	7
Theft From Coin Machine	0	1
Theft From Motor Vehicle	8	2
Theft of Motor Vehicle Parts	2	1
Theft - All Other Larceny	7	5
Total Group A Offenses	83	84

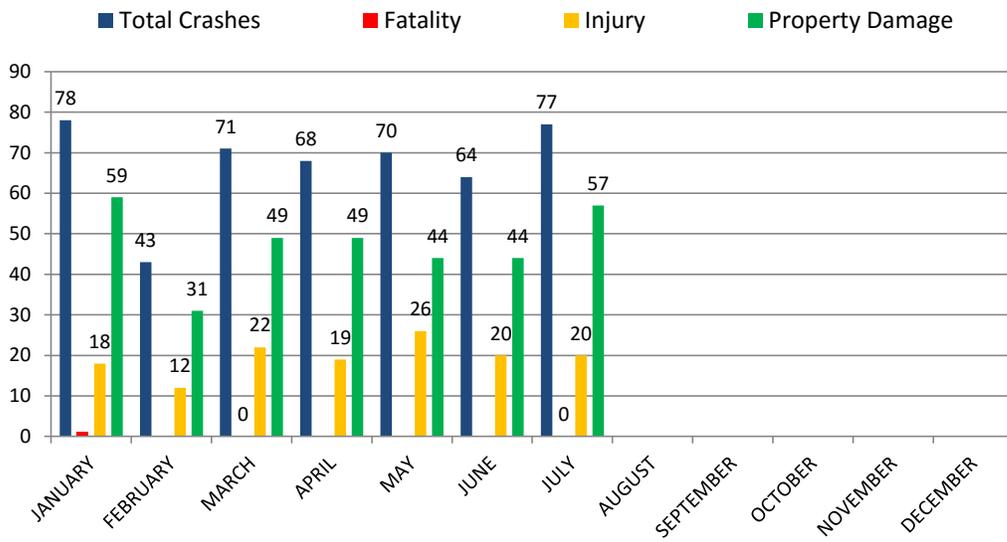


JULY TO DECEMBER 2017

TIERS Group A Offenses	2017	JUL 2017	JUL 2016	AUG 2017	AUG 2016	SEP 2017	SEP 2016	OCT 2017	OCT 2016	NOV 2017	NOV 2016	DEC 2017	DEC 2016	2016 Offenses TOTAL	% CHANGE
Crimes Against Persons	13	13	21	0	21	-38.10%									
Murder	0	0	0											0	NC
Negligent Manslaughter	0	0	0											0	NC
Kidnaping/Abduction	1	1	0											0	NC
Forcible Rape	0	0	0											0	NC
Forcible Sodomy	0	0	0											0	NC
Sexual Assault W/Object	0	0	0											0	NC
Forcible Fondling	1	1	1											1	0.00%
Incest	0	0	0											0	NC
Statutory Rape	2	2	0											0	NC
Aggravated Assault	0	0	4											4	-100.00%
Simple Assault	9	9	13											13	-30.77%
Intimidation	0	0	3											3	-100.00%
Stalking	0	0	0											0	NC
Crimes Against Property	70	70	63	0	63	11.11%									
Arson	0	0	0											0	NC
Bribery	0	0	0											0	NC
Burglary	5	5	3											3	66.67%
Counterfeiting/Forgery	3	3	0											0	NC
Destruction/Damage/ Vandalism	9	9	10											10	-10.00%
Embezzlement	2	2	2											2	0.00%
Extortion/Blackmail	0	0	0											0	NC
Fraud - False Pretenses	6	6	2											2	200.00%
Fraud - Credit Card/ATM	0	0	0											0	NC
Fraud - Impersonation	3	3	1											1	200.00%
Fraud - Welfare	0	0	0											0	NC
Fraud - Wire	0	0	0											0	NC
Motor Vehicle Theft	2	2	1											1	100.00%
Robbery	1	1	1											1	0.00%
Stolen Property Offenses	2	2	1											1	100.00%
Theft - Pocket-picking	0	0	0											0	NC
Theft - Purse Snatching	0	0	0											0	NC
Theft - Shoplifting	15	15	26											26	-42.31%
Theft From Building	5	5	7											7	-28.57%
Theft From Coin Machine	0	0	1											1	-100.00%
Theft From Motor Vehicle	8	8	2											2	300.00%
Theft of Motor Vehicle Parts	2	2	1											1	100.00%
Theft - All Other Larceny	7	7	5											5	40.00%
Total Group A Offenses	83	83	84	0	84	-1.19%									

2017 TITAN CRASH REPORTS

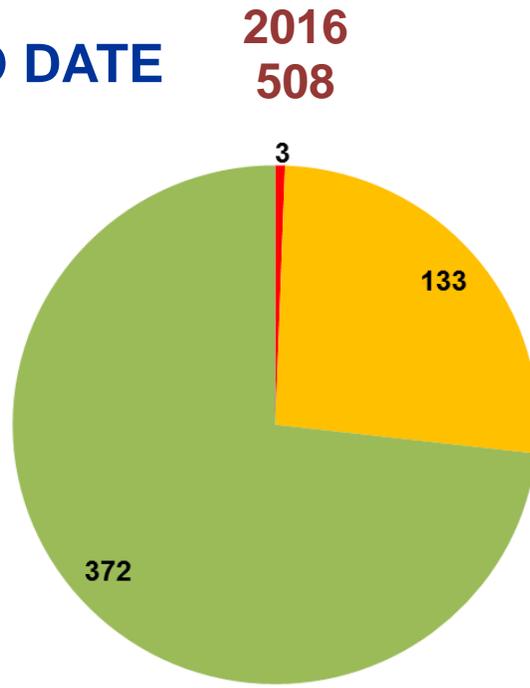
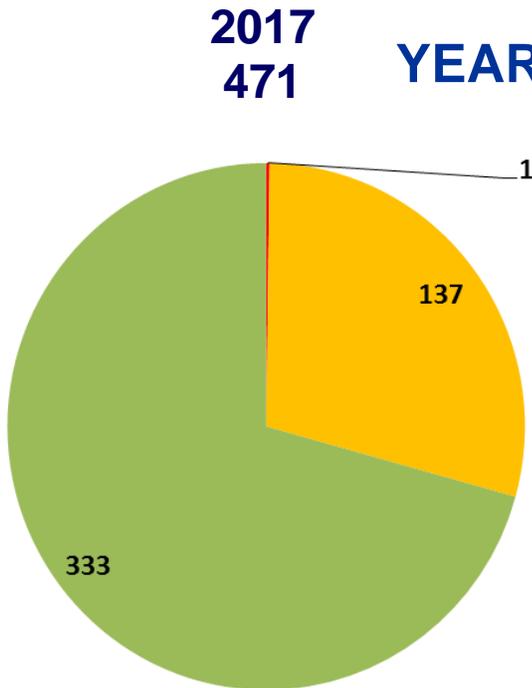
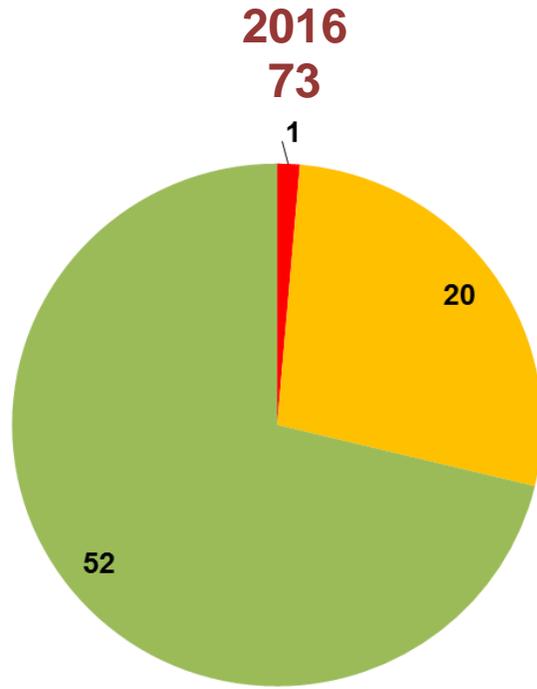
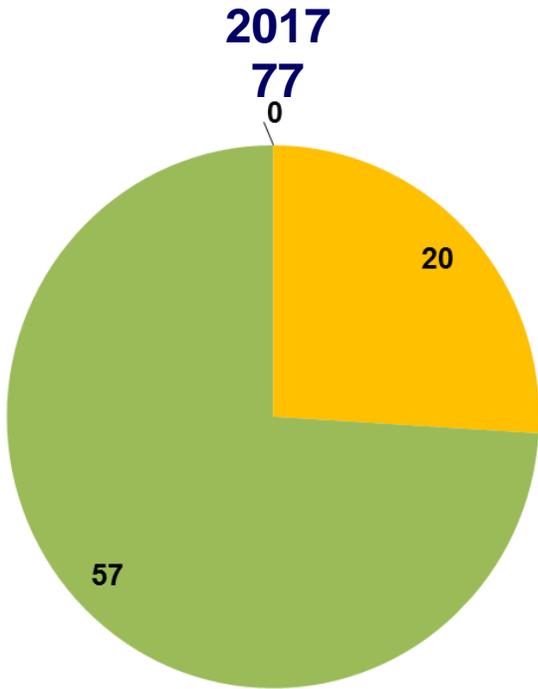
(January 1 to July 31, 2017)





JULY TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





JULY TIBRS

TIBRS Group A Offenses

	2017 Offenses Reported	2016 Offenses Reported
Crimes Against Persons	13	21
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	1	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	1	1
Incest	0	0
Statutory Rape	2	0
Aggravated Assault	0	4
Simple Assault	9	13
Intimidation	0	3
Stalking	0	0
Crimes Against Property	70	63
Arson	0	0
Bribery	0	0
Burglary	5	3
Counterfeiting/Forgery	3	0
Destruction/Damage/ Vandalism	9	10
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	6	2
Fraud - Credit Card/ATM	0	0
Fraud - Impersonation	3	1
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	2	1
Robbery	1	1
Stolen Property Offenses	2	1
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	15	26
Theft From Building	5	7
Theft From Coin Machine	0	1
Theft From Motor Vehicle	8	2
Theft of Motor Vehicle Parts	2	1
Theft - All Other Larceny	7	5
Total Group A Offenses	83	84

Goodlettsville Police Department
JULY 2017 COMPSTAT

	WEEK 27	WEEK 28	WEEK 29	WEEK 30		TOTAL	2017 YTD		2016 YTD		% change	2015 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	2
Rape	0	0	0	0		0	YTD	7	YTD	1	600.00%	6
Robbery (Commercial)	0	0	0	0		0	YTD	1	YTD	0	NC	12
Robbery (Street)	0	0	0	0		0	YTD	10	YTD	7	42.86%	9
Aggravated Assault	0	0	0	0		0	YTD	19	YTD	16	18.75%	26
Aggravated Assault - Dom Viol	0	0	0	0		0	YTD	10	YTD	7	42.86%	12
Burglary (Commercial)	0	1	0	0		1	YTD	16	YTD	7	128.57%	22
Burglary (Residential)	0	2	0	1		3	YTD	24	YTD	20	20.00%	45
Auto Burglaries	1	3	1	2		7	YTD	50	YTD	30	66.67%	74
Larceny	6	1	7	1		15	YTD	77	YTD	81	-4.94%	139
Shoplifting	5	2	0	7		14	YTD	140	YTD	155	-9.68%	233
Motor Vehicle Theft	0	2	0	0		2	YTD	21	YTD	16	31.25%	16
Total Offenses	12	11	8	11	0	42	YTD TOTAL	375	YTD TOTAL	340	10.29%	596



Summary of Month's Activities July 1 – July 31, 2017

Fire Operations

The Department responded to 274 calls for service in the month of July.

Fire Administration

Chief's Comments:

The first week of July was dominated by the activities around the 4th. Goodlettsville turned out in record numbers to support the BBQ fundraiser for the Kids Christmas Party. It was a great success for the 31st year of the charity and it is all attributable to the generosity of Goodlettsville's citizens.

The celebration at the Park included EMS and fire protection duties for the fireworks show and an annual favorite in the form of a field of cool bubbles for the kids to play in, called the Fire Man's Foam. This old tradition originated in Goodlettsville and is now copied in neighboring communities for their celebrations.



The department conducted federally mandated FIT testing for the firefighters SCBA Self Contained Breathing Apparatus. This tests to be sure the respiratory protection the men use still fits correctly to their face.

We met with other City staff with the school principals of the City to discuss ways which we could support their important mission.

We joined with Sumner County to get access to Code Red which is a mass communication tool for emergency and everyday business. Sign up links will be posted for individual cell numbers and the land lines of all city residents and businesses will be included in the system. Only emergency notifications will be pushed out to non-voluntarily registered numbers.

We hosted a meeting of Box 55 which is a non-profit group that supports Fire Department operations all over Davidson County by bringing cold drinks, snacks, and rehab materials to fire scenes, day or night.

Lastly and as always, the Department continues to push our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will call or come by the station anytime. 615-851-2245.

16 Skills and Drill Plan

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Cumulative Hours Training This Month - 562

Public Education Hours - 20

JULY MAINTENANCE

0 Scheduled Services

9 Repairs

Special Projects

Looking at figures for Budget items

Outstanding Issues

Ram 5500 truck is in had some issues with the bed paint, working with the sign shop for lettering

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

5 Building Repairs

Fire Special

Training hours- Target Safety

Rode on Engine a few days to fill in

Working with Lt. Toll to update our Respiratory Program

July 4th preps and event

Working on the Stop Drop and Run 5k and 1 mile run



**Goodlettsville Fire Department
2017 Incident Report / Incident Totals**

Jurisdiction 19226

July 1 thru July 31, 2017

(NFIRS Report)

Total Calls**274**

(same month last year 305)

CATEGORY**TOTALS****CATEGORY****TOTALS**

Structure Fires

1

Hazardous Calls

4

Vehicle Fires

0

Service Calls

12

Brush/Grass Fires

0

Good Intent Calls

22

Cover Assignment, Standby, Moveup

0

Overpressure Rupture /Explosion No fire

1

Refuse/Rubbish Fires

0

System Malfunction, Malicious False

2

Other Fires

5

Unintentional False

10

Other False

11

Total Fires**7****Total False****23**

Rescue and EMS

206

Weather Related

0

(Vehicle Accidents with Injuries 13)

(Rescue and EMS same month last year 189)

(last year)

Mutual Aid Received

20

8

Incidents with Exposures

0

Mutual Aid Given

57

76

(same month last yr. - loss was \$11000.00)

Fire Service Injuries

0

Fire Dollar Loss

Non-Fire Service Injury

0

Property

25,000.00

Fire Service Death

0

Contents

50,000.00

Non-Fire Service Death

0

0.00

Fire Civilian Injuries

0

Non-Fire Dollar Loss

0.00

Non-Fire Civilian Injuries

0

Property

0.00

Fire Civilian Deaths

0

Contents

0.00

Non-Fire Civilian Deaths

0

Other

0.00

Vehicle Property Loss

0.00

Vehicle Content Loss

0.00

Total Loss**75,000.00**

Public Works Report – July, 2017

SOLID WASTE:

- Convenience Center solid waste collected: 13.14 tons
- Solid waste tonnage collected: 372.16 tons
- Recycled materials collected: 36.18 tons
- PIT Construction & Debris: 120 cy
- Compactor: 5.71
- Metals: 11.89 tons
- Bulk Item Pick Ups: 11
- Cart Repairs: 43
- New Residents: 38

SEWER:

- **MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS**
- **MONTHLY BIOXIDE TANK FILLING**
- **TIVING OF LINE SEGMENTS**
- **DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS**
- **CLEANED SEWER LINE SEGMENTS**
- **CLEANED WET WELL WALLS**
- **CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS**
- **RAINFALL FOR MONTH: 5.96"**
- **WORKED 168 TN ONE CALLS**

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Paved Binder Course on Allen Road
- Paved Madison Creek and Happy Hollow Roads

STORM WATER:

Commercial Inspection Conducted for Construction Projects	50
Residential Inspection Conducted for Construction Site's	84
Active Construction Sites (Commercial)	14
Active New Residential Home Sites	21
Land Disturbance Permits issued	2
Sweeping Miles	78

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Participated in Planning Commission, Board work sessions and Board of Commission meetings
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.

- WKU continues in monitoring project (MS4 permit requirement)
- Conducted Monthly Safety meeting
- Install Catch Basin and Grate on Willis Branch @ Caleb's Walk

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- Chamber of Commerce Luncheon
- CAP Meeting
- APWA Quarterly Meeting
- CRC Water Fest Event
- Pre-Con with Jackson Crossing
- CRC Environmental Sustainability



July 2017

Administration

- Continued planning for 2016 LPRF grant for Peay Park Improvements
- Coordinated paving of Phase 1 Moss-Wright Park
- Coordinated Independence Day Celebration Event
- Attended ADA Training for Recreation and Support Facilities

Projects – Parks and Recreation

- Started some improvements to the community center including the multipurpose room and hallway.
- Made repairs to water fountain at Moss-Wright Playground and replace filters system wide.
- Prepared for the Independence Day Celebration.
- Had a main water line leaked repaired.
- Repaired leaks in restrooms.
- Completed various maintenance tasks to athletic fields including aerating, sodding, fence repair, etc.
- Landscaping of flower beds in all parks.
- Ongoing mowing and maintenance of all facilities.

Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance	Volunteer Hours
Community Center	6	1	1332	
Goodlettsville Event Center	4			
Senior Adult Program			495	32
Shelters	21	24		
Fields	1	2		
Programs Requiring Registration			764	
Historic Mansker's Station			184	47.5
Pleasant Green Pool	5	11	5299	
Tennis Courts	0	0		

Special Events

Events conducted:

- Independence Day Celebration
- Chevy/GMC Truck Show
- Joe Vickers Memorial 4 Mile Classic
- WaterFest with Cumberland River Compact

Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League

Goodlettsville Girls Fastpitch Softball

Goodlettsville Youth Football

Summer Recreational T-Ball

Adult Coed Sand Volleyball

of games:

37 Games- Baseball, 1 Game- Softball, 24 Games- T-Ball, 16 Games- Adult Sand Volleyball

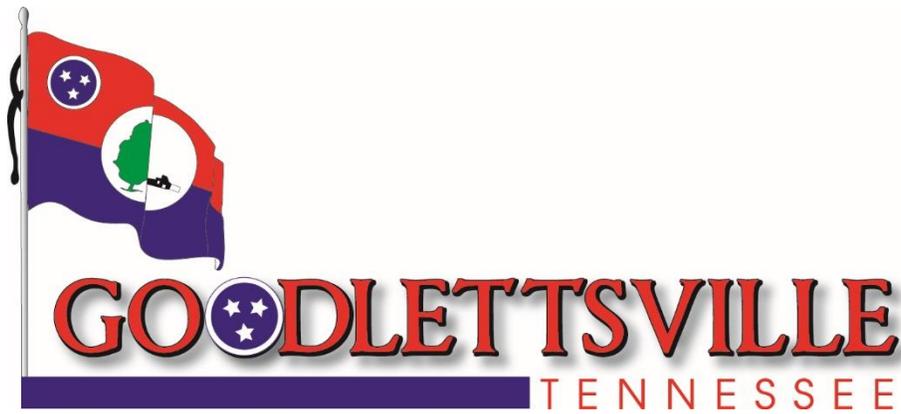
of practices:

28 Practices- Baseball, 39 Practices- Softball, 22 Practices- Football, 8 Practices- T-Ball

Goodlettsville Youth Football Camp, July 5 - 7

Tennessee United Soccer Club Day Camp, July 10 - 14

Tennessee United Soccer Club Team Camp, June 24 - 27



COMMUNITY DEVELOPMENT DEPARTMENT

Sub-group: Economic Development

Monthly Management Report: July 2017

Business Recruitment / Retention & Expansion

Worked with landowner, design and engineering team for new Candlewood Suites.

Worked with design and engineering team in regards to a new Holiday Inn Express.

Worked with design and engineering team in regards to a new Hampton Inn & Suites.

Worked with design and engineering team in regards to Best Western Plus.

Worked with design engineer in regards to new Denham & Blythe office.

Worked with design and engineering team in regards to new Goodlettsville Pediatrics Office.

Worked with design and engineering team in regards to new dentist office.

Worked with owners in regards to new assisted living facility.

Worked with developer in regards to a new commercial development on Long Hollow.

Worked with developer in regards to new commercial development on Conference Drive.

Sent out packets of information and communicated with company real estate personnel in an effort to establish interest in the Goodlettsville market area for their companies to locate a business.

Worked with various commercial real estate agents and property owners in an effort to get information on available property and buildings to add to data base and city website.

Worked with Design and Engineering team in regards to Conference Drive enhancements.

Meetings Attended

Goodlettsville City Commission
Goodlettsville Planning Commission

MTIDA Annual Meeting

JULY REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Peay Park Splash Pad

This 600 thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has executed the contract with the state to start the project. Survey is complete. Design for the splash pad is underway and construction is expected to begin in March of 2018 with the expected opening of the project in the summer of 2018.**

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Awaiting a clearance letter from local programs to begin the right of way phase of work. In this phase easements and their appraised values will be prepared for acquisition. Utility coordination and public input will occur as soon as the approved letter is received. Construction is expected to be complete in the spring of 2020.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike is in review by the state. A decision on funding is expected by the end of August of 2017. A new grant application for a sidewalk on Loretta Drive is being requested. The North Creek Circle sidewalk and the Windsor Green Boulevard pedestrian walkway are complete. Budgeting and preliminary design are ongoing on other projects as well. These and other projects will be a part of the five year Capital Improvements Plan.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: The National Environmental Protection Act (NEPA) approval has been received. The design phase of the project has begun. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Wynridge Way sewer bypass is complete. The Madison Creek sewer bypass is being considered for redesign to lower costs. Rebid of this project should be in the fall of 2017 with completion scheduled for the spring of 2018.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: The National Environmental Protection Act (NEPA) documents are approved. Final design is underway. Construction is expected to begin in the spring of 2018 with completion by the beginning of 2019.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction on the first phase of the Gateway Neighborhood drainage improvements is underway and is expected to be complete by September of 2018. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are underway. The culvert replacement at Happy Hollow Road is under construction and will be complete by August of 2017. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion by December 2017.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Grant Funds through the Cumberland River Compact for future bank erosion repairs near the soccer fields have been released with the project in the design phase. This phase of the work is scheduled for completion by the end of 2017.**

Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2018 with construction completion by the summer of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Planning and Development Services Department

July 2017

Summary of Month Activities:

Site Development Meetings Attended:

- Jackson Crossings-Jackson Road-proposed plan revisions with property owner
- Dry Creek Cottages- Dry Creek Road- meeting with project engineer and property owner regarding master plan
- SBW Constructors- Church Street proposed new business and site development
- Northcreek Commons- Conference Drive- pre-construction meeting at Public Works Department
- Denham and Blythe- Business Park Circle-pre-construction meeting at Public Works Department

Building and Site Inspections Completed:

- 903 Rivergate Parkway- building remodel project
- Dorr Drive- Residential permit remodel and property developments questions
- Towne Place Hotel- Conference Drive- sidewalk inspection

Administration Meetings Attended:

- Goodlettsville Police Department Com-Stat meeting to discuss property maintenance issues
- Copper Creek Meritage Homes new site development project manager to discuss additional phases and subdivision bonds
- Copper Creek homeowner regarding landscaping and maintenance issues in Copper Creek Phase 1- Section 1
- Connell and Church Street properties discussed with real estate agent property zoning and potential uses of property
- Project application submittal discussion with city staff for 2017 Congestion Mitigation and Air Quality (CMAQ) program
- Vineyards at Twelve Stones Homeowners association representative to discuss flood insurance requirements

Organizational Meetings Attended:

- Goodlettsville Regional Planning Commission monthly meeting
- Nashville Metropolitan Planning Organization (MPO) monthly meeting
- TDOT I-65 Corridor Public Review and Comment meeting at Millersville Community Center
- Beer Board Meeting monthly meeting
- Sumner County Planners Group quarterly meeting to discuss Sumner County Urban Growth Boundary amendment process

Goodlettsville Codes Department Activity Report July 2017

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sa	42 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	4 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	1 investigation
Building Inspections	Building Related	83 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	77 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	69 inspections
Signs Removed	Illegal signs removed from city limits	73 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	12 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	25 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	1
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	6
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	2 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	4 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citation
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily

Goodlettsville Codes Department Building Report July 2017

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
New Residential										
20170211	7/11/2017	353,410.00	143D	14	14	127 Copper Creek	Meritage Homes	58003	New Residential	Sumner
20170218	7/13/2017	321,925.00	143D	N/A	10	266 Sydney Drive	Meritage Homes	58003	New Residential	Sumner
20170223	7/20/2017	315,019.00	143D	N/A	187	658 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170228	7/20/2017	350,249.00	143D	N/A	170	330 Cornelius Way	Meritage Homes	58003	New Residential	Sumner
20170229	7/21/2017	294,222.00	143D	N/A	188	654 Fall Creek Circle	Meritage Homes	58003	New Residential	Sumner
20170230	7/21/2017	293,994.00	143D	N/A	171	334 Cornelius Way	Meritage Homes	58803	New Residential	Sumner
20170220	7/13/2017	1,051,177.00	34.01	N/A	92-98	604 Alta Loma/7units	Kevin Hyneman Co. Inc	26156	New Residential	Davidson
20170240	7/31/2017	1,188,682.00	34.01	N/A	99-106	604 Alta Loma/8 units	Kevin Hyneman Co. Inc	26156	New Residential	Davidson
Total		4,166,678.00								

New Commercial

Total 0.00

Additions & Remodeling

20170104	7/3/2017	110,000.00	25.7	4	72	415 Rosehill Drive	Timothy Eldson	23545	Pool	Davidson
20170205	7/5/2017	-	161	2.01		745 Caldwell Dr	City of Goodlettsville	Set-En-Up	Tent Permit	Sumner
20170206	7/5/2017	7,000.00	140PA	43	24	845 Rachel Dr.	Joe Burnham	27884	Patio Cover	Sumner
20170207	7/7/2017	60,000.00	143AB	24	45	524 Natalie Dr.	Steven Albright	Owner	Access. Bldg.	Sumner
20170208	7/7/2017	0.00	143AB	24	45	524 Natalie Dr.	Steven Albright	Owner	Plumbing	Sumner
20170212	7/11/2017	35,000.00	140N	8	49	156 N. Wynnridge Way	Paul Minton	59035	Pool	Sumner
20170213	7/11/2017	0.00	26	86		500 S. Cartwright St.	AWG	65741	Commercial Roof	Davidson
20170214	7/11/2017	210,000.00	34.01	31		822 Wren Rd.	Downard and Associat.	67511	Commercial Addit.	Davidson
20170216	7/12/2017	0.00	25.08	53		503 S. Main St.	Mama's Kitchen	Owner	Fire/Life Safety	Davidson
20170217	7/12/2017	100.00	25.08	53		503 S. Main St.	Mama's Kitchen	Owner	Sign	Davidson
20170221	7/19/2017	35,000.00	25.04	67	5	228 McCoin Dr.	Larry Lyons	Homeowner	Residential Remodel	Davidson
20170226	7/18/2017	24,000.00	18.15	23	2	527 Moncrief Ave.	Clifton Johnson	Homeowner	Sunroom	Davidson
20170231	7/21/2017	6,000.00	143H	13	29	602 Park Drive	J. Pierce	Homeowner	Access. Bldg.	Sumner
20170232	7/25/2017	15,000.00	25.11	23	2	419 Highland Heights Dr.	Leon Downs	27884	Patio Cover	Davidson
20170234	7/26/2017	78,000.00	25.07	37	44	306 Rosehill Dr.	Rachel Uselton	41317	Residential Remodel	Sumner
20170236	7/31/2017	1,000.00	18.12	55		305 Dorr Drive	Tri Nguyen	Owner	Residential Remodel	Davidson
20170239	7/31/2017	50,000.00	18.12	12	15	201 Fannin Drive	Dorothy Cartwright	68663	Fire Rebuild	Davidson
Total		631,100.00								

Total New Residential 4,166,678.00
Total New Commercial 0.00
Total Add/Remodels 631,100.00

Total All Permits 4,799,778.00

Single Family Dwellings
 Davidson 15
 townhome units
 Sumner 6

Total 21