



City Manager Report: September 2017

Distributed: October 18, 2017



Contents:

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

Reporting Schedule:

Published monthly on the City of Goodlettsville website

Featured Picture:

Volunteers assisting during the Stream Clean-up Event held in September. A total of 7,770 pounds of trash and debris was removed from our streams in Goodlettsville and Millersville.

Monthly Reports by Division

Message from the City Manager.....1

Management

- City Manager.....2-4
- Economic Development & Marketing.....5
- Tourism.....6

Finance & Administration Division

- Finance, HR.....7-9
- City Clerk.....10
- Municipal Court.....11

Public Safety

- Police.....12-19
- Fire.....20-23

Public Services

- Public Works.....24-26
- Parks & Recreation.....27-28

Community Development Services

- City Engineer.....29-31
- Planning & Development Services.....32
- Codes.....33-34



October 17, 2017

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the September, 2017 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: tellis@goodlettsville.gov • Phone: 615.851.2200 • Fax: 615.851.2212

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.

City Manager

Management Report: September, 2017

Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
 - Approved Ordinance 17-907, an ordinance to amend a section of the zoning ordinance to incorporate pedestrian scale limited area and height ground sign provisions for the commercial core overlay and town center area.

- The Board of Commissioners also took action on the following resolutions:
 - Approved Resolution 17-755, a resolution approving an application for the Transportation Alternatives Program from the Tennessee Department of Transportation for the purpose of constructing sidewalks along Caldwell Drive.
 - Approved Resolution 17-756, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
 - Approved Resolution 17-757, a resolution to ratify an appointment and membership to the Beer Board.
 - Approved Resolution 17-758, a resolution authorizing an equipment lease/purchase agreement with Paccar Financial Corporation and related instruments, and determining other matters in connection therewith and acknowledging the report on debt as part of form CT-0253.
 - Approved Resolution 17-759, a resolution authorizing an equipment lease/purchase agreement with Magnolia Bank, Incorporated, and related instruments, and determining other matters in connection therewith and acknowledging the report on debt as part of form CT-0253.
 - Approved Resolution 17-760, a resolution authorizing an equipment lease/purchase agreement with Ford Credit Motor Company and related instruments, and determining other matters in connection therewith and acknowledging the report on debt as part of form CT-0253.
 - Approved Resolution 17-761, a resolution authorizing an agreement with the Tennessee Consolidated Retirement System to allow the City of Goodlettsville to

participate in the State of Tennessee’s 457 (b) deferred compensation plan, subject to approval of their chair.

- Approved Resolution 17-762, a resolution authorizing an agreement with the Tennessee Consolidated Retirement System to allow the City of Goodlettsville to participate in the State of Tennessee’s 401(a)/401(k) defined contribution plan, subject to approval of their chair.
- Approved Resolution 17-763 by caption, a resolution authorizing the City Manager to offer the owners an option to purchase property located at the intersection of RiverGate Parkway and Main Street.
- Deferred Resolution 17-764, a resolution authorizing an agreement with Pank Partners in regards to permitting a Floodplain Cut Area to be done within NorthCreek Park.

Legislative Matters Forthcoming

- Rezoning Ordinances.
- Surplus Resolution.
- Property Acquisitions
- Floodplain Cut in NorthCreek Park.

Commissions and Boards

- **Planning Commission**
 - Approved recommendation to the City Commission to amend the Zoning Map from A, Agricultural and R-10, Medium Density Residential to MDRPUD, Medium Density Residential Planned Unit Development and preliminary master plan approval for 171 townhomes and 39 single unit detached residential lots on 71.63 acres at Memorial Drive, French Street, and Harris Street. Properties referenced as Davidson County Tax Map/Parcel #02500005800 and 02508002800. Property Owner: Evelyn Banner Sutton (9.1 #18-17)
 - Conditionally approved site master plan for two (2) commercial buildings including 13,250 square feet on 2.62 acres at 320 Long Hollow Pike. Property is zoned CSL, Commercial Services Limited. Property referenced as Davidson County Tax Map/Parcel 1900002000. Property Owner: The Northgate Investment Trust. (9.1 #19-17) Conditions listed in minutes.
 - Approved reduction and extension of the \$396,735 subdivision improvement performance bond.
 - Discussed Louisville Highway (31W)-Nine (9) acre commercial subdivision development and North Creek Blvd. – residential development proposal.

- **Board of Zoning Appeals**
 - The Board of Zoning Appeals did not meet during the month of September.

- **Beer Board**
 - Beer Board did not meet during the month of September.

- **Industrial Development Board**
 - Industrial Development Board did not meet during the month of September.

- **Parks and Recreation Advisory Board**
 - The Parks Board did not meet during the month of September.

Ongoing Work

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

Economic Development & Marketing Report: September 2017

Economic Development: Making Contacts, Business Recruitment & Expansion

- Attended the Project Update Meeting with the TVA, State ECD team and the Nashville Chamber of Commerce to make acquaintances with local key players in the industry
- Met with Holiday Inn (under construction) owners to discuss possibilities for the adjoining property – beside Kroger Fuel Center
- Met with one of the owners of the property at Dickerson Rd./Robert Cartwright (Dry Creek Farms area) to discuss possibilities
- Met with Dean Patel regarding his properties in the City – discussed potential projects
- Attended the Nashville Chamber's P2020 Economic Development Council's fall meeting – The Sr. VP for North America at British Airways spoke about the new service between Nashville and London and how the new connectivity will bring more economic growth and opportunity to our region.
- Met with the owner and realtor for the old Gibson Boat property – 4.30 acres at Connell St./Church St.
- Spoke with the President of Planet Fitness about their plans to move into Music City Center. They hope to open before the New Year.
- Met with the City Attorney regarding possible restrictions over the lot between the Holiday Inn (under construction) and the Kroger Fuel Center
- Attended the 50th Annual Awards Luncheon of the Greater Nashville Regional Council
- Attended the Goodlettsville Area Chamber of Commerce monthly luncheon

Marketing & PR

- Wrote the RFB for LED sign – bid opening date set for October 16
- Coordinated the Citizens Leadership Academy September sessions – Fire Dept. and Planning & Development Services and Engineering
- Created the city newsletter for September for distribution in utility bill mailings

City Board Meetings Attended

- Planning and Zoning Board – September 12
- Board of Commissioners study session and board meeting – September 14 & 28



Director of Tourism September 2017 Report

This is a new position with the City and September 2017 is the first full month of activities for the department.

- Visited the area hotels during Hurricane Irma's evacuation to assess any needs of their guests impacted by the evacuation
- Assisted with the Salty Dog Festival
- Met with tourism entities in Goodlettsville and surrounding areas to develop tour packages
- Attended new member orientation with the Nashville Convention Visitors Corporation
- Attended Chamber luncheon
- Attended Leadership Goodlettsville Board meeting
- Created and distributed Visit Goodlettsville e-newsletter
- Conducted Hotel Stakeholders Meeting (August)

September 2017 Hotel Data for Goodlettsville

Demand (rooms sold)	+7.1% from September 2016
Occupancy	+7.1% from September 2016
Average Daily Rate (ADR)	+6.4% from September 2016
Revenue Per Available Room (RevPAR)	+13.9% from September 2016
Hotel Room Revenue	+13.9% from September 2016
Supply (rooms available)	Unchanged from September 2016

SOURCE: STR www.str.com

Goodlettsville currently has 1,200 hotel rooms with an additional 390 under construction.

Name	Address	Size	Projected Opening
TownePlace Suites	830 Conference Drive	101 Rooms	October 2017
Hampton Inn & Suites	860 Conference Drive	92 Rooms	February 2018
Candlewood Suites	Conference Drive	100 Rooms	May 2018
Holiday Inn Express	Northcreek Blvd	97 Rooms	March 2019

SOURCE: NCVC

Finance and Administration Monthly Report

September 2017

FINANCE

- Spent two weeks with auditors onsite at City Hall
- Continued working with several different agencies regarding the coordination of property tax billing
- Attended the TCMA Fall Conference in Gatlinburg
- Attended the Sumner County Council of Governments Awards Banquet in Gallatin
- Assisted with the preparation and planning of the Employee Appreciation Cookout

HUMAN RESOURCES

- 9/27/17 flu shots onsite with Walgreens
- 9/29/17 Picnic, Employee of the Quarter, and Cuts for Ashley
- Hired: 0
- Terms during the month: 2 police officers
- Worker's Compensation accidents in the month: 0
- Full-time employees: 129; Part-time employees: 44.
- Job opening: RSA at Community Center; Tourism Marketing Coordinator

**City of Goodlettsville
Financial Summary
August 2017 (Unaudited)**

UNASSIGNED FUND BALANCE

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	3,850,482	2,090,841	184%
Sanitation	113,484	126,941	89%
Tourism	787,921	393,588	200%

CASH IN BANK

General Fund	5,867,004
Sanitation	92,042
Tourism	940,934
Sewer	11,576,143
Stormwater	1,099,625
Total Cash	19,575,748

SALES TAX COLLECTIONS

FY 2016-2017	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Month Received						
Aug	47,850	53,696	324,789	301,770	372,639	355,467
Sep	52,626	53,887	294,694	273,542	347,320	327,429
Oct	44,747	43,086	295,987	276,764	340,734	319,850
Nov	49,487	48,095	309,704	306,882	359,191	354,977
Dec	50,809	50,706	298,879	280,760	349,688	331,466
Jan	52,502	45,928	317,233	288,519	369,735	334,446
Feb	65,165	57,310	513,341	475,700	578,506	533,009
Mar	46,854	45,307	253,665	272,459	300,519	317,766
Apr	36,590	43,083	270,591	287,449	307,181	330,532
May	61,287	51,256	343,134	338,650	404,421	389,906
Jun	57,546	48,736	292,456	287,021	350,002	335,757
Jul	79,062	45,668	263,935	291,373	342,997	337,041
YTD	565,463	541,090	3,514,472	3,389,515	4,422,931	4,267,646 3.64%
FY2017-2018						
Aug	78,686	47,850	265,237	324,789	343,923	372,639
Sep						
Oct						
YTD	78,686	47,850	265,237	324,789	343,923	372,639

Governmental Revenues are typically received in arrears, i.e., July revenues are received in August. The revenues collected in July, were for the month of June, and were recorded in prior year financials.

**City of Goodlettsville
Financial Summary
August 2017 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	583,554	1,541,807	13,375,000	11.53%
General Fund	Expenditures	936,365	3,599,236	16,213,026	22.20%
Net Increase/Decrease		(352,811)	(2,057,429)	(2,838,026)	
Sanitation Fund	Revenues	90,874	193,637	1,029,000	18.82%
Sanitation Fund	Expenditures	66,463	137,742	1,004,232	13.72%
Net Increase/Decrease		24,411	55,895	24,768	
Tourism	Revenues	60,526	187,120	671,000	27.89%
Tourism	Expenditures	51,959	143,822	710,689	20.24%
Net Increase/Decrease		8,567	43,298	(39,689)	
Sewer	Revenues	495,013	1,089,950	5,691,000	19.15%
Sewer	Expenses	264,722	980,461	7,197,678	13.62%
Net Increase/Decrease		230,291	109,489	(1,506,678)	
Stormwater Utility	Revenues	75,285	164,989	931,500	17.71%
Stormwater Utility	Expenses	29,284	76,925	1,866,562	4.12%
Net Increase/Decrease		46,001	88,064	(935,062)	

OPERATIONS EXPENDITURE SUMMARY

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	113,849	365,353	1,831,363	20%
Planning and Codes	37,864	111,571	558,678	20%
Police	393,177	1,072,456	5,312,190	20%
Fire	196,545	486,049	2,233,277	22%
Hwys & Streets	75,971	665,399	2,840,441	23%
Parks/Recreation	116,928	495,422	1,971,332	25%
Miscellaneous	2,030	402,986	1,465,745	27%
Total General Fund Expenditures	936,364	3,599,236	16,213,026	22%



**SEPTEMBER 2017
NEW BUSINESS LICENSES**

License Issue Date	Company Name	Description	Address	Contact Name	Contact Number
09.05.2017	LOCKWOOD CRAFTSMEN LLC	CRAFTS	207 ROSEHILL DRIVE GOODLETTSVILLE, TN 37072	ADAM BECK	615.202.5298
09.06.2017	JENNIFER KIZER'S CLEANING SERVICES GOODLETTSVILLE	HOUSE CLEANING	611 ANGELA CIRCLE GOODLETTSVILLE, TN 37072	JENNIFER MCKNIGHT	615.922.8347
09.07.2017	GOODLETTSVILLE HEATING & COOLING LLC	HVAC	601 LUCIEN DRIVE GOODLETTSVILLE, TN 37072	WILLIAM S. FAULKNER IV	615.479.0886
09.07.2017	BOURG HOMEWORX	HOME MAINTENANCE, REPAIR, LIGHT CARPENTRY	116 DEPOT STREET GOODLETTSVILLE, TN 37072	JIM BOURG	225.268.5787
09.18.2017	BEKO SKIN & BOUTIQUE LLC	SKINCARE SHOP AND CLOTHING BOUTIQUE	440 LONG HOLLOW PIKE, STE H GOODLETTSVILLE, TN 37072	MONTOBEKO COX	615.239.8662
09.25.2017	WOOSLEY BROS. PAINTING CO., INC.	INDUSTRIAL & COMMERCIAL PAINT CONTRACTOR	130 HUNTER COURT BOWLING GREEN, KY 42103	KAYLA EVANS	270.793.9624
09.26.2017	ABLE AUTO CENTER	WORKING MECHANIC SHOP	805 RIVERGATE PARKWAY GOODLETTSVILLE, TN 37072	JANET THORTON	615.440.7305
09.28.2017	GUNTER CONSTRUCTION ROOFING, INC.	COMMERCIAL ROOFING	696 BRIARFIELD ROAD SCOTTSVILLE, KY 42164	ANGELA MORGAN	270.622.6752

**SEPTEMBER 2017
NEW BEER PERMITS**

NONE

MONTH OF September 2017

MONTHLY MANAGEMENT REPORT

COURT

NUMBER OF CITATIONS ISSUED IN September 2017 - 237

NUMBER OF DEFENDANTS APPEARING IN COURT

SEPTEMBER 12TH	99	9:00	A.M.
SEPTEMBER 12TH	29	1:00	P.M.
SEPTEMBER 19 TH	31	1:00	P.M.

TOTAL FOR MONTH 159

SEPTEMBER 19TH 5 8:30 A.M.

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES	1
MISDEMEANORS	0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL	86
EIGHT HOUR SCHOOL	6

Goodlettsville Police Department

Chief Goodwin's Monthly Report

September 2017

September 20th Chief Goodwin attended the Drug Task Force meeting.
September 26th Commander Cherry attended Touch-a-Truck at Rivergate Mall.
September 27th Commander Cherry spoke to children at Goodlettsville Church of Christ. Chief Goodwin attended the Chamber luncheon on September 28th.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of September and 38.4 pounds of unwanted pharmaceuticals were deposited. Since its use 1231.8 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing September 2017 to September 2016 Crime Against Person increased from 11 to 20 an 81% increase, and Crime Against Property increased from 51 to 75 a 47% increase and overall we had an increase 62 to 95 incidents. Our UCR total for the month was a 31% increase from 36 to 47 incidents.

Our proactive efforts were good for the month of September. Our officers made 910 Traffic Stops and 3 Terry Stops. They made 111 Traffic Arrests and 11 DUI Arrests. From these Traffic Stops resulted 9 Felony charges, 127 Misdemeanor charges, and 14 warrants were served. They had 18 drug confiscations (14 from traffic stops). They issued 10 Misdemeanor Citations, made 45 Physical Arrests with 28 Misdemeanor charges and 10 Felony charges. They made 6 Juvenile Misdemeanor Arrests and 1 Juvenile Felony Arrest.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 21 Warrant Service Attempts. They served 7 Felony Warrants and 40 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 227 apartment checks, 332 checks of neighborhoods, 265 businesses checks and 248 park checks. They had 956 Community Contacts. They issued 432 Park Smarts.



SEPTEMBER TIBRS

TIBRS Group A Offenses

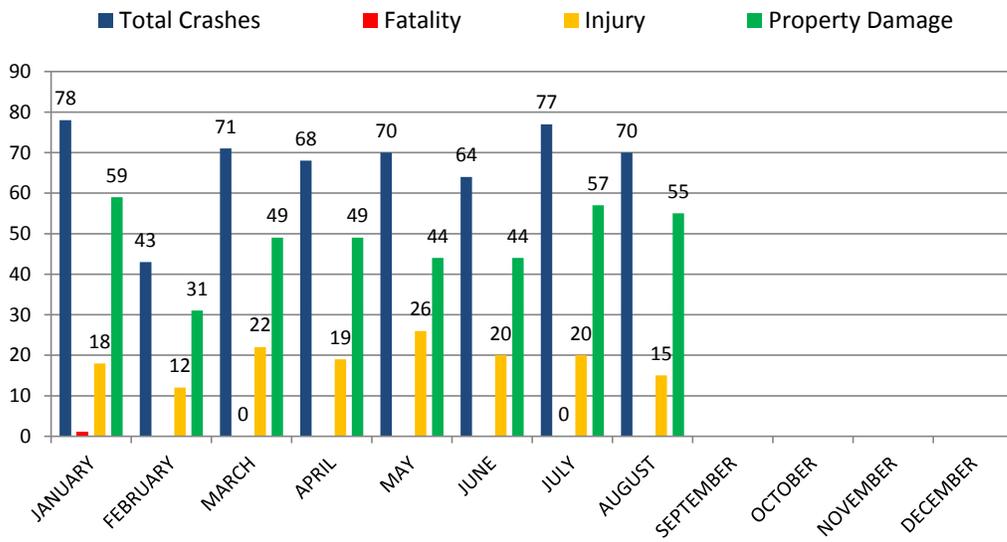
	2017 Offenses Reported	2016 Offenses Reported
Crimes Against Persons	20	11
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	1	0
Forcible Rape	0	0
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	3	3
Simple Assault	13	6
Intimidation	3	2
Stalking	0	0
Crimes Against Property	75	51
Arson	0	0
Bribery	0	0
Burglary	5	6
Counterfeiting/Forgery	6	1
Destruction/Damage/ Vandalism	10	5
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	7	1
Fraud - Credit Card/ATM	1	0
Fraud - Impersonation	0	1
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	3	3
Robbery	2	1
Stolen Property Offenses	0	1
Theft - Pocket-picking	0	0
Theft - Purse Snatching	0	0
Theft - Shoplifting	17	15
Theft From Building	4	2
Theft From Coin Machine	0	0
Theft From Motor Vehicle	13	10
Theft of Motor Vehicle Parts	1	1
Theft - All Other Larceny	4	2
Total Group A Offenses	95	62

YTD TIBRS - 2017 VS 2016

TIBRS Group A Offenses	2017	JAN 2017	JAN 2016	FEB 2017	FEB 2016	MAR 2017	MAR 2016	APR 2017	APR 2016	MAY 2017	MAY 2016	JUN 2017	JUN 2016	JUL 2017	JUL 2016	AUG 2017	AUG 2016	SEP 2017	SEP 2016	OCT 2017	OCT 2016	NOV 2017	NOV 2016	DEC 2017	DEC 2016	2016 Offenses TOTAL	% CHANGE
Crimes Against Persons	189	24	16	19	14	17	13	21	17	27	15	25	14	13	21	23	22	20	11	0	0	0	0	0	0	143	32.17%
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnaping/Abduction	3	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	0							0	NC
Forcible Rape	7	2	0	2	1	0	0	0	0	0	1	1	0	0	0	2	1	0	0							3	133.33%
Forcible Sodomy	2	1	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0							1	100.00%
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Forcible Fondling	8	2	2	0	0	1	0	1	0	1	0	1	0	1	1	1	0	0	0							3	166.67%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Statutory Rape	2	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0							0	NC
Aggravated Assault	34	4	2	5	6	3	1	4	0	3	2	9	4	0	4	3	2	3	3							24	41.67%
Simple Assault	120	13	11	12	5	11	10	14	15	21	9	10	8	9	13	17	16	13	6							93	29.03%
Intimidation	13	2	1	0	1	1	2	1	2	2	3	4	1	0	3	0	3	3	3	2						18	-27.78%
Stalking	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0							1	-100.00%
Crimes Against Property	670	70	65	63	54	77	64	77	69	69	68	81	63	70	63	88	58	75	51	0	0	0	0	0	0	555	20.72%
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Burglary	59	6	5	3	0	5	4	5	4	5	3	11	5	5	3	14	7	5	6							37	59.46%
Counterfeiting/Forgery	31	0	3	4	1	0	1	9	0	4	6	3	6	3	0	2	0	6	1							18	72.22%
Destruction/Damage/Vandalism	85	11	5	9	6	10	6	8	10	9	10	14	3	9	10	5	4	10	5							59	44.07%
Embezzlement	22	2	2	2	1	3	3	2	1	3	1	1	0	2	2	5	3	2	2							15	46.67%
Extortion/Blackmail	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0							0	NC
Fraud - False Pretenses	38	2	3	5	2	4	4	6	1	2	5	1	7	6	2	5	5	7	1							30	26.67%
Fraud - Credit Card/ATM	1	0	2	0	0	0	0	0	0	0	1	0	1	0	0	0	1	1	0							5	-80.00%
Fraud - Impersonation	19	0	2	3	3	5	3	1	1	1	0	3	3	0	1	3	3	0	1							17	11.76%
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Fraud - Wire	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0							1	-100.00%
Motor Vehicle Theft	26	7	4	1	3	4	1	4	2	1	5	2	2	2	1	2	2	3	3							23	13.04%
Robbery	14	1	0	3	1	0	0	1	1	4	0	0	1	1	1	2	1	2	1							6	133.33%
Stolen Property Offenses	10	1	0	0	0	0	0	1	0	1	0	2	4	2	1	3	0	0	0							6	66.67%
Theft - Pocket-picking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	NC
Theft - Purse Snatching	2	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0							0	NC
Theft - Shoplifting	183	20	21	19	22	20	27	23	31	22	19	23	14	15	26	24	14	17	15							189	-3.17%
Theft From Building	51	3	12	5	8	10	7	7	5	5	3	8	8	5	7	4	1	4	2							53	-3.77%
Theft From Coin Machine	5	0	1	0	0	1	0	0	1	0	0	3	0	0	1	1	0	0	0							3	66.67%
Theft From Motor Vehicle	73	9	2	5	3	7	4	6	7	8	8	8	6	8	2	9	8	13	10							50	46.00%
Theft of Motor Vehicle Parts	19	5	2	1	1	3	0	0	4	2	1	2	0	2	1	3	0	1	1							10	90.00%
Theft - All Other Larceny	31	3	1	3	2	4	4	4	1	0	6	0	3	7	5	6	9	4	2							33	-6.06%
Total Group A Offenses	859	94	81	82	68	94	77	98	86	96	83	106	77	83	84	111	80	95	62	0	0	0	0	0	0	698	23.07%

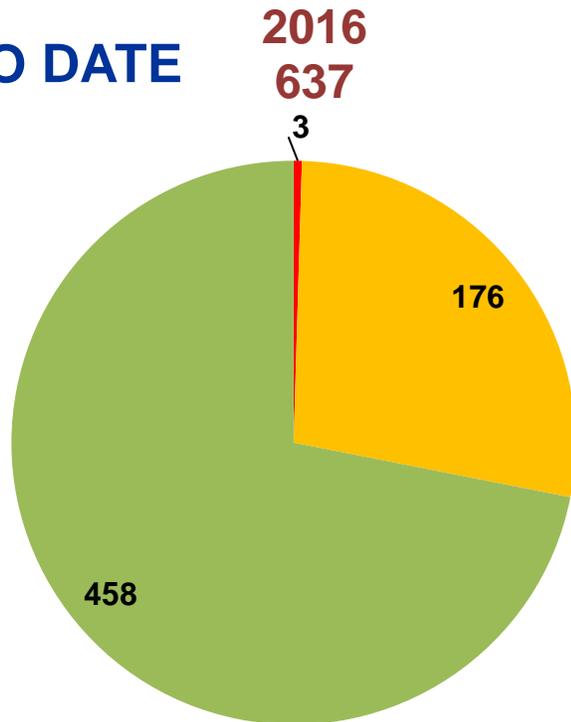
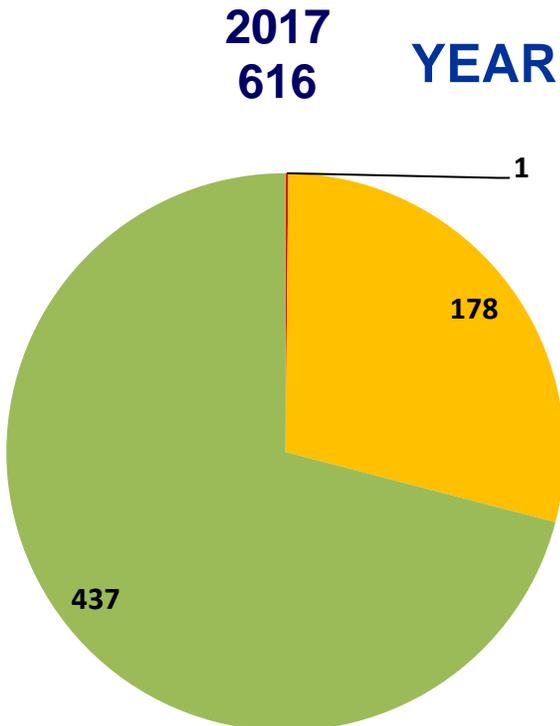
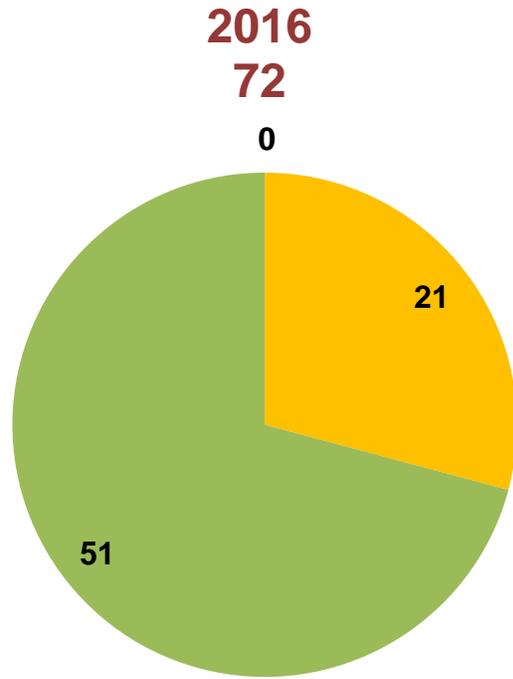
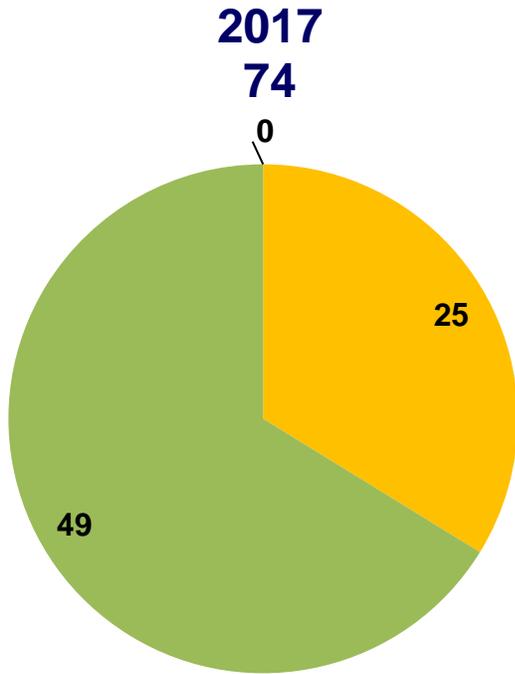
2017 TITAN CRASH REPORTS

(January 1 to September 30, 2017)



SEPTEMBER TRAFFIC CRASHES

■ Fatal ■ Injury ■ Property Damage





September COMPSTAT WEEKS 36 THRU 39

	2017	2016	2017 YTD		2016 YTD		% change	2016 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	1
Rape	0	0	YTD	9	YTD	2	350.00%	2
Robbery (Commercial)	2	0	YTD	4	YTD	0	NC	3
Robbery (Street)	0	1	YTD	13	YTD	9	44.44%	9
Aggravated Assault	1	0	YTD	22	YTD	18	22.22%	29
Aggravated Assault - Dom Viol	2	2	YTD	13	YTD	10	30.00%	15
Burglary (Commercial)	3	2	YTD	24	YTD	12	100.00%	23
Burglary (Residential)	3	2	YTD	36	YTD	28	28.57%	39
Auto Burglaries	11	9	YTD	73	YTD	47	55.32%	61
Larceny	8	4	YTD	96	YTD	95	1.05%	127
Shoplifting	15	15	YTD	182	YTD	186	-2.15%	260
Motor Vehicle Theft	2	1	YTD	25	YTD	20	25.00%	25
Total Offenses	47	36	TOTAL YTD	497	TOTAL YTD	427	16.39%	594

Goodlettsville Police Department
SEPTEMBER 2017 COMPSTAT

	WEEK 36	WEEK 37	WEEK 38	WEEK 39		TOTAL	2017 YTD		2016 YTD		% change	2015 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	2
Rape	0	0	0	0		0	YTD	9	YTD	2	350.00%	6
Robbery (Commercial)	0	0	1	1		2	YTD	4	YTD	0	NC	12
Robbery (Street)	0	0	0	0		0	YTD	13	YTD	9	44.44%	9
Aggravated Assault	0	0	0	1		1	YTD	22	YTD	18	22.22%	26
Aggravated Assault - Dom Viol	1	0	0	1		2	YTD	13	YTD	10	30.00%	12
Burglary (Commercial)	1	0	0	2		3	YTD	24	YTD	12	100.00%	22
Burglary (Residential)	1	0	0	2		3	YTD	36	YTD	28	28.57%	45
Auto Burglaries	3	4	3	1		11	YTD	73	YTD	47	55.32%	74
Larceny	2	1	2	3		8	YTD	96	YTD	95	1.05%	139
Shoplifting	8	2	5	0		15	YTD	182	YTD	186	-2.15%	233
Motor Vehicle Theft	0	1	0	1		2	YTD	25	YTD	20	25.00%	16
Total Offenses	16	8	11	12	0	47	YTD TOTAL	497	YTD TOTAL	427	16.39%	596



Summary of Month's Activities September 1 – September 30, 2017

Fire Operations

The Department responded to 307 calls for service in the month of September.

Fire Administration

Chief's Comments:

September was full of public relations and fire safety events with the public. We started off participating in the Salty Dog Festival by putting on our own Fire Safety themed Kid's Zone as well as produced our 4th Annual Stop, Drop, and Run 5K to raise money for our Kids Christmas Charity. This event was a hit with the folks that found their way over to us and the Firefighters went above and beyond designing and then running the event. Also in this vein, the department participated in October Fest Ribbon Cutting ceremony and a very well attended Touch-a-Truck event, both at Rivergate Mall.

We hosted the Fire Dept. portion of the Citizen's Academy and believe that contribution was well received as well as coordinated a meeting of all Sumner County Fire Chiefs to discuss challenges and solutions for the new Sumner County Consolidated Dispatch Center. We met with Middle Tennessee Chiefs to discuss our support functions for the FireHouse Expo Conference to be held in Nashville and participated in teaching an Incident Management Team class at the TN Fire Academy. Three members of the department also attended 3 weeks of Engine Operator School at the State academy.

Chief Reeves' deployment to Hurricane Harvey ended on September 7th.

Lastly and as always, the Department continues to push our Free Smoke Alarm Installation Program. We hope that any citizen that needs assistance in any way with home fire safety, will call or come by the station anytime. 615-851-2245.

16 Skills and Drill Plan

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

Total Cumulative Hours Training This Month - 536

Public Education Hours - Open House - plus Hall Tours - 225

SEPTEMBER MAINTENANCE

0 Scheduled Services

10 Repairs

Special Projects

Research done for Budget items

Outstanding Issues

Ram 5500 truck is in the shop and working as fast as I can on lights, sirens, radios, and the bed configuration. Truck expected to be put in service the first week of October

Cost Savings

In house repairs to vehicles and building to cut down on the cost.

3 Building Repairs

Fire Special

Training hours- Pump School- attended 1 week this month - Target Safety

Filled in as FF on engine as needed

Work on the Stop Drop and Run 5k and 1 mile run



**Goodlettsville Fire Department
2017 Incident Report / Incident Totals**

Jurisdiction 19226		September 1 thru September 30, 2017			
		(NFIRS Report)			
Total Calls	307	(same month last year 311)			
CATEGORY		TOTALS	CATEGORY		TOTALS
Structure Fires		0	Hazardous Calls		8
Vehicle Fires		1	Service Calls		11
Brush/Grass Fires		1	Good Intent Calls		33
Overpressure Rupture /Explosion	No fire	1	Cover Assignment, Standby, Moveup		0
Refuse/Rubbish Fires		0	System Malfunction, Malicious False		1
Other Fires		3	Unintentional False		14
			Other False		14
Total Fires		6	Total False		29
Rescue and EMS	220		Weather Related		1
(Vehicle Accidents with Injuries 14)					
			(last year)		
Mutual Aid Received	13	3	Incidents with Exposures		0
Mutual Aid Given	84	79			
			(same month last yr. - loss was \$0.00)		
Fire Service Injuries	0		Fire Dollar Loss		
Non-Fire Service Injury	0		Property		30,000.00
Fire Service Death	0		Contents		1,000.00
Non-Fire Service Death	0				0.00
Fire Civilian Injuries	0		Non-Fire Dollar Loss		0.00
Non-Fire Civilian Injuries	0		Property		0.00
Fire Civilian Deaths	0		Contents		0.00
Non-Fire Civilian Deaths	0		Other		0.00
			Vehicle Property Loss		0.00
			Vehicle Content Loss		0.00
			Total Loss		31,000.00

Public Works Report – September, 2017

SOLID WASTE:

- Convenience Center solid waste collected: 20.41 tons
- Solid waste tonnage collected: 351.58 tons
- Recycled materials collected: 37.59 tons
- PIT Construction & Debris: 90 cy
- Compactor: 6.01
- Electronics: 2 pallet boxes
- Metals: 5.52 tons
- Bulk Item Pick Ups: 21
- Cart Repairs: 34
- New Residents: 21

SEWER:

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 3.43”
- WORKED 152 TN ONE CALLS

TRAINING:

- GOOD HOUSEKEEPING (TN MS4 REQUIREMENT)

STREETS:

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Conducted R.O.W. mowing
- Installed catch Basin and Grate on Happy Hollow Road
- Installed Rip Rap on Crencor Drive
- Replaced old culverts on Meadowlark
- Removed tree from ditch line on Old Stone Bridge
- Removed Debris from Channel on Cartwright St. @ Long Hollow Pike, Low Water Bridge and Two Mile Pike
- Paved Dry Creek Rd. from Main St. to Alta Loma
- Finished Paving Jackson Rd. and Business Park Circle

STORM WATER:

Commercial Inspection Conducted for Construction Projects	52
Residential Inspection Conducted for Construction Site's	25
Active Construction Sites (Commercial)	13
Active New Residential Home Sites	50
Land Disturbance Permits issued	1
Sweeping Miles	192
Used Oil Gallons	7.5
Bags of Litter Picked Up	4

- WKU continues in monitoring project (MS4 permit requirement)
- Conducted volunteer Stream Cleanup
- Conducted Water Education for Teachers
- Conducted Lego League Stormwater Education

- Conducted Goodlettsville Stormwater Community Advisory meeting

PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting
- Participated in Planning Commission, Board work sessions and Board of Commission meetings

ATTENDED MEETINGS:

- MTSG Monthly Meeting
- MTAPWA Meeting
- Community Clean Up Event
- Good Housekeeping Training
- Planning Commission
- Board of commission work sessions and meeting



September 2017

Administration

- Attended a Heritage Marketing Grant Meeting and Submitted for the Grant
- Interviewed firms for the ADA Transition Plan
- Interviewed firms for the Parks and Recreation Master Plan
- Attended the Visitor's and Tourism Board Meeting
- Met with a representative regarding fitness area equipment at Moss-Wright Park
- Conducted and Recreation Division Staff and Planning Meeting
- Met with students at Goodlettsville Middle School to discuss a community project
- Continued planning for 2016 LPRF grant for Peay Park Improvements

Projects – Parks and Recreation

- Completed the build of offices at the Community Center
- Built and installed countertops in Multipurpose room kitchen
- Athletic field maintenance and preparation including preparing for TUSC soccer tournament, repairing gates and fencing on multiple fields, adding clay on fields, game day prep
- Continued to replace lighting at community center with LED lights
- Weeded flower beds
- Maintained trails and playgrounds by blowing leaves off of surfaces

Programs

- Conducted an Open House for Senior Adults to allow people to see all that was available to them within in the program.

Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance	Volunteer Hours
Community Center	9	1	624	
Goodlettsville Event Center	2	1		
Senior Adult Program			530	36
Shelters	22	18		
Fields	2	10		
Programs Requiring Registration			364	
Historic Mansker's Station			280	112
Pleasant Green Pool				
Tennis Courts				

Special Events

Events conducted:

- Tennessee United Soccer Tournament

Athletics

Current leagues operating in Goodlettsville parks:

Goodlettsville Little League

Goodlettsville Girls Fastpitch Softball

Goodlettsville Youth Football

Fall Recreational T-Ball

MTFC / Quest Soccer

TN United Soccer

Adult Coed Softball

Adult Coed Indoor Volleyball

Girls Youth Volleyball 10 – 12 and 13 – 15

of games:

9 Games- Adult Indoor Volleyball, 16 Games- Adult Softball, 23 Games- Girls Youth Volleyball, 82 Games- MTFC/Quest Soccer, 9 Games- TUSC, 13 Games- Football, 8 Games –T-Ball, 52 Games- Baseball, 47 Games- Softball

of practices:

16 Practices- T-Ball, 22 Practices- Football, 16 Practices- Girls Youth Volleyball, 148 Practices- MTFC/Quest Soccer, 92 Practices- TUSC, 69 Practices- Baseball, 105 Practices- Softball

Goodlettsville Youth Football Homecoming:

September 23

TN United Soccer Fall Tournament:

September 30 and October 1

Middle School Soccer Practices and Games at Moss-Wright Park:

Station Camp Middle School Soccer Practices – 2 and Games – 1, TW Hunter Middle School Soccer Practices – 1 and Games – 3, Knox Doss Middle School Soccer Game – 1, Ellis Middle School Soccer Games– 2

SEPTEMBER REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

Peay Park Splash Pad

This 600 thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has executed the contract with the state to start the project. Survey is complete. Design for the splash pad is underway and construction is expected to begin in March of 2018 with the expected opening of the project in the summer of 2018.**

Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Clearance letter from local programs has been received to begin the right of way phase of work. In this phase easements and their appraised values will be prepared for acquisition. Utility coordination and public input will occur as soon as the approved letter is received. Construction is expected to be complete in the spring of 2020.**

Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been resubmitted for funding. A new grant application for a sidewalk on Loretta Drive has been requested. Budgeting and preliminary design are ongoing on other projects as well. The 2017-18 budget has \$750,000 for sidewalk construction that will be a part of the five year Capital Improvements Plan.**

Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: The design phase of the project is underway. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Madison Creek sewer bypass is awaiting construction permits. Rebid of this project should be in the fall of 2017 with completion scheduled for the spring of 2018.**

Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: Final design is underway. Construction is expected to begin in the spring of 2018 with completion by the beginning of 2019.**

Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Construction on the first phase of the Gateway Neighborhood drainage improvements is underway and is expected to be complete by September of 2018. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are underway. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the 2017-18 fiscal year.**

Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Grant Funds through the Cumberland River Compact for bank erosion repairs are funding a design/build project that is scheduled for completion by the end of 2017.**

Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The

route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2018 with construction completion by the summer of 2019.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE
City Engineer
105 South Main Street
Goodlettsville, TN 37072
Office Phone: 615.851.3461
gedrington@goodlettsville.gov

Planning and Development Services Department

September 2017

Summary of Month Activities:

Site Development Meetings Attended:

- Jacksons Crossings –Jackson Road/Long Hollow Pike- proposed drainage and site design alterations
- Robert Cartwright Drive/Dry Creek Farms- proposed site developments with Economic Development/Marketing Director
- Connell and Church Street Properties- proposed site developments with Economic Development/Marketing Director

Building and Site Inspections Completed:

- Towne Place Suites-Conference Drive site inspections
- Copper Creek-Long Hollow Pike/Allen Road-site inspections

Administration Meetings Attended:

- ADA Transition Plan staff panel- interview of top four (4) consultant companies
- Submittal of Loretta Drive CMAQ sidewalk grant
- Parks Master Plan staff panel- interview of top two (2) consultant companies

Organizational Meetings Attended:

- Nashville Area Metropolitan Planning Organization (MPO) Technical Coordinating Committee Monthly meeting

Goodlettsville Codes Department Building Report September 2017

<i>Permit</i>	<i>Date</i>	<i>Cost</i>	<i>Map</i>	<i>Parcel</i>	<i>Lot</i>	<i>Address</i>	<i>Owner</i>	<i>Contractor's License</i>	<i>Type Str</i>	<i>County</i>
<i>New Residential</i>										
20170273	9/11/2017	263,483.00	143	N/A	194	628 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer
20170274	9/11/2017	341,597.00	143	N/A	165	108 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer
20170277	9/14/2017	263,483.00	143	N/A	158	609 Fall Creek Circle	Meritage Homes	58003	New Residential	Summer

Total 868,563.00

New Commercial N/A

Total 0.00

Additions & Remodeling

20170241	9/1/2017	90,000.00	140P	57	1	3155 Patton Branch	Creig Lakatos	Homeowner	Accessory Building	Summer
20170271	9/5/2017	0.00	19.13	51		405 Church Street	Boyd, Sutherland	67157	Construction Trailer	Davidson
20170245	9/5/2017	49,000.00	140N	A-40	38	109 S. Wynnridge Way	Frank Travis	48865	Deck	Summer
20170246	9/30/2017	42,000.00	143G	1	N/A	509 Mason Lane	Barry Hudson	Homeowner	In ground pool	Summer

Total 181,000.00

Total New Residential 868,563.00

Total New Commercial 0.00

Total Add/Remodels 181,000.00

Total All Permits 1,049,563.00

Single Family Dwellings

Davidson 0
 Summer 3
TOTAL 3

Goodlettsville Codes Department Activity Report September 2017

DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshal
 Mike Bauer-Senior Inspector/Fire Marshal
 Kerry Jackson/Property Standards
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	20 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	1 inspection
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigation
Building Inspections	Building Related	70 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	60 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	50 inspections
Signs Removed	Illegal signs removed from city limits	65 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	20 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	16 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	3
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	4 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	4 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily