



## ***City Manager Report: February 2018***

***Distributed: March 15, 2018***



### ***Contents:***

Monthly activities of City Manager and all departments, presented to the Goodlettsville Board of Commissioners and the citizens of Goodlettsville

### ***Reporting Schedule:***

Published monthly on the City of Goodlettsville website

### ***Featured Picture:***

It was a night to remember at the Parks' annual Daddy/Daughter Dance in February.

# Monthly Reports by Division

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March 14, 2018

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the February, 2018 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Tim Ellis".

Tim Ellis, City Manager

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*A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.*

# City Manager

## Management Report: February, 2018

### Legislative Accomplishments

- Board of Commissioners took action on the following ordinances:
  - Approved Ordinance 18-912, an ordinance to amend the official zoning map of Goodlettsville adopted per Ordinance 15-851 to change a property on Northcreek Boulevard from CPUD, Commercial Planned Unit Development to HDRPUD, High Density Residential Planned Unit Development and preliminary master plan approval.
  
- The Board of Commissioners also took action on the following resolutions:
  - Approved Resolution 18-781, a resolution authorizing the execution of a right-of-way encroachment license between the City of Goodlettsville and Pinnacle Hospitality Partners.
  - Approved Resolution 18-782, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
  - Approved Resolution 18-783, a resolution authorizing the City Manager to execute a grant application with the State of Tennessee Division of Forestry for an Urban and Community Forestry Grant.
  - Deferred Resolution 18-784, a resolution authorizing the execution of a franchise agreement between the City of Goodlettsville and Comcast of Nashville I, LLC.
  - Approved Resolution 18-785, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

### Legislative Matters Forthcoming

- Comcast franchise agreement.
- Call for Municipal Election.
- Create Historic Zoning Commission.
- Incentives for Restaurant Construction.

## **Commissions and Boards**

- **Planning Commission**

- Denied a variance request from the Subdivision Regulations Section 1-112.109 regarding the minimum width of an access easement to provide access for a proposed additional residential lot at 307 Alta Loma Drive. Property is referenced as Davidson County Tax Map/Parcel #03405000600 and is zoned R-25, Low Density Residential and contains 1.56 acres. Property Owner: Scott Leist.
- Granted extension of the \$161,000 subdivision performance bond for Copper Creek Section 2-Phase 2/Meritage Homes of Tennessee.
- Granted extension and subdivision performance bond reduction for Copper Creek Section 2-Phase 4/Meritage Homes of Tennessee.
- Deferred recommendation to the Goodlettsville City Commission to amend the Zoning Ordinance Sections 14-201, Provisions Relating to construction of Language and Definitions (3), and 14-213. Administration and Enforcement (9)(h) regarding detached bed and breakfast homestay requirements.
- Discussed Allen Road property annexation proposal and Louisville Highway/Hwy 31 W retail food establishment proposal in the INT, Interchange Zoning Overlay District.

- **Board of Zoning Appeals**

- The Board of Zoning Appeals did not meet during the month of February.

- **Beer Board**

- The Beer Board did not meet during the month of February.

- **Industrial Development Board**

- Industrial Development Board did not meet during the month of February.

- **Parks and Recreation Advisory Board**

- The Parks Board did not meet during the month of February.

- **Visitors and Tourism Board**

- The Visitors Board met during the month of February but did not have a quorum so no action items were considered.

## **Ongoing Work**

- Overall Capital Improvements Program.
- Traffic congestion mitigation.
- Economic Development Projects.
- Conference Drive Enhancements.
- Roadway lighting improvements.
- Main Street Streetscape Project.
- CSX/ North Main Street congestion mitigation.
- Peay Park redevelopment conceptual plan.
- Sewer pump station elimination.
- Goodlettsville Tomorrow Vision 2025.
- Main Street Stakeholders Organization.
- Streambank stabilization of Mankers and Madison Creeks.
- City-wide Beautification.
- CMAQ Projects.
- Neighborhood Enhancement Program.

## Economic Development & Marketing Report: February 2018

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### Economic Development: Making Contacts, Business Recruitment & Expansion

- Worked with my Leadership Goodlettsville study group on our group project
- Met with local commercial property owners to discuss opportunities
- Staff review of the March Planning Commission plan submittals
- Attended two-day training course: TN Economic Development Basic Finance. This is a required course towards my certification as a TN Certified Economic Developer.
- Attended TVA's Economic Developer's Orientation
- Participated in Leadership Goodlettsville session two
- Followed-up with Kamin Realty, owner of the K-mart property, to gain insight into future plans for the property
- Met with Charly Lyons, President/CEO of the Tennessee Central Economic Authority, and Tom Tucker, past ECD Director for the City of Goodlettsville to gain insight into ECD resources, contacts, and best practices
- Attended the Goodlettsville Chamber of Commerce Monthly Luncheon
- Had a working lunch with Bob Bibb, Executive Director at Middle TN Industrial Development Association (MTIDA) and Kendrick Curtis, Assistant Director.
- Answered requests regarding availability of commercial property.

### Marketing & PR, Admin

- Rolled out the 4<sup>th</sup> installment of the "Our people. Serving our people." PR Campaign. February's video featured Charlene Busta from the Communications Division of the Police Department.
- City of Goodlettsville February newsletter was distributed in utility bills.
- Finalized details in preparation for the LED sign to be installed in March.

### City Board Meetings Attended

- Planning and Zoning Board – February 5
- City Commission – February 22



### Tourism Department Report for February 2018

- Attended Tennessee Hospitality and Tourism Association Blizzard Conference
- Attended Southeast Festivals and Events Association Annual Conference
- Hired additional part time Historic Interpreter
- Attended Sell Nashville meeting at NCVC
- Created and distributed Visit Goodlettsville e-newsletter
- Attended Chamber luncheon
- Added inventory to Gift Shop
- Started analysis of Travel South appointments for March conference
- Hosted Volunteer Appreciation Lunch for Historic Sites volunteers
- Hosted 2 different dates of videographers filming at the fort
- Hosted 3 home school education classes
- Marketing Activities:
  - Started working on draft of Advance Travel and Tourism digital marketing campaign
  - Began process with Willa's Shortbread for marketing small boxes of cookies
  - Featured on NewsChannel 5 Banking for Business segment as Willa's Mercantile shared the Visit Goodlettsville cookie tin
  - Flyers created for each of the Homeschool events, teas, Junior Master Gardener Camp
  - Started working on Visit Goodlettsville website redesign

\*Initial occupancy tax numbers show a 3.38% increase from prior year YTD as of January month end (one hotel has yet to be reported for January)

# **Finance and Administration Monthly Report**

**February 2018**

## **FINANCE**

- Met with representatives from Group Benefits to discuss the City's Employee and Retiree Health Insurance Renewal
- Assisted with interviews for the vacant City Planner position
- Participated in the City Budget Kickoff meeting with City Manager, Department heads and Staff
- Continued work on the FY2019 Budget
- Worked with Tourism Director and staff regarding Incode and Cash collections
- Attended a workshop regarding the new federal tax law sponsored by Pinnacle Bank

## **HUMAN RESOURCES**

- February 1, met with Chester Darden of TML on Safety.
- Met with insurance broker over the month on renewal.
- Feb 14, met with TML worker's comp auditor.
- Feb 27, met with FirstNet about emergency phones.
- Hired: 2 PT Administrative Assistants at Public Works.
- Terms during the month: Adam McCormick left and Ricky West retired.
- Worker's Compensation accidents in the month: 1 officer injured at the academy.
- Full-time employees: 133; Part-time employees: 36.
- Job opening: RSA at Community Center, Director of Planning and Community Development (hired, starting March 12), Lifeguards.

**City of Goodlettsville  
Financial Summary  
January 2018 (Unaudited)**

**UNASSIGNED FUND BALANCE**

Operating Fund	Current Month	Budget 06/30/2017	%
General Fund	4,085,354	2,090,841	195%
Sanitation	609,132	126,941	480%
Tourism	1,304,123	393,588	331%

**CASH IN BANK**

General Fund	6,138,751
Sanitation	170,109
Tourism	949,718
Sewer	11,859,289
Stormwater	1,165,496
<b>Total Cash</b>	<b>20,283,363</b>

**SALES TAX COLLECTIONS**

<b>FY2017-2018</b> Month Received	Summer Current Year	Summer Prior Yr	Davidson Current Yr	Davidson Prior Year	Total Current Year	Total Prior Year
Aug	78,686	47,850	265,237	324,789	343,923	372,639
Sep	25,380	52,626	289,569	294,694	314,949	347,320
Oct	49,232	44,747	262,076	295,987	311,308	340,734
Nov	45,953	49,487	303,983	309,704	349,936	359,191
Dec	50,053	50,809	385,051	298,879	435,104	349,688
Jan	50,203	52,502	388,920	317,233	439,123	369,735
Feb	51,775	65,165	535,208	513,341	586,983	578,506
Mar						
Apr						
May						
Jun						
Jul						
<b>YTD</b>	<b>153,298</b>	<b>145,223</b>	<b>816,882</b>	<b>915,470</b>	<b>970,180</b>	<b>1,060,693</b>

**City of Goodlettsville  
Financial Summary  
January 2018 (Unaudited)**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	
General Fund	Revenues	1,774,218	8,633,939	13,384,525	64.51%
General Fund	Expenditures	1,161,698	10,303,929	16,614,551	62.02%
<b>Net Increase/Decrease</b>		<b>612,520</b>	<b>(1,669,990)</b>	<b>(3,230,026)</b>	
Sanitation Fund	Revenues	90,544	647,698	1,029,000	62.94%
Sanitation Fund	Expenditures	68,705	489,071	1,004,232	48.70%
<b>Net Increase/Decrease</b>		<b>21,839</b>	<b>158,627</b>	<b>24,768</b>	
Tourism	Revenues	35,219	456,770	686,000	66.58%
Tourism	Expenditures	44,393	409,430	725,689	56.42%
<b>Net Increase/Decrease</b>		<b>(9,174)</b>	<b>47,340</b>	<b>(39,689)</b>	
Sewer	Revenues	507,188	3,484,177	5,691,000	61.22%
Sewer	Expenses	401,149	2,900,356	7,197,678	40.30%
<b>Net Increase/Decrease</b>		<b>106,039</b>	<b>583,821</b>	<b>(1,506,678)</b>	
Stormwater Utility	Revenues	83,532	574,219	931,500	61.64%
Stormwater Utility	Expenses	20,990	374,569	1,866,562	20.07%
<b>Net Increase/Decrease</b>		<b>62,542</b>	<b>199,650</b>	<b>(935,062)</b>	

**OPERATIONS EXPENDITURE SUMMARY**

<u>General Fund Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Budget</u>	<u>% of Budget</u>
General Government	146,207	1,388,128	2,031,363	68%
Planning and Codes	33,755	327,125	558,678	59%
Police	364,213	3,464,532	5,312,190	65%
Fire	224,243	1,559,057	2,233,277	70%
Hwys & Streets	78,546	1,304,124	2,840,441	46%
Parks/Recreation	122,540	1,281,018	1,971,332	65%
Miscellaneous	192,194	979,944	1,465,745	67%
<b>Total General Fund Expenditures</b>	<b>1,161,698</b>	<b>10,303,928</b>	<b>16,413,026</b>	<b>63%</b>



**FEBRUARY 2018  
NEW BUSINESS LICENSES**

<b>License Issue Date</b>	<b>Company Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact Name</b>	<b>Contact Number</b>
02.02.2018	NORTHERN LIGHTS CHIROPRACTIC : A PROFESSIONAL WELLNESS CENTER	CHIROPRACTIC PRACTICE	210 GOODLETTSVILLE PLAZA GOODLETTSVILLE, TN 37072	KEITH KEENAN, D.C.	615.693.9825
02.05.2018	LIGHTWAVE SOLAR, LLC	DESIGN AND INSTALL OF PV SOLAR SYSTEMS	3026 OWEN DRIVE, STE 104 ANTIOCH, TN 37013	CARL HUNTER	615.641.4050 X 108
02.05.2018	FLORIDA CERTIFIED SIGN ERECTORS	SIGN INSTALLATION	2824 HORACE SHEPHARD DRIVE DOTHAN, AL 36303	RACHEL WALTON	334.984.0194
02.07.2018	NEW CASTLE REALTY LLC	REAL ESTATE BROKERAGE	118 MARITA AVENUE GOODLETTSVILLE, TN 37072	LAURA LYNN MCDONALD	615.543.8781
02.09.2018	ORENDA, LLC	ENVIRONMENTAL SERVICES, HERBAL TINCTURES	219 SWIFT DRIVE GOODLETTSVILLE, TN 37072	WILL CAFARO	248.622.9222
02.09.2018	COUNTRY INN & SUITES	HOTEL	641 WADE CIRCLE GOODLETTSVILLE, TN 37072	KAL PATEL	615.851.4444
02.12.2018	FIVESTAR MARKET	GROCERY STORE	102 FANNIN DRIVE GOODLETTSVILLE, TN 37072	ALPESH PATEL	401.533.1790
02.15.2018	PROFESSIONAL HARDWOOD FLOORING	HARDWOOD INSTALLATION	645 WINDSOR GREEN BLVD GOODLETTSVILLE, TN 37072	MICHAEL CREEL	615.752.0326
02.15.2018	DESIGN WORKS	INTERIOR DESIGN	405 BUFFALO RUN GOODLETTSVILLE, TN 37072	BOBBIE MCCLLOUD	615.582.2443
02.22.2018	SS STUDIO LASH & BEAUTY BAR	COSMETOLOGY SERVICES	1000 RIVERGATE PKWY, STE 1720 GOODLETTSVILLE, TN 37072	GERALYN SMITH	615.398.2616
02.28.2018	ELITE NAILS & SPA	BEAUTY SALON, MANI/PEDI	1000 RIVERGATE PARKWAY, SUITE 1705 GOODLETTSVILLE, TN 37072	THI VO	615.859.1446
02.28.2018	KIASER GLASS & METAL LLC	CONSTRUCTION	930 GORDON AVENUE BOWLING GREEN, KY 42101	LINDA BERGLANO	270.904.4914



**FEBRUARY 2018  
NEW BEER PERMITS  
NONE**

MONTH OF FEBRUARY 2018

## MONTHLY MANAGEMENT REPORT

<b>COURT</b>
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NUMBER OF CITATIONS ISSUED IN FEBRUARY 2018 - 255

NUMBER OF DEFENDANTS APPEARING IN COURT -

FEBRUARY 13	102	9:00	A.M.
FEBRUARY 13	40	1:00	P.M.
FEBRUARY 20	28	1:00	P.M.

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TOTAL FOR MONTH 170

FEBRUARY 20 8 8:30 A.M.

CONTESTED COURT SESSION

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES 2

MISDEMEANORS 0

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL 91

EIGHT HOUR SCHOOL 10

## Goodlettsville Police Department

### Chief Goodwin's Monthly Report

#### February 2018

February 2nd Chief Goodwin attended the TACP meeting in Franklin. February 20<sup>th</sup> Commander Cherry and Sgt. Deloach attend the Local Emergency Planning Committee and Terrorism Liaison Officer meetings at Sumner County Emergency Management. February 21st Chief Goodwin attended the Drug Task Force meeting. February 22nd Chief Goodwin attended the Chamber Luncheon. February 27<sup>th</sup> Chief Goodwin, Commander Cherry and Sgt. Deloach attended a FirstNet meeting with a representative from A. T. & T.

The Pharmaceutical Bin provided by the State of Tennessee Department of Environment & Conservation was in the lobby during the month of February and 46.2 pounds of unwanted pharmaceuticals were deposited. Since its use 1461.8 pounds of unwanted pharmaceuticals have been deposited.

In review of the TIBRS data comparing February 2018 to February 2017 Crime Against Person decreased from 19 to 14 a 26.32% decrease, and Crime Against Property increased from 63 to 64 a 1.58% increase and overall we had decrease from 82 to 78 incidents. Our UCR total for the month was an 18.36% increase from 49 to 58 incidents.

Our proactive efforts were good for the month of February. Our officers made 749 Traffic Stops and 7 Terry Stops. They made 83 Traffic Arrests and 13 DUI Arrests. From these Traffic Stops resulted 2 Felony charges, 92 Misdemeanor charges, and 10 warrants were served. They had 18 drug confiscations (7 from traffic stops). They issued 12 Misdemeanor Citations, made 50 Physical Arrests with 34 Misdemeanor charges and 9 Felony charges. They made 6 Juvenile Misdemeanor Arrests.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 2 Warrant

Service Attempts. They served 6 Felony Warrants and 30 Misdemeanor Warrants.

Our officers continue to check our apartments, neighborhoods, businesses and parks. They conducted 305 apartment checks, 373 checks of neighborhoods, 210 business checks and 227 park checks. They had 899 Community Contacts. They issued 691 Park Smarts.



## FEBRUARY TIBRS

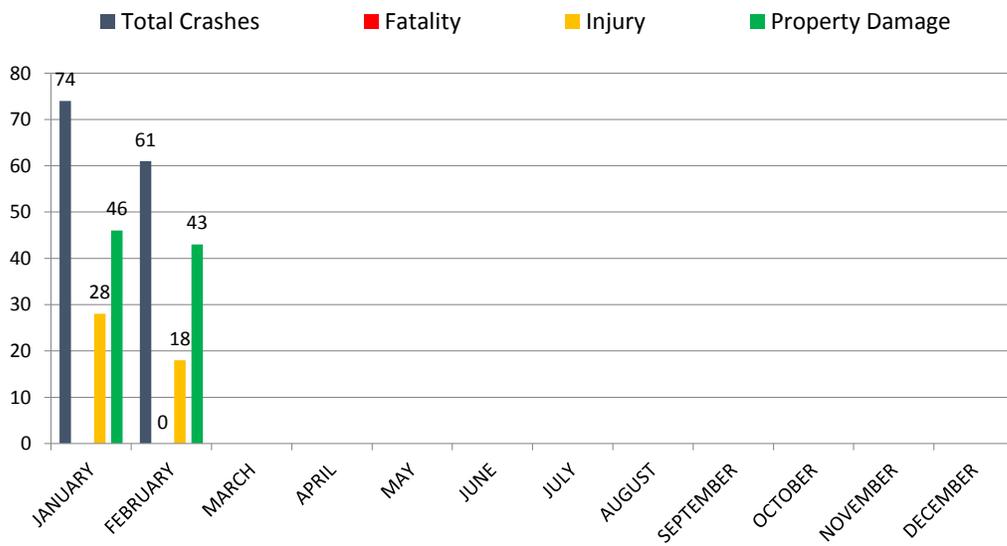
### TIBRS Group A Offenses

	2018 Offenses Reported	2017 Offenses Reported
<b>Crimes Against Persons</b>	<b>14</b>	<b>19</b>
Murder	0	0
Negligent Manslaughter	0	0
Kidnaping/Abduction	0	0
Forcible Rape	0	2
Forcible Sodomy	0	0
Sexual Assault W/Object	0	0
Forcible Fondling	0	0
Incest	0	0
Statutory Rape	0	0
Aggravated Assault	4	5
Simple Assault	10	12
Intimidation	0	0
Stalking	0	0
<b>Crimes Against Property</b>	<b>64</b>	<b>63</b>
Arson	0	0
Bribery	0	0
Burglary	1	3
Counterfeiting/Forgery	0	4
Destruction/Damage/ Vandalism	11	9
Embezzlement	2	2
Extortion/Blackmail	0	0
Fraud - False Pretenses	0	5
Fraud - Credit Card/ATM	1	0
Fraud - Impersonation	1	3
Fraud - Welfare	0	0
Fraud - Wire	0	0
Motor Vehicle Theft	8	1
Robbery	3	3
Stolen Property Offenses	0	0
Theft - Pocket-picking	1	0
Theft - Purse Snatching	1	0
Theft - Shoplifting	17	19
Theft From Building	2	5
Theft From Coin Machine	1	0
Theft From Motor Vehicle	9	5
Theft of Motor Vehicle Parts	4	1
Theft - All Other Larceny	2	3
<b>Total Group A Offenses</b>	<b>78</b>	<b>82</b>

**YTD TIBRS - 2018 VS 2017**

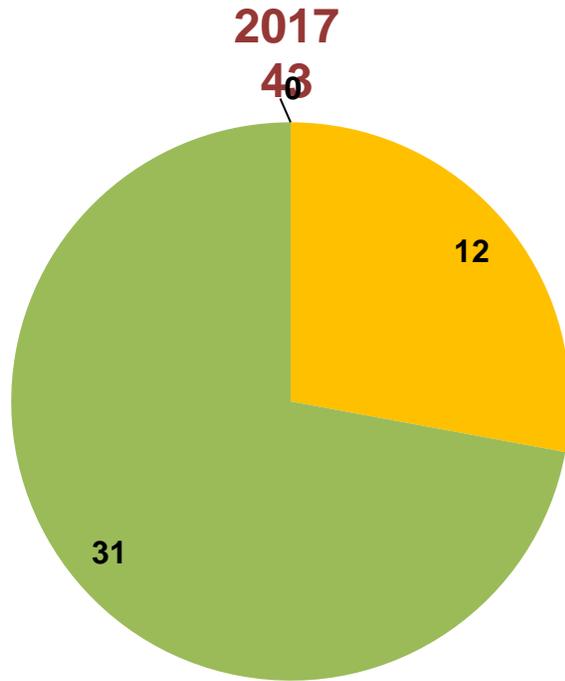
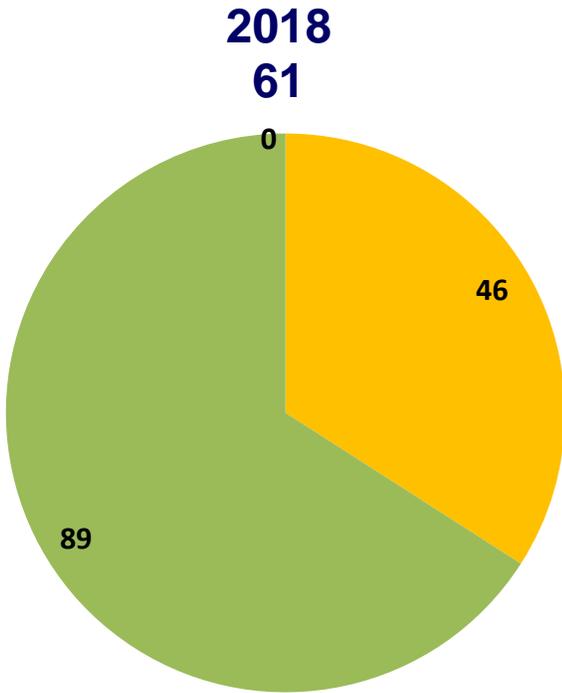
TIBRS Group A Offenses	2018	JAN 2018	JAN 2017	FEB 2018	FEB 2017	MAR 2018	MAR 2017	APR 2018	APR 2017	MAY 2018	MAY 2017	JUN 2018	JUN 2017	JUL 2018	JUL 2017	AUG 2018	AUG 2017	SEP 2018	SEP 2017	OCT 2018	OCT 2017	NOV 2018	NOV 2017	DEC 2018	DEC 2017	2017 Offenses TOTAL	% CHANGE		
<b>Crimes Against Persons</b>	<b>34</b>	<b>20</b>	<b>24</b>	<b>14</b>	<b>19</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>21</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>229</b>	<b>-85.15%</b>	
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Kidnaping/Abduction	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	2	0	0	0	5	0	-100.00%
Forcible Rape	3	3	2	0	2	0	0	0	0	0	0	1	0	0	0	0	2	0	0	0	0	0	0	0	0	0	7	0	-57.14%
Forcible Sodomy	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	-100.00%
Sexual Assault W/Object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Forcible Fondling	0	0	2	0	0	0	1	1	1	1	1	1	1	0	1	1	1	1	0	0	0	0	0	0	0	0	8	0	-100.00%
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	-100.00%
Aggravated Assault	6	2	4	4	5	0	3	4	4	0	3	9	0	0	2	3	3	3	3	3	2	0	3	0	0	39	0	-84.62%	
Simple Assault	23	13	13	10	12	0	11	14	14	0	21	10	10	4	9	17	17	0	13	3	10	5	14	4	0	144	0	-84.03%	
Intimidation	2	2	2	0	0	0	1	1	1	0	2	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22	0	-90.91%
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
<b>Crimes Against Property</b>	<b>129</b>	<b>65</b>	<b>70</b>	<b>64</b>	<b>63</b>	<b>0</b>	<b>77</b>	<b>0</b>	<b>77</b>	<b>0</b>	<b>69</b>	<b>0</b>	<b>81</b>	<b>0</b>	<b>70</b>	<b>0</b>	<b>88</b>	<b>0</b>	<b>75</b>	<b>0</b>	<b>92</b>	<b>0</b>	<b>63</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>825</b>	<b>-84.36%</b>	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Burglary	6	5	6	1	3	0	5	5	5	0	5	11	0	0	5	14	14	0	5	5	7	7	7	0	0	73	0	-91.78%	
Counterfeiting/Forgery	4	4	0	0	4	0	0	9	9	4	4	3	3	3	3	2	2	6	6	6	7	6	6	6	6	44	0	-90.91%	
Destruction/Damage/Vandalism	23	12	11	11	9	0	10	8	8	9	9	14	14	1	9	5	5	10	10	2	6	6	6	6	6	97	0	-76.29%	
Embezzlement	3	1	2	2	2	0	3	2	2	3	3	1	1	2	2	5	5	2	2	0	0	0	1	1	0	23	0	-86.96%	
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	-100.00%
Fraud - False Pretenses	2	2	2	0	5	0	4	6	6	2	2	1	1	0	6	5	5	7	7	0	8	4	4	4	0	50	0	-96.00%	
Fraud - Credit Card/ATM	2	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2	0	0	0	3	3	0	-33.33%	
Fraud - Impersonation	3	2	0	1	3	0	5	1	1	1	1	3	3	0	3	3	3	0	0	0	3	3	1	1	0	23	0	-86.96%	
Fraud - Welfare	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Fraud - Wire	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Motor Vehicle Theft	10	2	7	8	1	0	4	4	4	1	4	2	2	2	2	2	2	3	3	3	3	2	2	2	2	31	0	-67.74%	
Robbery	6	3	1	3	3	0	0	1	1	4	4	0	0	0	1	1	2	2	2	2	3	1	1	1	1	18	0	-66.67%	
Stolen Property Offenses	0	0	1	0	0	0	0	1	1	1	1	2	2	0	2	3	3	0	0	0	1	2	2	2	2	13	0	-100.00%	
Theft - Pocket-picking	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Theft - Purse Snatching	1	0	0	1	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	3	0	-66.67%	
Theft - Shoplifting	30	13	20	17	19	0	20	23	23	22	22	23	23	0	15	24	24	17	17	4	22	18	18	18	0	223	0	-86.55%	
Theft From Building	9	7	3	2	5	0	10	7	7	5	5	8	8	0	5	4	4	4	4	0	7	2	2	2	0	60	0	-85.00%	
Theft From Coin Machine	1	0	0	1	0	0	1	0	0	0	0	3	3	0	0	1	1	0	0	0	0	0	0	0	0	5	0	-80.00%	
Theft From Motor Vehicle	17	8	9	9	5	0	7	6	6	8	8	8	8	0	8	9	9	13	13	0	12	8	8	8	0	93	0	-81.72%	
Theft of Motor Vehicle Parts	6	2	5	4	1	0	3	0	0	2	2	2	2	0	2	3	3	1	1	4	6	3	3	3	0	28	0	-78.57%	
Theft - All Other Larceny	4	2	3	2	3	0	4	4	4	0	0	0	0	0	7	6	6	4	4	0	5	1	1	1	0	37	0	-89.19%	
<b>Total Group A Offenses</b>	<b>163</b>	<b>85</b>	<b>94</b>	<b>78</b>	<b>82</b>	<b>0</b>	<b>94</b>	<b>0</b>	<b>98</b>	<b>0</b>	<b>96</b>	<b>0</b>	<b>106</b>	<b>0</b>	<b>83</b>	<b>0</b>	<b>111</b>	<b>0</b>	<b>95</b>	<b>0</b>	<b>109</b>	<b>0</b>	<b>86</b>	<b>0</b>	<b>0</b>	<b>1054</b>	<b>0</b>	<b>-84.54%</b>	

### 2018 YTD TITAN CRASH REPORTS



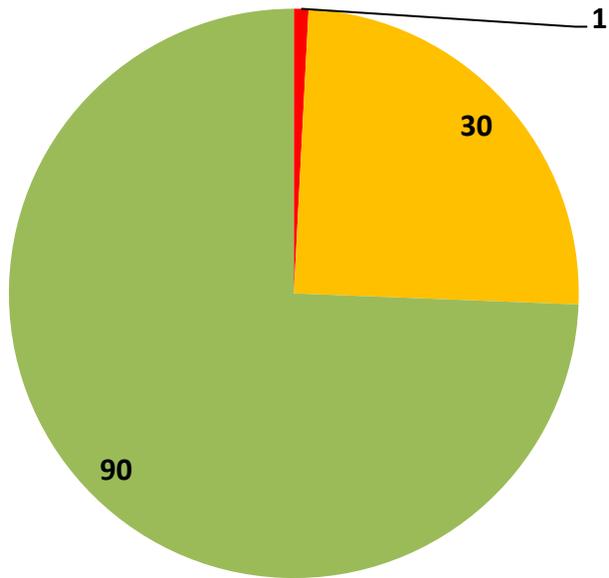
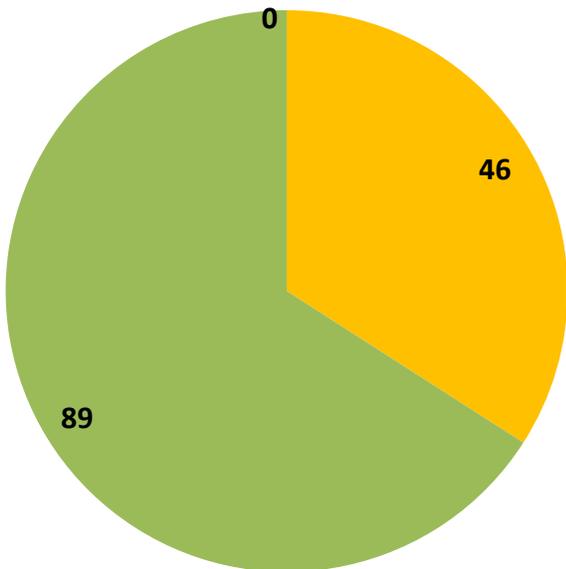
# FEBRUARY TRAFFIC CRASHES

■ Fatal      ■ Injury      ■ Property Damage



**2018**  
**135**      **YEAR TO DATE**

**2017**  
**121**



Goodlettsville Police Department  
FEBRUARY 2018 COMPSTAT

	WEEK 5	WEEK 6	WEEK 7	WEEK 8		TOTAL	2018 YTD		2017 YTD		% change	2017 TOTAL
Murders	0	0	0	0		0	YTD	0	YTD	0	NC	0
Rape	2	0	0	0		2	YTD	3	YTD	4	-25.00%	10
Robbery (Commercial)	0	0	0	0		0	YTD	0	YTD	1	-100.00%	7
Robbery (Street)	3	1	3	0		7	YTD	7	YTD	3	133.33%	18
Aggravated Assault	0	0	0	0		0	YTD	2	YTD	5	-60.00%	25
Aggravated Assault - Dom Viol	0	0	1	0		1	YTD	1	YTD	4	-75.00%	15
Burglary (Commercial)	0	0	0	0		0	YTD	4	YTD	2	100.00%	33
Burglary (Residential)	0	0	0	0		0	YTD	2	YTD	7	-71.43%	47
Auto Burglaries	1	5	2	5		13	YTD	20	YTD	14	42.86%	98
Larceny	0	4	3	3		10	YTD	19	YTD	17	11.76%	132
Shoplifting	1	3	6	5		15	YTD	28	YTD	34	-17.65%	244
Motor Vehicle Theft	3	2	3	2		10	YTD	12	YTD	9	33.33%	32
<b>Total Offenses</b>	<b>10</b>	<b>15</b>	<b>18</b>	<b>15</b>	<b>0</b>	<b>58</b>	<b>YTD TOTAL</b>	<b>98</b>	<b>YTD TOTAL</b>	<b>100</b>	<b>-2.00%</b>	<b>661</b>



**FEBRUARY COMPSTAT**  
**WEEKS 5 THRU 8**

	2018	2017	2018 YTD		2017 YTD		% change	2017 TOTAL
Murders	0	0	YTD	0	YTD	0	NC	0
Rape	2	2	YTD	3	YTD	4	-25.00%	10
Robbery (Commercial)	0	1	YTD	0	YTD	1	-100.00%	7
Robbery (Street)	7	2	YTD	7	YTD	3	133.33%	18
Aggravated Assault	0	3	YTD	2	YTD	5	-60.00%	25
Aggravated Assault - Dom Viol	1	2	YTD	1	YTD	4	-75.00%	15
Burglary (Commercial)	0	2	YTD	4	YTD	2	100.00%	33
Burglary (Residential)	0	3	YTD	2	YTD	7	-71.43%	47
Auto Burglaries	13	4	YTD	20	YTD	14	42.86%	98
Larceny	10	9	YTD	19	YTD	17	11.76%	132
Shoplifting	15	18	YTD	28	YTD	34	-17.65%	244
Motor Vehicle Theft	10	3	YTD	12	YTD	9	33.33%	32
<b>Total Offenses</b>	<b>58</b>	<b>49</b>	<b>TOTAL YTD</b>	<b>98</b>	<b>TOTAL YTD</b>	<b>100</b>	<b>-2.00%</b>	<b>661</b>



## Summary of Month's Activities – February 1 – February 28, 2018

### **Fire Operations**

The Department responded to 306 calls for service in the month of February.

### **Fire Administration**

#### **Chief's Month:**

#### **Administration:**

February held many hours of training for the Firefighters and the Chiefs. Chiefs Reeves and Becknal attended week two of a four-week class on Emergency Management presented by the National Fire Academy staff in Franklin. This course brought professionals from four states together to learn the best practices in the field. Chief Reeves attended another week of training entitled Planning Section Chief also from the National Fire Academy.

Meetings were held with other departments in Sumner County for planning toward a new Fire Reporting system and also to discuss the on-going operations at the new Sumner Emergency Communications Center. Chief Reeves is working in a logistics capacity with the on-going Leadership Goodlettsville class. James Hicks attended planning meetings for two extrication classes we are planning for 2018 and Firehouse Expo 2018 planning began as well. Lastly, the first budget prep meeting was held at City Hall for the next fiscal year.

Public Service events were attended at the Senior Center during their Valentine's Day Dance and firefighters read to school groups at Gateway Elementary and KinderCare.

The largest service project of the month was in assistance to the City of Lawrenceburg following the Line of Duty Death of Firefighter Jason Dickey. Chief Reeves and Chief Scotty Bush from Hendersonville Fire Department coordinated fire companies from all over the State of TN (with several members of our own department) covering the fire stations of Lawrenceburg for 7 days as the members of that department mourned their loss and moved toward healing and laying their brother to rest.

The Tennessee Fire Chaplains and the Tennessee Fire Chiefs coordinated a funeral service and procession that saw 234 Fire Apparatus come to pay their respects alongside the family and the City of Lawrenceburg.

Please consider letting the Firefighters conduct a Fire Safety Survey and install free smoke alarms in your home by calling 615-851-2245 to set an appointment.

**16 Skills and Drill Plan**

Feb- Mayday PS002, Firefighter Disorientation, SCBA Confidence

March- PS005 SCBA, VES Training, Forcible Entry

April-PS003 1 ¼, PS004 2 ½, Modern Residential Fire Attack, Hot Weather ops.

May- PS006 Ground ladders, Fire Ground Command Simulation

June-PS007 Master Streams (new) Search and Rescue Training

July-Building Construction-Residential, Residential Fire Behavior

August- Building Construction- Commercial, Commercial Building Fire Behavior

September- PS008 Pump Ops (new), Saw Training

October-Truck Ops, Ventilation

November- Cold Weather Ops, Extrication Training, MVA, Firefighter Survival

December- Radio Procedures (emergency and Non-emergency) annual Territory/Hydrants Test

***Total Cumulative Hours Training This Month - 363***

***Public Education Hours - 6***

## FEBRUARY MAINTENANCE

1 Scheduled Services

11 Repairs

### Special Projects

Looking at figures for Budget items

### Outstanding Issues

### Cost Savings

In house repairs to vehicles and building to cut down on the cost.

9 Building Repairs

Back Bay Door- Installed by ASSA Abloy

### Fire Special

Training hours- Target Safety, Car Seat Renewal CEU's, Instructor Class,

Rode on Engine a few days to fill in

Aided Chief at the Training Tower a few days

Working with Public Works to mark hard to see hydrants



**Goodlettsville Fire Department  
2018 Incident Report / Incident Totals**

Jurisdiction 19226	<b>February 1 thru February 28, 2018</b>			
	(NFIRS Report)			
<b>Total Calls</b>	<b>306</b>	<b>( same month last year 304 )</b>		
<b>CATEGORY</b>	<b>TOTALS</b>	<b>CATEGORY</b>	<b>TOTALS</b>	
Structure Fires	0	Hazardous Calls	3	
Vehicle Fires	0	Service Calls	22	
Brush/Grass Fires	0	Good Intent Calls	36	
Overpressure Rupture /Explosion No fire	0	Cover Assignment, Standby, Move up	0	
Refuse/Rubbish Fires	1	System Malfunction, Malicious False	2	
Other Fires	5	Unintentional False	8	
		Other False	14	
<b>Total Fires</b>	<b>6</b>	<b>Total False</b>	<b>24</b>	
Rescue and EMS	215	Weather Related	0	
(Vehicle Accidents with Injuries 16 )	<b>(Rescue and EMS same month last year 201)</b>			
		<b>(last year)</b>		
Mutual Aid Received	7	<b>8</b>	Incidents with Exposures	0
Mutual Aid Given	87	<b>77</b>		
		<b>(same month last yr. - loss was \$2000.00)</b>		
Fire Service Injuries	0	<b>Fire Dollar Loss</b>		
Non-Fire Service Injury	0		Property	0.00
Fire Service Death	0		Contents	0.00
Non-Fire Service Death	0			0.00
Fire Civilian Injuries	0	<b>Non-Fire Dollar Loss</b>		
Non-Fire Civilian Injuries	0		Property	0.00
Fire Civilian Deaths	0		Contents	0.00
Non-Fire Civilian Deaths	0		Other	0.00
			Vehicle Property Loss	0.00
			Vehicle Content Loss	0.00
			<b>Total Loss</b>	<b>0.00</b>

# Public Works Report – February, 2018

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## **SOLID WASTE:**

- Convenience Center solid waste collected: 14.98 tons
- Solid waste tonnage collected: 335.44 tons
- Recycled materials collected: 30.07 tons
- PIT Construction & Debris: 90 cy
- Compactor: 10.78
- Bulk Item Pick Ups: 49
- Cart Repairs/Replace: 73
- New Residents: 26

## **SEWER:**

- MONTHLY EQUIPMENT AND DAILY PUMP STATION INSPECTION, MAINTENANCE AND REPAIRS
- MONTHLY BIOXIDE TANK FILLING
- TVING OF LINE SEGMENTS
- DAILY PUMP STATION, SERVICE CONNECTION, AND MANHOLE INSPECTIONS
- CLEANED SEWER LINE SEGMENTS
- CLEANED WET WELL WALLS
- CONSTRUCTION AND NEW SEGMENT INSPECTIONS, MAINTENANCE AND REPAIRS
- RAINFALL FOR MONTH: 13.43"
- WORKED 236 TN ONE CALLS
- SMOKE TESTED LINES IN AREAS OF THE CITY

## **TRAINING:**

- TORNADO SAFETY

### **STREETS:**

- Conducted scheduled preventative maintenance on equipment
- Repaired various traffic signals and replaced road signs
- Conducted Brush pick-up throughout City
- Conducted R.O.W. mowing
- Installed Vactor Catch Basin at Rivergate Pkwy @ Wade Circle N.
- Installed Vactor Catch Basin at Lucien Drive/Charleston

### **STORM WATER:**

Commercial Inspection Conducted for Construction Projects	48
Residential Inspection Conducted for Construction Site's	56
Active Construction Sites (Commercial)	12
Active New Residential Home Sites	28
Land Disturbance Permits issued	1
Sweeping Miles	68
Used Oil Gallons	3
Bags of Litter Picked Up	47

- WKU continues in monitoring project (MS4 permit requirement)
- TDEC Salamander Search
- 250K Tree Distribution
- Cobblestone Inspection
- WEF Webinar MS4 needs

- Conducted Goodlettsville Stormwater Community Advisory meeting
- MTSG Monthly Meeting

### **PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Participated in City-wide weekly staff meetings
- Conducted Daily underground storage tank testing
- Conducted Monthly fuel pump inspection and cleaning
- Traffic signal inspection and maintenance
- Various meetings with residents and business owners
- Worked on calls from developers on policies, procedures, and ordinances related to land development, stormwater, and sewer.
- Conducted Monthly Safety meeting
- Participated in Planning Commission, Board work sessions and Board of Commission meetings

### **ATTENDED MEETINGS:**

- Planning Commission
- Board of commission work sessions and meeting
- Lego League
- Codes and Planning Meeting
- Contract Meeting WKU
- Meeting with Ragan Smith
- Resident Meeting Gates Drive



## February 2018

### Administration

- Continued work on LPRF Grant – Splash Pad, Splash Pad design was sent to State of TN for approval. Once approved, equipment will ship, and install begin. Bid docs for restroom renovation still being put together. Those will be submitted to State and once approved, procurement process will begin.
- Streambank Stabilization project communication with KCI and Cumberland River Compact. Project is complete.
- Continued work on Parks and Recreation Master Plan. Finished community survey phase and staff interviews.
- Prepared for FY19 Budget.
- Continued work on Parks Maintenance Plan.
- Director attended Visitor and Tourism Board Meeting, Tennessee Recreation and Parks Association Board Meeting, Chamber Lunch, and lunch with the Chamber Director.

### Projects – Parks and Recreation

- Installed three pieces of exercise equipment at Pleasant Green Park. These pieces include: Bench Dip Station, Balance Plank Station, and Plyometric Box
- Finished lighting the entrance to the dog park
- Put windscreen and fence cap on fields at the quad. This was a joint effort between baseball and softball leagues and city to allow for sponsorship signage.
- Began field prep for youth athletic seasons
- Serviced equipment

### Facility and Rental Information

	Resident Rentals	Non-Resident Rentals	Attendance	Volunteer Hours
Community Center	9	2	1648	12
Goodlettsville Event Center	11	1		
Shelters				
Fields				
Senior Adult Program			618	8

### Athletics

Current leagues operating in Goodlettsville parks:

Tennessee United Soccer Club (TUSC)

Goodlettsville Youth Baseball

# of games:

N/A

# of practices:

15 practices – Baseball

Soccer fields were closed due to weather and flooding

### Special Events

Mother and Son Night of Fun

Daddy Daughter Dance

# FEBRUARY REPORT

This monthly forum will keep you informed of ongoing and upcoming projects and provide updated information on where we are with projects as they progress from the planning phase into design and become reality. Here is a sampling of what we currently are working on to enhance our town's livability.

## Peay Park Splash Pad

This six hundred thousand dollar project is 50 percent grant and will extend over the next two years. It will add a water feature at the location of the old baseball field in Peay Park. This will be the first phase in the revitalization of the City's oldest park. **Status: The city has purchased the equipment and the installation design is complete and awaiting approval to bid from the state. Construction is expected to begin in May of 2018 with the expected opening of the project in the summer of 2018.**

## Main Street Enhancements

This 12 million dollar project is 80 percent grant and will extend over the next two and one half years. Its purpose is to change the look and feel of the heart of Goodlettsville. The aim of this project is to make the center section of town a more walkable and inviting place to shop and mingle. **Status: Clearance letter from local programs has been received to begin the right of way phase of work. In this phase easements and their appraised values will be prepared for acquisition. Utility relocation design coordination has begun. A public input meeting on the project was held with comments taken for design consideration. Construction is expected to be complete in the spring of 2020.**

## Sidewalks Additions

In conjunction with the Main Street project the city is preparing a series of projects to enhance walkability throughout Goodlettsville. Budgets are being set to add sidewalks along certain sections of the main thoroughfares in the city such as Loretta Drive, Caldwell Drive, Rivergate Parkway, North Creek Circle and Windsor Green Boulevard. These projects will seek to link residential areas with commercial and recreational areas and provide connectivity for some of the disconnected commercial developments within the city. **Status: The TDOT Transportation Alternatives Program (TAP) grant for a sidewalk connecting Moss Wright Park to North Creek Park along Caldwell Road and Long Hollow Pike has been resubmitted for funding. The decision on this grant funding is due in summer 2018. A new grant application for a sidewalk on Loretta Drive has been submitted. The decision for this grant funding is due in spring of 2018. Budgeting and preliminary design are ongoing on other projects as well. The 2017-18 budget has \$750,000 for sidewalk construction that will be a part of the five year Capital Improvements Plan.**

### Conference Drive Improvements

The Conference Drive corridor is the southern entrance to our city. The need for this road to look and feel inviting is imperative to bringing visitors and businesses into Goodlettsville. The preliminary design documents of this half million dollar, 80 percent grant project are complete and are awaiting the start of phase two of the signalization upgrades to finish. **Status: Final design of the project is complete and has been submitted to TDOT for approval. Construction is expected to begin in spring of 2018 with completion by the spring of 2019.**

### Sanitary Sewer Interceptor Improvements

These improvements funded by the city will eliminate the need for two costly pump stations in the Madison Creek drainage basin. These projects will reduce maintenance and energy costs for the City's sewer collection department. **Status: The Madison Creek sewer bypass has been rebid and has been awarded. Construction is due to begin in April with completion scheduled for the summer of 2018.**

### Signalization Upgrades

Phase One of the signal coordination is complete and got things started to help traffic move smoother on Long Hollow Pike and Conference Drive. Phase two will provide upgrades to coordinate and improve traffic flow on Conference Drive, Long Hollow Pike and Main Street. This 2 million dollar, 100 percent grant will provide state of the art signal control for the City. **Status: Final design is complete and has been submitted to TDOT for approval. Equipment procurement is awaiting TDOT approval. Construction is expected to begin in the spring of 2018 with completion by the summer of 2019.**

### Drainage Improvements

With the implementation of the storm water utility in 2013, the city is now able to address some of the drainage system problems that currently exist in Goodlettsville. Area drainage issues are being identified and earmarked for projects as funds become available. These projects such as the Gateway neighborhood and Hollywood Street will improve flow to better distribute runoff in heavy rainfall for the purpose of flood prevention. **Status: Design on the second phase of the Gateway Neighborhood drainage improvements is pending. A feasibility study for storm water detention in the area of Old Two Mile Pike and negotiations for drainage easements are in process. Two other culvert replacement projects on Bluebird Drive and Wren Road are also currently in the design phase. Construction for the replacement culverts is scheduled for completion in the summer of 2018.**

### Bank Stabilization Moss Wright Park

The bank along Mansker Creek at Moss Wright Park is being eroded by changes in stream flow. A grant study is underway for long term remediation. **Status: Bank stabilization is complete by the soccer fields in Moss Wright Park additional emergency bank stabilization is complete. A new phase of bank stabilization has been applied for and will be announced for funding soon.**

### Mansker Creek Greenway

The addition of a 2 million dollar, 50 percent grant funded half mile of trails has been laid out to connect the Windsor Green Neighborhood and Conference Drive with Moss Wright and North Creek Parks. The route will follow the banks of Mansker Creek providing a trail system to enhance Goodlettsville's already extensive outdoor walking experience. **Status: Preliminary design is complete and the project is currently in the land acquisition phase. Construction is scheduled to begin in 2019 with construction completion by the summer of 2020.**

In addition to this, there are the daily needs of supporting the city staff with engineering design and planning for the future with our 5 year Capital Improvement Plan (CIP). Please feel free to contact me if you have any comments or concerns. I can be reached at:

Greg Edrington, PE  
City Engineer  
105 South Main Street  
Goodlettsville, TN 37072  
Office Phone: 615.851.3461  
gedrington@goodlettsville.gov

**Goodlettsville Codes Department Building Report February 2018**

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>MWP</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License/Name</u>	<u>Type Str</u>	<u>County</u>
<b>New Residential</b>										
20180019	2/2/2018	342,507.00	143 DC		146	557 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180020	2/2/2018	263,483.00	143 DC		148	565 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180021	2/2/2018	341,596.00	143 DC		154	593 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180022	2/2/2018	315,019.00	143DC		191	640 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180025	2/7/2018	331,906.00	143DC		157	605 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180028	2/8/2018	358,736.00	143DC		192	636 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180031	2/13/2018	333,575.00	143DC		195	624 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
20180032	2/13/2018	368,462.00	143DC		200	604 Fall Creek Circle	Meritage	58003/Meritage	New Residential	Sumner
<b>Total</b>		<b>2,655,284.00</b>								
<b>New Commercial</b>										
										N/A
<b>Total</b>		<b>0.00</b>								
<b>Additions &amp; Remodeling</b>										
20180023	2/5/2018	1,500.00	25.16	45	74	110 Allen Road	John Goodwin	Homeowner	Accessory Building	Sumner
20180024	2/7/2018	20,000.00	140	56.01		213 Moss Trail	Wood Caldwell	Homeowner	Accessory Building	Davidson
20180027	2/8/2018	39,000.00	26.06	90		3107 Patton Branch Rd.	D. Flecksteiner	21280/Morton Building	Accessory Building	Sumner
20180029	2/13/2018	11,018.00	26.02	9		220 Wyndom Ct.	Sam Young	18555/Farrer Const. Co.	Residential Repair	Sumner
20180030	2/13/2018	2,000.00	26.60	9	9	1213 S. Dickerson Rd.	Dollar General	Premier Signs	Sign	Davidson
20180033	2/14/2018	0.00	26.02	26		919 Conference Dr.	Great Clips	Owner	Temporary Sign	Davidson
20180034	2/14/2018	0.00	19.14	14		105 Northcreek Blvd.	Great Clips	Owner	Temporary Sign	Davidson
20180035	2/14/2018	1,000.00	33.8	111	345	155 Hardaway Dr.	Ray Cutshaw	Homeowner	Residential Remodel	Davidson
20180036	2/14/2018	7,500.00	19.14	13		202 Northgate Dr.	Travel Lodge	Boon Sign	Sign	Davidson
20180037	2/14/2018	15,000.00	26	16		860 Conference Dr.	Hampton Inn	Boon Sign	Sign	Davidson
20180039	2/16/2018	0.00	1431	12	35	504 Geneva Drive	Richard Binkley	60225/BC HVAC	Mechanical /HVAC	Sumner
20180041	2/20/2018	18,000.00	19.14	8		912 Conference Dr.	Arby's Restr.	Signs Inc.	Sign	Davidson
20180043	2/20/2018	0.00	18.12	72		601 N. Main St.	David White	Owner	Demolition of house	Davidson
20180045	2/26/2018	24,000.00	26.01	96		144 Long Hollow Pk.	Stu Phillips	Owner	Commercial Remodel	Davidson
20180050	2/28/2018	34,000.00	140N	46	2	1060 Madison Creek	Joshua Barres	Homeowner	Pool	Sumner
<b>Total</b>		<b>173,018.00</b>								
<b>Total New Residential</b>										
		<b>2,655,284.00</b>								
<b>Total New Commercial</b>										
		<b>0.00</b>								
<b>Total Add/Remodels</b>										
		<b>173,018.00</b>								
<b>Total All Permits</b>										
		<b>2,828,302.00</b>								
<b>Single Family Dwellings</b>										
Davidson 0										
Sumner 8										
<b>TOTAL 8</b>										

## Goodlettsville Codes Department Activity Report February 2018

### DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio- Director- Building Official/Fire Marshal

Mike Bauer-Senior Inspector/Fire Marshal

Kerry Jackson/Property Standards

Rhonda Carson-Administrative Assistant/Permit Technician

***The purpose of the Codes Department is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and safety, Fire Marshal Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.***

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	44 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	2 inspections
Fire Investigations	Duties of Fire Marshal involving fires in the city limits	0 investigations
Building Inspections	Building Related	60 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	40 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	22 inspections
Signs Removed	Illegal signs removed from city limits	30 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	12 hours
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code (Arson Training)	2 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	0
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Sumner County Impact Fee	Collect and Distribute Tax collected for Sumner County New Residential Homes	8
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	6 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	6 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	0 structure
Citations to Court	Municipal Code Violations	2 citations
Customer Service Calls	Facilitate calls and inquiries citizens and contractors may have	daily